



Colchester Borough Council

Premises Licence

Granted under the Licensing Act 2003 s18

Colchester Borough Council
Licensing Team
PO Box 889
Rowan House, 33 Sheepen Road
Colchester CO3 3WG

Premises licence number: 004188

PART 1 - PREMISES DETAILS

River Lodge
20-21 Middleborough

Post town: Colchester

Post code: CO1 1QX

Telephone number at premises: 01206 368369

Date Licence Granted: 6 September 2005

Regulated Activities authorised by this licence:

Performance of Plays	
Film Exhibitions	Licensed
Indoor Sporting Events	Licensed
Boxing or Wrestling Entertainment	
Performance of Live Music	Licensed
Playing of Recorded Music	Licensed
Performance of Dance	Licensed
Other Music or Dance Entertainment (see Schedule)	Licensed
Facilities for Making Music	Licensed
Facilities for Dancing	Licensed
Other Facilities for Music & Dance	Licensed
Late Night Refreshment	Licensed
Sale by Retail of Alcohol	Licensed

The times the licence authorises the carrying out of licensable activities:		
a) The sale by retail of alcohol :-		
Monday	09.00 to 23.00	
Tuesday	09.00 to 23.00	
Wednesday	09.00 to 23.00	
Thursday	09.00 to 01.00	
Friday	09.00 to 01.00	
Saturday	09.00 to 01.00	
Sunday	09.00 to 23.00	
Seasonal Variations		
Non-Standard Times	09.00 to 01.00 on Christmas Eve, New Years Eve and every Friday, Saturday and Sunday preceeding Bank Holiday Mondays. New Years Eve and New Years Day - the period between the standard finish time of the authorised period starting on New Years Eve and the standard start time on New Years Day.	
On/Off Premises	Alcohol may be served ON and OFF the premises	
Further Details		
b) The provision of regulated entertainment and entertainment facilities: –		
	Performance of Plays	Exhibition of Films
Monday		09.00 to 23.00
Tuesday		09.00 to 23.00
Wednesday		09.00 to 23.00
Thursday		09.00 to 23.00
Friday		09.00 to 00.00
Saturday		09.00 to 00.00
Sunday		09.00 to 23.00
Seasonal Variations		
Non-Standard Times		
Indoors/Outdoors		Activity may take place INDOORS
Further Details		Films on DVD etc may be used as part of customer entertainment both on large screens and the surrounding screens. Age restricted films will only be shown where appropriate to the age guidelines issued by the British board of film classification.
	Indoor Sporting Events	Boxing or Wrestling Entertainment
Monday	09.00 to 23.00	
Tuesday	09.00 to 23.00	
Wednesday	09.00 to 23.00	
Thursday	09.00 to 23.00	
Friday	09.00 to 0.00	
Saturday	09.00 to 0.00	
Sunday	09.00 to 23.00	
Seasonal Variations		
Non-Standard Times	It is possible that we may wish to stage darts matches or table games like race nights etc.	

Indoors/Outdoors		
Further Details		
	Performance of Live Music	Playing of Recorded Music
Monday	20.00 to 23.00	09.00 to 23.00
Tuesday	20.00 to 23.00	09.00 to 23.00
Wednesday	20.00 to 23.00	09.00 to 23.00
Thursday	20.00 to 23.00	09.00 to 23.00
Friday	20.00 to 23.00	09.00 to 23.00
Saturday	20.00 to 23.00	09.00 to 23.00
Sunday	20.00 to 23.00	09.00 to 23.00
Seasonal Variations		
Non-Standard Times	20.00 to 24.00 Fridays, Saturdays and Sundays of Bank Holiday weekends, Christmas Eve and New Years Eve.	
Indoors/Outdoors	Activity may take place INDOORS	Activity may take place INDOORS
Further Details	We wish to stage from time to time live music with groups/artists etc using their own PA systems and amplified music we recognise that this can be of potential nuisance and have restricted the hour of termination to 23.00.	We seek permission to play recorded music from when we are open 09.00 to 24.00 hrs. Recorded music will be of background nature in the main bar but amplified to a higher level on the dance area (yellow) and function room.

