

7 September 2021

Report of	Assistant Director Corporate and Improvement	Author	Darren Brown 📞 282891
Title	Financial Monitoring Report – April to June 2021		
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report gives the Committee the opportunity to hold Service Managers and Portfolio Holders accountable for their budgets. The financial position is summarised as follows:-
- The General Fund is showing a net overspend against services of £777k as at period 3. This includes less expenditure of £884k and less income of £107k, compared to profiled budgets.
 - The current forecast outturn position for the General Fund is a net overspend of £146k.
 - The Housing Revenue Account is showing a net underspend of £203k as at period 3 and is forecast to be on budget at the year-end.
- 1.2 Assistant Directors and their budget holders have undertaken a thorough review of the financial position for their services, which is reflected in this report. In addition, SMT continues to monitor the budget position on a monthly basis. The next report to the Committee will consider the position after 6 months. This half year review will provide a better opportunity to assess progress against budget targets and income levels, and any resulting necessary action to mitigate any forecast budget variance will be considered.

2. Action required

- 2.1 The Committee is asked to consider the financial performance of General Fund Services and the Housing Revenue Account (HRA) for the first three months of 2021/22, and to note the forecast budget overspend of £146k on the General Fund.

3. Reason for scrutiny

- 3.1 Monitoring of financial performance is important to ensure that:
- Service expenditure remains within cash-limited budgets.
 - Potential variances at year-end are identified early so that remedial action can be taken to recover the position or 'recycle' any surplus budgets.
 - Performance targets are being met.
- 3.2 This report also gives the committee the opportunity to hold Service Managers and Portfolio Holders accountable for their budgets.

4. Background

- 4.1 This report reviews the Council's overall position based on profiled income and expenditure for the three months to 30 June 2021, and also shows a projection of the outturn figures for the full year. All the information presented in respect of General Fund Services shows the position based on net 'direct costs'. The review of the Housing Revenue Account is different in that it shows all costs, both direct and indirect.

Summary Position

- 4.2 The projected outturn for the General Fund is currently a net overspend of £146k. The Housing Revenue Account forecast outturn position is currently to be on budget.
- 4.3 The General Fund position is set out in more detail in the following paragraphs and the HRA position explained in paragraphs 4.16 to 4.20. Budgets carried forward from 20/21 are now included in the schedules within this report, and as such will be monitored as part of the overall position.

General Fund – Position to 30 June 2021

Service Budgets

- 4.4 Appendix A shows the current budget variances and forecast outturn variances by Service Group. The net position shows a variance against profiled budget for General Fund Services (excluding Benefits, NEPP & JMC) of £777k (favourable). This comprises total expenditure being £884k lower than expected and total income being £107k lower than expected. Appendix B breaks these variances down by subjective group.

Income

- 4.5 Income to the Council is below targets in a number of areas to date, but most notably in Museums, Bereavement and Domestic & Trade waste. However, income levels are above profiled budgets within Sport & Leisure and Planning.

Expenditure

- 4.6 There are underspends against profiled budgets in a number of services areas, predominantly within premises and third-party payments. This can be as a result of profiling of budgets as well as timing of expenditure.
- 4.7 Benefits payments are not shown in Appendix A & B to avoid distorting the reported position for Service Groups. It is currently projected that this area will be on budget at year end, when the final subsidy claim is paid. Furthermore, NEPP and JMC variances are not included in the Appendix A & B totals, given these areas are ring-fenced and are reported to the relevant joint committee.

Outturn Forecast / Risk Areas

- 4.8 This is the first formal review this year of the 2021/22 budget position, and the current forecast outturn is a net overspend of £146k.

	£'000	
Service budgets	869	See paras. 4.9, 4.10 and Appendix D
Technical / Corporate Items	(723)	
Potential net overspend	146	

Service Budgets

- 4.9 The following table sets out the forecast outturn for all service areas, with outturn variances. This shows a net forecast overspend of £869k. As the table shows, this is mainly due to additional expenditure £569k, although our income is still being impacted by Coronavirus in some areas, albeit to a lesser extent than 20/21. The largest areas contributing to the net forecast position are;

- Planning: More income of £85k.
- Sport & Leisure: Net income shortfall of £98k from NGW Sports site.
- Neighbourhood Services: £175k Vacancy factor pressure, £381k additional staff costs predominantly in waste, £118k saving on contractor costs and £104k more paper collection/recycling income, and shortfalls in income of £60k in trade waste and £91k on market and beach huts.
- Corporate & Improvement: £97k vacancy factor pressure and £79k less travel plan parking income.
- CCHL Dividend: £111k being forecast in line with agreed business plan.
- Museums: Income shortfall of £119k.
- Bereavement: Income shortfall of £84k.
- Pay award saving for 21/22 of £123k
- Gain from interest payable/earned of £300k
- Additional estimated Sales, Fees & Charges Government support of £300k.

