

## Appendix D

### Performance Reporting Timetable 2018 - 2019

The deadlines for the monthly performance reports are shown here along with the meetings this data will be reported to:

<b>Monthly Performance Statistics – Quarter One April - June 2018</b>			
Data Deadline to People & Performance (P&P)	10 May 2018 P1 (April statistics)	14 June 2018 P2 (May statistics)	12 July 2018 P3 (June statistics)
SMT Chat (Mondays)	14 May 2018	18 June 2018	16 July 2018

<b>Monthly Performance Statistics – Quarter Two July - September 2018</b>			
Data Deadline to People & Performance (P&P)	16 August 2018 P4 (July statistics)	13 September 2018 P5 (August statistics)	11 October 2018 P6 (September statistics)
SMT Chat (Mondays)	20 August 2018	17 September 2018	15 October 2018

<b>Half Year Performance Report April – September 2018 Strategic Plan Action Plan, Monthly Performance Statistics and Award and Accreditations</b>				
<b>P&amp;C</b>	<b>PMB (less KPIs)</b>	<b>Leadership</b>	<b>Scrutiny Panel</b>	<b>Cabinet</b>
11 October 2018	23 October 2018	15 November 2018	11 December 2018	30 January 2019

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<b>Monthly Performance Statistics – Quarter Three October - December 2018</b>				
Data Deadline to People & Performance (P&P)	15 November 2018 P7 (October statistics)	13 December 2018 P8 (November statistics)	10 January 2019 P9 (December statistics)	
SMT Chat (Mondays)	19 November 2018	17 December 2018	14 January 2019	

<b>Monthly Performance Statistics – Quarter Four January - March 2019</b>				
Data Deadline to People & Performance (P&P)	14 February 2019 P10 (January statistics)	14 March 2019 P11 (February statistics)	11 April 2019 P12 (March statistics)	
SMT Chat (Mondays)	18 February 2019	18 March 2019	15 April 2019	

<b>Proposed KPI Targets for April 2019 – March 2020</b>				
<b>P&amp;C</b>	<b>SMT</b>	<b>Leadership</b>	<b>Scrutiny Panel</b>	<b>Cabinet</b>
10 January 2018	14 January 2018	17 January 2019	29 January 2019	13 March 2019

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<b>Year End Performance Report April 2018 – March 2019</b> <b>Strategic Plan Action Plan, Monthly Performance Statistics and Award and Accreditations</b>				
<b>P&amp;C</b>	<b>PMB</b>	<b>Leadership</b>	<b>Scrutiny Panel</b>	<b>Cabinet</b>
11 April 2019	21 May 2019	May/June 2019	11 June 2019	10 July 2019

Note: Single Data List Indicators – Services to continue reporting direct to the relevant Government Department