



Council

18 July 2018

Item
10

Report of	Assistant Director of Policy and Corporate	Author	Richard Clifford
Title	Renaming of Policy Review Panel		☎ 507832
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report proposes that the Policy Review Panel be renamed as the Policy and Public Initiatives Panel. This will reflect the importance of the Panel's role as a forum for public involvement and in particular where members of the public can make suggestions to the Panel about its work programme.

2. Recommended Decision

- 2.1 The Policy Review Panel be renamed as the Policy and Public Initiatives Panel.

3. Reason for Recommended Decision

- 3.1 To highlight the importance attached to public involvement in the work of the Panel and to make this visible to members of the public.

4. Alternative Options

- 4.1 Not to change the name of the Panel.

5. Background Information

- 5.1 At its meeting on 23 May 2018, Council agreed that the Trading Board be transformed into a new advisory panel to Cabinet, the Policy Review Panel. The role of the Panel would be to provide legislative, improvement and policy advice to Cabinet and Portfolio Holders on issues that may affect executive functions.

The terms of reference for the Policy Review Panel are set out below:-

(1) To proactively identify issues and legislative changes that may require review and improvement and to seek Cabinet's agreement as to whether and how they should be examined.

(2) To review strategies and policies at the request of the Cabinet and to make recommendations back to Cabinet for decision.

(3) To review issues at the request of a Portfolio Holder and to make recommendations back to the Portfolio Holder for decision.

- 5.2 A key role for the Panel will be to consider suggestions from members of the public about issues and initiatives that they wish to see the Council take forward. The Panel would consider these issues and decide whether they should recommend to Cabinet whether they should be included in the Panel's work programme. Public engagement and involvement will be key to this.
- 5.3 At its meeting on 20 June, the Panel agreed that it should include a standing item on its agendas, in addition to the usual Have Your Say! arrangements, to take suggestions from members of the public about items for its work programme. It also agreed that its meeting in September 2018 should be used as a forum specifically to hear suggestions from members of the public, and that the meeting should be promoted appropriately in advance.
- 5.4 In order to highlight the importance attached to this element of the Panel's work and to make this visible to members of the public, it is proposed that the Panel be renamed as the Policy and Public Initiatives Panel.

6. Standard References

- 6.1 There are no particular references to the Strategic Plan; consultation or publicity considerations or financial; community safety; health and safety or risk management implications.