

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26 Charge incl VAT	2026/27 Charge incl VAT	VAT	Unit
Building Control					
Table C – Commercial					
Ancillary Charges					
	Administration fee to re-open dormant application (including Site inspection for recommencement)	£150.00	£165.00		ST
	BSR Hourly Rate Enforcement work		£120.83		NB
	BSR Hourly Rate MDT work		£145.00		ST
	Copy of Completion Certificate / Decision Notice (Full Plans) (can be download via the website – Search Applications) per application	£30.00	£35.00		ST
	Demolition Notice (inc Neighbour Consultation)	£120.00	£135.00		ST
	Research Record Request (per hour)	£85.00	£95.00		ST
N01 – New Build or Extension where floor area exceeds 10m² but does not exceed 40m²					
	Inspection Charge	£600.00	£660.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation/ Reversion Charge	£950.00	£1,045.00		NB
N02 – New Build or Extension where the floor area exceeds 40m² but does not exceed 100m²					
	Inspection Charge	£875.00	£965.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation/ Reversion Charge	£1,225.00	£1,350.00		NB
N05 – Replacement of windows, roof lights, roof windows or external glazed doors, installation of shop fronts, renovation of a thermal element (cost of work up to £25,000)					
	Inspection Charge	£85.00	£95.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation/ Reversion Charge	£435.00	£480.00		NB
N5 – Cost of controllable work up to £5000					
	Inspection Charge	£85.00	£95.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation/ Reversion Charge	£435.00	£480.00		NB
N06 – Cost of controllable work over £5000 & up to £25,000					
	Inspection Charge	£290.00	£320.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation / Reversion Charge	£640.00	£705.00		NB
N07 – Cost of controllable work over £25,000 & up to £100,000					
	Inspection Charge	£690.00	£760.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation Charge	£1,040.00	£1,145.00		NB
N7 - Fit out of building up to 100m² &/or installation of mezzanine floor					
	Inspection Charge	£690.00	£760.00		ST
	Plan Charge	£350.00	£385.00		ST
	Regularisation Charge	£1,040.00	£1,145.00		NB
Table A – Alterations & other works – small domestic buildings, extensions, loft conversions & other works					
D00 – Extension where the floor area does not exceed 10m²					
	Building Notice Charge	£510.00	£565.00		ST
	Inspection Charge	£260.00	£290.00		ST
	Plan Charge	£250.00	£275.00		ST
	Regularisation / Reversion Charge	£510.00	£565.00		NB
D01 – Extension where floor area exceeds 10m² but does not exceed 40m²					
	Building Notice Charge	£840.00	£925.00		ST
	Inspection Charge	£590.00	£650.00		ST
	Plan Charge	£250.00	£275.00		ST
	Regularisation / Reversion Charge	£840.00	£925.00		NB
D02 – Extension where the floor area exceeds 40m² but does not exceed 100m²					
	Building Notice Charge	£1,050.00	£1,155.00		ST
	Inspection Charge	£800.00	£880.00		ST
	Plan Charge	£250.00	£275.00		ST
	Regularisation / Reversion Charge	£1,050.00	£1,155.00		NB
D05 – A building or extension comprising SOLELY of a garage, carport or store – total floor area not exceeding 100m²					
	Building Notice Charge	£645.00	£710.00		ST
	Inspection Charge	£395.00	£435.00		ST
	Plan Charge	£250.00	£275.00		ST
	Regularisation / Reversion Charge	£645.00	£710.00		NB
D06 – Detached (non-habitable) building up to 100m²					
	Building Notice Charge	£810.00	£895.00		ST
	Inspection Charge	£560.00	£620.00		ST
	Plan Charge	£250.00	£275.00		ST
	Regularisation / Reversion Charge	£810.00	£895.00		NB
D07 – Loft conversion					

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		Charge incl VAT	Charge incl VAT VAT	
	Building Notice Charge	£975.00	£1,075.00	ST
	Inspection Charge	£725.00	£800.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation Charge	£975.00	£1,075.00	NB
	D08 – Garage Conversion			
	Building Notice Charge	£590.00	£650.00	ST
	Inspection Charge	£340.00	£375.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation / Reversion Charge	£590.00	£650.00	NB
	D10 – Replacement of windows, roof lights, roof windows or external glazed doors, renovation of a thermal element (up to £25,000)			
	Building Notice Charge	£310.00	£345.00	ST
	Inspection Charge	£60.00	£70.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation Charge	£310.00	£345.00	NB
	D1A – Cost of controllable work not exceeding £2000			
	Building Notice Charge	£355.00	£395.00	ST
	Inspection Charge	£105.00	£120.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation Charge	£355.00	£395.00	NB
	D11 – Cost of controllable work over £2000 & up to £5000 (inc Renewable Energy systems)			
	Building Notice Charge	£445.00	£490.00	ST
	Inspection Charge	£195.00	£215.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation Charge	£445.00	£490.00	NB
	D12 – Cost of controllable work over £5000 & up to £25,000			
	Building Notice Charge	£610.00	£675.00	ST
	Inspection Charge	£360.00	£400.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation/Reversion Charge	£610.00	£675.00	NB
	D13- Cost of controllable work over £25,000 & up to £100,000			
	Building Notice Charge	£1,025.00	£1,130.00	ST
	Inspection Charge	£775.00	£855.00	ST
	Plan Charge	£250.00	£275.00	ST
	Regularisation Charge	£1,025.00	£1,130.00	NB
	Table B – New Dwellings – Houses & flats, including conversions to dwellings			
	H01 – Single dwelling			
	Building Notice Charge	£1,020.00	£1,125.00	ST
	Inspection Charge	£620.00	£685.00	ST
	Plan Charge	£400.00	£440.00	ST
	Regularisation / Reversion Charge	£1,020.00	£1,125.00	NB
	H02 – Two dwellings			
	Building Notice Charge	£1,620.00	£1,785.00	ST
	Inspection Charge	£1,220.00	£1,345.00	ST
	Plan Charge	£400.00	£440.00	ST
	Regularisation/Reversion Charge	£1,620.00	£1,785.00	NB
	H03 – Three dwellings			
	Building Notice Charge	£2,205.00	£2,430.00	ST
	Inspection Charge	£1,805.00	£1,990.00	ST
	Plan Charge	£400.00	£440.00	ST
	Regularisation/ Reversion Charge	£2,205.00	£2,430.00	NB
	Civic Events			
	Mayor Making Lunch	£57.00	£60.00	ST Per person
	Opening of the Oyster Fisheries	£124.00	£132.00	ST Per person
	Oyster Feast	£140.00	£148.00	ST Per person
	Environmental Health			
	Commercial Pest Control			
	Bedbugs 1-3 rooms (up to 6 treatments)	£560.00	£560.00	ST
	Bedbugs 4+ rooms (up to 6 treatments)	£0.00	£0.00	ST
	Call out fee – no treatment required	£63.00	£75.00	ST
	Other insect pests (excluding bedbugs) - Price per hour – minimum 1 hour charge	£132.00	£160.00	ST
	Rodents (rats & mice) - all treatments include up to three visits.	£270.00	£325.00	ST
	Domestic Pest Control			
	Reduced Charges – For Those In Receipt Of A Means Tested Benefit Or The Free Prescriptions Element Of Universal Credit.			
	Bedbugs (up to 4 treatments)	£158.00	£158.00	ST
	Call out fee – no treatment required	£21.00	£25.00	ST
	Cockroaches	£60.50	£72.50	ST
	Fleas	£57.50	£70.00	ST
	Rodents (rats and mice)	£52.50	£65.00	ST
	Wasps	£45.00	£45.00	ST

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Standard					
	Bedbugs (up to 4 treatments)	£315.00	£315.00	ST	
	Call out fee – no treatment required	£42.00	£50.00	ST	
	Cockroaches	£121.00	£145.00	ST	
	Fleas	£115.00	£140.00	ST	
	Rodents (rats and mice) - all treatments include up to two visits.	£105.00	£130.00	ST	
	Wasps / Hornets	£90.00	£90.00	ST	
Environmental Information Requests & Advice					
	Environmental Information Contaminated Land Search Request	£105.00	£130.00	ST	
	Technical Advice	£180.00	£190.00	ST	
Private Water Supplies					
	Analysis of water samples	£0.00	£0.00	ST	
	Concession – sampling fee for residents living in a single dwelling who are in receipt of a means tested benefit	£0.00	£0.00	ST	
	First Risk Assessment	£500.00	£500.00	ST	
	Grant Authorisation	£100.00	£100.00	ST	
	Investigation	£100.00	£100.00	ST	
	Sample Analysis (audit monitoring)	£500.00	£500.00	ST	
	Sample Analysis (check monitoring)	£100.00	£100.00	ST	
	Sample Analysis (minor)	£25.00	£25.00	ST	
	Sampling (follow up visit)	£100.00	£100.00	ST	
	Sampling (initial visit)	£150.00	£150.00	ST	
	Second and subsequent risk assessments	£200.00	£200.00	ST	
Food, Safety & Animal Licensing					
Animal Licensing					
	Additional Licensable Activity Application Fee	£110.00	£115.00	NB	
	Additional Licensable Activity Grant Fee	£60.00	£65.00	NB	
	Animal Boarding Licence (Kennels and Cattery – inc overnight stay) - Application Fee	£450.00	£470.00	NB	
	Animal Boarding Licence (Kennels and Cattery) - Grant Fee	£90.00	£95.00	NB	
	Arrangers Licence – Application Fee		£275.00	NB	
	Arrangers Licence – Grant Fee		£65.00	NB	
	Dangerous Wild Animals (+ vet fee) (payable every three years) New / Renewal	£345.00	£360.00	NB	
	Dog Breeding - Application Fee (Vets fees to be added on first inspection)	£275.00	£290.00	NB	
	Dog Breeding – Grant Fee	£90.00	£95.00	NB	
	Dog Daycare Licence – no overnight stay – Application Fee	£450.00	£470.00	NB	
	Dog Daycare Licence – no overnight stay – Grant Fee	£90.00	£95.00	NB	
	Hiring out of Horses - Grant Fee	£90.00	£95.00	NB	
	Hiring out of Horses (Operating a Riding Establishment) Licences (vet fee to be added and invoiced separately) - Application Fee	£495.00	£515.00	NB	
	Home Boarding for dogs - Application Fee	£265.00	£275.00	NB	
	Home Boarding for dogs – Grant Fee	£60.00	£65.00	NB	
	Keeping or Training animals for exhibition (3-year Licence) - Application Fee	£380.00	£395.00	NB	
	Keeping or Training animals for exhibition (3-year Licence) - Grant Fee	£60.00	£65.00	NB	
	Primates Licence (+vet fee) (payable every three years) New /renewal	£345.00	£360.00	NB	
	Selling Animals as Pets - Grant Fee	£100.00	£105.00	NB	
	Selling Animals as Pets (Pet Shops and other - does not apply to breeding of dogs) - Application Fee	£350.00	£365.00	NB	
	Transfer of Licence due to death of licensee	£90.00	£95.00	NB	
	Variation to licence/re-evaluation Star Rating - fee for Animal boarding, Selling Animals, Dog Breeding and Hiring out of Horses (Not including vet fees) - Application Fee	£190.00	£200.00	NB	
	Variation to licence/re-evaluation Star Rating – Grant Fee	£60.00	£65.00	NB	
	Zoo Operators Licence (+ vet fee) (payable every 6 years) New / Renewal	£2,445.00	£2,545.00	NB	
Skin Piercing					
	Skin Piercing Operator Registration - New	£155.00	£165.00	NB	
	Skin Piercing Premises Registration – includes Tattooing, Electrolysis, Skin Piercing (permanent or semi-permanent), Acupuncture and micro-needling (up to 2 Operators)	£300.00	£315.00	NB	
Hypnotists					
	Basic charge (outside of Colchester) Per person	£71.00	£75.00	EX	
	Delivered at businesses own premises Basic charge (up to 10) (10 pers) + £20 p/h	£439.00	£460.00	EX	
	Each additional person	£22.00	£23.00	EX	
	Exam resit fees	£22.00	£23.00	EX	
	Hypnotists New	£140.00	£150.00	NB	
	If resident or employed within Colchester Borough	£55.00	£60.00	EX	
Food & Safety					
	Food and Safety - H&S Disclosures - Statement of Relevant Facts (per hour)		£100.00	ST	
	Food Hygiene Advice and Consultation (per hour)	£95.00	£100.00	ST	
	Food Premises Endorsement for Export (PEE) Health Certificates	£100.00	£105.00	NB	
	Re-score food hygiene rating	£220.00	£230.00	ST	
Markets & Safety					
	Commercial Charge (New)	£51.50	£60.00	EX	3 x 3m
	Electric Hook Up charge	£5.00	£5.00	EX	

