

**PLANNING COMMITTEE MEETING
8 NOVEMBER 2018**

The application to be considered at the meeting of the Planning Committee on 8 November 2018 is regarding **Knights Farm, Swan Street, Chappel** which has generated a number of letters of objection and, accordingly, the Chairman has agreed to vary the arrangements for the public to make representations (called Have Your Say!) The changed arrangements for speaking **on this application only** are:

- up to **two speakers** will be permitted to address the Committee for up to a maximum of **three minutes** each **in opposition** to the application and
- up to **two speakers** will be permitted to address the Committee for up to a maximum **three minutes** each **in support** of the application.

As is usual, speakers will be timed and a bell will be rung when there is one minute remaining and again at the end of the three minutes.

Names of speakers will be recorded prior to the meeting. If you wish to register **to speak to the Committee please tell the member of staff before entering the meeting room.**

The meeting will **start promptly at 6pm** but members of the public are encouraged to arrive in good time - access to the meeting room will be available from approximately 5.30pm.

For general advice on the content of your speech, please read the guidance on the Council and Meetings pages of the website on the link entitled Have Your Say [here](#). Please be aware that you will not be able to engage in a dialogue with the committee, but any questions you pose in your speech may be noted by the planning officers and they will be able to answer such questions in their response to speakers.

For further information about these arrangements contact:
amanda.chidgey@colchester.gov.uk
01206 282227