

# Council Meeting

**Council Chamber, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 18 July 2018 at 18:00**

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here: <http://www.colchester.gov.uk/haveyoursay>.

## Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

## Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,  
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call  
e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER BOROUGH COUNCIL**  
**Council**  
**Wednesday, 18 July 2018 at 18:00**

**TO ALL MEMBERS OF THE COUNCIL**

**Published 13/07/2018**

You are hereby summoned to attend a meeting of the Council to be held at the Town Hall, Colchester on Wednesday, 18 July 2018 at 18:00 for the transaction of the business stated below.



**Chief Executive**

**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

Please note that Agenda items 1 to 6 are normally dealt with briefly.

**1 Welcome and Announcements (Council)**

The Mayor will welcome members of the public and Councillors and will ask the Chaplain to say a prayer. The Mayor will also remind everyone to use microphones at all times when they are speaking, explain action required in the event of an emergency, mobile phones switched to silent and audio-recording of the meeting.

**2 Have Your Say! (Council)**

The Mayor will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the business of the Council. Please indicate if you wish to speak at this point if your name has not been noted by Council staff.

**3 Minutes of the Previous Meeting (Council)**

A... Motion that the minutes of the meeting held on 23 May 2018 be confirmed as a correct record.

**23-05-18 minutes**

7 - 12

#### **4 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

#### **5 Items (if any) referred under the Call-in Procedure (Council)**

The Council consider any items referred by the Scrutiny Panel under the Call-in Procedure because they are considered to be contrary to the policy framework of the Council or contrary to, or not wholly in accordance with, the budget.

#### **6 Mayor's Announcements**

The Mayor to make announcements.

#### **7 Recommendations of the Cabinet, Panels and Committees**

Council will consider the following recommendations:-

##### **7(i) Review of Meetings and Ways of Working - Digital Update**

B... Motion that the recommendations contained in the minute of the meeting of the Governance and Audit Committee on 10 July 2018 be approved and adopted (to follow).

##### **7(ii) Annual Scrutiny Report 2017-18**

C... Motion that the recommendation contained in the minute of the Scrutiny Panel meeting on 17 July 2018 be approved and adopted (to follow),

##### **7(iii) Mandatory Member Development**

D... Motion that the recommendation contained in the minute of the Member Development Group meeting of 18 July 2018 be approved and adopted (to follow).

#### **8 Notices of Motion pursuant to the provisions of Council Procedure Rule 11**

Council will consider the following Motions:-

(Note: The maximum length of time for the consideration of all such motions shall be 80 minutes. In the event that a motion is still being debated when the 80 minutes have elapsed the Mayor shall invite the proposer of the motion to respond to the debate and then move straight to the vote. )

##### **8(i) Modern Slavery and Procurement**

E.... Proposer: Cllr Liddy

This Council resolves:

1. To ensure that the Council's procurement practices do not support modern slavery the Council will adopt and apply the Co-operative Party's Charter Against Modern Slavery (as far as is legally possible), by

- Training its corporate procurement team to understand

modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.

- Requiring its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.
- Challenging any abnormally low-cost tenders to ensure they do not rely upon a potential contractor practising modern slavery.
- Highlighting to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.
- Publicising its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
- Requiring its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
- Reviewing its contractual spending regularly to identify any potential issues with modern slavery.
- Highlighting for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies.
- Referring for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
- Reporting publicly on the implementation of this policy annually, in accordance with CBC Modern Slavery Act 2015 Transparency Statement 2016/17.

2. Ensure that it will do everything reasonably possible to tackle modern day slavery in line with the Local Government Association's guidance and that it will also seek to ensure that any company that it has shares in will also do everything reasonably possible to tackle modern day slavery in line with the Local Government Association's guidance.

3. Write to government to ask that support for victims of modern day slavery is extended beyond the current 45 days. As the motion relates to an executive matter, it will stand referred to Cabinet unless Procedure Rule 11(2) is suspended.

## **9 Questions to Cabinet Members and Chairmen pursuant to Council Procedure Rule 10**

Cabinet members and Chairmen will receive and answer pre-notified questions in accordance with Council Procedure Rule 10(1) followed by any oral questions (not submitted in advance) in accordance with Council Procedure Rule 10(3).

(Note: a period of up to 60 minutes is available for pre-notified questions and oral questions by Members of the Council to Cabinet Members and Chairmen (or in their absence Deputy Chairmen)).

- 10 **Renaming the Policy Review Panel** 13 - 14  
F.... Motion that the decision set out in the report by the Assistant Director, Policy and Corporate, be approved and adopted.
- 11 **Schedule of Portfolio Holder Decisions** 15 - 24  
To note the Schedule of Portfolio Decisions for the period 6 February 2018 - 29 June 2018.
- 12 **Urgent Items (Council)**  
Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency.
- 13 **Reports Referred to in Recommendations**  
The reports specified below are submitted for information and referred to in the recommendations specified in item 7 of the agenda:
- Review of Meetings and Ways Of Working - Digital Agendas Update - report to Governance and Audit Committee 10 July 2018** 25 - 30
- Annual Scrutiny Report 2017-18 - report to Scrutiny Panel 17 July 2018** 31 - 36
- 14 **Exclusion of the Public (not Scrutiny or Executive)**  
In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**