Service	Forecast outturn		
	<i>Expenditure</i>	<i>Income</i>	<i>Net</i>
	£'000	£'000	£'000
Corporate & Improvement (incl. CDC)	100	79	179
EMT (including additional Coronavirus costs)	(7)	-	(7)
Community	27	235	262
Customer	38	(23)	15
Environment	469	59	528
Place & Client	(58)	(50)	(108)
Total all services	569	300	869

Appendix C

- 4.10 Appendix C shows the original Council budget, the outturn forecast and variance. The purpose of this table is to bring together the overall revenue budget and show the impact of Government funding and the required use of reserves.

Corporate / Technical Items

- 4.11 The budget includes a number of corporate and technical budget areas such as net interest earnings, the provision to repay debt, pension costs and some non-service specific grants. It is currently forecast that there will be a saving on interest payable of £300k, as we haven't needed to borrow as planned given our higher cash balances and thus the ability to internally borrow. Furthermore, there is a saving of £123k relating to the 21/22 pay award assumptions included in the budget.
- 4.12 The 21/22 budget included an initial estimate of £500k for Sales, Fees & Charges income support from the Government for Quarter 1. Based on indicative income losses for Quarter 1, it is likely we will now claim more than this original estimate. Therefore, it is being assumed that we will claim an additional £300k in income support. This is a prudent assumption and will be reviewed and updated once Government have issued the claim for completion.
- 4.13 Appendix D sets out details of all forecast variances against service budgets at the year-end totalling £869k. To provide some context on the scale of the variances shown in Appendix D, a percentage value has been included within the comments which shows the proportion of the relevant budget that it represents. For example, an underspend due to vacant posts or the vacancy factor would be expressed as a proportion of the total employees budget for that area.

Summary position and action proposed

- 4.14 The forecast outturn shows a potential net overspend of £146k. Further more detailed work will continue to be undertaken during Quarter 2 to ensure forecast outturn positions are robust, including those income areas where they have been particularly impacted by Coronavirus and as we progress into the recovery phase.
- 4.15 Assistant Directors and their budget holders have undertaken a thorough review of the financial position for their services, which is reflected in this report. In addition, SMT continues to monitor the budget position on a monthly basis. The next report to the Committee will consider the position after 6 months. This half year review will provide a better opportunity to assess progress against budget targets and income levels, and any resulting necessary action to mitigate any forecast budget variance will be considered.

Housing Revenue Account

- 4.16 The Housing Revenue Account (HRA) set out in Appendix E is a ring-fenced account which is affected by a number of variable factors. At the end of June 2021, the HRA is showing a net underspend of £203k compared to the profiled budget for the same period. This is primarily due to lower expenditure on Premises costs of £281k and Supplies and Services of £59k, and £147k less income than budgeted.

Position to date

- 4.17 Premises related costs are showing an underspend of £281k as at the end of June 2021. Overall, there is a net underspend of £50k on Repairs and Maintenance, which primarily relates to the timing of expenditure on repairs and maintenance of pumping stations, Homeless Persons Units and other delegated areas. There are further underspends of £12k on Council Tax on void properties, and £66k on Grounds Maintenance budgets, £151k on Utility and Water costs which relate to the timing of expenditure.
- 4.18 Supplies & Services costs are underspent by £59k at the end of June. There is a general underspend across most budget headings which primarily relate to the timing of expenditure, the main area being IT costs of £29k.
- 4.19 We have received £147k less income at the end of June 2021. This primarily reflects the net impact of rental & service charge income being lost from dwellings and garages than assumed within the budget, through a combination of voids and the level of Right to Buy sales, along with the timing of acquisition and additions to our housing stock.

Forecast Outturn

- 4.20 The HRA is currently forecast to be on budget at the year-end. Any underspend or overspend that occurs in the year will be used to fund a greater/lesser proportion of our Housing Capital Programme through a variation to the Revenue Contribution to Capital.

5. Standard References

- 5.1 Having considered consultation, publicity, equality, diversity and human rights, community safety, and health and safety implications, there are none that are significant to the matters in this report.

