

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
9 February 2019 – 1 July 2019**

Portfolio – Business and Culture/Culture and Performance					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Commercial Services					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Customers					
Date	Number	Report Title	Author	Decision	Result
8 April 2019	CUS-001-18	Direct Cremations – Increasing Volumes	Penny Stynes and Cassandra Clements	<p>To allow officers to negotiate one or more contracts with local funeral directors at a discounted rate</p> <p>If negotiations with local funeral directors do not result in a contract, the negotiating officers to be permitted to approach specialist, on-line funeral directors to negotiate a similar contract with them</p>	Decision Implemented 15 April 2019

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Portfolio – Housing and Communities					
Date	Number	Report Title	Author	Decision	Result
1 February 2019	HOU-009-18	Approval of New Heating Renewal Contract	Clare Lawrance	To award the new contract to Aaron Services	Decision Implemented 15 February 2019
20 February 2019	HOU-010-18	Response to Essex Future Library Services Consultation	Jo Besant	To respond to the consultation paper as proposed.	Decision Implemented 27 February 2019
1 March 2019	HOU-011-18	Approval of new Voids Contractor	Clare Lawrance	To award the new contract to Breyer Group.	Decision Implemented 15 March 2019
9 May 2019	HOU-012-18	Minor amendment to the Gateway to Homechoice Allocations Policy	Tina Hinson	To approve the revised allocations policy	Decision Implemented 16 May 2019

Portfolio –Planning, Public Safety and Licensing/Communities, Well Being and Public Safety					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
14 February 2019	RES-004-18	Irrecoverable Debts over £5000 – Business Rates	Michelle Tarbun	To approve the writing off of the business rate debts totalling	Decision Implemented

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				£164,061.19 which have proved irrecoverable.	21 February 2019
14 February 2019	RES-005-18	Irrecoverable Debts over £5000 – Council Tax	Michelle Tarbun	To approve the writing off of the following Council Tax debts totalling £9,451.27 which have proved irrecoverable.	Decision Implemented 21 February 2019
14 February 2019	RES-006-18	Irrecoverable Debts over £5000 – Housing Benefit Overpayment	Michelle Tarbun	To approve the write off of the following Housing Benefit Overpayment Debts totalling £29,198.92 which have proved irrecoverable.	Decision Implemented 21 February 2019
15 February 2019	RES-007-18	Disposal of Land at Junction 28, A12, Colchester	Stephen Brown	1. To authorise the freehold sale of 0.44 acres situated at Junction 28 of the A12. 2. To agree that final terms and completion of the sale will be delegated to the Assistant Director Policy and Corporate in consultation with the PH for Resources.	Decision Implemented 22 February 2019
21 March 2019	RES-008-18	Local Authority Mortgage Rates	Michelle Tarbun	To set the locally determined interest rate applicable to council mortgages effective from 1 April 2019 at 4.71%. This is unchanged from the current rate charged to borrowers.	Decision Implemented 14 March 2019
26 March 2019	RES-009-18	Removal of Risk Based Verification	Kevin Bridge	To confirm the cessation of Risk Based Verification for 2019/2020 To agree the adoption of the Verification Framework for 2019/2020 onwards.	Decision Implemented 2 April 2019

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Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
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Portfolio – Waste, Environment and Transportation					
Date	Number	Report Title	Author	Decision	Result
8 February 2019	WAS-002-18	Removal of Charges for clinical Waste Collection	Cassandra Clements	To remove the charge to residents in the Borough of Colchester for all clinical waste collections.	Decision Implemented 15 February 2019
21 February 2019	WAS-004-18	Response to ECC Consultation on proposed Cycle Safety Schemes	Jane Thompson	The Council recommends that the designs are reconsidered to ensure they meet the aim of reducing accidents at these locations	Decision Implemented 28 February 2019
28 March 2019	WAS-005-18	Supply of Sacks for Recycling and Waste Collection	Stephanie Christou	To accept the tender submitted by British Polythene Industries PLC for the supply of sacks for recycling collections.	Decision Implemented 4 April 2019
28 March 2018	WAS-006-18	ECC Local Bus Consultation	Rachel Forkin	Approval of Colchester Borough Council's response to the Essex County Council Local Bus Consultation	Decision Implemented 4 April 2019
17 June 2019	WAS-001-19	Gosbecks Archaeological Park and Hilly Fields Local Nature Reserve	Paul Vickers	To approve the proposed work plan for Gosbecks Archaeological Park	Decision Implemented

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				<p>for the period 2019 - 2022 and to release the funding needed to support this programme of work from the Gosbecks reserve.</p> <p>To approve the proposed management plans in respect of Hilly Fields Local Nature Reserve for the period 2019 – 2024.</p>	25 June 2019
25 June 2019	WAS-002-19	Contract for handling of recyclable materials	Richard Block	Award a contract for processing and sale of recycled paper, plastic and cans to James Heys and Son.	Decision Implemented 3 July 2019