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		Charge incl VAT	Charge incl VAT VAT	
	Electric hook up charge Generator (New)	£50.00	£50.00 EX	
	Electric hook up charge mains (New)	£25.00	£25.00 EX	
	Extra Large (New)	£40.00	£40.00 EX	3 x 6m
	Large	£30.00	£30.00 EX	2.5m x 5m
	Medium	£23.00	£23.00 EX	2.5m x 2.5m
	Small	£20.00	£20.00 EX	2m x 2m
	Special Event – Large (New)	£150.00	£150.00 EX	3 x 6m
	Special Event – Standard (New)	£80.00	£80.00 EX	3 x 3m
	Standard (Large)	£25.00	£25.00 EX	3m x 3m
	Super Large (New)	£60.00	£60.00 EX	3 x 10m
Museums				
	Group Prices (Negotiable – Guide Prices)			
	Adult	£10.50	£11.00 EX	
	Child	£5.95	£6.50 EX	
	Concession/Student	£6.75	£7.50 EX	
	Hollytrees Museum Vat Exempt)			
	Additional Child (4–16 yrs); (0–3 free)	£1.75	£1.75 EX	
	Adult	£5.00	£5.00 EX	
	Borough (full day)	£5.60	£5.80 EX	
	Borough (half day)	£4.80	£4.95 EX	
	Child (4–16 yrs); (0–3 free)	£3.50	£3.50 EX	
	Concessions	£4.00	£4.00 EX	
	Non-Borough (full day)	£5.95	£6.15 EX	
	Non-Borough (half day)	£5.60	£5.80 EX	
	Student	£4.00	£4.00 EX	
	Teacher/Adult helper (Up to 6 x adults per 32 pupils are not charged)	£0.00	£0.00 EX	
	Individual Prices			
	Additional Child (4–16 yrs); (0–3 free)	£3.95	£4.00 EX	
	Adult	£13.50	£13.95 EX	
	Child (4–16 yrs); (0–3 free)	£7.85	£7.95 EX	
	Concession	£9.50	£9.85 EX	
	Student	£9.50	£9.85 EX	
	Museum Annual Pass Include Admission Exempt Vat			
	Additional children half-price	£5.00	£5.00 ST	
	Adult	£25.00	£26.00 ST	
	Concessions	£16.25	£17.85 ST	
	First Child (4–16 yrs); (0–3 free)	£10.00	£10.00 ST	
	Students	£17.25	£17.85 ST	
	School Admissions			
	Borough (General Visit)	£4.25	£4.40 EX	
	Borough (Schools Package)	£5.60	£5.80 EX	
	Non - Borough (Schools Package)	£5.95	£6.15 EX	
	Non-Borough (General Visit)	£4.75	£4.90 EX	
	Teacher/Adult helper (Up to 6 x adults per 32 pupils are not charged)	£0.00	£0.00 EX	
	Tablet Hire			
	All Hires	£1.50	£1.50 ST	
	Tours			
	Adult	£4.75	£4.95 ST	
	Child	£2.75	£2.85 ST	
Neighbourhood Misc Charges				
	Stray Dogs			
	Stray Dog Charge	£75.00	£80.00 NB	
	Stray Dog Kennelling Charge (per day or part thereof)	£40.00	£42.50 NB	
	Stray Dog Veterinary fees (recovered at cost)	£0.00	£0.00 NB	
Neighbourhood Staff				
	Jet wash plus operative (Plus Disposal Costs)	£57.30	£60.00 ST	Hourly
	Jet wash plus two operatives (Plus Disposal Costs)	£103.00	£107.00 ST	Hourly
	Neighbourhood Operative (Plus Disposal Costs)	£45.80	£48.00 ST	Hourly
	Neighbourhood Warden (Plus Disposal Costs)	£55.80	£59.00 ST	Hourly
	Neighbourhood Warden plus van (Plus Disposal Costs)	£61.60	£64.00 ST	Hourly
	Sweeper 200/400 Plus Driver (Plus Disposal Costs)	£78.20	£87.00 ST	Hourly
	Sweeper HGV plus Driver (Plus Disposal Costs)	£78.20	£81.00 ST	Hourly
	Vehicle (3.5t) plus driver ((Plus Disposal Costs)	£60.20	£63.00 ST	Hourly
	Vehicle (3.5t) plus driver and operative (Plus Disposal Costs)	£105.90	£110.00 ST	Hourly
	Vehicle (7.5t) plus driver and operative ((Plus Disposal Costs)	£120.80	£121.00 ST	Hourly
	Vehicle (refuse) plus driver and two operatives (Plus Disposal Costs)	£204.90	£210.00 ST	Hourly
Parking				
	Alexandra Terrace Car Park			
	12 months Season tickets (conditions apply)	£200.00	£225.00 ST	
	6 months Season tickets (conditions apply)	£105.00	£120.00 ST	
	Bergholt Road Car Park			

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		Charge incl VAT	Charge incl VAT VAT	
	12 months Season tickets (conditions apply)	£200.00	£225.00	ST
	6 months Season tickets (conditions apply)	£105.00	£120.00	ST
	Britannia Car Park			
	12 months Season tickets (conditions apply)	£1,800.00	£2,000.00	ST
	6 months Season tickets (conditions apply)	£500.00	£555.00	ST
	Anyday Daily evening charge (6.00pm till 6.00am)	£1.20	£1.40	ST
	Mon -Sat Up to 3 hours	£4.40	£4.90	ST
	Mon -Sat Day Rate (special offer – MiPermit only)	£5.00	£5.60	ST
	Mon -Sat Over 12 hours	£11.40	£12.70	ST
	Mon -Sat Up to 1 hour	£2.30	£2.60	ST
	Mon -Sat Up to 12 hours	£9.90	£11.00	ST
	Mon -Sat Up to 2 hours	£3.60	£4.00	ST
	Mon -Sat Up to 30 minutes	£1.20	£1.40	ST
	Mon -Sat Up to 4 hours	£4.50	£5.00	ST
	Mon -Sat Up to 5 hours	£5.50	£6.20	ST
	Mon -Sat Up to 6 hours	£6.60	£7.40	ST
	Mon -Sat Up to 7 hours	£7.80	£8.70	ST
	Mon -Sat Up to 8 hours	£8.80	£9.80	ST
	Sunday Day rate	£1.60	£1.80	ST
	Butt Road Car Park			
	All Days Daily evening charge (6.00pm till 6.00am)	£0.60	£0.80	ST
	Day rate (6am - 6pm)	£4.20	£4.70	ST
	Colchester Leisure World Car Park			
	All days Overnight (entry after 6pm to 6am)	£2.00	£2.20	ST
	All days Up to 4 hours	£4.00	£4.40	ST
	Mon to Fri Up to 1 hour	£2.00	£2.20	ST
	Mon to Fri Up to 2 hours	£3.00	£3.30	ST
	Mon to Fri Up to 24 hours	£10.50	£11.60	ST
	Mon to Fri Up to 6 hours	£5.50	£6.10	ST
	Mon to Fri Up to 9 hours	£8.80	£9.70	ST
	Sat & Sun Up to 1 hour	£2.00	£2.20	ST
	Sat & Sun Up to 9 hours	£9.00	£9.90	ST
	Sat & Sun Up to 6 hours	£6.00	£6.60	ST
	Sat & Sun Up to 2 hours	£3.20	£3.60	ST
	Sat & Sun Up to 24 hours	£11.00	£12.10	ST
	Convenience Fee			
	MiPermit convenience fee (Per transaction)	£0.15	£0.15	ST
	Cooks Yard Car Parks – Wivenhoe (Provisional Recommendations)			
	Any Day Daily evening charge (6.00pm till 6.00am)	£2.00	£2.00	ST
	Any Day over 6 hours	£4.00	£4.00	ST
	Any day Up to 2 hours	£1.00	£2.00	ST
	Any Day Up to 30 minutes	£0.50	£0.00	ST
	Any day Up to 4 hours	£2.00	£4.00	ST
	Any Day up to 6 hours	£3.00	£3.00	ST
	Business Permit	£100.00	£200.00	ST
	High Street Car Park – West Mersea			
	Annual Season tickets (conditions apply) (Traders only)	£100.00	£105.00	ST
	Any day Motorcycles	£0.00	£0.00	ST
	Any day Overnight	£0.00	£0.00	ST
	Any day Up to 2 hours	£0.00	£0.00	ST
	Any day Up to 4 hours	£7.00	£7.35	ST
	Any day Over 4 hours	£9.00	£9.45	ST
	Priory Street Car Park			
	12 month - Resident's season tickets (conditions apply) 1st season	£80.00	£85.00	ST
	12 month - Resident's season tickets (conditions apply) 2nd season	£105.00	£125.00	ST
	12 months Season tickets (conditions apply)	£1,800.00	£2,000.00	ST
	3 months Season tickets (conditions apply)	£500.00	£555.00	ST
	Academic year Annual Parent Permits (AM and PM) (conditions apply)	£47.00	£52.20	ST
	Academic year Annual Parent Permits AM (8.30am to 9.30am only) (conditions apply)	£28.00	£31.10	ST
	Academic year Annual Parent Permits PM (3.00pm to 4.00pm only) (conditions apply)	£28.00	£31.10	ST
	All Days 2pm until 6am (special offer)	£2.80	£3.20	ST
	All Days Over 12 hours (long stay penalty rate)	£12.40	£18.90	ST
	All Days Up to 1 hour	£2.40	£2.70	ST
	All Days Up to 12 hours	£12.00	£13.80	ST
	All Days Up to 2 hours	£3.60	£4.00	ST
	All Days Up to 3 hours	£4.40	£4.90	ST
	All Days Up to 30 minutes	£1.20	£1.40	ST
	All Days Up to 4 Hours (special offer – MiPermit only)	£3.30	£3.70	ST
	All Days Up to 4 hours	£4.50	£5.00	ST
	All Days Up to 5 hours	£7.30	£8.20	ST

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	Any Day Daily evening charge (entry after 6.00pm)	£2.10	£2.40	ST
Rowan House Car Park				
	Mon - Fri Over 4 hours	£2.50	£2.50	ST
	Mon-Fri Up to 4 hours	£1.25	£1.25	ST
Sheepen Road Car Park				
	Any Day - Evening charge (6.00pm to 6.00am)	£0.70	£0.80	ST
	Mon - Sat - Over 4 hours	£7.30	£8.20	ST
	Mon - Sat Up to 4 hours	£5.00	£5.60	ST
	Sunday All Day rate	£2.80	£3.20	ST
Sheepen Road Lorry Park				
	Any Day Up to 12 Hours	£11.00	£12.70	ST
	Any Day Up to 6 Hours	£6.10	£7.00	ST
St John's Car Park				
	12 months Season tickets (conditions apply)	£1,850.00	£2,000.00	ST
	3 months Season tickets (conditions apply)	£515.00	£555.00	ST
	All Day Over 12 hours (long stay penalty rate)	£17.00	£15.00	ST
	All Days 2pm until close (special offer)	£2.80	£3.20	ST
	All Days Up to ½ hour	£1.20	£1.40	ST
	All Days Up to 1 hour	£2.40	£2.70	ST
	All Days Up to 12 hours	£13.20	£15.00	ST
	All Days Up to 2 hours	£3.60	£4.00	ST
	All Days Up to 3 hours	£4.40	£5.00	ST
	All Days Up to 4 hours (special offer – MiPermit only)	£3.30	£3.70	ST
	All Days Up to 4 hours	£4.50	£5.50	ST
	All Days Up to 5 hours	£7.30	£8.50	ST
St Julian Grove Car Park				
	12 months Season tickets (conditions apply)	£200.00	£225.00	ST
	6 months Season tickets (conditions apply)	£105.00	£120.00	ST
St Mary'S Car Park				
	12 months Season tickets (conditions apply)	£1,800.00	£2,000.00	ST
	6 months Season tickets (conditions apply)	£500.00	£555.00	ST
	All Days 2pm until 6am (special offer)	£2.80	£3.20	ST
	All Days Daily evening charge (entry after 6.00pm)	£2.30	£15.00	ST
	All Days Over 12 hours (long stay penalty rate)	£17.00	£15.00	ST
	All Days Up to 1 hour	£2.40	£2.70	ST
	All Days Up to 2 hours	£3.60	£4.00	ST
	All Days Up to 3 hours	£4.40	£5.00	ST
	All Days Up to 30 minutes	£1.20	£1.40	ST
	All Days Up to 4 hours (special offer – MiPermit only)	£3.30	£3.20	ST
	All Days Up to 4 hours	£4.50	£5.50	ST
	All Days Up to 5 hours	£7.30	£8.50	ST
Three Crowns Road Car Park				
	12 months Resident season ticket (conditions apply)	£200.00	£225.00	ST
	6 months Resident season tickets (conditions apply)	£105.00	£120.00	ST
	Everyday Evening/Overnight Rate 6pm to 8am	£0.70	£0.80	ST
	Off-Peak Rate (Mon-Fri) 9:30am-Midnight	£7.30	£7.80	ST
	Peak Rate (Mon-Fri) 4am - 9:30am	£8.80	£9.50	ST
	Saturday Day Rate 9.30am to Midnight	£3.30	£3.60	ST
	Sunday Day Rate 9.30am to Midnight	£3.30	£3.60	ST
Walsingham Road				
	12 months Season tickets (conditions apply)	£210.00	£225.00	ST
	6 months Season tickets (conditions apply)	£105.00	£120.00	ST
Highwoods & Recreation Ground Car Parks				
	All days 2 – 4 hours	£3.50	£4.20	ST
	All days Over 4 hours	£7.20	£8.40	ST
	All Days Up to 2 hours	£1.40	£1.60	ST
	Annual Permit	£56.00	£65.00	ST
Mill Road & Mill Pond Car Parks - Dedham (Provisional Recommendations)				
	All day rate	£5.20	£5.80	ST
	Any day Up to 1 hour	£0.00	£0.00	ST
	Any day Up to 2 hours	£1.30	£1.50	ST
	Any day Up to 4 hours	£2.60	£2.90	ST
	Any day Daily evening charge (6.00pm till 6.00am)	£0.60	£0.70	ST
	Any day Daily evening charge (6.00pm till 6.00am) - Camper Vans	£0.60	£5.00	ST
Coast Road & Seaview Car Parks – West Mersea				
	Any day Motorcycles	£0.00	£0.00	ST
	Any Day Over 4 hours	£9.00	£9.45	ST
	Any day Overnight (Seaview Car Park only)	£0.00	£1.10	ST
	Any day Up to 1 hour	£0.00	£0.00	ST
	Any day Up to 2 hours	£4.20	£4.40	ST
	Any day Up to 4 hours	£7.00	£7.35	ST