6. Strategic Plan References

- 6.1. The priorities within the Strategic Plan are reflected in the Medium-Term Financial Forecast, which makes assumptions regarding government grant/funding and Council Tax income, and identifies where necessary savings will be found in order to achieve a balanced budget. The 2021/22 revenue budget was prepared in accordance with the Strategic Plan's priorities, in the context of the Council facing growing financial pressures. Budget monitoring enables the financial performance against these priorities to be assessed.

7. Financial Implications

- 7.1. As set out above.

8. Environmental and Climate Change Implications

- 8.1. All budget measures will be assessed for their likely environmental impact, reflecting the Council's commitment to be 'carbon neutral' by 2030. Environment and Climate Change is an essential cross-cutting theme in the Council's post-Covid recovery planning.

9. Risk Management Implications

- 9.1. Risk management is used throughout the budget cycle, and this is reflected in the strategic risk register. The 2021/22 revenue budget report that was approved by Council in February 2021 took into consideration a number of potentially significant risk areas that had been identified during the budget process. In addition, Assistant Directors identify a number of both positive and negative risk areas during the year.
- 9.3. Extensive modelling work has been undertaken to understand the impacts and variables arising from the crisis.
- 9.4. Leisure and commercial income are very dependent on factors beyond the Council's control including the return of consumer confidence, and the pace of recovery.
- 9.5. Modelling has been undertaken with service managers to assess the potential range of impacts before adopting the assumptions reflected within the report.
- 9.6. All the above and other significant uncertainties and risks will have to be managed. Further material change is likely to budget assumptions and the actions needed to ensure a balanced budget.

Background Papers

None

Period 3 – Current Budget Variances and Forecast Outturn Variances by Service Area

		Position to date			Forecast Outturn		
	Area	Spend	Income	Net	Spend	Income	Net
		£'000	£'000	£'000	£'000	£'000	£'000
Corporate & Democratic Core		(63)	30	(33)	-	-	-
	Total	(63)	30	(33)	-	-	-
Executive Management Team							
	EMT	(9)	-	(9)	(16)	-	(16)
	Coronavirus	16	(8)	8	9	-	9
	Total	7	(8)	(1)	(7)	-	(7)
Community							
	Assistant Director Communities	(5)	-	(5)	(6)	-	(6)
	Licensing & Food Safety	(6)	31	25	15	2	17
	Community Safety	(1)	-	(1)	-	-	-
	Environmental Health Services	(3)	6	3	-	-	-
	Building Control	(4)	13	9	9	-	9
	Community Initiatives	(10)	-	(10)	24	-	24
	Private Sector Housing	(7)	7	-	(15)	18	3
	Bereavement Services	(14)	68	54	5	84	89
	Cultural Services	(6)	9	3	(5)	12	7
	Colchester Museums	(6)	83	77	-	119	119
	Subtotal	(62)	217	155	27	235	262
	Colchester & Ipswich Museums	(32)	46	14	(8)	57	49
	Total	(94)	263	169	19	292	311
Customer							
	Assistant Director Customers	-	-	-	-	-	-
	Accounts & Debt	27	(3)	24	20	(1)	19
	Local Taxation & Business Rates	4	11	15	11	3	14
	Benefits & Hub	(5)	-	(5)	1	-	1
	Contact & Support Centre	16	2	18	(7)	-	(7)
	Electoral Services	154	-	154	6	-	6
	Customer Digital & Systems	(10)	2	(8)	1	-	1
	Land Charges	(1)	(34)	(35)	6	(25)	(19)
	Subtotal	185	(22)	163	38	(23)	15
	Benefits - Payments & Subsidy	(854)	697	(157)	-	-	-
	Total	(669)	675	6	38	(23)	15
Environment							
	Assistant Director Environment	(1)	-	(1)	(9)	-	(9)
	Neighbourhood Services	(202)	74	(128)	478	59	537
	Zones	-	-	-	-	-	-