	Performance of Dance	Other Music or Dance Entertainment
Monday	20.00 to 23.00	20.00 to 23.00
Tuesday	20.00 to 23.00	20.00 to 23.00
Wednesday	20.00 to 23.00	20.00 to 23.00
Thursday	20.00 to 23.00	20.00 to 23.00
Friday	20.00 to 0.00	20.00 to 0.00
Saturday	20.00 to 0.00	20.00 to 0.00
Sunday	20.00 to 23.00	20.00 to 23.00
Seasonal Variations		
Non-Standard Times		
Indoors/Outdoors	Activity may take place INDOORS	Activity may take place INDOORS
Further Details	We would like to employ cabaret's act from time to time some of which will use dancers.	On occasions adult entertainment associated with specific events such as hen nights, stag parties etc. These events will be staged in such a way as not to offend customers or minors present in the premises.
	Facilities for Making Music	Facilities for Dancing
Monday	20.00 to 23.00	20.00 to 23.00
Tuesday	20.00 to 23.00	20.00 to 23.00
Wednesday	20.00 to 23.00	20.00 to 23.00
Thursday	20.00 to 23.00	20.00 to 23.00
Friday	20.00 to 0.00	20.00 to 00.00
Saturday	20.00 to 0.00	20.00 to 00.00
Sunday	20.00 to 23.00	20.00 to 23.00
Seasonal Variations		
Non-Standard Times		
Indoors/Outdoors	Activity may take place INDOORS	Activity may take place INDOORS
Further Details	We seek permission to operate Karaoke and talent nights with amplified music associated with the form of entertainment.	If permissions are granted we would like to introduce dancing to the central square area (yellow) and for private parties taking place in the function room. We understand that sound monitoring provisions will need to be addressed.
	Other Facilities for Music & Dance	Late Night Refreshment
Monday	08.00 to 23.00	23.00 to 23.30
Tuesday	08.00 to 23.00	23.00 to 23.30
Wednesday	08.00 to 23.00	23.00 to 23.30
Thursday	08.00 to 23.00	23.00 to 01.30
Friday	08.00 to 23.00	23.00 to 01.30
Saturday	08.00 to 23.00	23.00 to 01.30
Sunday	08.00 to 23.00	23.00 to 23.30
Seasonal Variations		
Non-Standard Times		
Indoors/Outdoors	Activity may take place INDOORS	The provision of Late Night Refreshments is permitted INDOORS and OUTDOORS

Further Details	We seek permission to hold comedy club events, fashion shows and day and evening seminars with or without the provision of food also with amplified music background and voice overs.	We understand late night refreshment to mean food service after 23.00 hrs we request the opportunity of serving substantial food between 23.00 and 24.00 hrs in the main bar and terrace overlooking the river.
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The Opening Hours of the Premises	
Monday	09.00 to 23.30
Tuesday	09.00 to 23.30
Wednesday	09.00 to 23.30
Thursday	09.00 to 01.30
Friday	09.00 to 01.30
Saturday	09.00 to 01.30
Sunday	09.00 to 23.30
Seasonal Variations	09.00 to 01.30 Christmas Eve, New Years Eve and every Friday, Saturday and Sunday preceeding Bank Holiday Mondays. New Years Eve and New Years Day - the period between the standard finish time of the authorised period starting on New Years Eve and the standard start time on New Years Day.
Non-Standard Times	

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:
Alcohol may be served ON and OFF the premises

PART 2	
Name, (registered) address, telephone number and e-mail (where relevant) of holder(s) of premises licence	
Licence Holder 1	Licence Holder 2
Elysium Leisure Limited 2 Brook House Wivenhoe Business Centre Hamilton Road Wivenhoe CO7 9DP Tel: 01206 844448 E-mail:	Tel: E-mail:

Registered number of holder; for example, company number, charity number (where applicable): 07493972

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:
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Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol:
004498 Colchester BC

Karen Newman

Karen Newman – Public Health & Enforcement Service Manager

30 October 2012

Date of Issue

Annex 1 – Mandatory Conditions

Alcohol

1. No sale/supply of alcohol shall be made when there is no Designated Premises Supervisor in respect of the Premises Licence.