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	VAT	Unit
		Charge incl VAT	Charge incl VAT		
	Any day Coast Road Car Park no charge)	£0.00	£0.00		ST
Victoria	Esplanade & Willoughby Car Parks – West Mersea				
	12 month Season ticket (conditions apply) (Beach Hut Watch Members only) (Victoria Esplanade only)	£90.00	£94.50		ST
	12 month Season ticket (conditions apply) (Mersea Windsurfers and Kitesurfers Club members only) (Victoria Esplanade only)	£90.00	£94.50		ST
	Annual Season tickets (Residents – conditions apply)	£100.00	£101.20		ST
	Any Day Over 4 hours	£9.00	£9.45		ST
	Any day Up to 2 hours	£4.20	£4.40		ST
	Any day Up to 4 hours	£7.00	£7.35		ST
Napier Road North & South Car Parks					
	12 months Season tickets (conditions apply)	£500.00	£555.00		ST
	Any day Daily evening charge (6.00pm till 6.00am)	£0.60	£0.80		ST
	Any Day ParkActive (MiPermit only) per 60 minutes (conditions apply)	£0.60	£0.80		ST
	Daily Over 4 hours (All Day)	£4.20	£4.70		ST
Planning Services					
	Archaeology Charges				
	Charging Category A: Development Is A Single Dwelling, Garage/ Cartlodge, Extension Or Other Small Development				
	Evaluation	£492.06	£520.00		ST
	Excavation	£492.64	£520.00		ST
	Monitoring/ Watching	£390.25	£410.00		ST
	Development is over 10.0ha - UAD Charging Schedule				
	Extended Search (up to 150 records)	£203.62	£215.00		ST
	Large scale/complex search (>150 records)	£0.00	£0.00		ST
	Standard Search (up to 75 records)	£101.81	£107.00		ST
	Charging Category B: Development Of A Historic Building (Demolition &/Or Conversion)				
	Monitoring/ Watching	£390.25	£410.00		ST
	Charging Category C: Development Is Two Dwellings Or More & Covers Less Than 1.0Ha In Area				
	Evaluation	£492.06	£520.00		ST
	Excavation	£661.74	£695.00		ST
	Monitoring/ Watching	£390.25	£410.00		ST
	Charging Category D: Development Is Between 1.0Ha & 3.0Ha In Area				
	Evaluation	£661.74	£695.00		ST
	Excavation	£924.74	£975.00		ST
	Charging Category E: Development Is Between 3.0Ha & 10.0Ha In Area				
	Evaluation	£924.74	£975.00		ST
	Excavation	£1,391.36	£1,465.00		ST
	Landscape Consultancy (Previously Known As Landscape Practical Completion Inspection)				
	First hour	£305.71	£325.00		ST
	Large scale majors Initial meeting and written confirmation	£4,894.56	£5,140.00		ST
	Standard majors Initial meeting and written confirmation fee variable with greater attendance	£2,294.50	£2,410.00		ST
	Subsequent meetings 3 hours with 1x officer	£1,211.49	£1,275.00		ST
	Subsequent meetings 3 hours with 1x officer fee variable with greater attendance	£1,877.23	£1,975.00		ST
		£1,934.33	£2,035.00		ST
	Super majors Initial meeting and written confirmation	£5,873.47	£6,170.00		ST
	Thereafter per hour	£193.43	£204.00		ST
	Written response only (Per letter)	£1,468.37	£1,545.00		ST
	Planning Performance Agreements (Ppa) Sliding Scale Of Charges Depending On Size Of Proposal				
	Large scale majors (Inception meeting): Subsequently - as agreed at inception meeting for remainder of project depending on frequency of liaison, complexity of project management and number of officers involved	£5,090.34	£5,345.00		ST
	Standard majors (Inception meeting): Subsequently - as agreed at inception meeting for remainder of project depending on frequency of liaison, complexity of project management and number of officers involved.	£4,920.66	£5,170.00		ST
	Super majors (Inception meeting): Subsequently - as agreed at inception meeting for remainder of project depending on frequency of liaison, complexity of project management and number of officers involved	£6,362.93	£6,685.00		ST
	Preliminary Enquiries Householder (No Change) (Excluding Listed Building Consent Enquiries)				
	Additional follow up questions (max of 30 minutes work)	£79.75	£83.75		ST
	Additional meeting by agreement (Per hour)	£152.71	£161.00		ST
	Advertising by Public Notice in a local newspaper of applications under the Planning Act 1990 to divert, stop up or extinguish a public footpath Such charge as shall be levied by the newspaper publisher for placing the public notice + £35 admin charge	£62.78	£66.00		ST
	Confirmation of compliance with planning permission (built as agreed certificate)	£212.10	£225.00		ST
	Confirmation of compliance with planning permission (built as agreed certificate) - Each additional dwelling up to 9	£110.29	£116.00		ST

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	VAT	Unit
		Charge incl VAT	Charge incl VAT		
	Confirmation of compliance with planning permission (built as agreed certificate) - Householder	£144.23	£152.00	ST	
	High Hedges Legislation Complaint processing fee (In total)	£805.97	£850.00	ST	
	Planning Manager First hour	£805.97	£850.00	ST	
	Planning Manager Per hour thereafter	£330.88	£350.00	ST	
	Planning Officer First hour	£195.13	£205.00	ST	
	Planning Officer Per hour thereafter	£254.52	£270.00	ST	
	Principal Planning Officer First hour	£161.20	£170.00	ST	
	Principal Planning Officer Per hour thereafter	£279.97	£295.00	ST	
	Tree Officer First hour	£164.58	£173.00	ST	
	Tree Officer Per hour thereafter	£249.42	£265.00	ST	
	Written response only (No meeting)	£162.89	£172.00	ST	
	Written response, one hour meeting (Per hour)	£195.78	£206.00	ST	
	Written response, one hour meeting (Per hour)	£269.20	£285.00	ST	
	Retention Fee For Lapsed Invalid Applications				
	Custom and Self Build Registration of Interest – Yr 1 with subsequent CF fee of £50 + VAT p.a.	£180.00	£189.00	ST	
	Householder	£90.28	£95.00	ST	
	Majors	£428.80	£455.00	ST	
	Minor and Other	£155.54	£164.00	ST	
	Other s.106 clauses monitoring fee	£1,066.13	£1,120.00	ST	
	Research cost (Min one hour)	£135.74	£143.00	ST	
	S.106 Clause Monitoring fees	£831.42	£875.00	ST	
	S106 Unilateral Undertakings Legal and Monitoring Costs	£950.20	£1,000.00	ST	
	Public Open Space Practical Completion Certificate Inspection (Ospci) Size Of Landscaping Scheme (Each Insp)				
	<100 m2	£1,001.10	£1,055.00	ST	sq m
	1001> m2	£5,769.05	£6,060.00	ST	sq m
	101 – 500 m2	£1,968.26	£2,070.00	ST	sq m
	2501 – 5000 m2	£3,783.82	£3,975.00	ST	sq m
	5001 – 10000 m2	£4,809.42	£5,050.00	ST	sq m
	501 – 2500 m2	£3,054.20	£3,210.00	ST	sq m
	Preliminary Enquiries ‘Minors’ & ‘Others’* (Including Listed Buildings) (Excluding Householder Category Proposals & Buildings At Risk)				
	Anything else in addition to the above including meetings, site visits and follow up questions are charged at an hourly rate and will be arranged by agreement post receipt of initial application (Hourly rate)	£161.19	£170.00	ST	
	Commercial (retail, food & drink, and offices) - Up to 100 sq m (Written response)	£370.21	£390.00	ST	
	Commercial (retail, food & drink, and offices) - Up to 499 sq m (Written Response)	£571.03	£600.00	ST	
	Commercial (retail, food & drink, and offices) 499 sqm-999 sq m (Written Response)	£815.76	£860.00	ST	
	Listed Buildings: Written response including site meeting	£587.34	£620.00	ST	
	Residential (1-4 units) - Written response	£587.35	£620.00	ST	
	Residential (5-9 units) - Written response	£978.91	£1,030.00	ST	
	Bng Habitat Monitoring (Plus External Ecological Consultants Fees Will Also Need To Be Paid For The Initial Assessment Of The Submission & At Then At Every Monitoring Event)				
	BNG Site Visit (Per Site)	£600.00	£630.00	ST	
	Fee Per site	£1,200.00	£1,260.00	ST	
	Online meeting (Per Site)	£600.00	£630.00	ST	
	Private Sector Housing Fees				
	Charge For Enforcement Notices/Orders				
	Administration of works in default of a recipient of a legal notice with agreement; Calculated per case based on hourly rate of officer	£90.00	£95.00	ST	
	Administration of works in default of a recipient of a legal notice without agreement (Calculated per case based on hourly rate of officer)	£90.00	£95.00	ST	
	Civil Penalty Notices issued for offences under Housing Act 2004 (Calculated in accordance with published Policy)	£30,000.00	£30,000.00	NB	
	Fee per Emergency Remedial Action Notice issued under Housing Act 2004 (NB. Only one single fee is payable where the same notice is served on more than one recipient)	£170.00	£180.00	NB	
	Fee per Enforcement Notice or Order issued under Housing Act 2004 (excluding Emergency Remedial Action Notices) and for Demolition Orders served under s.265 Housing Act 1985 (NB. Only one single fee is payable where the same notice is served on more than one recipient)	£645.00	£680.00	NB	
	Fee per remedial notice issued under Regulation 5 of the Smoke & Carbon Monoxide Alarm (England) Regulations 2015 (first offence)	£2,000.00	£2,000.00	NB	
	Fee per remedial notice issued under Regulation 5 of the Smoke & Carbon Monoxide Alarm (England) Regulations 2015 (subsequence offences)	£5,000.00	£5,000.00	NB	
	Fee per remedial notice issued under The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 Calculated in accordance with published Policy	£30,000.00	£30,000.00	NB	

