

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
4 July 2021 –6 October 2021**

Portfolio – Communities					
Date	Number	Report Title	Author	Decision	Result
19 August 2021	COM-001-21	Modern Slavery Transparency Statement 2020-21	Sonia Carr	That a Transparency Statement is published by the Council on its website for the sixth successive year by 30 September 2021 in accordance with Section 54 of the Modern Slavery Act 2015.	Decision agreed 26 August 2021

Portfolio – Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
1 July 2021	ENV-001-21	Colchester Active Travel Fund – ECC Consultation	Jane Thompson	To welcome the consultation and proposed investment in Colchester. To respond positively to the consultation proposals as outlined in the letter of response.	Decision agreed 8 July 2021
15 July 2021	ENV-002-21	Award of Contract for the purchase of Fleet for Helpline, Neighbourhood Services and Pest Control	Robert Doran	To accept the bids submitted by Renault, and Maxus. To proceed with ordering 17 vehicles in 2021 and for a further two vehicles in 2023, at the end of their contract hire arrangements	Decision agreed 29 July 2021

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Portfolio – Economy, Business and Heritage					
Date	Number	Report Title	Author	Decision	Result
10 August 2021	BUS-001-21	Award of Contract for Archaeological Consultancy and Investigation at Queen Street Bus Depot	Matthew Brown	To award a contract to Colchester Archaeological Trust to undertake the works for a contract period to the end of 2021. If the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the next highest ranked bidder	Decision agreed 17 August 2021

Portfolio – Housing and Planning					
Date	Number	Report Title	Author	Decision	Result
30 June 2021	HOU-001-21	Approval of variation to the Contract for Replacement of 100 Kitchens in the Social Housing Stock awarded in November 2020	Clare Lawrance	To award a variation to the contract with Seagers for the replacement of 100 Kitchens in the Social Housing Stock awarded in November 2020.	Decision agreed 14 July 2021
30 June 2021	HOU-003-21	Minor amendments to the Gateway to Homechoice Allocations Policy 2021	Tina Hinson	To approve the revised allocations policy.	Decision agreed 7 July 2021
1 July 2021	HOU-004-21	Award of Contract for 100 Kitchen Renewals 2021	Clare Lawrance	To award a contract to Seager Heating Ltd to undertake the works within a 20-week contract period.	Decision agreed 15 July 2021
20 August 2021	HOU-005-21	Award of contract to undertake bathroom and separate WC	Geoff Beales	To award a contract to NPG Barron Building Services to undertake	Decision agreed 27 August 2021

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		replacement within the housing stock.		bathroom and separate WC replacement within the housing stock.	
6 October 2021	HOU-006-21	Review of Rent Setting and Service Charge Policy	Suzanne Norton	<p>To approve the addition of Appendix D which sets out the principles for Rent Setting and Service Charges for properties used as Temporary Accommodation not held within the Housing Revenue Account.</p> <p>To approve minor amendments to the policy to ensure it continues to meet current legislation, procedures and working practices and is clear and concise for all users.</p>	Decision subject to call in until 13 October 2021

Portfolio – Resources

Date	Number	Report Title	Author	Decision	Result
6 July 2021	RES-002-21	Award of Contract for construction of Stanway Community Facility	Cathy Doyle	<p>To award a contract to Hutton Group Construction to undertake the works for a contract period to Spring 2022.</p> <p>In the event that the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the next highest ranked bidder.</p>	Decision agreed 20 July 2021
16 July 2021	RES-003-21	Placement of the Council's insurance policies following a formal tender process, including cover for	Hayley McGrath	To award the contract for the provision of Insurance Services, as set out in the invitation to tender, to Zurich Municipal for lots	Decision agreed 29 July 2021

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		Colchester Borough Homes and Colchester Commercial Holdings Ltd.		1,2,3,4,5,7,8,9 & 11, and RMP for lots 6 & 10, for a period of three years with an option to extend for a further two years.	
19 August 2021	RES-004-21	Rowan House – Letting of the Ground Floor	Elizabeth Simpson	<p>To authorise the letting of the whole of the ground floor at Rowan House as per the heads of terms in Appendix 1</p> <p>To agree that final terms and completion of the agreement for lease and lease will be delegated to the Assistant Director, Place and Client Services in consultation with the Portfolio Holder for Resources</p>	Decision agreed 26 August 2021

Portfolio – Strategy

No decisions in this period