

FEES AND CHARGES

- (i) Civic Events 2018-19
- (ii) Land Charges, Electoral Services from 1 January 2018 and Freedom of Information
- (iii) Sports Grounds, Beach Huts, Countryside Sites and Open Spaces Events – January 2018
- (iv) Lion Walk Activity Centre 2018-19
- (v) Market and Street Trading 2018-19
- (vi) Zones Staff 2018-19
- (vii) Street Naming and Numbering 2018-19
- (viii) Museums 2018-19
- (ix) Visitor Information Centre Fees and Charges 2018 -19
- (x) Private Sector Housing Services from 1 January 2018
- (xi) Planning Services
- (xii) Building Control Service from 1 January 2018
- (xiii) Parking Services 2018-19
- (xiv) Environmental Health and Licensing Services from 1 January 2018
- (xv) Recycling and Trade Services 2018-19
- (xvi) Helpline 2018-19
- (xvii) Cemetery and Crematorium 2018-19

- (xviii) Events (Open Spaces) 2018-19
- (xix) Events (Corporate Buildings) 2018-19
- (xx) Sport and Leisure 2018-19

VAT Indicators

The VAT indicators in the schedules are as follows:

ST = Standard Rated

EX = Exempt

NB = Non Business

ZR = Zero Rated

(i) Civic Events

Introduction

It is proposed that the current levels of fees and charges be retained, apart from the Mayor Making Lunch. In terms of the fee for the Mayor Making lunch, this was introduced six years ago and was last increased in 2012 to £30 per person. There have been increases in costs since 2012 and it is recommended that the fee for 2018-19 is retained.

In respect of the Opening of the Oyster Fishery and the Oyster Feast, there continues to be a noticeable impact on the numbers of guests willing to attend these events in the current economic climate, and any increase in the fee may have a negative impact on attendance.

There have been occasions in the past where the Opening of the Oyster Fishery was held at Cudmore Grove Country Park rather than using a boat. Should future plans involve the hosting of the Opening of the Oyster Fishery without the use of a boat, the alternative charge of £60 per person for the event is applied.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Mayor Making Lunch	Per Person		ST	27.50	33.00	27.50	33.00
Opening of the Oyster Fisheries	Per Person		ST	70.83	85.00	70.83	85.00
Oyster Feast	Per Person		ST	79.17	95.00	79.17	95.00

Equality, Diversity and Human Rights implications

Equality Impact Assessments are available to view on the Colchester Borough Council website by following this pathway from the homepage: Your Council > How the Council Works > Equality and Diversity > Equality Impact Assessments >Policy & Corporate.

(ii) Land Charges, Electoral Services and Freedom of Information

Local Land Charges

Introduction

All fees are calculated on a cost recovery basis, and the changes below reflect a recent time recording activity to ensure accuracy and are based on current service costs. VAT is now applicable on all charges except for the LLC1 element.

Description of charge	Optional	Optional	VAT Ind	Current 2017/17 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Residential (CON 29R + LLC1)			ST	86.50	100.80	92.00	106.40
Commercial (CON 29R + LLC1)			ST	124.50	146.40	130.00	152.00
LLC1			NB	15.00	15.00	20.00	20.00
CON 29 O Questions – all except Question 8 (each)			ST	10.00	12.00	10.00	12.00
Con 29 O Question 22			ST	14.00	16.80	14.00	16.80
Con 29 R Residential			ST	71.50	85.80	72.00	86.40
Con 29 R Commercial			ST	109.50	131.40	110.00	132.00

Additional written enquiries per question			ST	17.00	20.40	20.00	24.00
Additional Land Parcels per extra assessment			ST	14.00	16.80	15.00	18.00
Copy documents (per document)			NB	10.00	10.00	15.00	15.00

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges by undertaking Equality Impact Assessments (EIAs) and conclude that there are no adverse impacts that cannot be appropriately mitigated. The decision to implement the proposed fees and charges for Land Charges services will not result in any breach of human rights.

Electoral Services

Introduction

It is proposed that the current level of fees and charges are retained at the 2017 level.

It is anticipated that this structure will produce an income of approximately £3,000.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Electoral Services							
Register (Paper copies)	£5.00 per 1000 names		ST	8.33	10.00	8.33	10.00
Register data	£1.50 per 1000 names		ST	16.67	20.00	16.67	20.00
Confirmatory letter			ST	20.83	25.00	20.83	25.00

Freedom of Information Requests

Introduction

Freedom of Information requests are provided free of charge under the legislation, up to an appropriate limit set by the Ministry of Justice. The appropriate limit currently remains unchanged and for local government is £450. Requests that exceed the appropriate limit may be either declined or charged at the rate of £25 per hour, also set by legislation.

(iii) Sports Grounds, Beach Huts, Countryside Sites and Open Spaces Events

Introduction

We have not increased Sports Ground's charges for some time. This is because we have a good rate of use, and are competitive with other areas. We saw an increase in usage last year when Tendring increased their rates. Therefore it is proposed to increase by CPI.

Beach Hut Rents have had an increase by CPI.

Permit for commercial use of POS for small activities excluding Castle Park, HWCP and Sports Grounds has been added to allow a standard cost per hour for small commercial events on POS like Tile House Farm. The cost is based on Castle Park upper bowls green which one off activities on POS have been previously based on.

Access Licenses are increased by CPI.

Allotment charges are identified for 5 year periods and are effective from October to September annually. A proposal for the charges effective from October 2014 up to September 2019 is in place.

It is proposed to increase fishing permit charges at High Woods Country Park; the season permits in line with RPI. Charges having been held at their current level for a number of years. It is also proposed to increase hire charges in respect of Forest School, and health and fitness businesses, as well charges for park-run education sessions. Car parking charges at High Woods Country Park are to be retained at the current levels.

Figures below show an RPI uplift only (except for season fishing permits).

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
FOOTBALL, RUGBY and HOCKEY							
Full size - casual - all days	Adult per match		ST	55.67	66.80	57.28	68.74

Full size - casual - all days	Junior per hour		ST	16.67	20.00	17.15	20.58
9-a-side football	Per hour		ST	15.58	18.70	16.03	19.24
7-a-side or mini rugby/hockey - all days	Per hour		ST	14.58	17.50	15.00	18.00
Training grid - all days	Adult per hour		ST	12.25	14.70	12.61	15.13
Training grid - all days	Junior per hour		ST	8.08	9.70	8.31	9.97
Training pitch (7 a side or half full pitch) - all days	Per hour		ST	10.00	12.00	10.29	12.35
American Football Pitch	Per match		ST	25.42	30.50	26.16	31.39
BOWLS							
Casual play	Per player		ST	3.75	4.50	3.86	4.63
Casual play	Per rink		ST	13.33	16.00	13.72	16.46
Season ticket	Per member		ST	89.42	107.30	92.01	110.41
Season ticket	Per member	Discounted	ST	67.08	80.50	69.03	82.84
Adult weekend season ticket (1/2 full price)	Per member		ST	44.75	53.70	46.05	55.26
Adult weekend season ticket (1/2 full price)	Per member	Discounted	ST	33.58	40.30	34.55	41.46
Weekend family ticket	Both partners and under 16 offspring		ST	89.50	107.40	92.10	110.52
Weekend family ticket	Both partners and under 16 offspring	Discounted	ST	67.17	80.60	69.12	82.94
Junior bowls	Under 16's		ST	67.08	80.50	69.03	82.84
Junior bowls membership	Under 16's	Discounted	ST	50.33	60.40	51.79	62.15
Hire of woods			ST	2.75	3.30	2.83	3.40
CRICKET							
Colchester & EECC - exclusive weekend use	Per season		EX	3,574.20	3,574.20	3,677.85	3677.85
Pitch - casual - weekday	All day	from 11am	ST	64.33	77.20	66.20	79.44
Pitch - casual - weekday	Half day	from 1pm	ST	55.50	66.60	57.11	68.53
Pitch - casual - weekend & B/H	All day	from 11am	ST	72.08	86.50	74.17	89.00
Pitch - casual - weekend & B/H	Half day	from 1pm	ST	61.17	73.40	62.94	75.53