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
	Penalty Charge for failure to join Property Management Redress Scheme	£5,000.00	£5,000.00	NB
HMO Licensing (Licence Issued For A Maximum Period Of 5 Years)				
	Amendments to existing HMO floor plan (created using a professional drawing package) Charged at hourly rate as per Technical Advice service with a minimum 1-hour charge	£180.00	£190.00	ST
	New Licence – price per additional room after 5 units of accommodation	£70.00	£75.00	NB
	New Licence where 5 units of accommodation (initial processing payment)	£525.00	£555.00	NB
	New Licence where 5 units of accommodation (payment prior to issue of licence)	£525.00	£555.00	NB
	Preparation of floor plans for HMO licence application process – price per additional letting room after 5 units of accommodation	£60.00	£65.00	ST
	Preparation of floor plans for HMO licence application process – where 5 units of accommodation	£420.00	£445.00	ST
	Renewal of Licence - price per additional room after 5 units of accommodation	£70.00	£75.00	NB
	Renewal of Licence where 5 units of accommodation (initial processing payment)	£475.00	£500.00	NB
	Renewal of Licence where 5 units of accommodation (payment prior to issue of licence)	£475.00	£500.00	NB
Technical Advice & Guidance (Discretionary Services)				
	Immigration Inspection and Issue of Report	£330.00	£350.00	ST
	Provision of technical advice service to landlords	£180.00	£190.00	ST
Sport & Leisure				
Activities				
	Corporate Teams Sport Package (meeting room, sports activities & provisions) (max 5 hours)	£250.00	£250.00	NB
	Tots session	£5.70	£6.00	NB
All Weather Pitches				
	3G Pay and Play (Flat rate fee) p/h	£5.00	£5.00	NB
	Full Pitch Mon-Fri 5pm – 10pm Peak Higher p/h	£85.00	£89.25	NB
	Full Pitch Mon-Fri 5pm – 10pm Peak Lower p/h	£70.83	£74.40	NB
	Full Pitch Mon-Fri 9am – 5pm Off Peak Higher p/h	£50.00	£52.50	NB
	Full Pitch Mon-Fri 9am – 5pm Off Peak Lower p/h	£41.67	£43.75	NB
	Full Pitch Sat-Sun 5pm – 10pm Off Peak Higher p/h	£50.00	£52.50	NB
	Full Pitch Sat-Sun 5pm – 10pm Off Peak Lower p/h	£41.67	£43.75	NB
	Full Pitch Sat-Sun 9am – 5pm Peak Higher p/h	£65.00	£68.25	NB
	Full Pitch Sat-Sun 9am – 5pm Peak Lower p/h	£54.17	£56.90	NB
	Half Pitch Mon-Fri 5pm – 10pm Peak Higher p/h	£60.00	£63.00	NB
	Half Pitch Mon-Fri 5pm – 10pm Peak Lower p/h	£50.00	£52.50	NB
	Half Pitch Mon-Fri 9am – 5pm Off Peak Higher p/h	£35.00	£36.75	NB
	Half Pitch Mon-Fri 9am – 5pm Off Peak Lower p/h	£29.17	£30.65	NB
	Half Pitch Sat-Sun 5pm – 10pm Off Peak Higher p/h	£35.00	£36.75	NB
	Half Pitch Sat-Sun 5pm – 10pm Off Peak Lower p/h	£29.17	£30.65	NB
	Half Pitch Sat-Sun 9am – 5pm Peak Higher p/h	£45.00	£47.25	NB
	Half Pitch Sat-Sun 9am – 5pm Peak Lower p/h	£37.50	£39.40	NB
	Quarter Pitch Mon-Fri 5pm – 10pm Peak Higher p/h	£42.00	£44.10	NB
	Quarter Pitch Mon-Fri 5pm – 10pm Peak Lower p/h	£35.00	£36.75	NB
	Quarter Pitch Mon-Fri 9am – 5pm Off Peak Higher p/h	£30.00	£31.50	NB
	Quarter Pitch Mon-Fri 9am – 5pm Off Peak Lower p/h	£25.00	£26.25	NB
	Quarter Pitch Sat-Sun 5pm – 10pm Off Peak Higher p/h	£30.00	£31.50	NB
	Quarter Pitch Sat-Sun 5pm – 10pm Off Peak Lower p/h	£25.00	£26.25	NB
	Quarter Pitch Sat-Sun 9am – 5pm Peak Higher p/h	£37.00	£38.85	NB
	Quarter Pitch Sat-Sun 9am – 5pm Peak Lower p/h	£30.83	£32.40	NB
	Rugby Pitch Schools per match	£33.33	£35.00	NB
Aqua Springs				
	Naturist Entrance Session	£19.50	£20.50	ST
	Towel Hire	£5.00	£5.50	ST
	Weekday Entrance (weekday before 4pm) Concession Session	£15.50	£16.30	ST
	Weekday Entrance Adult Session	£19.50	£20.50	ST
	Weekend Entrance Adult Session	£21.50	£22.60	ST
Artificial Turf Pitch Management Bookings				
	5-a-side - per pitch - weekday Adult Higher p/h	£42.00	£44.10	NB
	5-a-side - per pitch - weekday Adult Lower p/h	£35.00	£36.75	NB
	5-a-side - per pitch - weekday Junior Higher p/h	£28.00	£29.40	NB
	5-a-side - per pitch - weekday Junior Lower p/h	£23.33	£24.50	NB
	5-a-side - per pitch - weekend Adult Higher p/h	£37.00	£38.85	NB
	5-a-side - per pitch - weekend Adult Lower p/h	£30.83	£32.40	NB
	5-a-side - per pitch - weekend Junior Higher p/h	£25.50	£26.80	NB
	5-a-side - per pitch - weekend Junior Lower p/h	£21.25	£22.35	NB
	half area (2 x 5-a-side pitches) - wd Adult Higher p/h	£70.00	£73.50	NB
	half area (2 x 5-a-side pitches) - wd Adult Lower p/h	£58.33	£61.25	NB
	half area (2 x 5-a-side pitches) - wd Junior Higher p/h	£47.00	£49.35	NB
	half area (2 x 5-a-side pitches) - wd Junior Lower p/h	£39.17	£41.15	NB
	half area (2 x 5-a-side pitches) - we Adult Higher p/h	£64.00	£67.20	NB
	half area (2 x 5-a-side pitches) - we Adult Lower p/h	£53.33	£56.00	NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
	half area (2 x 5-a-side pitches) - we Junior Higher p/h	£42.00	£44.10	NB
	half area (2 x 5-a-side pitches) - we Junior Lower p/h	£35.00	£36.75	NB
	Pay and Play Per Adult	£4.50	£5.00	NB
	Whole Area (11-a-side matches only) w/day Junior Lower p/Match	£56.67	£59.50	NB
	Whole Area (11-a-side matches only) w/end Junior Higher p/ Match	£57.50	£60.40	NB
	Whole Area (11-a-side matches only) w/end Junior Lower p/Match	£47.92	£50.35	NB
	Whole Area (11-a-side matches only) w/kday Adult Higher, p/match	£90.00	£94.50	NB
	Whole Area (11-a-side matches only) w/kday Adult Lower p/match	£75.00	£78.75	NB
	Whole Area (11-a-side matches only) w/kday Junior Higher p/Match	£68.00	£71.40	NB
	Whole Area (11-a-side matches only) w/kend Adult Higher p/Match	£76.50	£80.35	NB
	Whole Area (11-a-side matches only) wkend Adult Lower per Match	£63.75	£66.95	NB
	Whole Area (4 x 5-a-side pitches) wd Adult Higher p/h	£130.00	£136.50	NB
	Whole Area (4 x 5-a-side pitches) wd Adult Lower p/h	£108.33	£113.75	NB
	Whole Area (4 x 5-a-side pitches) wd Junior Higher p/h	£85.00	£89.25	NB
	Whole Area (4 x 5-a-side pitches) wd Junior Lower p/h	£70.83	£74.40	NB
	Whole Area (4 x 5-a-side pitches) we Adult Higher p/h	£120.00	£126.00	NB
	Whole Area (4 x 5-a-side pitches) we Adult Lower p/h	£100.00	£105.00	NB
	Whole Area (4 x 5-a-side pitches) we Junior Higher p/h	£78.00	£81.90	NB
	Whole Area (4 x 5-a-side pitches) we Junior Lower p/h	£65.00	£68.25	NB
	Birthday Parties			
	Birthday Party (football darts)	£160.00	£168.00	ST
	Birthday Party (Pump track) (multi-sports) (football) (U5s soft play)	£145.00	£152.25	ST
	Jungle Tots/Fun, per party	£180.00	£195.00	ST
	Sports, per party	£145.00	£152.25	ST
	Birthday Parties & Holiday Activities			
	Climbing 2 Hours	£125.00	£131.25	ST
	Fun Zone 2 Hours	£150.00	£157.50	ST
	Sports Party 2 Hours	£145.00	£152.25	ST
	Tiptree Holiday Activities Extended Day 8am – 5pm	£25.00	£26.25	NB
	Tiptree Holiday Activities Standard Day 9am – 3pm	£20.00	£21.00	NB
	Tots 2 Hours	£150.00	£157.50	ST
	Colchester Sports Park			
	Activa Workout Adults 60 mins	£11.30	£11.35	NB
	Activa Workout Junior 60 min	£7.20	£7.75	NB
	Activa Workout, Concession 60min	£8.25	£8.75	NB
	Cycling Track			
	Balance Bike Hire Junior U5 p/h	£4.50	£4.50	ST
	Balance Bike sessions Junior per 45min	£4.65	£5.00	NB
	Bike Hire – 2 x Ad, 2 x Jnr incl. helmets and track session	£43.50	£43.50	NB
	Bike Hire Adult p/h	£10.00	£10.00	ST
	Bike Hire Junior p/h	£6.50	£6.50	ST
	Cycle Track – All sections (1600m) Club /Group Higher p/h	£94.00	£98.70	NB
	Cycle Track – All sections (1600m) Club/ Group Lower p/h	£78.33	£82.25	NB
	Cycle Track – Section 1 (1000m) Club /Group Higher p/h	£76.00	£79.80	NB
	Cycle Track – Section 1 (1000m) Club/ Group Lower p/h	£63.33	£66.50	NB
	Cycle Track – Section 2 (500m) Club /Group Higher p/h	£56.00	£58.80	NB
	Cycle Track – Section 2 (500m) Club/ Group Lower p/h	£46.67	£49.00	NB
	Cycle Track & Bike/Equip hire – Coach Lead Club/ Group 1 hour (min 10 pupils)	£66.95	£66.95	NB
	Cycle Track & Bike/Equip hire – Coach Lead Club/ Group Each additional pupil	£8.25	£8.25	NB
	Cycle Track & Bike/Equip hire – Coach Lead Schools 1 hour (max 16 pupils)	£75.00	£75.00	NB
	Cycle Track & Bike/Equip hire – Teacher Lead Schools 1 hour min 10 pupils	£55.00	£55.00	NB
	Cycle Track & Bike/Equip hire – Teacher Lead Schools per pupil Each additional pupil (max16)	£6.00	£6.00	NB
	Cycle Track Adult	£7.25	£7.65	NB
	Cycle Track Junior	£6.25	£6.60	NB
	Event Track hire – full track (min 5-hour event) Adult/Jnr p/h	£89.61	£90.00	NB
	Helmet Hire (All) p/h	£4.50	£4.50	ST
	Ladies only sessions Adult/Jnr p/h	£10.00	£10.00	NB
	LTR – (excl. bikes/helmets) - coach lead Club /Group Each additional pupil (max16)	£8.24	£8.25	NB
	LTR – (excl. bikes/helmets) - coach lead Club/ Group 1 hour (min 10)	£33.99	£34.00	NB
	LTR (incl. bikes/helmets) – coach lead Club /Group 1 hour (min 10 pupils)	£44.29	£44.50	NB
	LTR (incl. bikes/helmets) – coach lead Club /Group Each additional pupil (max16)	£8.24	£8.25	NB
	LTR (incl. bikes/helmets) – coach lead School 1 hour (max 16 pupils)	£53.00	£53.00	NB
	Ready, Set, Ride session Adult/Jnr p/h	£15.00	£15.00	NB
	Tuition – 1to1 p/h	£35.00	£35.00	NB
	Dance Studio / Community Hall			
	Hire/Dancing/Martial Arts Junior Higher Hour	£20.60	£21.65	NB
	Hire/Dancing/Martial Arts Junior Lower, Hour	£18.00	£18.90	NB
	Hire/Dancing/Martial Arts/Aerobics Adult Higher Hour	£23.69	£24.90	NB
	Hire/Dancing/Martial Arts/Aerobics Adult Lower Hour	£20.50	£21.55	NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
Dryside Activities				
	Birthday Party (Inflatable), 30 people, Session	£175.00	£175.00	ST
	Birthday Party (Splash), 15 people, Session	£180.00	£180.00	ST
	Birthday Party (Sports), 15 people, Session	£145.00	£145.00	ST
	Holiday Camp (all sites) (Flex) Extended Day 8 – 5.30 Session	£32.00	£33.50	NB
	Holiday Camp (all sites) (Flex) Standard Day 9 - 3	£27.00	£28.50	NB
	Holiday Camp (all sites) (Non-flex) Extended Day 8 – 5.30	£27.00	£28.50	NB
	Holiday Camp (all sites) (Non-flex) Standard Day 9 - 3	£22.00	£23.50	NB
Dryside Admissions (Badminton - Mixed Age Groups Pay Applicable Adult Fee)				
	Badminton (Off-Peak) [up until 4pm Mon-Fri] Adult Higher 55 min	£11.30	£11.90	NB
	Badminton (Off-Peak) [up until 4pm Mon-Fri] Adult Lower 55 min	£10.00	£10.50	NB
	Badminton (Off-Peak) [up until 4pm Mon-Fri] Junior Higher 55 min	£11.30	£11.90	NB
	Badminton (Off-Peak) [up until 4pm Mon-Fri] Junior Lower 55 min	£10.00	£10.50	NB
	Badminton (Peak) Adult Higher 55 min	£16.50	£17.35	NB
	Badminton (Peak) Adult Lower 55 min	£14.25	£15.00	NB
	Badminton (Peak) Junior 55 min	£12.30	£12.90	NB
	Football (5-a-side) (sports hall) Higher 55 min	£65.00	£68.25	NB
	Football (5-a-side) (sports hall) Lower 55 min	£55.00	£57.75	NB
	Sports for Confidence	£3.80	£4.00	NB
	Squash Adult 45 min	£11.85	£12.45	NB
	Squash Junior 45 min	£9.50	£10.00	NB
Dryside Facility Hire				
	Meeting Room (hire) - Non-Sport 55 min	£25.00	£26.25	EX
	Meeting Room (hire) Sport	£25.00	£26.25	NB
	Sports / Charter Hall – half hall, Higher, 55 mins	£43.26	£45.45	NB
	Sports / Charter Hall – half hall, Lower, 55 min	£37.00	£38.85	NB
	Sports / Charter Hall – whole hall, Higher, 55 mins	£84.46	£88.70	NB
	Sports / Charter Hall – whole hall, Lower, 55 min	£71.50	£75.10	NB
	Studio 1 hire (max 35), Higher, 60 mins	£54.08	£56.80	NB
	Studio 1 hire (max 35), Lower, 60 min	£46.00	£48.30	NB
	Studio 3 hire (max 25), 60 min	£31.42	£33.00	NB
Dryside Facility Hire (55 Mins)				
	Meeting Room (double) Non-Sport	£35.00	£36.75	ST
	Meeting Room (double) Sport	£30.00	£36.75	NB
	Meeting Room (single) Sport	£20.00	£26.25	NB
	Meeting Room (single) Non-Sport	£25.00	£26.25	ST
Field Area				
	5-a-side Football pitch, Adult Higher, per pitch	£23.00	£24.15	NB
	5-a-side Football pitch, Adult Lower, per pitch	£19.17	£20.15	NB
	5-a-side Football pitch, Junior Higher, per pitch	£16.20	£17.00	NB
	5-a-side Football pitch, Junior Lower, per pitch	£13.50	£14.20	NB
	7-a-side Football pitch, Junior Higher, per match	£27.50	£28.90	NB
	7-a-side Football pitch, Junior Lower, per match	£22.92	£24.10	NB
	9-a-side Football pitch, Junior Higher, per match	£34.20	£35.95	NB
	9-a-side Football pitch, Junior Lower, per match	£28.50	£30.00	NB
	Football Training grid, Junior Higher, per hour	£12.36	£13.00	NB
	Football Training grid, Junior Lower, per hour	£10.60	£11.15	NB
	Full size pitch, Adult Higher, per match	£73.00	£76.65	NB
	Full size pitch, Adult Lower, per match	£60.83	£63.90	NB
	Full size pitch, Junior Higher, per match	£42.50	£44.65	NB
	Full size pitch, Junior Lower, per match	£35.42	£37.20	NB
Fitness Centre				
	Fitness Centre Workout, Adult, p/h	£7.90	£8.50	NB
	Fitness Centre Workout, Adult, p/h	£8.25	£8.70	NB
	Fitness Centre Workout, Junior, p/h	£5.00	£5.25	NB
	Group Fitness (30 mins)	£7.00	£7.35	NB
	Group Fitness (45 mins)	£7.50	£7.90	NB
	Group Fitness (60 mins)	£8.00	£8.40	NB
	Line Dancing (120 mins)	£8.25	£8.70	NB
	Line Dancing (60 mins)	£7.20	£7.60	NB
	Spike Bike Hire, Adult, Hour	£5.50	£5.80	NB
Fitness Pool				
	Fitness Pool Swim Adult Session	£5.70	£6.00	NB
	Fitness Pool Swim Concession Session	£4.10	£4.40	NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27		Unit
		Charge incl VAT	Charge incl VAT	VAT	
	Fitness Pool Swim Junior Session	£4.10	£4.40		NB
	Inflatable Session Adult	£7.20	£7.60		NB
	Inflatable Session Junior	£7.20	£7.60		NB
	Ladies Only Swim Adult Session	£5.70	£6.00		NB
Fitness Pool (Hire)					
	Fitness Pool (hire) (gala) 55 minutes	£175.00	£175.00		NB
	Fitness Pool (hire) (general) Higher 55 minutes	£144.00	£151.20		NB
	Fitness Pool (hire) (school) 30 minutes	£2.32	£2.50		NB
	Fitness Pool (hire) Lower (general) 55 minutes	£121.50	£127.60		NB
	Teaching Pool/Dive Pit (hire) Higher 55 minutes	£72.10	£75.75		NB
	Teaching Pool/Dive Pit (hire) Lower 55 minutes	£60.75	£63.80		NB
Floodlit Area					
	Football (w/day), Adult Higher, p/h	£25.24	£26.50		NB
	Football (w/day), Adult Lower, p/h	£21.75	£22.85		NB
	Football (w/day), Junior Higher, p/h	£22.15	£23.30		NB
	Football (w/day), Junior Lower, p/h	£19.00	£20.00		NB
	Football (w/end), Adult Higher, p/h	£23.18	£24.35		NB
	Football (w/end), Adult Lower, p/h	£20.00	£21.00		NB
	Football (w/end), Junior Higher, p/h	£19.57	£20.55		NB
	Football (w/end), Junior Lower, p/h	£16.75	£17.60		NB
	Netball (w/day), Adult Higher, p/h	£23.95	£25.15		NB
	Netball (w/day), Adult Lower, p/h	£20.65	£21.70		NB
	Netball (w/day), Junior Higher, p/h	£18.03	£18.95		NB
	Netball (w/day), Junior Lower, p/h	£15.70	£16.50		NB
	Netball (w/end), Adult Higher, p/h	£20.86	£21.90		NB
	Netball (w/end), Junior Higher, p/h	£15.45	£16.25		NB
	Netball (w/end), Junior Lower, p/h	£13.50	£14.20		NB
	Netball (wend), Adult Lower, p/h	£18.00	£18.90		NB
Grass Pitches					
	7 a side Match Adult Higher	£27.50	£28.90		NB
	7 a side Match Adult Lower	£22.92	£24.10		NB
	Football pitch – 9 a side Junior Higher, per match	£32.50	£34.15		NB
	Football pitch – 9 a side Junior Lower, per match	£27.08	£28.45		NB
	Football pitch - full size, Adult Higher per match	£73.00	£76.65		NB
	Football pitch - full size, Adult Lower per match	£60.83	£63.80		NB
	Football pitch - full size, Junior Higher, per match	£42.50	£44.63		NB
	Football pitch - full size, Junior Lower, per match	£35.42	£37.20		NB
	Football Pitch (11-a-side) Adult Higher per match	£79.00	£82.95		NB
	Football Pitch (11-a-side) Adult Lower, per match	£65.83	£69.15		NB
	Football Pitch (11-a-side) Junior Higher per match	£50.00	£52.50		NB
	Football Pitch (11-a-side) Junior Lower per match	£41.67	£43.75		NB
	Football Pitch (9-a-side) Adult per match	£57.20	£60.10		NB
	Football Pitch (9-a-side) Junior Higher per match	£36.20	£38.00		NB
	Football Pitch (9-a-side) Junior Lower per match	£30.17	£31.70		NB
	Football Training Grid (not on a pitch) Off Peak Junior Higher p/h	£11.54	£12.15		NB
	Football Training Grid (not on a pitch) Off Peak Junior Lower p/h	£10.00	£10.50		NB
	Football Training Grid (not on a pitch) Peak Junior Higher p/h	£17.00	£17.85		NB
	Football Training Grid (not on a pitch) Peak Junior Lower p/h	£14.50	£15.25		NB
	Rugby Pitch Adult Higher p/Match	£79.00	£82.95		NB
	Rugby Pitch Adult Lower p/match	£65.83	£69.15		NB
	Rugby Pitch Junior Higher p/match	£50.00	£52.50		NB
	Rugby Pitch Junior Lower p/match	£41.67	£43.75		NB
	Rugby Pitch League Higher p/match	£100.00	£105.00		NB
	Rugby Pitch, League Lower, p/mth	£83.33	£87.50		NB
	Sports Day Base Charge 9am – 3.30pm per session	£125.00	£131.25		NB
	training area (not marked) Adult Higher p/h	£17.00	£17.85		NB
	training area (not marked) Adult Lower, p/h	£14.34	£15.10		NB
	training area (not marked) Junior Higher p/h	£11.54	£12.15		NB
	training area (not marked) Junior Lower p/h	£9.79	£10.50		NB
Group Fitness Classes					
	Fitness Studio – General hire	£31.42	£33.00		NB
	Group Fitness (30 mins)	£7.25	£7.75		NB
	Group Fitness (45 mins)	£8.25	£8.75		NB
		£8.25	£8.75		NB
	Group Fitness (60 mins)	£9.25	£9.75		NB
		£9.25	£9.75		NB
	Group Fitness (90 mins)	£10.25	£10.75		NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27		Unit
		Charge incl VAT	Charge incl VAT	VAT	
		£10.30	£10.75		NB
	Group Fitness (Activa) (30 mins)	£7.25	£7.75		NB
	Group Fitness (Activa) (45 mins)	£8.25	£8.75		NB
	Line Dancing	£7.25	£7.75		NB
	Line Dancing (2hr)	£8.25	£8.75		NB
	Virtual (Spin Studio) single use solo (30 mins)	£4.50	£4.50		NB
	Virtual (Spin Studio) single use solo 45 mins	£5.50	£5.50		NB
	Virtual (Spin Studio) single use solo 60 mins	£6.50	£6.50		NB
	Virtual (Velo Studio) single use solo 30 mins	£4.65	£4.50		NB
	Virtual (Velo Studio) single use solo 60 mins	£5.70	£5.50		NB
	Virtual (Velo Studio) single use solo 90 mins	£6.70	£6.50		NB
	Virtual (Velo Studio) Skill bike lounge Group/Club p/h	£98.37	£103.30		NB
	Virtual (Velo Studio) Watt bikes Group/Club p/h	£41.72	£43.85		NB
Gymnasium					
	Hire of Gymnasium (sports and events), Adult Higher, Hour	£44.29	£46.50		NB
	Hire of Gymnasium (sports and events), Adult Higher, per hour	£52.32	£54.95		NB
	Hire of Gymnasium (sports and events), Adult Lower, Hour	£38.00	£39.90		NB
	Hire of Gymnasium (sports and events), Adult Lower, per hour	£44.80	£47.05		NB
	Hire of Gymnasium (sports and events), Junior Higher, Hour	£36.77	£38.60		NB
	Hire of Gymnasium (sports and events), Junior Higher, per hour	£36.57	£38.40		NB
	Hire of Gymnasium (sports and events), Junior Lower, Hour	£31.83	£33.45		NB
	Hire of Gymnasium (sports and events), Junior Lower, per hour	£31.60	£33.20		NB
	Table Tennis Adult	£11.30	£11.90		NB
	Table Tennis Junior	£9.00	£9.45		NB
Highwoods Sports Centre Sports Hall					
	Badminton Adult Higher, p/hr	£16.50	£17.35		NB
	Badminton, Adult Lower, p/hr	£14.25	£15.00		NB
	Badminton, Junior Higher, p/hr	£11.30	£11.90		NB
	Badminton, Junior Lower, p/h	£10.00	£10.50		NB
	Cricket (2 nets) Adult Higher, p/h	£64.48	£67.70		NB
	Cricket (2 nets), Adult Lower, p/h	£54.40	£57.15		NB
	Cricket (2 nets), Junior Higher, p/h	£35.54	£37.35		NB
	Cricket (2 nets), Junior Lower, p/h	£32.00	£33.60		NB
	Cricket (4 nets), Adult Higher, p/h	£69.53	£73.00		NB
	Cricket (4 nets), Adult Lower, p/h	£58.60	£61.55		NB
	Cricket (4 nets), Junior Higher, p/h	£48.62	£51.05		NB
	Cricket (4 nets), Junior Lower, p/h	£41.40	£43.50		NB
	Hire of Hall (sports and events) Adult Higher, per hour	£64.38	£67.60		NB
	Hire of Hall (sports and events) Adult Lower, per hour	£54.75	£57.50		NB
	Hire of Hall (sports and events) Junior Higher per hour	£43.26	£45.45		NB
	Hire of Hall (sports and events) Junior Lower per hour	£37.00	£38.85		NB
	Table Tennis, Adult, per hour	£11.30	£11.90		NB
	Table Tennis, Junior, per hour	£9.00	£9.45		NB
Leap					
	Activa Workout Adult 60 mins	£5.00	£5.00		NB
	Fitness Pool Swim	£5.00	£5.00		NB
	LEAP Appointment (GP Referred) x2	£10.00	£10.00		NB
Leisure Pool					
	Adult Swim Session	£10.10	£10.65		NB
	Family Swim Session	£34.00	£35.95		NB
	Junior Swim – 12 months up to 3 years Session	£4.40	£4.65		NB
	Junior Swim – 3 years to 16 years Session	£9.10	£9.60		NB
	Leisure Pool Off Peak (hire) Session	£350.00	£367.50		NB
	Leisure Pool Peak (hire) Session	£495.00	£520.00		NB
	Parent & toddler Adult Session	£9.25	£9.75		NB
	Parent & toddler Junior over 3 Session	£2.10	£2.50		NB
Miscellaneous					
	Deposit for Equipment	£4.00	£5.00		ST
		£4.00	£5.00		ST
		£4.00	£5.00		ST
	Hire of Equipment	£4.10	£5.00		ST
		£4.00	£5.00		ST
	Hire of Equipment (excl Bikes and Bike accessories)	£4.10	£4.35		ST
	Showers	£8.75	£10.00		ST
		£9.25	£10.00		ST
	Spectator Entrance Fee	£1.00	£1.50		ST