		Position to date			Forecast Outturn		
	Area	Spend	Income	Net	Spend	Income	Net
		£'000	£'000	£'000	£'000	£'000	£'000
	Car Parking	(23)	5	(18)	-	-	-
	Subtotal	(226)	79	(147)	469	59	528
	Parking Partnership (NEPP)	16	323	339	(181)	-	(181)
	Total	(210)	402	192	288	59	347
	Place & Client						
	Assistant Director Place & Client	3	-	3	-	-	-
	Place Strategy	49	-	49	17	-	17
	Housing	42	(28)	14	(7)	-	(7)
	Planning	14	(84)	(70)	1	(85)	(84)
	Sustainability & Climate Change	31	(24)	7	5	-	5
	Garden Communities	-	-	-	-	-	-
	Subtotal	139	(136)	3	16	(85)	(69)
	<i>Company Related:-</i>						
	Client – Commercial Company	-	-	-	-	(111)	(111)
	Corporate Asset Management	(78)	47	(31)	1	-	1
	Commercial & Investment	(128)	(68)	(196)	-	(27)	(27)
	Sport & Leisure	(683)	(67)	(750)	(75)	173	98
	Total	(750)	(224)	(974)	(58)	(50)	(108)
	Corporate & Improvement						
	Assistant Director Corporate & Improvement	1	5	6	-	-	-
	Finance	(58)	11	(47)	-	-	-
	ICT	(3)	(6)	(9)	27	-	27
	People and Performance	(5)	21	16	4	79	83
	Governance	47	4	51	58	-	58
	Communications	43	-	43	11	-	11
	Total	25	35	60	100	79	179
	Total (excl. Benefits, NEPP & JMC)	(884)	107	(777)	569	300	869
	Total (all)	(1,754)	1,173	(581)	380	357	737

Current Budget Variances and Forecast Outturn Variances by Subjective Group

		Position to date			Forecast Outturn		
		Actual	Budget	Variance	Actual	Budget	Variance
	Subjective	£'000	£'000	£'000	£'000	£'000	£'000
	Expenditure						
	Employees	6,061	5,984	77	24,314	23,651	663
	Premises Related	2,139	2,869	(730)	7,022	7,069	(47)
	Transport Related	325	365	(40)	1,759	1,751	8
	Supplies & Services	2,462	2,415	47	8,537	8,484	53
	Third Party Payments	1,466	1,706	(240)	5,002	5,110	(108)
	Transfer Payments	113	111	2	442	442	0
	Capital Financing Costs	0	0	0	110	110	0
	Total	12,566	13,450	(884)	47,186	46,617	569
	Income						
	Government Grant	(659)	(664)	5	(679)	(682)	3
	Other Grants & Reimbursements	(755)	(724)	(31)	(2,942)	(2,828)	(114)
	Customer & Client Receipts	(4,647)	(4,791)	144	(18,914)	(19,325)	411
	Income-Interest	(63)	(52)	(11)	(209)	(209)	0
	Inter Account Transfers	0	0	0	0	0	0
	Total	(6,124)	(6,231)	107	(22,744)	(23,044)	300
	Net	6,442	7,219	(777)	24,442	23,573	869

Summary showing Overall Council budget and latest forecasts.

	2021/22 Original Budget	2021/22 – P3 Forecast	2021/22 – P3 Forecast Variance
	£'000	£'000	£'000
Base Budget	24,514	24,514	0
One-off items	(2,915)	(2,915)	0
Cost Pressures	2,372	2,372	0
Cost Pressures - Transformation & Recovery	500	500	0
Cost Pressures - Covid-19 - Economic & Income	4,129	4,129	0
Growth Items	375	375	0
Savings	(2,528)	(2,528)	0
Change in use of NHB for one off investment	(1,419)	(1,419)	0
2021/22 Forecast Outturn		446	446
Forecast Base Budget	25,028	25,474	446
<i>Funded By:</i>			
Business Rates Baseline	(4,300)	(4,300)	0
SFA	(4,300)	(4,300)	0
Increase in NNDR / taxbase above baseline	(1,620)	(1,620)	0
Business Rates Pooling	(200)	(200)	0
New Homes Bonus	(2,430)	(2,430)	0
Lower Tier Government Grant	(622)	(622)	0
Government Reimbursement - Covid-19	(993)	(993)	0
Government Reimbursement - Covid-19 - Income Support	(500)	(800)	(300)
Total Gov't grants & business rates	(10,665)	(10,965)	(300)
Council Tax	(12,588)	(12,588)	0
Collection Fund Deficit / (Surplus)	37	37	0
Business Rates Deficit / (surplus)	12,787	12,787	0
Contribution to / (Use of Reserves)	(12,199)	(12,199)	0
Use of Reserves for Covid-19 - 19/20 C/Fwds	(500)	(500)	0
Use of Reserves for Covid-19 - Unringfenced Grants	(950)	(950)	0
Use of Reserves for Covid-19 – Repairs & Renewals	(950)	(950)	0
Total Funding	(25,028)	(25,328)	(300)
Forecast Overspend / (Underspend)	0	146	146