Pitch - casual - weekday	Junior per hour		ST	16.17	19.40	16.63	19.96
Practice nets	Per 4 hours		ST	8.50	10.20	8.75	10.50
CYCLING							
Grass track - club use - all days			ST	42.92	51.50	44.16	52.99
TENNIS							
Lawn Tennis Club Season Charge			EX	863.60	863.60	888.64	888.64
ROUNDERS							
Pitch - all days	Adult	Per hour	ST	19.42	23.30	19.98	23.98
Pitch - all days	Junior	Per hour	ST	12.25	14.70	12.61	15.13
ATHLETICS Shrub End Sports Ground							
Long jump	Jnr/Educ.	Per hour	ST	12.25	14.70	12.61	14.70
Running track 300m oval	Shrub End	Per hour	ST	21.67	26.00	22.30	26.76
Running track 4 land 100m straight	Shrub End/ Old Heath	Per hour	ST	14.42	17.30	14.84	17.81
* Education Use - restricted to school day	9am–3:30pm	Term time					
Sports Day Base Charge	Shrub End Only		ST	42.33	50.80	43.58	52.30
Other Misc Open Space Costs							
Permit for regular commercial use of POS for bootcamps/fitness classes excluding Castle Park, HWCP and Sports Grounds			ST	6.00	7.20	6.00	7.20
Permit for commercial use of POS for small activities excluding Castle Park, HWCP and Sports Grounds			ST	NEW	NEW	22.70	27.24
Access Licenses							
Pedestrian Access			EX	42.00	42.00	43.21	43.21
Vehicle & Pedestrian Access			EX	84.00	84.00	86.41	86.41
Vehicle Parking & Pedestrian Access			ST	123.00	147.60	126.56	151.87

Country Park and Countryside Charges							
Fishing (closed 15 March to 15 June incl)							
High Woods Country Park	Adult	Season	ST	35.83	43.00	35.83	43.00
High Woods Country Park	Junior	Season	ST	22.00	26.40	22.00	26.40
High Woods Country Park	Adult	Day	ST	7.25	8.70	7.25	8.70
High Woods Country Park	Junior	Day	ST	4.42	5.30	4.42	5.30
Children's Craft / Environmental Activity	2 hours		EX	4.30	4.30	4.30	4.30
Children's Craft / Environmental Activity	3 hours		EX	5.40	5.40	5.40	5.40
Family Self-Guided Event			EX	1.00	1.00	1.00	1.00
Natural History Event			EX	4.30	4.30	4.30	4.30
Young Ranger Club (12 to 15 year olds)	Per week		EX	42.10	42.10	42.10	42.10
Forest Schools - Site hire by other groups			EX	210.00	210.00	210.00	210.00
Forest Schools - Site hire by other groups			EX	74.00	74.00	74.00	74.00
Forest Schools - Site hire by other groups			EX	54.00	54.00	54.00	54.00
Environmental Education session (Led by Country Park's Education Officer)			EX	4.00	4.00	4.00	4.00
Other groups e.g. brownies (Led by Education Officer/Ranger)			EX	4.00	4.00	4.00	4.00
Hire of educational equipment			ST	20.83	25.00	20.83	25.00
Hire of High Woods Country Park Visitor Centre	Per hour		EX	16.00	16.00	16.00	16.00
Hire of High Woods Country Park / Countryside Site by health and fitness and recreation businesses (i.e. regular commercial use)			EX	5.20	5.20	5.20	5.20

High Woods Country Park Car Parking							
Weekdays	Up to 2 hours		ST	0.42	0.50	0.42	0.50
Weekdays	2 – 4 hours		ST	1.67	2.00	1.67	2.00
Weekdays	Over 4 hours		ST	3.33	4.00	3.33	4.00
Weekends and Bank Holidays	Up to 2 hours		ST	0.42	0.50	0.42	0.50
Weekends and Bank Holidays	Over 2 hours		ST	1.67	2.00	1.67	2.00
OUTDOOR EVENTS	Rate	Timings					
High Woods Country Park	Standard	09:00 - 18:00	EX	133.20	133.20	133.20	133.20
High Woods Country Park	Standard	18:00 - 23:00	EX	165.20	165.20	165.20	165.20
High Woods Country Park	Premium	09:00 - 18:00	EX	371.60	371.60	371.60	371.60
High Woods Country Park	Premium	18:00 - 23:00	EX	460.40	460.40	460.40	460.40
High Woods Country Park	Event Parking	Negotiable	ST				
High Woods Country Park: Commercial Photography	Per occasion		EX	258.10	258.10	258.10	258.10
High Woods Country Park: Commercial Filming	Negotiable		EX				
High Hedges Legislation fees							
Complaint processing fee	Full rate		NB	309.70	309.70	309.70	309.70
	Concession rate - those in receipt of approved benefits		NB	103.20	103.20	103.20	103.20

Beach Hut Fees							
Plot rental							
Resident - Large Front Row			ST	211.67	254.00	217.81	261.37
Resident - Small Front Row			ST	143.08	171.70	147.23	176.68
Resident - Large Other Row			ST	186.25	223.50	191.65	229.98
Resident - Small Other Row			ST	125.33	150.40	128.96	154.76
Non Resident - Large Front Row			ST	355.58	426.70	365.89	439.07
Non Resident - Small Front Row			ST	241.33	289.60	248.33	297.99
Non Resident - Large Other Row			ST	318.33	382.00	327.56	393.07
Non Resident - Small Other Row			ST	215.92	259.10	222.18	266.62
Plot rental - Concession							
Resident - Large Front Row			ST	155.75	186.90	160.27	192.32
Resident - Small Front Row			ST	107.50	129.00	110.62	132.74
Resident - Large Other Row			ST	138.00	165.60	142.00	170.40
Resident - Small Other Row			ST	91.42	109.70	94.07	112.89
Non Resident - Large Front Row			ST	267.58	321.10	275.34	330.41
Non Resident - Small Front Row			ST	173.58	208.30	178.61	214.34
Non Resident - Large Other Row			ST	241.33	289.60	248.33	297.99
Non Resident - Small Other Row			ST	150.67	180.80	155.04	186.05
Transfer Fee			ST	224.33	269.20	230.84	277.00
Plot rental for the commercial hire of beach huts							
Resident - Large Front Row			ST	529.17	635.00	544.52	653.42
Resident - Small Front Row			ST	357.75	429.30	368.12	441.75
Resident - Large Other Row			ST	465.67	558.80	479.17	575.01
Resident - Small Other Row			ST	313.25	375.90	322.33	386.80
Other Relevant Fees							
Deck Chair Hire	X09	Year	ST	150.42	180.50	154.78	185.74
Sailing Board Club	X11	Year	ST	316.67	380.00	325.85	391.02
Large Front Row Charity	X13	Year	ST	91.00	109.20	93.64	112.37
Transfer Fee			NB	269.20	269.20	277.01	332.41

Equality, Diversity and Human Rights implications

- The proposed fees and charges affect all customers equally. Junior charges are available for many of the activities and a reduced concession price is available on some charges.
- Charges have been set in accordance with the leisure services pricing policy, which will be subject to an Equality Impact Assessment as and when it is reviewed.
- There are no new charging arrangements being introduced which will have a negative impact on any equality target groups.

(iv) Lion Walk Activity Centre

Small increase is proposed on the annual membership fee to help offset a further fall in the income position at Lion Walk activity centre and to help ensure that future budgets can be met without increasing the Council's subsidy at a time when there are huge resourcing pressures on public spending.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Membership			ST	30.33	36.40	31.85	38.22
Couples Membership			ST	50.58	60.70	53.11	63.73
Membership for those on a qualifying means tested benefit			ST	18.08	21.70	18.98	22.78

Equality, Diversity and Human Rights implications

The proposed increase to fees and charges will affect all customers equally. We continue to offer a concessionary rate for those on low income and have therefore mitigated any impact this may have. The increase ranges from £1.08 - £3.03 per year (9 – 25pence per month) depending on the type of membership, which we believe is low impact.

(v) Market and Street Trading

Introduction

Street Trading fees have been increased by CPI.

For Markets, we the changes bring us in line with other markets such as Ipswich, Chelmsford and Braintree. Currently we are cheaper than most on a Friday and more expensive than most on a Saturday. We are therefore looking to keep the overall weekend cost the same but decrease Friday rates and increase Saturday rates.

We introduced electric hook up availability when we moved the market and were always due to charge for this at some point. We therefore plan to introduce a charge of £1.04 per day for those traders who wish to use it. This cost is based on actual cost of electric in 17/18.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Market Pitches for High Street							
Friday pitch			EX	25.00	25.00	26.70	26.70
Saturday pitch			EX	31.90	31.90	30.20	30.20
Street Trading							
Small	2m x 2m		EX	12.00	12.00	12.36	12.36
Medium	2.5m x 2.5m		EX	16.80	16.80	17.30	17.30
Large	3m x 3m		EX	19.20	19.20	19.78	19.78
Extra Large	2m x 5m		EX	21.60	21.60	22.25	22.25

Equality, Diversity and Human Rights implications

There are no particular equality, diversity or human rights implications. This is covered in the original EQIA for the Service. The EQIA can be found here: <http://www.colchester.gov.uk/article/4959/Community-Services>

(vi) Zones Staff**Introduction**

These are the charges used for such activities as Road Closures and Bin Emptying. Figures below include a proposed CPI rate, as well as an increase to the charges of 2.5%. This additional increase will start to provide for the replacement of ageing equipment.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Zone Charges							
Unskilled Labour			EX	22.80	22.80	24.05	24.05
Skilled Labour			EX	25.91	25.91	27.34	27.34

Equality, Diversity and Human Rights implications

There are no particular equality, diversity or human rights implications. This is covered in the original EQIA for the Service. The EQIA can be found here:

<http://www.colchester.gov.uk/article/4959/Community-Services>

(vii) Street Naming and Numbering

Introduction

It is proposed that the fees and charges for rework remain unchanged.

