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| Report of | Assistant Director of Policy and Corporate | Author | Jonathan Baker |
| Title | Work Programme 2017-18 | |  282207 |
| Wards affected | Not applicable | | |

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2017-2018 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

2. Action Required

- 2.1 The Panel is asked to consider and note the contents of Work Programme for 2017-18.

3. Background Information

- 3.1 The Panel's work programme will evolve as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The current work programme for 2017-18, is included at the end of the report.
- 3.2 The Chairman of the Scrutiny Panel requested the inclusion of the Forward Plan of Key Decisions as part of the work programme for the Scrutiny Panel, and this is included as **Appendix A**.
- 3.3 Due to the recent severe weather the Scrutiny Panel meeting that was scheduled for 27 February 2018 was postponed. A new date for the bus review item will be arranged as soon as possible.
- 3.4 An all Panel informal briefing will be arranged prior to the first meeting of the Scrutiny Panel in the next municipal year to discuss the 2018-19 work programme. A provisional date for this will be circulated to Panel members in due course.

4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations; or financial; equality, diversity and human rights; community safety; health and safety or risk management implications.

5. Strategic Plan References

- 5.1 Governance is integral to the delivery of the Strategic Plan's vision themes of a vibrant, prosperous, thriving and welcoming Borough.

- 5.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

Appendices

Appendix A – Forward Plan of Key Decisions – 31 January 2017 – 31 May 2018

Work Programme for 2017/18

| Meeting date / agenda items and relevant portfolio |
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| Scrutiny Panel meeting - 13 June 2017 |
| Scrutiny Panel Chairman's briefing – 12 June 2017 |
| <ol style="list-style-type: none"> 1. Financial Monitoring Report End of Year – 2016/17 2. Capital Expenditure Monitor 2016/17 3. Creation of New Commercial Companies and Colchester Housing Development Company |
| Scrutiny Panel meeting - 18 July 2017 |
| Scrutiny Panel Chairman's briefing – 11 July 2017 |
| <ol style="list-style-type: none"> 1. Year End 2016/17 Performance Report including progress on Strategic Plan Action Plan 2. Review of Colchester Borough Council Performance 2016/17 3. 2018/19 Budget Strategy, Medium Term Financial Forecast and Budget Timetable 4. Treasury Management – Annual Report 5. Annual Scrutiny Report |
| Scrutiny Panel meeting -15 August 2017 |
| Scrutiny Panel Chairman's briefing – 8 August 2017 |
| <ol style="list-style-type: none"> 1. CANCELLED |
| Scrutiny Panel (Crime and Disorder Committee) - 12 September 2017 |
| Scrutiny Panel Chairman's briefing – 5 September 2017 |
| <ol style="list-style-type: none"> 1. Safer Colchester Partnership (Crime and Disorder Committee) |
| Scrutiny Panel – 27 September 2017 |
| Scrutiny Panel Chairman's Briefing – 25 September 2017 |
| <ol style="list-style-type: none"> 1. Town Centre PSPO including A Board update |
| Scrutiny Panel meeting - 7 November 2017 |
| Scrutiny Panel Chairman's briefing – 31 October 2017 |
| <ol style="list-style-type: none"> 1. Local Council Tax Support – Year 17/18 2. Combined Service Review – Customer Futures 2 3. ICT Service Update 4. 2017-18 Revenue Monitor, period April – September |

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| 5. 2017-18 Capital Monitor, period April – September |
| Scrutiny Panel meeting - 12 December 2017 |
| Scrutiny Panel Chairman's briefing – 6 December 2017 |
| <ol style="list-style-type: none"> 1. Review of Waste Collection Strategy 2. Half Year 2017 - 2018 Performance Report including progress on Strategic Plan Action Plan |
| Scrutiny Panel meeting - 30 January 2018 |
| Scrutiny Panel Chairman's briefing – 24 January 2018 |
| <ol style="list-style-type: none"> 1. 2017-18 Revenue Budget, Capital Programme, Medium Term Financial Forecast, Housing Revenue Accounts Estimate and Housing Investment Programme (Pre-scrutiny of Cabinet Decision) 2. Treasury Management Investment Strategy 3. Strategic Plan 2018-21 |
| Scrutiny Panel meeting - 27 February 2018 |
| Scrutiny Panel Chairman's briefing – 20 February 2018 |
| <ol style="list-style-type: none"> 1. Bus Review – Meeting postponed due to severe weather |
| Scrutiny Panel Meeting – 13 March 2018 |
| Scrutiny Panel Chairman's Briefing - TBC |
| <ol style="list-style-type: none"> 1. Vineyard Gate Briefing (Confidential) |
| Scrutiny Panel meeting - 27 March 2018 |
| Scrutiny Panel Chairman's briefing – 21 March 2018 |
| <ol style="list-style-type: none"> 1. Tourism Marketing update and discussion 2. Review of Waste and Recycling Collections for Flats |