


# COLCHESTER BOROUGH COUNCIL

## URGENCY AUTHORISATION

(Decisions that require urgent determination made in accordance with Overview and Scrutiny Procedure Rule 14 are not subject to the call-in procedure).

I hereby certify that the decision indicated below is urgent, that executive action cannot be delayed for the usual five working day period, and it will not be possible to provide five clear days' notice of the decision to be taken.

Signed:   
Proper Officer

Dated: 30/9/19

Signed:   
Chairman of the Scrutiny Panel

Dated: 30/9/19

TITLE OF REPORT Contract for Fleet Maintenance .....

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS - REF NO: .....

OR CABINET MEETING DATE: 22 November 2017 ..... ITEM NO: 10 i.....

PARTICULARS OF MATTER: Pursuant to minute 219 of the Cabinet meeting of 22 November 2017, Cabinet agreed delegated authority to the Chief Operating Officer in consultation with the Portfolio Holder for Waste and Sustainability to award the fleet contract. A procurement process for a Fleet Maintenance Contract has been undertaken in line with the Council's Contract Procedure Rules and one supplier bid for the contract. Detailed negotiations have been undertaken with the supplier which have taken a significant period. A contract is now ready to be awarded and the Portfolio holder for Waste and Sustainability has been consulted regarding the decision.

### REASONS FOR CONSIDERING THE MATTER TO BE URGENT

The amount of time it has taken to negotiate terms and conditions with the contractor has meant that a contract needs to now be awarded without delay as the existing contract expires on 30 September. The decision is urgent because any delay caused by the call in procedure would seriously prejudice the legal and financial position of the Council.

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