Street Naming and Numbering is a statutory function for the local authority which means the authority should not charge for the service and therefore no charges are applied to applicants for the delivery of the service. It is also in the best interest of the current or future residents affected that charges are not applied as they may deter individuals or developers from following the correct processes for creating or changing property addresses.

Charging for reworking Street Naming and Numbering schedules that had previously been completed and issued acts as an incentive for developers to agree appropriate and complete schedules at the outset and as a deterrent from changing addresses once they have been issued to residents and third parties.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Street Name Change	Each		ST	100.00	120.00	100.00	120.00
Plot Change	Each	£50 minimum charge	ST	10.00	12.00	10.00	12.00

Equality, Diversity and Human Rights implications

Not applicable as no change to fees and charges.

(viii) Museums

Introduction

Admission prices to the Castle have been reviewed and benchmarked against other similar attractions and an increase in admission charges reflects this benchmarking activity, given that entry to the Castle was much cheaper than all the attractions considered. The 28% increase for an adult from £7.75 to £9.95 maintains the admission for adults to below £10 but will still represent good value when compared to most other attractions across the UK, and incredible value compared to some, especially when access to free Museums, Hollytree's and The Natural History Museum are also offered by the Council. Consideration has been given to the need to ensure levels of income that are both reasonable but also help to reduce the level of subsidy needed given the challenges to public spending and requirement to maintain services to the most vulnerable people of Colchester.

The Council acknowledges the importance of heritage to local people and a key change from April 2018 will be the offer of free annual membership for Colchester Borough residents on payment to enter the castle for the first time in any one year. This will mean that residents can visit as many times as they want, for free, during the next 12 months.

Other minor changes to the pricing approach include a new admission rate for students, which in accordance with the standard industry approach sits between the child/concession rate and the full adult rate. As local residents the majority of University of Essex students and students at local further education institutions who live in the Borough, will be able to visit the Castle as many times as they like in a year having paid for entry just once, through the new membership scheme.

The discount for children and concessions will be enhanced through a small price rise and excellent 50% discount on the adult admission price. Child and concession entry prices will also qualify Borough residents for annual membership. The membership scheme will be managed via an 'opt in' approach in accordance with forthcoming changes to Data Protection legislation. Current 'Castle Pass' annual Membership rates will be retained for non-residents, and held at 2017-18 prices.

The Saver ticket, currently set at a single price for groups of two adults and two children/concessions (at a 16% discount) or one adult and three children/concessions (at a 5% discount), will be enhanced by maintaining the 16% discount for two adults and two children/concessions at a price of £25.00 and introducing an additional option applicable for either one adult and three children/concessions OR two adults and one child/concession at a price of £23.00).

Prices for Castle tours and tablet hires remain static. A small increase of 10p per session per head will be made to school admissions fees at both Colchester Castle and Hollytrees Museum. School visit numbers at Colchester Castle and there will continue to be a 50p per child discount available to Borough schools.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Castle Admission Charges, Tours and Tablet Hires at the Castle							
Individual	'Tourist' / non-residents one-day entry but offers annual Membership for any CBC residents on opting-in / signing up						
Adult			ST	6.46	7.75	8.29	9.95
Student			ST	4.00	4.80	5.42	6.50
Child	4 – 16 years	0 – 3 free	ST	4.00	4.80	4.13	4.95
Concession			ST	4.00	4.80	4.13	4.95
Saver tickets	'Tourist' / non-residents one-day entry but offers annual Membership for any CBC residents on opting-in / signing up						
	2 x adults plus 2 x children/ concessions		ST	17.50	21.00	20.83	25.00
	1 x adult plus 3 x children/ concessions OR 2 x adults plus 1 child or concession	New price to ensure discount	ST	17.50	21.00	19.17	23.00

Group	12+ people: Negotiable						
Adult			ST	5.58	6.70	Negotiable depending on the type of group, day, time, season etc	
Child	4 – 16 years	0 – 3 free	ST	3.42	4.10		
Concession			ST	3.42	4.10		
Tours	2017-18 prices held						
Adult			ST	2.50	3.00	2.50	3.00
Child/Concession	4 – 16 years	0 – 3 free	ST	1.25	1.50	1.25	1.50
Tablet Hire	2017-18 prices held						
All hires			ST	0.83	1.00	0.83	1.00
Castle Passes	Mainly non-residents						
Child / Concession	4 – 16 years	0 – 3 free	ST	10.42	12.50	10.42	12.50
Adult			ST	15.42	18.50	15.42	18.50
Joint Adult			ST	27.50	33.00	27.50	33.00
Family			ST	40.83	49.00	40.83	49.00
School Admissions	VAT Exempt						
Colchester Castle							
Borough – general visit			EX	3.10	n/a	3.20	n/a
Borough – schools package			EX	4.10	n/a	4.20	n/a
Non-Borough – general visit			EX	3.60	n/a	3.70	n/a
Non-Borough – schools package			EX	4.60	n/a	4.70	n/a
Teacher / adult helper	Up to 6 x adults per 32 pupils are not charged			Free		Free	
Hollytrees Museum							
General visit				Free		Free	
Borough – half day			EX	3.60	n/a	3.70	n/a
Borough – full day			EX	4.10	n/a	4.20	n/a
Non-Borough – half day			EX	4.10	n/a	4.20	n/a
Non-Borough – full day			EX	4.60	n/a	4.70	n/a
Teacher / adult helper	Up to 6 x adults per 32 pupils are not charged			Free		Free	

Equality, Diversity and Human Rights implications

No human rights issues are apparent in relation to the delivery of Colchester Castle and Colchester museums. It is acceptable to charge an entry fee to the Castle due to the inherent cost in protecting and providing access to both the building and the collection displayed and interpreted inside. The Castle is a legally protected Scheduled Ancient

Monument which the Council has a duty of ownership to maintain and protect, and the historical and educational value of the designated archaeological collections are of international significance. Castle visitors perceive value in paying for admission to the Castle as a 'day out' venue for family or individual enjoyment and lifelong learning. A number of good value and discount options are available, now including excellent annual membership for Borough residents for the same price as a day ticket, and even day admissions tickets once purchased can be used to re-enter the Castle as many times as desired that day. Annual 'Castle Pass' membership provides an excellent value option for non-resident but still quite local people with an interest in the Castle to return multiple times each year for less than the cost of two visits (or roughly the cost of two and a half visits for children and concessions), and other special offers are occasionally attached to this.

For those unable to afford to pay for full admission to Colchester Castle, a number of cheaper options are available which are relevant to equality and diversity in terms of providing access for as wide a range of visitors as possible. Concessionary rates, as well as providing reduced priced admission for children of school age and full-time students, also enable those on a low income, retired or unable to work to benefit from reduced admission if they are in receipt of state benefits (subject to some form of proof being provided on request). Concession rates also apply to annual membership. Since 2017 anyone holding a Defence Discount Service card, eligible for members of the armed forces, as well as their dependents, veterans, cadets and related categories, qualifies for concessionary rate admission to Colchester Castle.

The Castle continues to provide free access to visitors twice a year, during Heritage Open Days weekend in September and the annual Christmas open evening when the Castle is open later than usual. These are both ideal opportunities for local visitors on lower incomes, for instance, to experience a Castle visit free of charge should they wish.

Disabled visitors also benefit from reduced admission rates and carers accompanying disabled visitors to facilitate their visit gain free entry. The Castle contains many layers of interpretation aimed at providing inclusive access for and improving the visitor experience for visitors with disabilities – examples include two lifts, a tactile map, audio equipment. School groups that include children with particular needs are always catered for on a special case by case basis, with alternative tours being made available for children, and their friends, who cannot manage the steps in the standard tour. Schools are asked on booking whether any children required any further special arrangements, such as the Castle Scriptorium being made available as a quiet room for children who may need a space to rest or receive medication.

(ix) Visitor Information Centre

Introduction

It is proposed that an increase of 20p is applied to VAT inclusive adult guided tour charges and 50p to child guided tour charges as the latter have previously been held while costs have risen. An increase is required to keep pace with the application of the Living Wage to the fees paid to Tour Guides, and there is also an imperative to maximize revenue opportunities through tourism where this does not damage uptake. It is proposed to mitigate any impact of the rise in the child rate by creating a preferential rate for Borough Schools based on existing charges, bringing the VIC in line with the approach taken elsewhere in the Museum Service. Overall guided tour charges will remain very competitive with other similar destinations.