2. No sale/supply of alcohol shall be made when the Designated Premises Supervisor does not hold a Personal Licence or when his/her Personal Licence is suspended.

3. Every sale/supply of alcohol under the Premises Licence shall be made, or authorised by a person who holds a Personal Licence.

Door Supervision

Where a premises licence includes a condition that at specified times one or more individuals must be present at the premises to carry out a security activity, they must be licensed by the Security Industry Authority

Please note that Conditions 1,2,3 and 5 below do NOT apply to those premises ONLY authorised for off sales of alcohol

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or
(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or

glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- 4.—(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
5. The responsible person shall ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

Exhibition of Films

1. Any exhibition of films must be screened in accordance with the category issued by the British Board of Film Classification (BBFC) certification.
2. Admission of persons under the age of 18 shall be restricted in accordance with any recommendation made by the above film classification body and any guidance issued under the Licensing Authority's Statement of Licensing Policy

Annex 2 – Embedded Restrictions

Nothing listed

Annex 3 – Conditions Carried Forward on Conversion

Nothing listed

Annex 4 – Conditions Consistent with the Operating Schedule

Conditions Offered by Applicant in the Operating Schedule

Age restricted films will only be shown where appropriate to the age guidelines issued by the British Board of Film Classification.

Recorded music shall comprise music of a background nature in the main bar but amplified to a higher level on the dance area and in the function room.

The binge drinking unsocial behaviour patterns seen in the past to be remedied by strong management controls and new procedures introduced.

Risk assessments for the premises, the events, customer numbers, age groups and other activities that place to be documented to form part of staff training and also as a result of the changing circumstances.

Management to take more notice of the licensing objectives to ensure that a harmonious co-existence develops between customer and neighbour.

Use of the CCTV system to assist in spotting trouble and identifying the culprits, and also to act as a deterrent.

The use of registered door staff on all busy nights and on occasions when the occupancy might pose a capacity threat i.e. England football matches.

That door staff be in radio communication with other venues and Colchester Central CCTV monitoring station.

To employ strict controls on underage drinking with proof of age identification with photographs to ensure children do not purchase alcohol.

Look for drunkenness on the premises and to ask such offenders to leave.

Staff serving alcohol to be instructed not to serve a person they feel is overly intoxicated.

Zero tolerance on drugs and violent behaviour which if occur would result in an automatic bar, and notification to the authorities.

To deter drug abuse the toilet areas to be regularly inspected.

To take part as a member of Pubwatch and regularly attend any police or local authority initiatives.

The use of plastic drinking glasses when the situation warrants.

The perimeter of the building to be well illuminated.

Compliance with health and safety legislation.

The fire alarm system to be maintained and regularly tested.

Means of escape, illuminated signage and staff training in case of fire are adopted.

When larger than normal crowds are expected (for example football cup finals etc), door staff be employed, plastic drinking glasses be used, the premises be closed for one hour after the match (where practical) to enable the sports crowd to disperse and the bar to be cleaned.

Broken glass, drink spillages, full ash trays etc to be cleared up immediately.

Non-Smoking policy in place at the bar serverly.

Provision of air extraction system.

The occupancy capacity for the premises be considered when planning events under the new arrangements.

A dance floor and speaker system be installed in the central courtyard and this area be roofed over with sound proofing materials and all external walls to the building, if required, to have additional sound proofing measures to assist in avoiding noise breakout across the river. This is to ensure that noise levels would be contained in the middle of the building, protected by the main bars in the two flanks, which in turn would be redesigned to contain the sound within the building.

Following the installation of the dance floor in the central courtyard, the periphery sound systems be lowered in volume, to that of background levels, to restrict the sound breakout to the terrace area and front of the building.