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
Multi-Use Games Area				
	Netball/Football/Basketball – per court/pitch - weekday Junior Lower	£14.40	£15.15	NB
	Netball/Football/Basketball – per court/pitch - weekday Junior Higher	£15.76	£16.55	NB
	Netball/Football/Basketball – per court/pitch - weekend Adult Higher	£16.20	£17.00	NB
	Netball/Football/Basketball – per court/pitch - weekend Junior Higher	£11.75	£12.35	NB
	Netball/Football/Basketball – per court/pitch - weekend Junior Lower	£13.49	£14.20	NB
	Netball/Football/Basketball – per court/pitch - weekend, Adult Higher	£18.75	£19.70	NB
	Netball/Football/Basketball – per court/pitch-w/day Adult Higher, p/h	£21.12	£22.20	NB
	Netball/Football/Basketball – per court/pitch-w/day, Adult Lower, p/h	£18.20	£19.15	NB
	Tennis - per court Adult	£11.75	£12.35	NB
	Tennis - per court Junior	£9.70	£10.85	NB
Pump Track				
	Pump Track – Club p/h	£41.20	£43.30	NB
	Pump Track – Events (min. 4 hours) p/h	£25.75	£27.05	NB
	Pump Track - General Adult p/h	£7.00	£7.35	NB
	Pump Track – General Parental Supervision Junior p/h	£6.00	£6.30	NB
	Pump Track – Schools (incl. cycle eqmt) Additional pupil max. 12 p/h	£6.00	£6.30	NB
	Pump Track – Schools (incl. cycle equipment) Min. 10 pupils p/h	£38.00	£38.00	NB
	Taster Session – Learn to Ride & Pump Track Adult 60 mins	£21.00	£21.00	NB
	Taster Session – Learn to Ride & Pump Track Junior 60 mins	£16.00	£16.00	NB
Seminar Room				
	Hire of Room, Non-sport, p/h	£22.50	£23.65	EX
	Hire of Room, Sport, p/h	£22.50	£23.65	NB
	Hire of Seminar Rm Non-sport p/h	£23.00	£24.15	ST
	Hire of Seminar Room Sport p/h	£23.00	£24.15	NB
Sessions				
	Active & Multi Sports Adult	£6.50	£6.85	NB
	Adult Classes, per person	£8.10	£8.50	NB
	Adult Climbing Adult	£12.00	£12.60	NB
	Circuit Adult	£6.50	£6.85	NB
	Pay and Play Squash Adult	£5.00	£5.25	NB
	Tiptree Teens Junior	£6.00	£6.30	NB
	Tots Session Junior	£5.50	£6.00	NB
	Unsupervised Climbing 60 Min Pre-trained Junior	£8.75	£9.20	NB
	Unsupervised Climbing 60 Min Pre-trained Adult	£10.75	£11.30	NB
Sports Courses				
	Climbing session	£11.00	£11.55	NB
	Trampolining session	£8.65	£9.10	NB
Squash Courts				
	Squash Club 45 mins	£11.50	£12.45	NB
	Squash Junior 45 mins	£9.25	£10.00	NB
Tennis Centre				
	Tennis - per court Adult	£12.35	£13.00	NB
	Tennis - per court Jnr/Mixed	£10.30	£10.85	NB
Tiptree Sports Centre Sports Hall				
	Badminton, Adult Higher, per hour	£16.50	£17.35	NB
	Badminton, Adult Lower, per hour	£14.25	£15.00	NB
	Badminton, Junior Higher, per hour	£11.30	£11.90	NB
	Badminton, Junior Lower, per hour	£10.00	£10.50	NB
	Hire of Hall (sports and events), Adult Higher, Hour	£64.38	£67.60	NB
	Hire of Hall (sports and events), Adult Lower, Hour	£54.75	£57.50	NB
	Hire of Hall (sports and events), Junior Higher	£43.26	£45.45	NB
	Hire of Hall (sports and events), Junior Lower, Hour	£37.00	£38.85	NB
Wetside Course				
	ASA teachers level 1 Course	£415.00	£435.75	NB
	ASA teachers level 2 Course	£680.00	£715.00	NB
	One to One Lesson (30 minutes) Session	£28.50	£30.00	NB
	One to One Lesson (45 minutes) Session	£41.00	£43.00	NB
	One to One Lesson (60 minutes) Session	£43.50	£45.75	NB
	One to Two Lesson (30 minutes) Session	£38.00	£40.00	NB
	One to Two Lesson (60 minutes) Session	£48.00	£50.50	NB
	RLSS Pool Lifeguard Course Course	£330.00	£346.50	NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
	Swim School Lesson Adult	£9.25	£9.75 NB	
	Swim School Lesson Advanced	£9.75	£10.25 NB	
	Swim School Lesson Standard	£7.95	£8.35 NB	
Activa Health & Fitness				
	Activa Workout Adult 60 mins	£10.80	£11.35 NB	
	Activa Workout Concession 60 mins	£8.25	£8.75 NB	
	Activa Workout Teen Fitness 60 mins	£7.25	£7.75 NB	
	DD personal training (12 sessions) (3x pcw) (30min) Block	£285.00	£285.00 NB	
	DD personal training (12 sessions) (3x pcw) (60min) Block	£390.00	£390.00 NB	
	Personal Training (30 minutes)	£25.00	£25.00 NB	
	Personal Training (60 minutes)	£35.00	£35.00 NB	
	Teen Fitness Induction	£15.00	£15.00 NB	
	Voucher Sales (12 sessions) (personal training) (30 min) Block	£270.00	£270.00 NB	
	Voucher Sales (12 sessions) (personal training) (60 min) Block	£360.00	£360.00 NB	
	Voucher Sales (6 sessions) (personal training) (60 min)	£200.00	£200.00 NB	
Sports Hall – Peak Mon – Fri From 4Pm & Sunday From 12 Noon ((Badminton – Mixed Age Groups Pay Applicable Adult Fee)				
	Badminton (Off-Peak) [up until 4pm Mon-Fri] 55 minutes	£11.30	£11.90 NB	
	Badminton (Off-Peak) [up until 4pm Mon-Fri] Adult Lower 55 minutes	£10.00	£10.50 NB	
	Badminton (Off-Peak) Junior Higher 55 minutes	£11.30	£11.90 NB	
	Badminton (Off-Peak) Junior Lower 55 minutes	£10.00	£10.50 NB	
	Badminton (Peak) Adult Higher 55 minutes	£16.50	£17.35 NB	
	Badminton (Peak) Adult Lower 55 minutes	£14.25	£15.00 NB	
	Badminton (Peak) Junior 55 mins	£12.30	£12.90 NB	
	Cricket (4 nets) Off Peak p/h	£60.77	£63.85 NB	
	Cricket (4 nets) Peak p/h	£71.07	£74.65 NB	
	Sports Hall Hire – Whole Hall Off Peak Higher	£74.16	£77.90 NB	
	Sports Hall Hire – Whole Hall Off Peak Lower	£61.00	£64.05 NB	
	Sports Hall Hire – Whole Hall Peak Higher	£84.46	£88.70 NB	
	Sports Hall Hire – Whole Hall Peak Lower	£71.50	£74.65 NB	
	Table Tennis Adults	£11.30	£11.90 NB	
	Table Tennis Junior	£9.00	£9.45 NB	
Street Naming & Numbering				
	New Street Name	£453.00	£480.00 NB	Each
	Numbering / Naming new dwelling	£122.00	£126.00 NB	Each
	Plot Change (£105 minimum charge)	£30.00	£33.00 NB	Each
	Street Name Change	£237.00	£251.00 NB	Each
Visitor Information Centre				
Agency Commission Fees				
	Charity	£0.00	£0.00 ST	
	Non-Charity	£0.00	£0.00 ST	
Guided Tours				
	Adult Private pre-booked	£8.00	£8.50 ST	
	Adult Public Tour	£9.00	£9.50 ST	
	Child Private pre-booked	£5.00	£5.25 ST	
	Child Public Tour	£0.00	£0.00 ST	
	Minimum charge for groups of < 10 (Private pre-booked)	£80.00	£84.00 ST	
L& Charges, Electoral Services & Freedom Of Information				
Electoral Services				
	Certificate of registration	£14.28	£14.28 ST	
	Register (Paper copies) Flat rate administration fee £10.00 Additional charge of £5.00 per 1000 names	£205.00	£205.00 ST	
	Register data Flat rate administration fee £20.00 Additional charge of £1.50 per 1000 names	£25.00	£25.00 NB	
Land Charges				
	Additional Land Parcels per extra assessment (Con29 and LLC1)	£21.41	£22.05 ST	
	Additional Land Parcels per extra assessment LLC1	£5.94	£6.11 NB	
	Additional Written Enquiries (per question)	£28.55	£29.40 ST	
	Con 29 O Question 22	£16.80	£16.80 ST	
	CON 29 O Questions (4-7, 9-21)	£14.28	£14.70 ST	
	Con 29 R	£180.00	£210.15 ST	
	Copy documents (per document)	£25.00	£28.00 NB	
	LLC1	£25.00	£25.75 NB	
Sports Grounds, Beach Huts, Countryside Sites & Open Space Events				