It is proposed that Agency Fees remain the same as these are in line with those charged across the sector by comparable organisations.

Telephone & online booking fees have been removed from the schedule as these are no longer applied.

It is proposed the set fees schedule for advertising with Visit Colchester through print and online channels is removed as flexibility is required to create bespoke packages for potential advertisers; across channels; for varying time periods and in some cases for multiple venues/ owned by one business.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Guided Tours							
Public Tour - public	Adult		ST	3.58	4.30	3.75	4.50
Public Tour - public	Child		ST	2.17	2.60	2.58	3.10
Private pre-booked	Adult		ST	3.58	4.30	3.75	4.50
Private pre-booked	Child		ST	2.17	2.60	2.58	3.10

Private pre-booked	Min. charge for groups of < 10		ST	38.00	43.00	37.5	45.00
			EX	n/a	n/a	Accompan ying teachers/a dults free	Accompan ying teachers/a dults free
Private pre-booked Borough School	Adult						
Private pre-booked Borough School	Child		EX	n/a	n/a	2.60	2.60
Agency Commission Fees							
Charity	5%	plus VAT				No change	
Non Charity	10%	plus VAT					
Minimum handling fee applied if commission falls below 25 plus VAT			ST	25.00	30.00	25.00	30.00

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges and conclude that there are no adverse impacts that cannot be appropriately mitigated.

(x) Private Sector Housing Services

Introduction

It is proposed that private sector housing fees and charges are amended as set out below.

It is proposed to add a charge for the preparation of floor plans by an Officer in connection with a new HMO Licence application; to introduce a charge to landlords for advisory visits and to amend the fees charged for administering works in default.

House in Multiple Occupation Licence Fee

The fee for a first time HMO Licence (£715) and the fee for an HMO licence renewal (£360) under the provisions of the Housing Act 2004 are being retained.

For all HMO Licence applications, the Applicant is required to submit a detailed floor plan. Currently this is often drafted by the case officer. It is proposed to charge Applicants a fee of £100 for this service, alternatively they can make their own arrangements to draft plans.

Advisory Service

A full range of information and guidance is available for landlords and agents on the Council's website. We encourage landlords and agents to self-serve and the website has links to a range of guidance and advice.

It is proposed that we continue to offer housing standards advice and guidance to landlords and agents for free for the first hour after which a charge of £50 per hour will apply.

The hourly rate will be applied to discretionary site visits, consultations, meetings etc. with landlords made at their request for advice and guidance relating to but not limited to the setting up of new HMOs, pre licensing application visits, advice on suitability of premises for purchase and advice on improving energy efficiency to meet minimum standards required for letting.

Charges for Enforcement Notices/Orders

The fee charged for the service of an Enforcement Notice or Order under the provisions of the Housing Act 2004 is to be retained at £500.

Works in Default

If the recipient of a legal notice fails to comply with that notice, the Council may instigate works in default.

Currently, a fee is charged based on a flat rate of 12.5% of the cost of the works. This fee does not always adequately cover the cost of Officer time spent arranging works in default. The proposal is to charge a fee calculated on an hourly

rate (£50 p/hour) based on the amount of time taken by the officer to organise and oversee the works in default. Works in default may be carried out with the agreement of the owner or not where a notice has not been complied with.

Student Accommodation Accreditation Scheme (SAAS) Inspections

It is proposed that the fees associated with SAAS inspections are maintained at the current level. The scheme will be reviewed through the course of the year in light of proposed regulatory changes to the scope of mandatory HMO licensing which means many SAAS properties will fall under two charging regimes.

Immigration Inspections

The fee for an immigration inspection is to be increased marginally to £150. This is a discretionary service provided by the Council, not a statutory duty, and the fee remains significantly less than private sector surveyors or agents charge.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
HMO Licensing (licence issued for a period of 5 years)							
House in Multiple Occupation Licence (new applications)			NB	715.00	715.00	715.00	715.00
House in Multiple Occupation Licence – price per additional room after 10 units of accommodation			NB	72.00	72.00	72.00	72.00
House in Multiple Occupation – Renewal of Licence			NB	360.00	360.00	360.00	360.00
Preparation of floor plans			NB	N/A	N/A	100.00	100.00
Student Accommodation Accreditation Scheme (accreditation for 5 years)							
Bedsits			NB	52.00	52.00	52.00	52.00
Lodgings (resident landlord with 2 lodger)			NB	52.00	52.00	52.00	52.00
1-2 Bedroom Flats			NB	103.00	103.00	103.00	103.00

2-storey dwellings including non-licensable Houses in Multiple Occupation with up to 6 units of accommodation			NB	160.00	160.00	160.00	160.00
Dwellings with 3 or more storeys including non-licensable Houses in Multiple Occupation			NB	180.00	180.00	180.00	180.00
Student Accommodation Accreditation Scheme Renewal (accreditation for 5 years)							
Bedsits			NB	39.00	39.00	39.00	39.00
Lodgings (resident landlord with 2 lodger)			NB	39.00	39.00	39.00	39.00
1-2 Bedroom Flats			NB	77.00	77.00	77.00	77.00
2-storey dwellings including non-licensable Houses in Multiple Occupation with up to 6 units of accommodation			NB	120.00	120.00	120.00	120.00
Dwellings with 3 or more storeys including non-licensable Houses in Multiple Occupation			NB	135.00	135.00	135.00	135.00
Charge for Enforcement Notices/Orders							
Fee per Enforcement Notice issued under Housing Act 2004 and for Demolition Orders served under s.265 Housing Act 1985 (NB. Only one single fee is payable where the same notice is served on more than one recipient)			NB	500.00	500.00	500.00	500.00
Immigration Inspection and Issue of Report			ST	120.00	144.00	125.00	150.00
Administration of works in default of a recipient of a legal notice without agreement			NB	12.5% of cost of works	12.5% of cost of works	Calculated per case based on hourly rate	Calculated per case based on hourly rate

						of officer (50.00 per hr)	of officer (50.00 per hr)
Administration of works in default of a recipient of a legal notice with agreement				N/A	N/A	Calculated per case based on hourly rate of officer (50.00 per hr)	Calculated per case based on hourly rate of officer (50.00 per hr)
Fee per remedial notice issued under Regulation 5 of the Smoke & Carbon Monoxide Alarm (England) Regulations 2015			NB	2,000.00 for first offence 5,000.00 for future offences	2,000.00 for first offence 5,000.00 for future offences	2,000.00 for first offence 5,000.00 for future offences	2,000.00 for first offence 5,000.00 for future offences
Technical Advice & Guidance							
						50.00 per hour, first hour not charged.	50.00 per hour, first hour not charged.

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges by undertaking Equality Impact Assessments (EIAs) and conclude that there are no adverse impacts that cannot be appropriately mitigated.

(xi) Planning Services

Introduction

The planning application fees are set by central government. Exceptions to this statutory control include S106 unilateral undertakings, Planning Performance Agreements (PPA's), Preliminary Enquiry or Pre-Application Enquiry (PE's) charges, discretionary advice and inspection charges which were increased in some areas last year (2017) to reflect costs and the acceptable market rate. This year they have remained predominantly the same. The only rise is a nominal £5 increase to the planning officer and tree officer rates to align them with the landscape inspection fees (from £125 to £130). VAT is charged where the service offered is not statutorily required

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Research cost	Min one hour		ST	75.00	90.00	75.00	90.00
Retention fee for lapsed invalid applications							
Householder			ST	50.00	60.00	50.00	60.00
Minor and Other			ST	100.00	120.00	100.00	120.00
Majors			ST	250.00	300.00	250.00	300.00
S106 Unilateral Undertakings Legal and Monitoring Costs			ST	550.00	660.00	550.00	660.00
Public Open Space Practical Completion Certificate Inspection (OSPCI)							
Size of landscaping scheme (each insp) m2							
<100 m2			ST	550.00	660.00	550.00	660.00
101 – 500 m2			ST	1,075.00	1,290.00	1,075.00	1,290.00
501 – 2500 m2			ST	1,600.00	1,920.00	1,600.00	1,920.00
2501 – 5000 m2			ST	2,125.00	2,550.00	2,125.00	2,550.00

