

21 August

Report of	Assistant Director for Policy and Corporate	Author	Jonathan Baker ☎ 282207
Title	Bus Review Letter – Further Questions to Bus Companies		
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report provides information on the next stage of the Scrutiny Panel bus review. Following on from the information gathering session on 16 April 2018, the Panel agreed to send a letter to bus companies, the County Council and Community360 asking further questions resulting from the discussion. A copy of the letter is included as **Appendix A** to the report.

2. Action Required

- 2.1 To consider and approve the draft letter to Bus Companies, the County Council and Community360.
- 2.2 To consider when the deadline for submitting responses should be, and when responses should be considered by the Panel.

3. Reason for Scrutiny

- 3.1 The letter forms the next stage of the Scrutiny Panel bus review, asking further questions following discussions at the information gathering session held on 16 April 2018. Responses from the letter would be included in a future Panel agenda for consideration.

4. Background Information

- 4.1 The Scrutiny Panel have been conducting a Bus Review, which started during the 2017-18 municipal year. At the last Scrutiny Panel meeting it was agreed that the Panel would send a letter to bus operators, Essex County Council and Community360 including further questions and requesting updates from matters discussed at the information gathering meeting which was held on 16 April 2018.
- 4.2 The draft letter forms the next stage of the review and groups questions into the objectives of the review that were outlined in the original scoping document. It is intended that responses received would be incorporated into a future Scrutiny Panel meeting agenda for consideration.
- 4.3 Going forward the Panel will need to consider a deadline for responses, and provisional timing for the responses to be considered at a future Scrutiny Panel meeting. The Panel may also wish to consider further steps for the bus review and other information and stakeholders views that may be required.

5. Standard References

- 5.1 There are no particular references to the Strategic Plan; consultation or publicity considerations or financial; community safety; health and safety or risk management implications.