

# COLCHESTER BOROUGH COUNCIL

## FORWARD PLAN OF KEY DECISIONS 1 August 2021 – 30 November 2021

During the period from 1 August 2021 – 30 November 2021\* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, [www.colchester.gov.uk](http://www.colchester.gov.uk)*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

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If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

\*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
<b>Budget 2022-23 Update and Transformation</b>	No	7 July 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Richard Block Assist Director, Corporate and Improvement 01026 506825 <a href="mailto:richard.block@colchester.gov.uk">richard.block@colchester.gov.uk</a>
<b>St Marks Community Centre</b>	No	7 July 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Alison Fogg Development Manager 01206 508906 <a href="mailto:alison.fogg@colchesteramphora.com">alison.fogg@colchesteramphora.com</a>

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<b>Colchester Town Deal programme</b>	No	7 July 2021	<p>Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Matthew Brown Economic Development Projects Manager 01206 507348 <a href="mailto:matthew.brown@colchester.gov.uk">matthew.brown@colchester.gov.uk</a></p>
<b>Award of Contract for Light Vehicles</b>	No	July 2021	<p>Dan Gascoyne, Chief Operating Officer, in consultation with Councillor Crow, Portfolio Holder for Environment and Sustainability, under delegated authority from Cabinet</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report and tender analysis	<p>Robert Doran Fleet and Depot Contract Manager 01206 282612 Robert.Doran@colchester.gov.uk</p>

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<b>Award of contract for construction works for Stanway Community Facility on the Western Bypass</b>	Yes	July 2021	<p>Assistant Director, Community, in consultation with the Portfolio Holder for Communities, Councillor B. Oxford.</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Officer report,	<p>Cathy Doyle Community Enabling Officer 07970 991601 cathy.doyle@colchester.gov.uk</p>
<b>Placement of the Council's insurance policies following a formal tender process, including cover for Colchester Borough Homes and Colchester Commercial Holdings Ltd</b>	No	July 2021	<p>Portfolio Holder for Resources, Councillor Lissimore.</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report including a full assessment of the quotes submitted by interested insurers will be undertaken by the Council's brokers, Aon Ltd. This will assess against the criteria set in the tender specification, and recommend the most advantageous package.	<p>Hayley McGrath Corporate Governance Manager 01206 508902 <a href="mailto:Hayley.mcgrath@colchester.gov.uk">Hayley.mcgrath@colchester.gov.uk</a></p>

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<b>Award of the Contract for the Construction of the Renewable Heat Network Energy Centre and at the Northern Gateway</b>	Yes	August 2021	<p>Portfolio Holder for Resources, Councillor Lissimore</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report with not for publication appendix	<p>Andrew Tyrrell Client and Business Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a></p>
<b>Local Full Fibre Network (LFFN) Operation Model</b>	Yes	1 September 2021	<p>Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Andrew Tyrrell Client and Business Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a></p>

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<b>Creation of a new Solar PV Park and Micro Grid</b>	No	1 September 2021	<p>Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Andrew Tyrrell Client and Business Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a></p>
<b>Award of contract for Asbestos Surveys to Housing and Corporate Assets</b>	No	September 2021	<p>Portfolio Holder for Housing and Planning, Councillor Ellis</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Geoff Beales Client Services Manager 01206 516504 <a href="mailto:Geoff.beales@colchester.gov.uk">Geoff.beales@colchester.gov.uk</a></p>

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<b>Approval of Award of Contract for Replacement Windows and Doors</b>	Yes	October 2021	<p>Portfolio Holder for Housing and Planning, Councillor Ellis</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Clare Lawrance Client Asset Manager 01206 282506 <a href="mailto:Clare.lawrance@colchester.gov.uk">Clare.lawrance@colchester.gov.uk</a></p>
<b>Town Deal Business Cases</b>	No	13 October 2021	<p>Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Matthew Brown Economic Development Projects Manager 01206 507348 <a href="mailto:matthew.brown@colchester.gov.uk">matthew.brown@colchester.gov.uk</a></p>

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<b>Officer Pay Policy</b>	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Jessica Douglas Strategic People and Performance Manager 01206 282239 <a href="mailto:jessica.douglas@colchester.gov.uk">jessica.douglas@colchester.gov.uk</a>



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