

# Annual Council Meeting

**Moot Hall, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 25 May 2022 at 10:30**

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

## Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

## Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester Borough Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

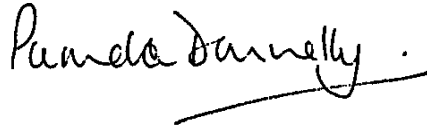
[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER BOROUGH COUNCIL**  
**Council**  
**Wednesday, 25 May 2022 at 10:30**

**TO ALL MEMBERS OF THE COUNCIL**

**Published 17/05/2022**

**You are hereby summoned to attend the Annual meeting of the Council to be held on Wednesday, 25 May 2022 at 10:30 for the transaction of the business stated below.**



**Chief Executive**

**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

**Please note that the business will be subject to short breaks at approximately 90 minute intervals.**

**1 Election of the Mayor**

Motion A

Motion to elect Councillor Tim Young as Mayor of the Borough of Colchester for the ensuing municipal year.

The Mayor to make the declaration and take the customary oath.

The Mayor to return thanks.

**2 Minutes of the Previous Meeting (Council)**

Motion B

Motion that the minutes of the meeting held on 23 February 2022 be confirmed as a correct record.

**Council minutes 230222**

**7 - 22**

**3 Election of the Deputy Mayor**

Motion C

Motion that Councillor John Jowers be elected as Deputy Mayor for the Borough of Colchester for the ensuing municipal year.

The Deputy Mayor to make the declaration and return thanks.

**4 Vote of Thanks to the Retiring Mayor**

Motion C

Motion of thanks to the Retiring Mayor, Councillor Robert Davidson.

The Retiring Mayor to make an acknowledgement.

**5 Mayor's Chaplain and Other Announcements**

The Mayor to announce the appointment of the Mayor's Chaplain and make other announcements.

**6 Adjournment**

Motion E

Motion to Adjourn

National Anthem (members of the public are asked to remain standing after the National Anthem whilst the Council Procession leaves the Moot Hall).

**7 Have Your Say**

The Mayor will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the business of the Council. Please indicate if you wish to speak at this point if your name has not been noted by Council staff.

**8 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

**9 Appointment of the Leader of the Council**

Motion F

Motion to appoint the Leader of the Council for the remainder of their term of office.

**10 Delegations Made by the Leader of the Council**

To note the appointments of the Deputy Leader of the Council, the appointment of Cabinet members and the allocation of responsibility for portfolios as determined by the Leader of the Council (to follow).

**11 Appointment of Panels, Committees and Sub-Committees**

Motion G

(i) in accordance with the provisions of section 15 of the Local Government and Housing Act 1989 the number of seats, Group representation and membership of the Environment and Sustainability Panel, Governance and Audit Committee, Licensing Committee, Local Plan Committee, Planning Committee, Policy Panel and Scrutiny Panel (including the Crime and Disorder Committee) be as circulated at this meeting (to follow).

(ii) that the membership of the Independent Remuneration Panel be as circulated at this meeting (to follow).

(iii) that the terms of reference of the Tendring Colchester Borders Garden Community Joint Committee be amended to remove the requirement that one of the members appointed by Colchester Borough Council must be the Chairman of the Local Plan Committee. Therefore Colchester Borough Council's membership of the Joint Committee be 3 members, one of whom must be a member of the Cabinet, all to be appointed by the Leader.

**12 Notification of Urgent Decisions taken under Council Procedure Rule 18 – Adoption of Marks Tey and West Mersea Neighbourhood Plans** 23 - 40

Council is invited to note the decisions taken under Council Procedure Rule 18 (Matters of Urgency) to make the Neighbourhood Plans for Marks Tey and West Mersea.

**13 Motion of Thanks**

Motion H

Motion of Thanks

Motion of Thanks to former Councillors Bourne, Chillingworth, Cope, Crow, Dundas, Hayter, Hazell, Loveland, P. Oxford and Whitehead.

The Mayor to welcome new Councillors Arnold, Bloomfield, Kirkby-Taylor, Law, Mclean, Ripplingale, Smith, Smithson, Spindler and Sunnucks and to invite them to briefly introduce themselves to Council.

**14 Exclusion of the Public (not Scrutiny or Executive)**

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt

information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**