5001 – 10000 m2			ST	2,650.00	3,180.00	2,650.00	3,180.00
1001> m2			ST	3,175.00	3,810.00	3,175.00	3,810.00
Landscape Consultancy (Previously known as Landscape Practical Completion Inspection)							
First hour			ST	130.00	156.00	130.00	156.00
Thereafter per hour			ST	80.00	96.00	80.00	96.00
Planning Performance Agreements (PPA) Sliding scale of charges depending on size of proposal							
Super majors (Inception meeting): Subsequently - as agreed at inception meeting for remainder of project depending on frequency of liaison, complexity of project management and number of officers involved			ST	3,200.00	3,840.00	3,200.00	3,840.00
Large scale majors (Inception meeting): Subsequently - as agreed at inception meeting for remainder of project depending on frequency of liaison, complexity of project management and number of officers involved			ST	2,700.00	3,240.00	2,700.00	3,240.00
Standard majors (Inception meeting): Subsequently - as agreed at inception meeting for remainder of project depending on frequency of liaison, complexity of project management and number of officers involved.			ST	2,700.00	3,240.00	2,700.00	3,240.00

Preliminary Enquiries (majors)							
Super majors	Initial meeting and written confirmation		ST	1,650.00	1,980.00	1,650.00	1,980.00
Subsequent meetings	3 hours with 1x officer	fee variable with greater attendance	ST	1,100.00	1,320.00	1,100.00	1,320.00
Large scale majors	Initial meeting and written confirmation		ST	1,400.00	1,680.00	1,400.00	1,680.00
Subsequent meetings	3 hours with 1x officer	fee variable with greater attendance	ST	850.00	1,020.00	850.00	1,020.00
Standard majors	Initial meeting and written confirmation		ST	1,100.00	1,320.00	1,100.00	1,320.00
Subsequent meetings	3 hours with 1x officer	fee variable with greater attendance	ST	550.00	660.00	550.00	660.00
Written response only	Per letter		ST	550.00	660.00	550.00	660.00
Preliminary Enquiries ‘Minors’ & ‘Others*’ (including listed buildings) (excluding Householder category proposals and Buildings at Risk)							
Residential (1-4 units)	Written response		ST	160.00	192.00	160.00	192.00
Residential (5-9 units)	Written response		ST	250.00	240.00	250.00	240.00

Commercial (retail, food & drink, and offices)	Written response		ST	200.00	240.00	200.00	240.00
Industrial and other (less than 1000 m ² or 1 hectare)	Written response		ST	225.00	270.00	225.00	270.00
Anything else in addition to the above including meetings, site visits and follow up questions are charged at an hourly rate and will be arranged by agreement post receipt of initial application	Hourly rate		ST	75.00	90.00	75.00	90.00
Listed Buildings: Due to the nature of listed building works a site visit may be made at the officer's discretion and is included in the price			ST	220.00	264.00	220.00	264.00
Preliminary Enquiries Householder (excluding Listed Building consent enquiries)							
Written response only	No meeting		ST	65.00	78.00	65.00	78.00
Written response, one hour meeting			ST	150.00	180.00	150.00	180.00
Additional meeting by agreement	Per hour		ST	75.00	90.00	75.00	90.00
Additional follow up questions (max of 30 minutes work)	Per response		ST	35.00	42.00	35.00	42.00
Advertising by Public Notice in a local newspaper of applications under the Planning Act 1990 to divert, stop up or extinguish a public footpath	Such charge as shall be levied by the newspaper publisher for placing the public notice + 30 admin charge		ST	30.00	36.00	30.00	36.00

Other ad-hoc professional planning or specialist advice							
High Hedges Legislation Complaint processing fee	In total		ST	400.00	480.00	400.00	480.00
Confirmation of compliance with planning permission (built as agreed certificate)	Householder		ST	65.00	78.00	65.00	78.00
Confirmation of compliance with planning permission (built as agreed certificate)	1 new dwelling		ST	100.00	120.00	100.00	120.00
Confirmation of compliance with planning permission (built as agreed certificate)	Each additional dwelling up to 9		ST	50.00	60.00	50.00	60.00
Planning Officer	First hour		ST	125.00	150.00	130.00	156.00
	Per hour thereafter		ST	75.00	90.00	75.00	90.00
Principle Planning Officer	First hour		ST	140.00	168.00	140.00	168.00
	Per hour thereafter		ST	75.00	90.00	75.00	90.00
Planning Manager	First hour		ST	175.00	210.00	175.00	210.00
	Per hour thereafter		ST	95.00	114.00	95.00	114.00
Tree Officer	First hour		ST	125.00	150.00	130.00	156.00
	Per hour thereafter		ST	75.00	90.00	75.00	90.00

[illegible]

(xii) Building Control

Introduction (include any proposals)

The Building Control charging system is subject to prescribed rules within the Building (Local Authority Charges) Regulations and CIPFA guidance. The current national charging regime requires the charges to be set on a “cost recovery” basis for the chargeable element of the Building Control function for the financial year.

Following analysis and recalculation of the hourly rate for chargeable activities it is proposed that the Building Control Charges are increased as set out below with a commencement date of 1st January 2018. Although this represents an increase of approximately 10%, it is felt that the charges still remain competitive when compared to private sector providers and retention of our market share will be retained.

The impact of recent staff shortages within the service on cost recovery have yet to be fully played out and whilst not adversely impacting performance due to reactive measures being taken they may have an impact on cost recovery by financial year end.

Explanatory Notes to Standard Building Regulation Charges

The following tables contain the standard charges for new dwellings, small non-domestic buildings and extensions or alterations to single buildings. The charges have been established at a level to cover the cost of the Building Regulation related service in respect of commonly occurring categories of work.

Where proposed work falls outside of the categories of standard charges shown the charge will be individually determined.

Where a Full Plans application is submitted the total charge combines both the Plan Charge and Inspection Charge.

Building Notice applications can only be submitted for domestic work subject to certain conditions.

Works which are solely for people with disabilities or the provision of accommodation for a carer where 24 hour care is required will be exempt from the charges where evidence is provided from a Doctor or Social Services to justify such a claim.

Table A – New Dwellings

Dwelling houses and Flats not exceeding 300m2

Please note that the Charges marked with an* have been reduced to reflect where controlled electrical installations are being carried out, tested and certified by a registered Part P electrician. If these reductions are claimed and a self-certifying electrician is not subsequently employed, the applicant will be invoiced for supplementary charges equivalent to the discount (**see D14 below**).

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Houses or Bungalows less than 4 storeys							
H01 - 1 Plot							
Plan Charge			ST	139.72	167.66	154.00	184.80
Inspection Charge*			ST	349.30	419.16	385.00	462.00
Building Notice Charge*			ST	520.21	624.25	573.38	688.05
Regularisation Charge*			NB	611.28	611.28	673.75	673.75
H02 - 2 Plots							
Plan Charge			ST	204.59	245.51	225.50	270.60
Inspection Charge*			ST	523.95	628.74	577.50	693.00
Building Notice Charge*			ST	800.90	961.08	882.75	1059.30
Regularisation Charge*			NB	910.50	910.50	1003.75	1003.75
H03 - 3 Plots							
Plan Charge			ST	269.46	323.35	297.00	356.40
Inspection Charge*			ST	698.60	838.23	770.00	924.00
Building Notice Charge*			ST	1,081.59	1,297.91	1192.13	1430.55
Regularisation Charge*			NB	1,210.08	1210.08	1333.75	1333.75

H04 - 4 Plots							
Plan Charge			ST	334.33	401.20	368.50	442.20
Inspection Charge*			ST	873.25	1,047.90	962.50	1155.00
Building Notice Charge*			ST	1,362.28	1,634.74	1501.50	1801.80
Regularisation Charge*			NB	1,509.48	1509.48	1663.75	1663.75
H05 - 5 Plots							
Plan Charge			ST	399.20	479.04	440.00	528.00
Inspection Charge*			ST	1,047.90	1,257.48	1155.00	1386.00
Building Notice Charge*			ST	1,642.97	1,971.56	1810.88	2173.05
Regularisation Charge*			NB	1,808.88	1808.88	1993.75	1993.75
Flats							
F01 - 1 Flat							
Plan Charge			ST	139.72	167.66	154.00	184.80
Inspection Charge*			ST	324.35	389.22	357.50	429.00
Building Notice Charge*			ST	482.78	579.34	532.13	638.55
Regularisation Charge*			NB	580.09	580.09	639.38	639.38
F02 - 2 Flats							
Plan Charge			ST	204.59	245.51	225.50	270.60
Inspection Charge*			ST	486.53	583.84	536.25	643.50
Building Notice Charge*			ST	732.28	878.74	807.13	968.55
Regularisation Charge*			NB	863.90	863.90	952.19	952.19
F03 - 3 Flats							
Plan Charge			ST	269.46	323.53	297.00	356.40
Inspection Charge*			ST	648.71	778.45	715.00	858.00
Building Notice Charge*			ST	981.78	1,178.14	1082.13	1298.55
Regularisation Charge*			NB	1,147.71	1147.71	1265.00	1265.00
F04 - 4 Flats							
Plan Charge			ST	334.33	401.20	368.50	442.20
Inspection Charge*			ST	810.89	973.07	893.75	1072.50
Building Notice Charge*			ST	1,231.28	1,477.54	1357.13	1628.55
Regularisation Charge*			NB	1,431.53	1,431.53	1577.81	1577.81

