

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call-in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report

Approval of the freehold sale of The Museum Resource Centre.

Delegated Power

Authority was delegated to the Chief Operating Officer by Cabinet at its meeting on 7th September 2016.

Decision Taken

Approval of the freehold sale of The Museum Resource Centre for residential conversion subject to planning permission.

Key Decision

No

Forward Plan

N/A

Reasons for the Decision

To select the preferred bidder to purchase The Museum Resource Centre following approval by Cabinet on 7th September 2016 to dispose of the property to fund the extension of the Museum store at Heckworth Close and the relocation of the Service there.

Alternative Options

The Council could keep the building and redevelop it and then either sell it or retain it as a long term asset. However, it has been agreed that the capital receipt from the sale is needed as soon as possible to fund the relocation of the Services to Heckworth Close.

Conflict of Interest

N/A

Dispensation by Head of Paid Service

N/A

Dispensation by Monitoring Officer

N/A

Approved by Officer (Designation) – Chief Operating Officer

Signature Ann Hedges

Date 6th July 2017

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the appropriate Portfolio Holder

I confirm that the above named officer consulted me in relation to the above matter.

Portfolio Holder for Business and Culture

Signature Councillor Tim Young

Date 6th July 2017

PART C - To be completed by the Proper Officer (Democratic Services)

Officer/Portfolio Holder Decision Reference Number

OFF-001-17

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **5pm on Tuesday 18 July 2017.**

Call-in Procedure

The Decision Notice for this decision was published on the internet and placed in the Members' Room and the Library Community Hub on Tuesday 11 July 2017

A request for reference to the Scrutiny Panel must be made by 5pm on Tuesday 18 July 2017.

Signature of Proper Officer

Antonia Cutler