

13 November 2018

Report of	Monitoring Officer	Author	Andrew Weavers ☎ 282213
Title	Review of Member / Officer Protocol		
Wards affected	Not applicable		

## 1. Executive Summary

- 1.1 The Council has agreed a Member / Officer Protocol which provides a framework for good working relationships between Councillors and Officers. This report requests the Committee to review the Member / Officer Protocol.

## 2. Recommended Decision

- 2.1 To agree the Member / Officer Protocol and that it be included in the Council's Constitution.

## 3. Background

- 3.1 The Member / Officer Protocol (Appendix A) is contained in Part 5 of the Constitution. This Protocol provides a framework for good working relationships between Councillors and Officers, to define their respective roles and provide some principles governing conduct.
- 3.2 The Committee last reviewed the Protocol at its meeting on 17 October 2017 when it agreed a revised introduction and wording in relation to officers who work for the Council but deliver services and functions for partner organisations and the Council's companies.
- 3.3 The protocol has been reviewed and is considered fit for purpose and no changes are proposed.

## 4. Strategic Plan References

- 4.1 The manner in which the Council governs its business is an underpinning mechanism in the Council's Strategic Plan aims to set out the direction and future potential for our Borough.

## 5. Publicity Considerations

- 5.1 The Member / Officer Protocol forms part of the Council's Constitution which is published on the Council's website

## 6. Financial, Equality, Diversity and Human Rights, Consultation, Health, Wellbeing and Community Safety, Health and Safety and Risk Management Implications

- 6.1 None.