F05 - 5 Flats							
Plan Charge			ST	399.20	479.04	440.00	528.00
Inspection Charge*			ST	973.07	1,167.68	1072.50	1287.00
Building Notice Charge*			ST	1,480.78	1,776.94	1632.13	1958.55
Regularisation Charge*			NB	1,715.35	1715.35	1890.63	1890.63
Conversion To							
V01 – Single Dwelling-House							
Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge*			ST	349.30	419.16	385.00	462.00
Building Notice Charge*			ST	507.73	609.28	559.63	671.55
Regularisation Charge*			NB	598.80	598.80	660.00	660.00
V02 – Single Flat							
Plan Charge			ST	114.77	137.72	126.50	151.80
Inspection Charge*			ST	324.35	389.22	357.50	429.00
Building Notice Charge*			ST	470.31	564.37	518.38	622.05
Regularisation Charge*			NB	548.90	548.90	605.00	605.00
Notifiable Electrical Work (in addition to the above where applicable)							
D14 – Where a satisfactory certificate will not be issued by a Part P registered electrician			ST	179.95	215.94	182.50	219.00

Table B – Work To A Single Dwelling

Limited to work not more than 3 storeys above ground level

Please note that the Charges marked with an* have been reduced to reflect where controlled electrical installations are being carried out, tested and certified by a registered Part P electrician. If these reductions are claimed and a self-certifying electrician is not subsequently employed, the applicant will be invoiced for supplementary charges equivalent to the discount **(see D14 below)**.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Extension & New Build							
D01 – Separate single storey extension with floor area not exceeding 40m2							
Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge*			ST	268.21	321.85	295.63	354.75
Building Notice Charge*			ST	414.17	497.00	456.50	547.80
Regularisation Charge*			NB	497.44	497.44	548.29	548.29
D02 – Separate single storey extension with floor area between 40m2 and 100m2							
Plan Charge			ST	139.72	167.66	154.00	184.80
Inspection Charge*			ST	349.30	419.16	385.00	462.00
Building Notice Charge*			ST	513.97	616.76	566.50	679.80
Regularisation Charge*			NB	611.28	611.28	673.75	673.75
D03 – Separate extension with some part 2 of 3 storey in height and a floor area not exceeding 40m2							

Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge*			ST	280.69	336.83	309.38	371.25
Building Notice Charge*			ST	439.12	526.94	484.00	580.80
Regularisation Charge*			NB	513.04	513.04	565.48	565.48
D04 – Separate extension with some part 2 or 3 storeys in height and a total floor area between 40m2 and 100m2							
Plan Charge			ST	154.69	185.63	170.50	204.60
Inspection Charge*			ST	386.73	464.08	426.25	511.50
Building Notice Charge*			ST	557.63	669.16	614.63	737.55
Regularisation Charge*			NB	676.78	676.78	745.94	745.94
D05 – A building or extension comprising SOLELY of a garage, carport or store – total floor area not exceeding 100m2							
Plan Charge			ST	104.79	125.75	115.50	138.60
Inspection Charge*			ST	199.60	239.52	220.00	264.00
Building Notice Charge*			ST	314.37	377.24	346.50	415.80
Regularisation Charge*			NB	380.49	380.49	419.38	419.38
D06 – Detached non-habitable domestic building with total floor area not exceeding 50m2							
Plan Charge			ST	124.75	149.70	137.50	165.00
Inspection Charge*			ST	249.50	299.40	275.00	330.00
Building Notice Charge*			ST	395.46	474.55	435.88	523.05
Regularisation Charge*			NB	467.81	467.81	515.63	515.63
Conversions							
D07 – First floor & second floor loft conversions							
Plan Charge			ST	149.70	179.64	165.00	198.00
Inspection Charge*			ST	299.40	359.28	330.00	396.00

Building Notice Charge*			ST	476.55	571.86	525.25	630.30
Regularisation Charge*			NB	561.38	561.38	594.00	594.00
D08 – Other work (e.g. garage conversions)							
Plan Charge			ST	104.79	125.75	115.50	138.60
Inspection Charge*			ST	174.65	209.58	192.50	231.00
Building Notice Charge*			ST	289.42	347.30	319.00	382.80
Regularisation Charge*			NB	349.30	349.30	385.00	385.00
Alterations (including Underpinning)							
D09 – Renovation of a thermal element							
Plan Charge			ST	79.84	95.81	88.00	105.60
Inspection Charge*			ST	62.38	74.86	68.75	82.50
Building Notice Charge*			ST	152.20	182.64	167.75	201.30
Regularisation Charge*			NB	177.78	177.78	195.94	195.94
D10 – Replacement of windows, roof lights, roof windows or external glazed doors							
Plan Charge			ST	79.84	95.81	88.00	105.60
Inspection Charge*			ST	62.38	74.86	68.75	82.50
Building Notice Charge*			ST	152.20	182.64	167.75	201.30
Regularisation Charge*			NB	177.78	177.78	195.94	195.94
D11 – Cost of work not exceeding £5,000 (Incl. Renewable Energy Systems)							
Plan Charge			ST	79.84	95.81	88.00	105.60
Inspection Charge*			ST	124.75	149.70	137.50	165.00
Building Notice Charge*			ST	220.81	264.97	243.38	292.05
Regularisation Charge*			NB	255.74	255.74	281.88	281.88

D12 – Cost of work not exceeding £5,000 and not exceeding £25,000							
Plan Charge			ST	104.79	125.75	115.50	138.60
Inspection Charge*			ST	174.65	209.58	192.50	231.00
Building Notice Charge*			ST	301.90	362.28	332.75	399.30
Regularisation Charge*			NB	349.30	349.30	385.00	385.00
D13 – Cost of work not exceeding £25,000 and not exceeding £100,000							
Plan Charge			ST	154.69	185.63	170.50	204.60
Inspection Charge*			ST	299.40	359.28	330.00	396.00
Building Notice Charge*			ST	501.50	601.80	552.75	663.30
Regularisation Charge*			NB	567.61	567.71	625.63	625.63
Notifiable Electrical Work (in addition to the above where applicable)							
D14 – Where a satisfactory certificate will not be issued by a Part P registered electrician			ST	179.95	215.94	182.50	219.00

Multiple work reductions. Where the proposed works consist of more than one of the above elements on Table B, then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements **with the exception of D14 Electrical work.**

Table C – All Other Non-Domestic Work

Limited to work no more than 3 storeys above ground level.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Extensions & New Build							
N01 –Single storey with floor area not exceeding 40m2							
Plan Charge			ST	149.70	179.64	165.00	198.00
Inspection Charge			ST	299.40	359.28	330.00	396.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	561.38	561.38	618.75	618.75
N02 –Single storey with floor area between 40m2 & 100m2							
Plan Charge			ST	164.67	197.60	181.50	217.80
Inspection Charge			ST	411.68	494.02	453.75	544.50
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	720.44	720.44	794.06	794.06
N03 – With some part 2 or 3 storey in height and a total floor area not exceeding 40m2							
Plan Charge			ST	154.69	185.63	170.50	204.60
Inspection Charge			ST	349.30	419.16	385.00	462.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	629.99	629.99	694.38	694.38

N04 – With some part 2 or 3 storey in height and a total floor area between 40m2 & 100m2							
Plan Charge			ST	179.64	215.57	198.00	237.60
Inspection Charge			ST	449.10	538.92	495.00	594.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	785.93	785.93	866.25	866.25
Alterations							
N05 – Cost of works not exceeding £5,000							
Plan Charge			ST	104.79	125.75	115.50	138.60
Inspection Charge			ST	99.80	119.76	110.00	132.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	255.74	255.74	281.88	281.88
N05 - Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)							
Plan Charge			ST	104.79	125.75	115.50	138.60
Inspection Charge			ST	99.80	119.76	110.00	132.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	255.74	255.74	281.88	281.88
N05 - Renewable energy systems (not covered by an appropriate competent persons scheme)							
Plan Charge			ST	104.79	125.75	115.50	138.60
Inspection Charge			ST	99.80	119.76	110.00	132.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	255.74	255.74	281.88	281.88
N05 - Installation of new shop front							
Plan Charge			ST	104.79	125.75	115.50	138.60

Inspection Charge			ST	99.80	119.76	110.00	132.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	255.74	255.74	281.88	281.88
N06 – Cost of works exceeding £5,000 & not exceeding £25,000							
Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge			ST	174.65	209.58	192.50	231.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	380.49	380.49	419.38	419.38
N06 - Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)							
Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge			ST	174.65	209.58	192.50	231.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	380.49	380.49	419.38	419.38
N06 - Renovation of thermal elements							
Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge			ST	174.65	209.58	192.50	231.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	380.49	380.49	419.38	419.38
N06 - Installation of a Raised Storage Platform within an existing building							
Plan Charge			ST	129.74	155.69	143.00	171.60
Inspection Charge			ST	174.65	209.58	192.50	231.00
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	380.49	380.49	419.38	419.38

N07 – Cost of works exceeding £25,000 & not exceeding £100,000							
Plan Charge			ST	154.69	185.63	170.50	204.60
Inspection Charge			ST	336.83	404.20	371.25	445.50
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	614.40	614.40	677.19	677.19
N07 - Fit out of building up to 100m2							
Plan Charge			ST	154.69	185.63	170.50	204.60
Inspection Charge			ST	336.83	404.20	371.25	445.50
Building Notice Charge				N/A	N/A		
Regularisation Charge			NB	614.40	614.40	677.19	677.19

Multiple work reductions. Where the proposed works consist of more than one of the above elements on Table C, then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

Equality, Diversity and Human Rights implications

The Charges should ensure that full cost recovery is achieved for the chargeable element of the Building Control function whilst meeting the overriding objective of breaking even.