Forecast Outturn Variances

Service Area	Variance			Comment
	Spend £'000	Income £'000	Net £'000	
EMT				
Executive Management Team	(16)	-	(16)	Underspend forecast due to a vacant director post (5%).
Corona Virus	9	-	9	A code had been set up in the EMT budget to capture Covid costs of pay for those people who have worked additionally on Covid related roles. This was done to capture the information in case we needed to make a claim to MHCLG for such costs. This will result in showing a net overspend in the EMT budget for April and May 2021 pay (100%).
Community				
Assistant Director Environment	(6)	-	(6)	Small savings forecast due to part/time PA vacant post.
Licensing and Food Safety	15	2	17	Forecast overspend in Supplies & Service costs (71%) on legal costs £5k and unmet demand survey £10k. Estimated income shortfall of £2k (0.5%) in Licensing.
Building Control	9	-	9	£10k (200%) forecast overspend on outsourcing surveying services.
Community Initiatives	24	-	24	£24k employee overspend is forecast due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies
Private Sector Housing	(15)	18	3	Employees underspend of £15k (3%) due to more staffing costs being charged to the capital DFG budget. £18k shortfall in income (10%) from CBH, Redress penalty scheme and Legal notices.

Service Area	Variance			Comment
	Spend £'000	Income £'000	Net £'000	
Bereavement Services	5	84	89	Small salary overspend £2k (1%), and £3k (11%) overspend on Assisted funeral referrals. £81k (6%) income shortfall on Cremations and £3k (50%) less income recovery from Assisted Funerals. There is a backlog of memorial income recovery underway and should show an improvement in the next quarter.
Cultural Services	(5)	12	7	Underspend on casual staff costs of £2k (1%). £3k (30%) underspend on goods for resale is offset by £6k (33%) shortfall in VIC sales income. Further income shortfall of £6k (42%) from Guided Tours and Advertising.
Colchester Museums	-	119	119	Forecast less income of £6k (18%) on Guided Tours and £113k (23%) on general admissions and schools income. This is due to the Castle's late opening from mid-May and the limited capacity due to Covid restrictions. Admissions net income loss will be reclaimed from the Government under their income loss compensation scheme. This is being recorded corporately.
Colchester and Ipswich Museums (CIMS)	(8)	57	49	CIMS is a ring-fenced budget. There is a forecast underspend of £23k (1%) on salaries due to vacant posts and reduced casual staff costs. This is offset by a forecast overspend of £25k (59%) mainly on third party contractors relating to Exhibitions costs. £18k (23%) underspend on materials for resale is offset by £36k (22%) shortfall in sales income in Retail. Loss of income on Events forecast at £22k (51%). Retail income loss will be reclaimed from the Government under their income loss compensation scheme.
Customer				
Accounts & Debt	20	(1)	19	An overspend on employee costs of £29k (12%) partially offset with an underspend on Central Stationery of £7k (64%).

Service Area	Variance			Comment
	Spend £'000	Income £'000	Net £'000	
				The income forecast variance relates to unbudgeted court fees recovered (100%).
Local Taxation & Business Rates	11	3	14	An overspend on employee costs of £16k within NNDR (10%) offset by an underspend of £5k on employee costs within Council Tax (2%). The income forecast variance relates to the NNDR Admin Grant. (1%).
Benefits & Hub	1	-	1	A small overspend on employee costs across this area.
Contact Support Centre	(7)	-	(7)	Underspend on supplies and services including £5k on telephony licence and maintenance (91.8%).
Electoral Services	6	-	6	Overspend on overtime/casual employee costs within the Elections team following the recent Election (100%).
Customer Digital & Systems	1	-	1	An overspend on employee costs is offset by savings on supplies and services.
Land Charges	6	(25)	(19)	A £3k overspend on software licences (17.14%) and £3k on third party payments (10%) is offset by £25k more income (10%).
Environment				
Assistant Director Environment	(9)	-	(9)	Employee underspends.
Neighbourhood Services	478	59	537	£175k employee overspends are forecast due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies (2.56%). £401k employee overspends to maintain services are forecast on Waste Collections (11.4%). Following global market fluctuations £104k (64.4%) income derived from the sale of paper and £117k savings on associated contractor costs are forecast (14.8%).