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	VAT	Unit
		Charge incl VAT	Charge incl VAT		
Access Licenses					
	Pedestrian Access	£55.50	£58.50		EX
	Vehicle & Pedestrian Access	£110.50	£117.00		EX
	Vehicle Parking & Pedestrian Access	£194.50	£205.00		ST
Allotment Plot Fees					
	Plot rent per m2	£0.34	£0.38		EX
	Plot rent per m2 - Concession	£0.30	£0.33		EX
	Total plot rent	£0.50	£0.55		EX
	Total plot rent - Concession	£0.46	£0.51		EX
	Water charges per m2	£0.16	£0.18		EX
	Water charges per m2 - Concession	£0.16	£0.18		EX
Athletics Shrub End Sports Ground					
	Long jump (Jnr/Educ)	£15.48	£16.50	ST	Per hour
	Running track 300m oval (Shrub End)	£29.95	£31.50	ST	Per hour
	Running track 4 land 100m straight Shrub End/ Old Heath	£20.06	£21.25	ST	Per hour
	Sports Day Base Charge	£54.77	£57.75	ST	Shrub End Only
Beach Hut Fees					
	Non-Résident - Large Front Row	£597.64	£630.00	ST	
	Non-Resident - Large Front Row - Concession	£291.90	£310.00	ST	
	Non-Resident - Large Other row	£535.11	£565.00	ST	
	Non-Resident - Large Other row - Concession	£253.32	£270.00	ST	
	Non-Resident - Small Front Row	£405.75	£430.00	ST	
	Non-Resident - Small Front Row - Concession	£405.75	£430.00	ST	
	Non-Resident - Small Other row	£363.22	£385.00	ST	
	Non-Resident - Small Other row - Concession	£311.35	£330.00	ST	
	Resident - Large Front Row	£355.86	£375.00	ST	
	Resident - Large Front Row - Concession	£180.79	£190.00	ST	
	Resident - Large Other Row	£313.11	£330.00	ST	
	Resident - Large Other Row - Concession	£153.86	£162.00	ST	
	Resident - Small Front Row	£240.57	£255.00	ST	
	Resident - Small Front Row - Concession	£232.11	£245.00	ST	
	Resident - Small Other Row	£210.68	£225.00	ST	
	Resident - Small Other Row - Concession	£449.82	£475.00	ST	
Bowls					
	Adult weekend season ticket (1/2 full price)	£71.77	£75.50	NB	Per member
	Adult weekend season ticket (1/2 full price) (Discounted)	£53.75	£56.50	NB	Per member
	Junior Bowls	£101.66	£107.00	NB	Under 16's
	Junior Bowls Membership	£78.91	£83.00	NB	Under16's
	Season ticket	£143.42	£151.00	NB	Per member
	Season ticket (Discounted)	£105.29	£111.00	NB	Per member
	Weekend family ticket (Both partners and under 16 offspring)	£137.49	£145.00	NB	
	Weekend family ticket (Discounted)	£101.66	£107.00	NB	
Cricket					
Higher					
	Pitch - casual - weekday	£25.70	£27.00	NB	Junior per hour
	Pitch - casual - weekday (all day)	£105.29	£111.00	NB	(from 11am)
	Pitch - casual - weekday (Half day - PM/EVE)	£73.10	£77.00	NB	From 1pm or from
	Pitch - casual - weekend & B/H (All day)	£113.80	£120.00	NB	(from 11am)
	Pitch - casual - weekend & B/H (Half Day) (pm/eve)	£76.70	£80.75	NB	From 1pm or from
	Practice Nets	£15.30	£16.25	NB	Per 4 hours
Lower					
	Pitch - casual - weekday	£21.34	£22.50	NB	Junior per hour
	Pitch - casual - weekday (all day)	£87.74	£92.25	NB	(from 11am)
	Pitch - casual - weekday (Half day - PM/EVE)	£60.91	£64.00	NB	From 1pm or from
	Pitch - casual - weekend & B/H (All day)	£94.79	£99.75	NB	(from 11am)
	Pitch - casual - weekend & B/H (Half Day) (pm/eve)	£63.84	£67.25	NB	From 1pm or from
	Practice Nets	£12.72	£13.50	NB	Per 4 hours
Cycling					
Higher					
	Grass track - club use	£67.92	£71.50	NB	all days
Lower					
	Grass track - club use	£56.60	£59.50	NB	all days
Football, Rugby & Hockey Pitches					

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	VAT	Unit
		Charge incl VAT	Charge incl VAT		
Higher					
	7-a-side or mini rugby/hockey - all days	£20.90	£23.50	EX	Per hour
	9-a-side football	£24.40	£25.75	EX	Per hour
	American Football Pitch	£38.00	£40.00	EX	Per match
	Full size - casual - all days	£79.40	£82.00	EX	Adult per match
		£28.20	£29.75	EX	Junior per hour
	Training grid - all days	£18.60	£19.75	EX	Adult per hour
		£12.00	£12.75	EX	Junior per hour
	Training pitch (7 a side or half pitch) - all days	£14.90	£15.75	EX	Per hour
	Weekend Use	£86.00	£90.50	EX	Adult per match
		£32.00	£33.75	EX	Junior per match
Lower					
	7-a-side or mini rugby/hockey - all days	£19.08	£20.25	EX	Per hour
	9-a-side football	£20.33	£21.50	EX	Per hour
	American Football Pitch	£31.75	£33.50	EX	Per match
	Full size - casual - all days Adult per match	£66.17	£69.50	EX	Adult per match
	Full size - casual - all days Junior per hour	£23.50	£24.75	EX	Junior per hour
	Training grid - all days	£15.50	£16.50	EX	Adult per hour
		£10.00	£10.50	EX	Junior per hour
	Training pitch (7 a side or half pitch) - all days	£12.42	£13.25	EX	Per hour
	Weekend Use	£71.67	£75.50	EX	Adult per match
		£26.67	£28.25	EX	Junior per match
High Woods Country Park Car Parking & Old Heath Recreation Ground Car Parks					
	All days	£3.70	£4.00	ST	2 – 4 hours
		£7.50	£8.00	ST	Over 4 hours
		£1.40	£1.70	ST	Up to 2 hours
	Annual Permit	£56.00	£59.00	ST	
Other Misc. Open Space Costs					
	Permit for commercial use of POS for small activities (25-50 people)	£24.50	£25.75	ST	hourly use
	Permit for commercial use of POS for small activities (50-75 people)	£45.50	£48.00	ST	hourly use
	Permit for regular commercial use of POS for bootcamps/fitness classes (Up to 25 people)	£9.50	£10.00	ST	hourly use
	Use of POS for compounds etc (for up to 1 month)	£11.00	£11.75	ST	Per m2
Other Relevant Fees					
	Deck Chair Hire X09	£252.88	£270.00	ST	Year
	Large Front Row Charity X13	£153.09	£161.00	ST	Year
	Sailing Board Club X11	£532.36	£560.00	ST	Year
Plot Rental For The Commercial Hire Of Beach Hut					
	Resident - Large Front Row	£1,809.74	£1,905.00	ST	
	Resident - Large Other Row	£1,592.47	£1,675.00	ST	
	Resident - Small Front Row	£1,223.53	£1,285.00	ST	
	Resident - Small Other Row	£1,080.88	£1,135.00	ST	
Rounders					
	Pitch - all days (Adult)	£33.63	£35.50	NB	Per hour
		£28.02	£29.50	NB	
	Pitch - all days (Junior)	£19.23	£20.25	NB	Per hour
		£16.03	£17.00	NB	
Tennis					
	Lawn Tennis Club	£1,137.48	£1,195.00	NB	Season
Transfers					
	Transfer Fee (except concession)	£467.77	£495.00	ST	
	Transfer Fee Concession	£481.81	£510.00	ST	
Trees					
	Detailed recommendation/ condition report following inspection	£465.00	£577.00	ST	
	Inspection of non-council land (per hour) with verbal feedback	£80.00	£99.25	ST	
	Low level tree work (1hr)	£105.00	£131.00	ST	
	Low level tree work (full day)	£680.00	£844.00	ST	
	Low level tree work (half day)	£370.00	£459.00	ST	
	Low level tree work with 3 operatives (1hr)	£0.00	£197.00	ST	
	Low level tree work with 3 operatives (full day)	£0.00	£1,266.00	ST	
	Low level tree work with 3 operatives (half day)	£0.00	£689.00	ST	
	Tree Planting (supply and plant)	£272.00	£338.00	ST	
	Tree Watering & Aftercare for up to 5 years	£185.50	£231.00	ST	

