

11 October 2016

Report of	Monitoring Officer	Author	Andrew Weavers ☎ 282213
Title	Review of contract management arrangements		
Wards affected	Not applicable		

This report provides the Committee with an update on the Council's contract management arrangements

1. Decision(s) Required

- 1.1 To note the contents of this report.

2. Background

- 2.1 At its meeting on 28 June 2016, the Committee considered a report in relation to the Year End Internal Audit Assurance for 2015/16. The report detailed the results of internal audits carried out during that period. During the debate on this item further information was requested on the contract management process and it was agreed that a presentation to the Committee would be helpful.
- 2.2 The Council's procurement process is managed as part of the Governance Team within Corporate and Financial Management and is delivered by a specialised procurement business partner. In addition, further support is provided via the Essex Procurement Hub which enables additional specialised procurement advice to be delivered.
- 2.3 The Council's procurement processes are governed by EU Procurement Rules and the Public Procurement Regulations 2015, both of which are reflected in the Council's Contract Procedure Rules within the Constitution. The Council has extensive experience of managing a range of complicated contracts such as Grounds Maintenance and IT services.
- 2.4 A presentation will be made to the Committee by officers experienced in procurement and contract management to provide re-assurance to the Committee.

3. Strategic Plan References

- 3.1 The manner in which the Council governs its business is an underpinning mechanism in the Council's Strategic Plan aims to set out the direction and future potential for our Borough.

4. Financial, Equality, Publicity, Diversity and Human Rights, Consultation, Community Safety, Health and Safety and Risk Management Implications

- 4.1 None.