The Charges will apply to all groups equally with the exception of the disabled who are exempt from the charges where the works are directly related to the provision of facilities to aid them.

(xiii) Parking Services

Introduction

It is proposed that the following changes are made to the fees and charges for parking services:

- Increase the 2 hour tariff to 50p in the Coast Road, High Street, and Seaview Avenue Car Parks
- Introduce a season ticket for Beach Hut Watch Members only in the Victoria Esplanade and Willoughby Car Parks
- Implement the on-street resident permit pricing structure for the Resident season tickets offered in the Priory Street Car Park
- Introduce a pay and display tariff structure in the Three Crowns Road Car Park

All other tariffs remain as set out below.

Reasons for Decision

Parking fees and charges form an important measure to influence driver behaviour through setting appropriate parking charge levels. The primary function of parking is not simply to raise revenue, but to support transport policy.

The charging structure supports the demand management policies for Colchester contained within Essex County Council's Local Transport Plan, a plan which in turn provides funding for transportation. The tariffs recommended here are set at a level which ensures that for the majority of the time there is capacity within the 'Shoppers' car parks for arrivals to park at their first choice of parking place, encouraging users to travel off-peak.

There are a total of over 4,000 public parking spaces in the town, of which the Council controls just under 3,000. It is important to note that the Council has no control over the pricing structure at some car parks such as North Station, Nunn's Road and Osborne Street, which are controlled by private operators such as National Car Parks (NCP).

The current charging structure in the peak-time "core tariff" serves to meet the government's policy of reducing unnecessary journeys particularly reducing congestion, pollution and improving road safety in the town centre.

Designing effective parking charges is unquestionably a compromise. However in setting fees and charges, an authority must:

- support town centre vitality;
- pursue policy objectives to curb travel during peak hours;
- influence supply, demand and congestion;
- be aware of price elasticity and resistance; and
- support the increasing costs of running and refurbishing car parks.

Detailed Proposals

The existing fees and charges to be continued are shown in the attached tables and the changes shown above are incorporated.

Special Offers

Additional Christmas special parking offers will be discussed with Traders Groups and will be implemented as part of the Colchester Christmas Package.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
St John's Car Park							
Up to ½ hour	Monday-Friday & Sunday		ST	0.75	0.90	0.75	0.90
	Saturday		ST	0.83	1.00	0.83	1.00
Up to 1 hour	Monday-Friday & Sunday		ST	1.50	1.80	1.50	1.80
	Saturday		ST	1.75	2.10	1.75	2.10
Up to 2 hours	Monday-Friday & Sunday		ST	2.25	2.70	2.25	2.70

Up to 3 hours	Saturday		ST	2.58	3.10	2.58	3.10
	Monday-Friday & Sunday		ST	2.75	3.30	2.75	3.30
Up to 4 hours	Saturday		ST	3.17	3.80	3.17	3.80
	Monday-Friday & Sunday		ST	2.92	3.50	2.92	3.50
Up to 5 hours	Saturday		ST	3.33	4.00	3.33	4.00
	Monday-Friday & Sunday		ST	3.67	4.40	3.67	4.40
Up to 6 hours	Saturday		ST	4.25	5.10	4.25	5.10
	Monday-Friday & Sunday		ST	4.08	4.90	4.08	4.90
Up to 7 hours	Saturday		ST	4.67	5.60	4.67	5.60
	Monday-Friday & Sunday		ST	4.75	5.70	4.75	5.70
Up to 8 hours	Saturday		ST	5.50	6.60	5.50	6.60
	Monday-Friday & Sunday		ST	5.42	6.50	5.42	6.50
Day Rate (special offer)	Saturday		ST	6.25	7.50	6.25	7.50
	Monday-Friday		ST	2.92	3.50	2.92	3.50
Up to 12 hours	Monday-Friday & Sunday		ST	5.83	7.00	5.83	7.00
	Saturday		ST	6.75	8.10	6.75	8.10
Over 12 hours (long stay penalty rate)	Any Day		ST	13.75	16.50	13.75	16.50
Daily evening charge (entry after 6.00pm)	Any Day		ST	1.67	2.00	1.67	2.00
Season tickets (conditions apply)	3 months		ST	416.67	500.00	416.67	500.00

Season tickets (conditions apply)	12 months		ST	1,500.00	1,800.00	1,500.00	1,800.00
St Mary's Car Park							
Up to ½ hour	Monday-Friday & Sunday		ST	0.75	0.90	0.75	0.90
	Saturday		ST	0.83	1.00	0.83	1.00
Up to 1 hour	Monday-Friday & Sunday		ST	1.50	1.80	1.50	1.80
	Saturday		ST	1.75	2.10	1.75	2.10
Up to 2 hours	Monday-Friday & Sunday		ST	2.25	2.70	2.25	2.70
	Saturday		ST	2.58	3.10	2.58	3.10
Up to 3 hours	Monday-Friday & Sunday		ST	2.75	3.30	2.75	3.30
	Saturday		ST	3.17	3.80	3.17	3.80
Up to 4 hours	Monday-Friday & Sunday		ST	2.92	3.50	2.92	3.50
	Saturday		ST	3.33	4.00	3.33	4.00
Up to 5 hours	Monday-Friday & Sunday		ST	3.67	4.40	3.67	4.40
	Saturday		ST	4.25	5.10	4.25	5.10
Up to 6 hours	Monday-Friday & Sunday		ST	4.08	4.90	4.08	4.90
	Saturday		ST	4.67	5.60	4.67	5.60
Up to 7 hours	Monday-Friday & Sunday		ST	4.75	5.70	4.75	5.70
	Saturday		ST	5.50	6.60	5.50	6.60

Up to 8 hours	Monday-Friday & Sunday		ST	5.42	6.50	5.42	6.50
	Saturday		ST	6.25	7.50	6.25	7.50
Up to 12 hours	Monday-Friday & Sunday		ST	5.83	7.00	5.83	7.00
	Saturday		ST	6.75	8.10	6.75	8.10
Over 12 hours (long stay penalty rate)	Any Day		ST	13.75	16.50	13.75	16.50
Daily evening charge (entry after 6.00pm)	Any Day		ST	1.67	2.00	1.67	2.00
Season tickets (conditions apply)	3 months		ST	416.67	500.00	416.67	500.00
Season tickets (conditions apply)	12 months		ST	1,500.00	1,800.00	1,500.00	1,800.00
Middleborough Car Park							
Up to 4 hours	Monday-Saturday		ST	3.42	4.10	3.42	4.10
Over 4 hours	Monday-Saturday		ST	5.00	6.00	5.00	6.00
Up to 2 hours (special offer) (entry after 10.00am)	Monday-Saturday		ST	2.42	2.90	2.42	2.90
Day rate (special offer)	Monday-Saturday		ST	2.92	3.50	2.92	3.50
Day rate	Sunday		ST	1.83	2.20	1.83	2.20
Daily evening charge (6.00pm to 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Season tickets (conditions apply)	3 months		ST	208.33	250.00	208.33	250.00
Season tickets (conditions apply)	12 months		ST	766.67	920.00	766.67	920.00
Sheepen Road Car Park							
Up to 4 hours	Monday-Saturday		ST	3.42	4.10	3.42	4.10
Over 4 hours	Monday-Saturday		ST	5.00	6.00	5.00	6.00
Up to 2 hours	Saturday		ST	2.42	2.90	2.42	2.90
Day rate	Sunday		ST	1.83	2.20	1.83	2.20