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
Venue Hire / Ground Rents				
	Bandstand Charitable rate	£32.00	£33.75 ST	Per hour
	Castle Bailey - Ground Rent	£90.50	£95.25 ST	Per hour
	Commercial Filming	£760.00	£800.00 EX	Per occasion
	Commercial Photography	£380.00	£400.00 EX	Per occasion
	Helicopter Landings – Castle Park	£151.50	£160.00 ST	Per occasion
	High Woods Country Park/ Countryside site - Ground Rent	£63.50	£66.75 ST	Per hour
	Hire of Bandstand - Castle Park	£63.50	£66.75 ST	Per hour
	Hire of High Woods Country Park and Castle Park Meeting Rooms and Visitor Centre	£13.00	£13.75 EX	Per hour
	Hire of Lower Bowls Pavilion and Green	£63.50	£66.75 ST	Per hour
	Hollytrees Lawn - Ground Rent	£63.50	£66.75 ST	Per hour
	Hollytrees Meadow - Ground Rent	£90.50	£95.25 ST	Per hour
	Lower Park – Ground Rent	£189.50	£199.00 ST	Per hour
	Staff/labour cost to support Outdoor Events	£55.00	£57.75 EX	Per hour
	Upper Park Slopes – Ground Rent	£121.50	£128.00 ST	Per hour
High Woods Country Park, Castle Park & Countryside Sites				
	Access License Adult	£14.00	£14.75 ST	Day
		£37.50	£39.50 ST	Half Season
		£75.00	£78.75 ST	Season
	Access License Junior	£9.20	£9.75 ST	Day
		£22.00	£23.25 ST	Half Season
		£44.00	£46.25 ST	Season
	Children's Craft / Environmental Activity / Natural History Event	£6.20	£6.75 EX	2 hours
	Environmental Education session - Additional charge per pupil beyond maximum	£1.00	£1.25 EX	
	Environmental Education session (Led by Education Officer/Ranger) (includes bonus equipment set hire) 2hours 15 min – 35 pupil Max	£6.20	£6.75 EX	
				Per pupil (£120 mi
	Family Self-Guided Event	£1.03	£1.25 EX	
	Forest Schools - Site hire High user – over 2.5 days per week	£381.00	£405.00 EX	Hire for a year
	Forest Schools - Site hire High user – over 2.5 days per week	£144.50	£152.00 EX	Hire for a term
	Forest Schools – Site hire Low user – up to 1 day per week	£46.50	£49.00 EX	Hire for a term
	Forest Schools – Site hire Low user – up to 1 day per week	£134.00	£141.00 EX	Hire for a year
	Forest Schools - Site hire Medium user – 1.5 to 2.5 days per week	£95.00	£99.75 EX	Hire for a term
	Forest Schools - Site hire Medium user – 1.5 to 2.5 days per week	£273.00	£290.00 EX	Hire for a year
	Forest Schools - Site hire One off charge per occasion	£31.00	£32.75 EX	Hire per half day
	Guided walk e.g. Bat walks, Fungi etc (per adult)	£6.20	£6.75 EX	per adult
	Guided walk e.g. Bat walks, Fungi etc (per child)	£2.60	£2.75 EX	per child
Castle Park – Equipment Hire & Service Charges				
	Electric Supply (13 amp per socket)	£8.00	£8.50 ST	Per day
	Electric Supply (16 amp per socket)	£15.90	£16.75 ST	Per day
	Electric Supply (3 phase 63 amp per socket)	£189.70	£200.00 ST	Per day
	Electric Supply (32 amp per socket)	£31.90	£33.50 ST	Per day
	Electric Supply (63 amp per socket)	£56.80	£59.75 ST	Per day
	Water (standpipe)	£34.20	£36.00 ST	Per day
Recycling & Trade Services, Garden Waste Service, Fixed Penalty Notices				
All Customers Recycling				
	1100L Paper and Card	£10.90	£11.40 NB	
	1100L Paper and Card extra empty	£10.90	£11.40 NB	
	180l Contaminated Empty Surcharge	£15.00	£16.20 ST	
	180l emptying - food waste	£7.80	£8.10 NB	
	180l emptying extra - food waste	£7.80	£8.10 NB	
	240L Glass	£4.20	£4.90 NB	
	240L Glass extra empty	£4.20	£4.90 NB	
	240L Paper and Card	£4.20	£4.90 NB	
	240l Paper and Card extra empty	£4.20	£4.90 NB	
	240L Plastic	£4.20	£4.90 NB	
	240l Plastic extra empty	£4.20	£4.90 NB	
	240L Recycling Empty Surcharge	£9.00	£9.80 ST	
	240L Tins and Cans	£4.20	£4.90 NB	
	240l Tins and Cans extra empty	£4.20	£4.90 NB	
	360L Glass	£6.40	£6.70 NB	
	360L Glass extra empty	£6.40	£6.70 NB	
	360L Paper and Card	£6.40	£6.70 NB	
	360L Paper and Card extra empty	£6.40	£6.70 NB	
	360L Plastic	£6.40	£6.70 NB	
	360L Plastic extra empty	£6.40	£6.70 NB	
	360L Recycling Empty Surcharge	£6.40	£13.40 NB	
	360L Tins and Cans	£6.40	£6.70 NB	

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27		Unit
		Charge incl VAT	Charge incl VAT	VAT	
	360L Tins and Cans extra empty	£6.40	£6.70	NB	
	55L Cans Box	£2.50	£2.60	NB	
	55L Glass Box	£2.50	£2.60	NB	
	55L Replacement Box	£8.00	£8.10	NB	
	660L Paper and Card	£7.80	£8.10	NB	
	660L Paper and Card extra empty	£7.80	£8.10	NB	
	Non-contract (one-off) cardboard collection	£55.20	£58.00	NB	
	Weekly Bulk Cardboard Collection	£30.00	£32.00	NB	
Chargeable Freighter Service					
	Vehicle on a Saturday morning for up to 3 hours	£481.26	£500.00	NB	
	Vehicle on a Saturday morning on site for up to 3 hours. Charge to be reduced by Credit Claim Tonnage	£527.66	£550.00	NB	
	Vehicle on a Saturday morning on site for up to 3 hours. Includes a fixed discount of 2 tonnes of garden waste	£431.46	£450.00	NB	
Fixed Penalty Notices					
	Fly Tipping (Maximum charge)	£400.00	£400.00	NB	
	Flyposting (Maximum charge)	£500.00	£500.00	NB	
	FPN - Abandoning your vehicles on a road (Maximum charge)	£150.00	£150.00	NB	
	FPN - Breach of the Dog Fouling Public Spaces Protection Order (Maximum charge)	£100.00	£100.00	NB	
	FPN - Distributing or leaving leaflets somewhere without consent (Maximum charge)	£150.00	£150.00	NB	
	FPN - Failure to produce authority to transport waste (Maximum charge)	£300.00	£300.00	NB	
	FPN - Public Spaces Protection Order 2020 (Maximum charge)	£100.00	£100.00	NB	
	FPN - Smoking in a smoke free place (Maximum charge)	£150.00	£150.00	NB	
	Graffiti (Maximum charge)	£500.00	£500.00	NB	
	Littering (Discount of £50 if paid within 14 days)	£200.00	£200.00	NB	
Food related business Residual / Refuse					
	1100l emptying	£34.90	£37.00	NB	
	360l emptying	£19.00	£20.00	NB	
	660l emptying	£29.60	£31.00	NB	
Garden Waste Service					
	Add a Bin Joining fee per bin	£35.00	£34.99	NB	
	Add a Bin Service fee	£60.00	£65.00	NB	
	Joining Fee per bin	£35.00	£34.99	NB	
	Lost Bin Fee	£30.00	£30.00	NB	
	Move Home per bin	£15.00	£20.00	NB	
	Renewals	£60.00	£65.00	NB	
	Service Fee per bin	£60.00	£65.00	NB	
Non-food related business Residual / Refuse					
	1100l emptying	£17.80	£19.00	NB	
	360l emptying	£9.70	£10.00	NB	
	660l emptying	£15.00	£16.00	NB	
Other					
	Duty of Care Certificate	£20.00	£24.00	NB	
	Re-signing fee	£73.10	£75.00	NB	
Sales Of Container Bins To Managing Agents					
	Sale of 180L food waste wheeled bin	£48.00	£48.00	ST	
	Sale of 240L wheeled bin (Subject to additional delivery charges)	£51.24	£51.24	ST	
	Sale of 360L wheeled bin (Subject to additional delivery charges)	£89.64	£89.64	ST	
	Sale of 660L container bin (Subject to additional delivery charges)	£448.20	£448.20	ST	
Schools Residual / Refuse					
	1100l emptying	£15.00	£16.50	NB	
	360l emptying	£8.30	£8.30	NB	
	660l emptying	£12.30	£13.00	NB	
Special Collections					
	Bulky items 1-6	£73.20	£77.00	NB	
	Bulky items 6-12	£99.30	£100.00	NB	
	Fridges, Fridge/Freezers or Freezers	£37.50	£39.00	NB	
	TVs, Monitors, Microwaves	£18.20	£19.00	NB	
	White goods - dishwashers, cookers, washing machines, tumble driers, spin driers (maximum 5 items) price per item	£18.80	£19.00	NB	
SACKS Customers (Inc School, Food & Non-Food)					
	Clear Sacks (delivered) Businesses – paper, cardboard, plastic (separated)	£35.60	£43.00	NB	

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	VAT	Unit
		Charge incl VAT	Charge incl VAT		
	Clear Sacks (delivered) Schools – paper, cardboard, plastic (separated)	£0.00	£5.00		NB
	Green sacks	£51.80	£63.00		NB
CONTAINER Weekly Hire (Inc School, Food & Non-Food)					
	1100L hire	£5.00	£5.00		NB
	1100L hire – Recycling	£2.50	£2.50		NB
	180l hire – food waste	£1.00	£1.00		NB
	240L hire	£1.50	£1.50		NB
	360L hire	£2.00	£2.00		NB
	660L hire	£4.10	£4.10		NB
Cemetery & Crematorium					
Book Of Remembrance					
	2 Line Entry	£88.00	£91.00		ST
	5 Line Entry	£185.00	£190.00		ST
	5 Line Entry + Crest / Badge	£295.00	£305.00		ST
	5 Line Entry + Flower	£260.00	£270.00		ST
	8 Line Entry	£300.00	£310.00		ST
	8 Line Entry + Crest / Badge	£410.00	£425.00		ST
	8 Line Entry + Flower	£375.00	£390.00		ST
Cemetery					
	Ashes Exhumation	£450.00	£470.00		EX
	Ashes Grave Purchase (100yrs)	£635.00	£665.00		EX
	Ashes Grave Purchase (50yrs)	£430.00	£450.00		EX
	Ashes Interment	£280.00	£295.00		EX
	Baby Grave Purchase (100yrs)	£395.00	£410.00		EX
	Baby Grave Purchase (50yrs)	£245.00	£250.00		EX
	Exclusive Burial Rights transfer	£100.00	£110.00		ST
	Exclusive Memorial Rights (10yrs)	£150.00	£160.00		EX
	Heritage Grave Double Depth	£1,430.00	£1,500.00		EX
	Heritage Grave Purchase (100yrs)	£1,800.00	£1,870.00		EX
	Heritage Grave Purchase (50yrs)	£1,180.00	£1,230.00		EX
	Heritage Grave Single Depth	£1,220.00	£1,280.00		EX
	Heritage Grave Triple Depth	£1,600.00	£1,670.00		EX
	Memorial Permit	£130.00	£140.00		EX
	Standard Grave Double Depth	£1,080.00	£1,130.00		EX
	Standard Grave Purchase (100yrs)	£1,360.00	£1,420.00		EX
	Standard Grave Purchase (50yrs)	£900.00	£950.00		EX
	Standard Grave Single Depth	£930.00	£980.00		EX
	Standard Grave Triple Depth	£1,250.00	£1,310.00		EX
	Use of Crematorium Chapel	£400.00	£440.00		EX
Crematorium					
	Adult Cremation	£988.00	£1,033.00		EX
	Attended Direct Cremation	£698.00	£720.00		EX
	Body Parts	£135.00	£140.00		EX
	Environmental Surcharge	£122.00	£127.00		EX
	Extra Chapel Time	£400.00	£440.00		EX
	Scattering in GoR (Crem elsewhere)	£105.00	£110.00		EX
	Unattended Direct Cremation	£528.00	£188.00		EX
Memorials					
	4ft Wooden Bench + Plaque (10yrs)	£460.00	£475.00		ST
	4ft Wooden Bench Renewal (10yrs)	£255.00	£265.00		ST
	6ft Wooden Bench + Plaque (10yrs)	£650.00	£670.00		ST
	6ft Wooden Bench Renewal (10yrs)	£440.00	£450.00		ST
	Additional Bench Plaque	£165.00	£170.00		ST
	Additional Inscription	£230.00	£240.00		ST
	Additional Plaque	£165.00	£170.00		ST
	Arboria Plaque (10yrs)	£165.00	£170.00		ST
	Arboria Plaque + Col Motif (10yrs)	£235.00	£245.00		ST
	Arboria Plaque + Motif (10yrs)	£190.00	£200.00		ST
	Arboria Plaque + Photo Plaque (10yrs)	£290.00	£300.00		ST
	Arboria Renewal (10yrs)	£110.00	£115.00		ST
	Arbour Bench & Plaque (10yrs)	£950.00	£975.00		ST
	Bird Box + Plaque (10yrs)	£260.00	£265.00		ST
	Bird Box 2nd Plaque (10yrs)	£52.00	£55.00		ST
	Bird Box Renewal (10yrs)	£100.00	£105.00		ST
	Butterfly / Daisy Plaque (10yrs)	£390.00	£395.00		ST
	Butterfly / Daisy Plaque Renewal (10yrs)	£205.00	£210.00		ST

