

23 January 2019

Report of	Assistant Director of Policy and Corporate	Author	Zoe Gentry
Title	Licensing Training Report		☎ 506055
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the approach that will be taken to licensing training for the 2019-2020 Municipal year.

2. Recommended Decision

- 2.1 The Committee is invited to approve the scheduling of a training session by Cornerstone in June 2019.
- 2.2 To discuss and identify other training needs for the Licensing Committee if applicable.

3. Alternative Options

- 3.1 This function forms part of the Committee's Terms of Reference and, as such, no alternative options are presented.

4. Background Information

- 4.1 Training helps provide members with the skills and knowledge they need in order to fulfil their role on the Licensing Committee. It is a constitutional requirement that members undertake relevant training before they sit on Sub-Committee hearings and Hackney Carriage/Private Hire hearings. This training consists of specialist external training, which is normally scheduled at the start of the municipal year, plus a requirement to observe a Sub-Committee or Hackney Carriage hearing, before sitting as a member.
- 4.2 It is proposed that the existing training requirements remain in place and that in order to deliver this an external training session by Cornerstone barristers be scheduled. Officers have held preliminary discussions with them and they have indicated their availability for such as session on 4 June or 12 June 2019. It would be helpful if the Committee could give an indication as to which of these dates would be preferable.
- 4.3 Cornerstone were used to provide such training last year and the feedback received was very positive.
- 4.4 The Committee may wish to indicate if there are particular areas that members would like to see addressed in training in the next municipal year. The Committee's training programme will evolve as the municipal year progresses and items of business are commenced and concluded

5. Financial Implications

- 5.1 The costs of the external training from Cornerstone will be met from the corporate Member Development Budget and the fee is £1000. There has been no increase on the cost from the previous years training.

6. Standard References

- 6.1 There are no particular references to publicity or consultation considerations; equality, diversity and human rights; community safety; health and safety or risk management implications

7. Strategic Plan References

- 7.1 The work of the Licensing Committee aims to contribute to the Council's priorities for the Borough and in particular to support the Growth, Wellbeing and Opportunity priorities by working with the licensed trade to promote the town and make it a safer place.