

Record of Decisions taken under Scheme of Delegation to Cabinet Members
22 November 2016 – 3 February 2017

Portfolio – Business, Leisure and Opportunities					
Date	Number	Report Title	Author	Decision	Result
23 November 2016	BUS-006-16	Enterprise, Skills and Employment Grant	Jan Warren	<p>To award grant funding for the Enterprise, Skills and Employment Grants for 2016-17 financial year to the following organisations:</p> <ul style="list-style-type: none"> • Signpost Colchester • Colchester Business Enterprise Agency (Colbea) • Space Studios <p>Grant awards will be made subject to the Enterprise Grant Agreement, providing evidence of spend and updates on progress of agreed projects from the organisations funded.</p> <p>The total amount of funding available for 2016-2017 is £75,500. The proposal is to award grants as follows:</p> <ul style="list-style-type: none"> • Signpost Colchester £5,500 • Colbea £20,000 	Agreed 30 November 2016

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				<ul style="list-style-type: none"> • Space Studios £50,000 • Total Awarded £75,500 	
1 December 2017	BUS-007-16	Refurbishment of Aqua Springs	Jane Edwards	To accept the tender submitted by Capstan Group Services Ltd., for the refurbishment works to Aqua Springs	Agreed 8 December 2017

Portfolio – Culture and Regeneration					
Date	Number	Report Title	Author	Decision	Result
25 January 2017	CRG-003-17	Procurement of Contractor for demolition of St James House and the former Waiting Room building	Howard Davies	<p>To agree that due to the specialised nature of the works involved in the demolition of St James House and former Waiting Room building that Contract Procedure Rule 9(4) be invoked.</p> <p>To procure Anglian Demolition & Asbestos Ltd (ADAL) to carry out the demolition of and asbestos removal at St James House and the former Waiting Room at the former bus station site.</p> <p>To delegate the final agreement on price to Strategic Director Commercial and Place in consultation with the Portfolio Holder for Culture and Regeneration.</p>	Agreed 1 February 2017

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Portfolio – Customers					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Housing and Public Protection					
Date	Number	Report Title	Author	Decision	Result
23 November 2016	HOU-001-16	Approach on Right to Buy Applications with Third Party Solar PV Lease	Lynn Thomas	Agreement to the Council's approach (as detailed in the report) when a right to buy applicant experiences a difficulty in obtaining a mortgage because a 3rd party solar PV lease is in place without a mortgage break option.	Agreed 30 November 2016
13 December 2016	HOU-002-16	Granting of a permanent right of access over housing land in East Stockwell Street.	Geoff Beales	Agreement to grant a permanent right of access across housing land to the owner of 34 East Stockwell Street	Agreed 20 December 2016
13 December 2016	HOU-003-16	Grant funding to Winnocks and Kendalls Almshouse Charity to provide affordable rented housing	Ruth Newcombe/ Tina Hinson	Approval to grant £285,000 from the Council's reserve of Right to Buy Receipts, to the WKAC for gap funding to facilitate the redevelopment of their site at 1-7 Winnock Road.	Agreed 20 December
5 January 2017	HOU-004-15	Housing Revenue Account Fees and Charges	Daniella Woraker	Approval of the fees and charges as set out in the report.	Agreed 19 January 2017

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12 January 2017	HOU-005-16	Disposal of Land at Rear of 38-40 Berechurch Road, CO2 7QB	Mike Fawcett	Agreement to sell a plot of land measuring 0.16 of an acre adjacent to 40 Berechurch Road by open advertisement.	Agreed 19 January 2017
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Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
30 November 2016	RES-008-16	ICT Support Contract	Matt Sterling/Kieran Johnston	To exercise the option contained in our existing ICT support contract not to continue with our current supplier and to bring the service back in house with effect from 1 April 2017.	Agreed 7 December 2016
22 December 2016	RES-009-16	Release of Funds for Commercial Loan which forms part of the Town Centre Fibre Operator Contract Award	Steven Eke	To approve the release of a secured loan to County Broadband which forms part of the August 2016 RIF Decision to award the Town Centre dark fibre network operator contract to County Broadband.	Agreed 5 January 2017
9 January 2017	RES-010-16	Irrecoverable Debts over £5000 – Council Tax	Michelle Tarbun	To approve the writing off of Council Tax debts totalling £35,088.40 which have proved irrecoverable.	Agreed 16 January 2017
9 January 2017	RES-011-16	Irrecoverable Debts over £5000 – Housing Benefit Overpayment	Michelle Tarbun	To approve the write off of Housing Benefit Overpayment debts totalling £24,790.08 which have proved irrecoverable.	Agreed 16 January 2017
9 January 2017	RES-012-16	Irrecoverable Debts over £5000 – Business Rates	Michelle Tarbun	To approve the writing off of the following Business Rates debts totalling £73,504 which have proved irrecoverable.	Agreed 16 January 2017

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Portfolio –Safer Communities and Licensing					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
25 January 2017	STR-001-16	Procurement of a supplier for consultancy and software provision for the redesign of the Councils waste collection service	Chris Dowsing	<p>To agree that due to the specialised nature of the works involved in the design of new waste and recycling routes and the provision of associated software and licences that Contract Procedure Rule 9(4) be invoked.</p> <p>To procure Integrated Skills Limited to carry out the design of the new routes and provide software and in cab technology to enable the routes to be carried out in accordance with the design.</p> <p>To delegate the final agreement on price to the Chief Operating Officer in consultation with the Portfolio Holder</p>	Agreed 1 February 2017

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Portfolio – Waste and Sustainability					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					