Service Area	Variance			Comment
	Spend £'000	Income £'000	Net £'000	
				A £70k shortfall of income is forecast on Market & Street Trading to reflect the ongoing impact of Covid-19 (30.3%) a further £60k shortfall is forecast on Trade Waste Collections (9.5%).
North Essex Parking Partnership (NEPP)	(181)	-	(181)	NEPP will be 'on budget' after any shortfall variance caused by the emergency is drawn in a planned way from the £1m Reserve.
Place & Client				
Place Strategy	17	-	17	Forecast overspend on employee costs due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies and Brownfield grant funded post that will have a part pressure due to 16/17 grant of c£15k not being retained in the service area. These are slightly offset by vacant posts (3%).
Housing	(7)	-	(7)	Forecast underspend due to vacant post (4%).
Planning	1	(85)	(84)	Small net overspend across salaries (1%) and supplies and services (26%). Planning fees income forecast is £85k more than full year budget, which has been profiled based on the previous 3 years income trend. This figure will fluctuate each month based on the profile and variance to date (7%).
Sustainability & Climate Change	5	-	5	Forecast overspend on employee costs due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies (1%) and unbudgeted spend relating to Transport East invoice (100%).
Client - Commercial Company	-	(111)	(111)	The dividend is forecast to be £111k, which is in line with the dividend reported in the CCHL Business Plan considered by Governance and Audit Committee on 19 th January 2021.

Service Area	Variance			Comment
	Spend £'000	Income £'000	Net £'000	
Corporate Asset Management	1	-	1	The small overspend relates to a 3-year licence renewal for the Town Hall. No variances have been forecast on Rowan House until timeline for building works is confirmed and external rents are reviewed. This area will be monitored closely.
Commercial & Investment	-	(27)	(27)	Income is forecast to be £27k (1%) more than the budget – the overall budget target was reduced primarily due to forecasts around the ongoing impact of the Coronavirus lockdown. The outturn variance may yet change as the full effect of the return to normality becomes clearer.
Sport and Leisure	(75)	173	98	Expenditure savings have been forecast on employee costs at £75k (2.45%). No further savings have yet been forecast while the service gets back to normal following many restrictions. An overall income shortfall of £173k (4.75%) is forecast at this stage of the year, and this is all forecast on the new Colchester Northern Gateway site which represents 25% of the annual income target. This has been due to the delays in fully launching the facility. A programme is now being developed to accelerate income recovery to pre pandemic levels across all Sport and Leisure Services.
Corporate & Improvement (incl. CDC)				
ICT	27	-	27	Overspend forecast on employee costs due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies (3%).
People & Performance	4	79	83	Overspend forecast on employee costs due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies (2%), which is partially offset by an underspend on the purchase of staff transport tickets (48%). Less income forecast from staff car parking due to home working and part year closure of Rowan House (91%).

Service Area	Variance			Comment
	Spend £'000	Income £'000	Net £'000	
Governance	58	-	58	Overspend forecast in Hallkeepers as a higher saving was allocated to the service than could be achieved with the agreed reduction in level of Hallkeepers. Further review of Hallkeepers will be necessary to achieve saving (39%) and across employee costs due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies (6%). This is offset slightly by some savings across supplies and services budgets (0.5%).
Communications	11	-	11	Forecast overspend due to not having had sufficient vacant posts yet this year to achieve the budget target for vacancies (100%).

June 2021	Current Period - June 2021			Forecast Year-End Position		
	Profiled Budget to Period 3	Actual to Period 3	Variance (under) / over	Annual Budget	Projected Outturn	Variance (under) / over
Account Description	£'000	£'000	£'000	£'000	£'000	£'000
HRA - Direct & Non-Direct						
EXPENDITURE						
Employees	57	68	11	225	225	-
Premises Related	1,750	1,469	(281)	6,965	6,965	-
Transport Related	-	-	-	1	1	-
Supplies & Services	210	151	(59)	1,088	1,088	-
Third Party Payments	1,277	1,274	(3)	3,839	3,839	-
Transfer Payments	32	14	(18)	128	128	-
Support Services	2,229	2,229	-	3,450	3,450	-
Capital Financing Costs	-	-	-	15,088	14,765	(323)
TOTAL EXPENDITURE	5,555	5,205	(350)	30,784	30,461	(323)
INCOME						
Other Grants & Reimbursements	-	-	-	(139)	(139)	-
Customer & Client Receipts	(8,214)	(8,067)	147	(30,573)	(30,250)	323
Income-Interest	-	-	-	(16)	(16)	-
Inter Account Transfers	-	-	-	(56)	(56)	-
TOTAL INCOME	(8,214)	(8,067)	147	(30,784)	(30,461)	323
TOTAL NET - HRA	(2,659)	(2,862)	(203)	-	-	-