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	Unit
		Charge incl VAT	Charge incl VAT VAT	
	Ceramic Photo Plaque	£100.00	£105.00	ST
	Ceramic Photo Plaque Large	£150.00	£155.00	ST
	Ever With Memorial Jewellery	£0.00	£0.00	ST
	Granite Bench Plaque (10yrs)	£330.00	£340.00	ST
	Granite Bench Plaque Renewal (10yrs)	£205.00	£210.00	ST
	Granite Niche - (25yrs)	£700.00	£760.00	EX
	Granite Niche - (50yrs)	£940.00	£990.00	EX
	Granite Niche - Perpetuity	£1,360.00	£1,420.00	EX
	Living Memorial + Plaque (10yrs)	£440.00	£460.00	ST
	Living Memorial Renewal (10yrs)	£255.00	£265.00	ST
	Name Tower Plaque (10yrs)	£290.00	£295.00	ST
	Name Tower Renewal (10yrs)	£205.00	£210.00	ST
	Private Garden (50yrs)	£1,900.00	£2,000.00	ST
	Private Garden Bespoke Artwork	£200.00	£210.00	ST
	QEQM Wall Brick	£390.00	£410.00	ST
	Rockery Boulder + Plaque (10yrs)	£400.00	£410.00	ST
	Rockery Boulder Renewal (10yrs)	£200.00	£205.00	ST
	Sanctum (25yrs)	£1,050.00	£1,100.00	EX
	Sanctum (50yrs)	£1,420.00	£1,500.00	EX
	Sanctum New Plaque	£230.00	£240.00	ST
	Teddy Columbarium - Perpetuity	£360.00	£360.00	EX
	Teddy Columbarium New Plaque	£230.00	£240.00	ST
	Urns / Caskets & Keepsakes	£0.00	£0.00	ST
Obitus Media Services				
	Additional DVD / USB	£37.00	£40.00	ST
	Additional Memory Box	£105.00	£110.00	ST
	Additional Video Book	£80.00	£85.00	ST
	Digital Download (add on)	£16.00	£17.00	ST
	Digital Download (stand alone)	£52.00	£54.00	ST
	DVD or USB copy	£70.00	£73.00	ST
	Extra photos (x25)	£33.00	£35.00	ST
	Extra Work	£33.00	£35.00	ST
	Family Supplied Tribute	£28.00	£30.00	ST
	Late Fees	£26.00	£27.00	ST
	Live and on Demand Webcast	£65.00	£68.00	ST
	Memory Box	£135.00	£140.00	ST
	Music Tribute (25 photos)	£105.00	£110.00	ST
	Slideshow (25 photos)	£58.00	£60.00	ST
	Themed Tribute	£110.00	£115.00	ST
	Video Book	£105.00	£110.00	ST
	Virtual Memorial Service	£70.00	£75.00	ST
Licensing & Community Safety				
Drivers Licences				
	Initial Licence valid for up to 3 yrs	£250.00	£250.00	NB
	Renewal Licence valid up to 3 yrs	£230.00	£230.00	NB
Gambling Licences – Variable				
Premises Licences - Annual Fees				
	Adult Gaming Centres	£930.00	£995.00	NB
	Betting Premises (excl'g Tracks)	£620.00	£665.00	NB
	Bingo Club	£930.00	£995.00	NB
	Family Entertainment Centres	£720.00	£770.00	NB
	Tracks	£925.00	£990.00	NB
Premises Licences - Application for Transfer / Reinstatement				
	Adult Gaming Centres	£1,135.00	£1,215.00	NB
	Betting Premises (excl. Tracks)	£1,135.00	£1,215.00	NB
	Bingo Club	£1,135.00	£1,215.00	NB
	Family Entertainment Centres	£825.00	£880.00	NB
	Tracks	£825.00	£880.00	NB
Premises Licences - Application to Vary				
	Adult Gaming Centres	£825.00	£305.00	NB
	Betting Premises (excl. Tracks)	£1,135.00	£1,215.00	NB
	Bingo Club	£1,135.00	£1,215.00	NB
	Family Entertainment Centres	£660.00	£705.00	NB
	Tracks	£825.00	£305.00	NB
Premises Licences - Licence Application (Provisional Statement Holders)				
	Adult Gaming Centres	£890.00	£950.00	NB
	Betting Premises (excl. Tracks)	£990.00	£1,060.00	NB
	Bingo Club	£990.00	£1,060.00	NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	VAT	Unit
		Charge incl VAT	Charge incl VAT		
	Change of Circumstance	£32.00	£32.00		NB
	Family Entertainment Centres	£660.00	£705.00		NB
	Tracks	£825.00	£880.00		NB
	Premises Licences - New Applications / Provisional Statements				
	Adult Gaming Centres	£1,750.00	£1,875.00		NB
	Betting Premises (excl. Tracks)	£2,890.00	£3,100.00		NB
	Bingo Club	£3,400.00	£3,650.00		NB
	Family Entertainment Centres	£1,750.00	£1,875.00		NB
	Tracks	£2,320.00	£2,500.00		NB
	Gaming Licences – Statutory Fees				
	Copy of Permit (statutory)				
	Alcohol Licensed Premises - more than 2 machines	£15.00	£15.00		NB
	Club Gaming Machine Permit	£15.00	£15.00		NB
	Club Gaming Permit	£15.00	£15.00		NB
	FEC Permits	£15.00	£15.00		NB
	Prize Gaming Permits	£15.00	£15.00		NB
	Occasional Use Notice (No power to charge fee) Statutory				
	Alcohol Licensed Premises - more than 2 machines	£25.00	£25.00		NB
	FEC Permits	£25.00	£25.00		NB
	Prize Gaming Permits	£25.00	£25.00		NB
	Permits For Gaming Machines - Annual Fees/Renewals				
	Alcohol Licensed Premises - more than 2 machines	£50.00	£50.00		NB
	Club Fast track	£100.00	£100.00		NB
	Club Gaming Machine Permit	£50.00	£50.00		NB
	Club Gaming Permit	£50.00	£50.00		NB
	FEC Gaming Machine	£300.00	£300.00		NB
	Prize Gaming	£300.00	£300.00		NB
	Small Society Lottery Registration - Annual Fee	£22.00	£22.00		NB
	Permits For Gaming Machines - New Application				
	Alcohol Licensed Premises - 2 or less machines	£50.00	£50.00		NB
	Alcohol Licensed Premises - more than 2 machines	£150.00	£150.00		NB
	Club Fast track	£100.00	£100.00		NB
	Club Gaming Machine Permit (Existing Operator)	£100.00	£100.00		NB
	Club Gaming Machine Permit (New Operator)	£200.00	£200.00		NB
	Club Gaming Permit (Existing Operator)	£100.00	£100.00		NB
	FEC Gaming Machine	£300.00	£300.00		NB
	Prize Gaming	£300.00	£300.00		NB
	Small Society Lottery Registration - New Application	£40.00	£40.00		NB
	Variation (statutory)				
	Alcohol Licensed Premises - more than 2 machines	£100.00	£100.00		NB
	Club Gaming Machine Permit	£100.00	£100.00		NB
	Club Gaming Permit	£100.00	£100.00		NB
	Licence Transfer Fees				
	Change of Owner - HC	£200.00	£215.00		NB
	Change of Owner - PHV	£115.00	£123.00		NB
	Change of vehicle (must always remain a licensed vehicle) Includes Garage Appointment	£165.00	£175.00		NB
	Registration number change	£115.00	£123.00		NB
	Licensing				
	Boatsman Licence (Charity – up to 5 persons)		£90.00		NB
	Boatsman Licence New/Annual	£90.00	£97.00		NB
	Pavement Licence (2 Year Licence) New Application	£420.00	£450.00		NB
	Pavement Licence (2 Year Licence) Renewal	£255.00	£275.00		NB
	Pavement Licence (Enforcement)	£0.00	£0.00		NB
	Pleasure Boats	£90.00	£97.00		NB
	Scrap Metal Dealers Act Additional Site Licence	£300.00	£325.00		NB
	Scrap Metal Dealers Act Collector New Application	£415.00	£445.05		NB
	Scrap Metal Dealers Act Site Renewal	£555.00	£595.00		NB
	Scrap Metal Dealers Act Site/Collector Variation	£300.00	£325.00		NB
	Scrap Metal Dealers Act Collector Renewal	£365.00	£390.00		NB
	Scrap Metal Dealers Site New Application	£885.00	£950.00		NB
	Sex Establishment Renewals	£885.00	£950.00		NB
	Sex Establishment Transfer	£885.00	£950.00		NB
	Sex Establishment Variation	£885.00	£950.00		NB
	Table and Chairs Licence (Highways Act) New Application	£900.00	£965.00		NB
	Table and Chairs Licence (Highways Act) Renewal	£300.00	£325.00		NB
	Miscellaneous (Variable)				

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26 Charge incl VAT	2026/27 Charge incl VAT	VAT	Unit
Change of Name					
	Copy of a Temporary Use Notice	£28.00	£30.00		NB
	Temporary Use Notice	£222.00	£240.00		NB
Licensing Application Checking Service					
	Full Application 1st 2 hours then every hour	£300.00	£320.00		ST
	General Admin Charge for Licensing, (cost recovery)	£15.00	£16.00		NB
	Licensing Rating of Films application fee	£100.00	£107.00		NB
	Per hour	£0.00	£0.00		NB
	Temporary Event Notice Per Hour 1st 2 hours then every hour	£182.00	£195.00		ST
Permit - Miscellaneous Fees					
	Club Gaming Permit (New Operator)	£200.00	£215.00		NB
Replacement Equipment					
	Plate Exemption	£12.00	£13.00		NB
	Replacement Badges	£20.00	£22.00		NB
	Replacement card payment stickers	£6.00	£6.00		NB
	Replacement Plates	£30.00	£32.00		NB
	Replacement vehicle window cards	£6.00	£6.00		NB
	Standard Door Signs At cost plus handling charge	£15.00	£16.00		NB
	Standard Roof Sign At cost plus handling charge	£15.00	£16.00		NB
	Transfer of PH vehicles to new Operator (per vehicle)	£12.00	£13.00		NB
Vehicle Inspection Fees					
	Failure to attend Garage for appointment	£60.00	£65.00		NB
	HC/PH Vehicle Inspection and Reinspection Fee (As MOT rates)	£55.00	£60.00		NB
	HC/PH Vehicle Inspection Fee (Brand new)	£55.00	£60.00		NB
Hackney Carriage & Private Hire (Vehicle & Operators Licences)					
	Category change fee	£90.00	£97.00		NB
	Hackney Carriage Vehicle – New (Licence and 1 Garage apmnt) Annual / Renewal	£505.00	£505.00		NB
	Hackney Carriage Vehicle – Over 5 Years in Age (Licence and 2 Garage apmnts) Annual / Renewal	£560.00	£560.00		NB
	Operator's Licence - 1 vehicle (PHV) New / Renewal (5 years)	£360.00	£360.00		NB
	Operator's Licence – 11-20 vehicles (PHV) Changes to number of vehicles this year New / Renewal (5 years)	£1,450.00	£1,450.00		NB
	Operator's Licence – 21+ vehicles (PHV) Changes to no. of vehicles this year New / Renewal (5 years)	£1,900.00	£1,900.00		NB
	Operator's Licence – 2-5 vehicles (PHV) Changes to no. of vehicles this year New/Renewal (5 years)	£750.00	£750.00		NB
	Operator's Licence – 6-10 vehicles (PHV) Changes to no. of vehicles this year New / Renewal (5 years)	£1,100.00	£1,100.00		NB
	Private Hire Vehicle – New (Licence and 1 Garage appointment) Annual / Renewal	£445.00	£445.00		NB
	Private Hire Vehicle – Over 5 Years in Age (Licence and 2 Garage apmnts) Annual / Renewal	£500.00	£500.00		NB
Alcohol & Entertainment Licences – Statutory fees					
Additional Fees for exceptionally large capacity venues					
	10000-14999	£2,000.00	£2,000.00		NB
	15000-19999	£4,000.00	£4,000.00		NB
	20000-29999	£16,000.00	£16,000.00		NB
	30000-39999	£20,000.00	£20,000.00		NB
	40000-49999	£24,000.00	£24,000.00		NB
	50000-59999	£32,000.00	£32,000.00		NB
	500-9999	£1,000.00	£1,000.00		NB
	60000-69999	£40,000.00	£40,000.00		NB
	70000-79999	£48,000.00	£48,000.00		NB
	80000-89999	£56,000.00	£56,000.00		NB
	90000 and over	£64,000.00	£64,000.00		NB
Miscellaneous					
	Application for a provisional statement where premises being built	£315.00	£315.00		NB
	Application for an Interim Authority Notice	£23.00	£23.00		NB
	Application to transfer premise licence	£23.00	£23.00		NB
	Application to vary to specify individual as premise supervisor	£10.50	£10.50		NB
	Change of Designated Premises Supervisor	£23.00	£23.00		NB
	Change of name or alteration of CLUB rules	£10.50	£10.50		NB
	Change or registered address of club	£10.50	£10.50		NB
	Copies of Documents etc	£10.50	£10.50		NB
	Duty to notify change of name or address for personal license	£10.50	£10.50		NB
	Licensing Act 2003 Cinema certification Fees	£165.00	£165.00		NB
	Notice of Interest in Premises	£21.00	£21.00		NB
	Notification of change of name or address for holder of premise licence	£10.50	£10.50		NB
	Personal Licence Initial Application	£37.00	£37.00		NB

Annex 3 – Proposed Fees and Charges Schedule 2026/27

Area	Description	2025/26	2026/27	
		Charge incl VAT	Charge incl VAT	VAT Unit
	Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	NB
	Temporary Event Notices	£21.00	£21.00	NB
	Theft or loss of certificate or summary	£10.50	£10.50	NB
	Theft or loss of personal licence	£10.50	£10.50	NB
	Theft or loss of temporary event notice	£10.50	£10.50	NB
	Transfers	£23.00	£23.00	NB
	Premises Licences - Renewals (based on Rateable Values)			
	Band A - £0 - £4,300	£70.00	£70.00	NB
	Band B - £4,301 - £33,000	£180.00	£180.00	NB
	Band C - £33,001 - £87,000	£295.00	£295.00	NB
	Band D - £87,001 - £125,000	£320.00	£320.00	NB
	Band E - £125,000 and over	£350.00	£350.00	NB
	Premises Licences - Variations (bases on Rateable values)			
	Band A - £0 - £4,300	£100.00	£100.00	NB
	Band B - £4,301 - £33,000	£190.00	£190.00	NB
	Band C - £33,001 - £87,000	£315.00	£315.00	NB
	Band D - £87,001 - £125,000	£450.00	£450.00	NB
	Band E - £125,000 and over	£635.00	£635.00	NB
	Minor Variations - all Bands	£89.00	£89.00	NB
	Premises Licenses - Initial Applications (based on Rateable Values)			
	Band A - £0 - £4,300	£100.00	£100.00	NB
	Band B - £4,301 - £33,000	£190.00	£190.00	NB
	Band C - £33,001 - £87,000	£315.00	£315.00	NB
	Band D - £87,001 - £125,000	£450.00	£450.00	NB
	Band E - £125,000 and over	£635.00	£635.00	NB

END