A 30 minute wind down period after the last sale of alcohol to allow for the appropriate dispersal of customers.

A last admissions policy be operated to close the premises to new admissions or re-admission one hour before the bars close.

Children accompanied by an adult to be permitted in the building during lunch times and in the afternoons. After 18.00 children would not to be permitted into the bar unless associated with a private/family style function. Accompanied children will be permitted in the function room during the evenings.

The prohibition of strong language and sexual expletives which would be inappropriate for young people to hear, as set out in the Operating Policy.

Any film exhibitions taking place during the period when children are permitted on the premises will be subject to age restricted films, classified as such by the British Board of film censors.

Any adult performances inappropriate for children will not be permitted unless the performance takes place in a child free environment or behind closed doors separate from the main bar area.

Any advertising in house for adult performances should be appropriate for children to view.

Adults accompanying children are expected to maintain strict control of the child's behaviour and general safety whilst in the premises.

Recorded music shall comprise music of a background nature in the main bar but amplified to a higher level on the dance area and the function room.

Adult entertainment associated with specific events such as hen nights and stag parties will be staged in such a way as not to offend customers or minors in the premises.

General - all objectives

We believe that the New Licensing Act provides opportunities for businesses to re-assess their current operations. The binge drinking unsocial behaviour patterns seen in the past need to be remedied by strong management controls and new procedures introduced. Although already in place further risk assessments for the premises, the events, customer numbers, age groups and the activities that go need to be documented to form part of staff training and also as a result of the changing circumstances. In return we would expect local licensing authorities to support these endeavours and allow extra flexibility on opening hours and support business opportunities in the spirit of the governments desire to move licensed premises more towards a continental trading method. Management must take notice of the licensing objectives to ensure that a harmonious co-existence develops between customer and neighbour.

The owners of Quilters have considerable experiences in operating busy venues with high standards and strict controls and therefore feel well placed in submitting our variation application, which we trust, can meet the authorities required criteria.

Prevention of Crime & Disorder

We have a sophisticated computer CCTV surveillance system, which can help managers to spot trouble and assist in identifying the culprits, which also acts as a deterrent. We employ registered door staff on all busy nights and on occasions when the occupancy might pose a capacity threat ie (England football matches) the door staff are in radio communication with other venues and Colchester central CCTV monitoring station. This enables door staff to be made aware of any disturbances caused by other venues and heading our way. We employ strict controls on underage drinking with proof of age identification necessary if in doubt.

The managers are instructed to look for drunkenness on the premises and to ask such offenders to leave. Staffs serving alcohol are also instructed not to serve a person they feel is overly intoxicated.

We practice a zero tolerance on drugs and violent behaviour, which if found results in an automatic bar and notification to the authorities.

Toilets are regularly inspected for drug abuse. We support our local pubwatch committee and regularly attend any Police or local authority initiatives.

We use plastic drinking glasses when the situation warrant (ie England Football matches etc) and the perimeter of the building is well illuminated.

Managers are instructed to be polite, reasonable but resolute in dealing with potential flash points and staff are asked to keep a watchful eye on areas of possible trouble.

Public Safety

We comply with Health & Safety legislation and have maintained fire alarm system. Means of escape, illuminated signage and staff training,

in case of fire are adopted. The system is regularly tested. The premises are large and as such occupancy levels can be substantial, however there is a great deal of fixed and casual seating which makes for comfortable environment which is not crowded. However when we anticipated larger than normal crowds ie football cup finals, European football and world cup matches, we would employ door staff, utilise plastic drinking glasses and close for one hour after the match (where practical) to enable the sports crowds to disperse and the bar cleaned. We employ registered door staff, who have undergone approved training and they are instructed to patrol the building at intervals during the evening. Staff training includes the immediate clearing up any broken glass, drink spillages, full ash trays etc and waitress staff are employed to do this as part of their customer service. There is a non-smoking policy at the bar server and our air extract systems are effective. We do not have an occupancy capacity for the premises, but understand that if the variation to our licence was granted then this and other issues would form part of the discussion and conditions attached to any new arrangement. From the plan you will see the many exit doors around the building, which can be used in case of fire breaking out.

