

7 June 2022

Report of	Assistant Director – Corporate and Improvement Services	Author	Owen Howell ☎ 282518
Title	Work Programme 2022-23		
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2022-2023 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2021-2022, or request amendments, additions and/or deletions.
- 2.2 The Scrutiny Panel is asked to approve the additions of items to the agenda for the meeting scheduled for 5 July 2022. These are for the Panel to conduct pre-decision scrutiny of Cabinet reports on the Housing Strategy and Economic Strategy, due to be considered by Cabinet at its meeting on 6 July 2022.
- 2.3 Following comments by the 2021-22 Scrutiny Panel membership, the Scrutiny Panel is asked to approve the cancellation of the Crime and Disorder Committee meeting scheduled for 14 February 2023, and its replacement by an additional Scrutiny Panel on that date, as shown in Appendix A.
- 2.4 The Scrutiny Panel is asked to approve the return to holding one scheduled meeting of the Crime and Disorder Committee each year [rather than two], on the understanding that additional meetings of that Committee can be scheduled should the Panel decide that this is necessary.

3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The draft work programme for 2022-23 is appended to this report. This contains the items which are reviewed each year by the Panel.
- 3.2 It should be noted that members of the Panel in 2021-22 commented on the weight of items on some of the agendas of the Scrutiny Panel. This has led to the recommendation that the 14 February 2023 meeting of the Crime and Disorder Committee be replaced with a Scrutiny Panel meeting. It has also led to the request that the Panel approve the return to the scheduling of one meeting of the Crime and Disorder Committee per year.

The Crime and Disorder Committee has a statutory duty to meet at least once per year, but additional meetings can be scheduled by the Scrutiny Panel (including when the Panel sits as the Crime and Disorder Committee) should the Panel feel this is necessary.

- 3.3 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.

4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations, or financial, equality, diversity, human rights, community safety, health and safety, environmental and sustainability or risk management implications.

5. Strategic Plan References

- 4.1 Scrutiny and challenge is integral to the delivery of the Strategic Plan 2020-2023 priorities and direction for the Borough as set out under the strategic themes of:

- [Tackling the climate challenge and leading sustainability](#)
- [Creating safe, healthy and active communities](#)
- [Delivering homes for people who need them](#)
- [Growing a fair economy so everyone benefits](#)
- [Celebrating our heritage and culture](#)

- 4.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

Appendices

Appendix A – Scrutiny Panel Work Programme, 2022-23

Appendix B – Forward Plan of Key Decisions: 1 June – 30 September 2022

Work Programme for 2022/23

Scrutiny Panel meeting – 7 June 2022
Scrutiny Panel Chairman's briefing – 1 June 2022
<ol style="list-style-type: none"> 1. Town Deal Reporting 2. Work Programme 2022-23
Scrutiny Panel meeting – 5 July 2022
Scrutiny Panel Chairman's briefing – 30 June 2022
<ol style="list-style-type: none"> 1. Year End 2021/22 Performance Report and Strategic Plan Action Plan 2. Economic Strategy 3. Housing Strategy 4. Annual Scrutiny Report 5. Work Programme 2022-23
Scrutiny Panel meeting - 16 August 2022
Scrutiny Panel Chairman's briefing – 11 August 2022
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing 2. Work Programme 2022-23
Scrutiny Panel (Crime and Disorder Committee) - 13 September 2022
Scrutiny Panel Chairman's briefing – 8 September 2022
<ol style="list-style-type: none"> 1. Safer Colchester Partnership (Crime and Disorder Committee)
Scrutiny Panel – 11 October 2022
Scrutiny Panel Chairman's Briefing – 6 October 2022
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing 2. Review of Colchester Borough Homes: 2021-22 Performance, and discussion of Key Performance Indicator Targets for 2023-24 3. Local Council Tax Support – Year 2023/24 4. Budget Strategy for 2023-24 5. Work Programme 2022-23
Scrutiny Panel meeting - 8 November 2022
Scrutiny Panel Chairman's briefing – 3 November 2022
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing/s 2. Work Programme 2022-23

Scrutiny Panel meeting - 13 December 2022
Scrutiny Panel Chairman's briefing – 8 December 2022
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing 2. Half Year 2022-23 Performance Report & Strategic Plan Action Plan progress 3. Work Programme 2022-23
Scrutiny Panel meeting - 24 January 2023
Scrutiny Panel Chairman's briefing – 19 January 2023
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing 2. 2023-24 Revenue Budget, Capital Programme, Medium Term Financial Forecast and Treasury Management Investment Strategy 3. Housing Revenue Accounts Estimate and Housing Investment Programme 4. Town Deal projects progress report 5. Work Programme 2022-23
Scrutiny Panel - 14 February 2023
[Currently scheduled as a Crime and Disorder Committee Meeting]
Scrutiny Panel Chairman's briefing – 9 February 2023
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing 2. Reports from Arts Organisations (Mercury, The Arts Centre, FirstSite) 3. Corporate Key Performance Indicator Targets for 2022-23 4. Work Programme 2022-23
Scrutiny Panel meeting– 14 March 2023
Scrutiny Panel Chairman's briefing – 9 March 2023
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing/s 2. Scrutiny Panel Annual Report