Prevention of Public Nuisance

We are conscious that local residents must be protected from unreasonable nuisance in all its forms.

We have a restriction to our current licence that states that doors onto the terrace to be kept closed after 23.00 hrs.

Noise breakout is a major problem and needs to be properly addressed when considering amplified music and the dancing that goes with it.

I'm seeking the authority's permission to have music and dancing, we would address this situation by putting the dance floor and the speaker system into the central courtyard (edged yellow) this area would in turn be roofed over with sound proofing materials and all external walls to the building, if required, could have additional sound proofing measures to assist in avoiding breakout across river.

In this way the noise levels would be contained in the middle of the building, protected by the main bars to the two flanks, which in turn would be redesigned to contain the sound within the building.

Although we have requested an extension to our existing hours it should be noted that we seek a 30 minute wind down period once the bar is closed to assist in a controlled leaving program to be implemented, which if practiced by other bars will stagger the amount of people put out on the street thus helping to avoid the likelihood of public nuisance.

The introduction of the dance floor area (see above) will enable the periphery sound systems to be lowered in volume, to that of background levels thus restricting the sound breakout to the terrace area and front of the building. After 23.00 hrs all external windows and doors to the river terrace will be closed.

The bar is situated in a predominately commercial area with busy streets leading away from the premises towards the town centre.

A large multi storey car park is next door with free parking at night and local taxis and public transport convenient to the building.

We practice a last admission time which can change from time to time dependent on the circumstances prevailing but at present is normally about 1 hour before we close the bar.

We ask customers to leave the premises quietly and in an orderly manner. There is always effective and responsible management on the premises.

Protection of Children

As is envisaged that some children will be allowed into the bar, if accompanied by an adult during the lunch times or afternoons, evening as well as in the case of the function room.

Our operating policy includes the prohibition of strong language and sexual expletives, which would be inappropriate for young people to hear. It is envisaged that after 18.00 hrs children will not be permitted into the bar unless associated with a private/family style function.

Any film exhibitions taking place during these hours will be subject to age restricted films, classified as such by the British board of film censors.

Any adult performers felt inappropriate for children will not be permitted unless the performance takes place in a child free environment or behind closed doors separate from the main bar area.

Any advertising in house for such adult performances should be appropriate for children to view.

Responsible management and control of staff can create a family friendly premises but the protection of children from harm is a most important issue, which is recognised by the Quilters management. We expect and insist that adults accompanying children maintain strict control of their child's behaviour and general safety whilst in the premises.

Underage drinking is a major concern for the managers and proof of age with photographs plus measures taken to ensure children do not purchase alcohol are in force with door and other bar staff in general.

Adult Entertainment Details

We seek permission for gaming machines also the occasional adult entertainment with specific events such as hen parties, stag parties, ladies and gentlemen's evenings. These events will be staged in such a way as not to offend customers or young people in the premises.

Annex 5 – Conditions Agreed with Responsible Authorities

All external doors and windows opening onto the terrace must be kept closed after 23.00 other than for access and egress.

The patios/garden/courtyard must not be used by customers after the hours of 23.00.

No live or amplified music to be played in the open air (including temporary structures such as marquees and tents).

No music or speech shall be relayed via external speakers.

Customers shall not be permitted to congregate or consume alcohol sold or supplied by the premises within the vicinity of those premises. The removal of alcohol from the premises shall be prevented, if it is intended for such a purpose.

Prominent and clear notices will be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

Adult entertainment will be limited to the function room. During adult entertainment children will not be permitted in the function room.

During adult entertainment children will not be allowed into the function room.

Annex 6 – Conditions Attached after a Hearing by the Licensing Authority

CCTV shall be installed on the premises in consultation with the Police and to be kept working at all times premises are open.

No off sales.

If door staff employed, they must be registered door staff.

Substantial food shall be available at all times.