Daily evening charge (6.00pm to 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Sheepen Road Lorry Park							
Up to 6 Hours	Any day		ST	4.58	5.50	4.58	5.50
Up to 12 Hours	Any day		ST	8.33	10.00	8.33	10.00
Britannia Car Park							
Up to 40 minutes	Monday-Saturday		ST	0.58	0.70	0.58	0.70
Up to 1 hour, 10 minutes	Monday-Saturday		ST	1.42	1.70	1.42	1.70
Up to 2 hours	Monday-Saturday		ST	2.42	2.90	2.42	2.90
Up to 4 hours	Monday-Saturday		ST	3.25	3.90	3.25	3.90
Up to 4 hours (special offer) (entry after 9.30am)	Monday-Saturday		ST	2.08	2.50	2.08	2.50
Over 4 hours (long stay penalty rate)	Monday-Saturday		ST	8.33	10.00	8.33	10.00
Day rate	Sunday		ST	0.83	1.00	0.83	1.00
Daily evening charge (6.00pm till 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Season tickets (conditions apply)	3 months		ST	416.67	500.00	416.67	500.00
Season tickets (conditions apply)	12 months		ST	1,500.00	1,800.00	1,500.00	1,800.00
Priory Street Car Park							
Up to 30 minutes	Monday-Friday & Sunday		ST	0.75	0.90	0.75	0.90
	Saturday		ST	0.83	1.00	0.83	1.00
Up to 1 hour	Monday-Friday & Sunday		ST	1.50	1.80	1.50	1.80
	Saturday		ST	1.75	2.10	1.75	2.10
Up to 2 hours	Monday-Friday & Sunday		ST	2.25	2.70	2.25	2.70
	Saturday		ST	2.58	3.10	2.58	3.10

Up to 3 hours	Monday-Friday & Sunday		ST	2.75	3.30	2.75	3.30
	Saturday		ST	3.17	3.80	3.17	3.80
Up to 4 hours	Monday-Friday & Sunday		ST	2.92	3.50	2.92	3.50
	Saturday		ST	3.33	4.00	3.33	4.00
Up to 5 hours	Monday-Friday & Sunday		ST	3.67	4.40	3.67	4.40
	Saturday		ST	4.25	5.10	4.25	5.10
Up to 6 hours	Monday-Friday & Sunday		ST	4.08	4.90	4.08	4.90
	Saturday		ST	4.67	5.60	4.67	5.60
Up to 7 hours	Monday-Friday & Sunday		ST	4.75	5.70	4.75	5.70
	Saturday		ST	5.50	6.60	5.50	6.60
Up to 8 hours	Monday-Friday & Sunday		ST	5.42	6.50	5.42	6.50
	Saturday		ST	6.25	7.50	6.25	7.50
Up to 12 hours	Monday-Friday & Sunday		ST	5.83	7.00	5.83	7.00
	Saturday		ST	6.75	8.10	6.75	8.10
Over 12 hours (long stay penalty rate)	Any day		ST	13.75	16.50	13.75	16.50
Daily evening charge (entry after 6.00pm)	Any day		ST	1.67	2.00	1.67	2.00
Annual Parent Permits AM (8.30am to 9.30am only) (conditions apply)	Academic year		ST	17.92	21.50	17.92	21.50
Annual Parent Permits PM (3.00pm to 4.00pm only) (conditions apply)	Academic year		ST	17.92	21.50	17.92	21.50

Annual Parent Permits (AM and PM) (conditions apply)	Academic year		ST	31.25	37.50	31.25	37.50
Resident's season tickets (conditions apply)	6 months		ST	56.67	68.00	N/A	N/A
Resident's season tickets (conditions apply)	12 months	1 st season ticket	ST	105.83	127.00	53.33	64.00
Resident's season tickets (conditions apply)	12 months	2 nd season ticket	ST	N/A	N/A	66.67	80.00
Vineyard Street Car Park							
Up to 40 minutes	Monday-Saturday		ST	1.00	1.20	1.00	1.20
Up to 70 minutes	Monday-Saturday		ST	1.92	2.30	1.92	2.30
Up to 2 hours	Monday-Saturday		ST	3.25	3.90	3.25	3.90
Up to 2 hours (special offer) (entry after 9.30am)	Monday-Saturday		ST	2.08	2.50	2.08	2.50
Day rate	Sunday		ST	0.83	1.00	0.83	1.00
Daily evening charge (6.00pm till 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Butt Road Car Park							
Day Rate	Any day		ST	2.08	2.50	2.08	2.50
Daily evening charge (6.00pm till 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Season tickets (conditions apply)	3 months		ST	208.33	250.00	208.33	250.00
Season tickets (conditions apply)	12 months		ST	766.67	920.00	766.67	920.00
Napier Road Car Parks							
Up to 2 hours	Any day		ST	0.83	1.00	0.83	1.00
Up to 4 hours	Any day		ST	1.25	1.50	1.25	1.50
Over 4 hours	Any day		ST	2.08	2.50	2.08	2.50
Daily evening charge (6.00pm till 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Season tickets (conditions apply)	12 months		ST	416.67	500.00	416.67	500.00
Highwoods and Recreation Ground Car Parks							
Up to 2 hours	Any day		ST	0.42	0.50	0.42	0.50
Up to 4 hours	Any day		ST	1.67	2.00	1.67	2.00

Over 4 hours	Monday-Friday		ST	3.33	4.00	3.33	4.00
Season tickets (conditions apply)	12 months		ST	41.67	50.00	41.67	50.00
Up to 6 hours (coaches in Highwoods Car Park only)	Any day		ST	4.58	5.50	4.58	5.50
Up to 12 hours (coaches in Highwoods Car Park only)	Any day		ST	10.00	12.00	10.00	12.00
Mill Road and Mill Pond Car Parks - Dedham							
Up to 1 hour	Any day		ST	N/A	Free	N/A	Free
Up to 2 hours	Any day		ST	0.83	1.00	0.83	1.00
Up to 4 hours	Any day		ST	1.67	2.00	1.67	2.00
All day rate	Any day		ST	3.33	4.00	3.33	4.00
Daily evening charge (6.00pm till 6.00am)	Any day		ST	0.42	0.50	0.42	0.50
Coast Road, Seaview, and High Street Car Parks – West Mersea							
Up to 1 hour	Any day		ST	N/A	Free	N/A	Free
Up to 2 hours	Any day		ST	0.17	0.20	0.42	0.50
Over 2 hours	Any day		ST	2.50	3.00	2.50	3.00
Daily evening charge (6.00pm till 6.00am)	Any day		ST	N/A	N/A	N/A	N/A
Season tickets (conditions apply)	Annual		ST	41.67	50.00	41.67	50.00
Victoria Esplanade and Willoughby Avenue Car Parks – West Mersea							
Up to 3 hours	Any day		ST	1.67	2.00	1.67	2.00
Over 3 hours	Any day		ST	2.50	3.00	2.50	3.00
Season tickets (conditions apply)	1 week		ST	8.33	10.00	8.33	10.00
Season tickets (conditions apply)	1 month		ST	29.17	35.00	29.17	35.00
Season tickets (conditions apply)	12 months		ST	250.00	300.00	250.00	300.00
Season ticket (Beach Hut Watch Members only)	12 Months		ST	N/A	N/A	25.00	30.00
Cooks Yard Car Parks – Wivenhoe							
Up to 30 minutes	Any day		ST	N/A	Free	N/A	Free
Up to 1 hour	Any day		ST	0.42	0.50	0.42	0.50
Up to 2 hours	Any day		ST	0.83	1.00	0.83	1.00
Up to 4 hours	Any day		ST	1.67	2.00	1.67	2.00
Up to 6 hours	Any day		ST	2.50	3.00	2.50	3.00

Over 6 hours	Any day		ST	3.33	4.00	3.33	4.00
Daily evening charge (6.00pm till 6.00am)	Any day		ST	1.67	2.00	1.67	2.00
Colchester Leisure World Car Park							
Up to 1 hour	Any day		ST	1.25	1.50	1.25	1.50
Up to 2 hours	Mon to Fri		ST	2.08	2.50	2.08	2.50
	Sat & Sun		ST	2.33	2.80	2.33	2.80
Up to 4 hours	Mon to Fri		ST	2.92	3.50	2.92	3.50
	Sat & Sun		ST	3.17	3.80	3.17	3.80
Up to 6 hours	Mon to Fri		ST	4.58	5.50	4.58	5.50
	Sat & Sun		ST	5.00	6.00	5.00	6.00
Up to 9 hours	Mon to Fri		ST	7.33	8.80	7.33	8.80
	Sat & Sun		ST	7.50	9.00	7.50	9.00
Up to 24 hours	Mon to Fri		ST	8.75	10.50	8.75	10.50
	Sat & Sun		ST	9.17	11.00	9.17	11.00
Alexandra Terrace Car Park							
Season tickets (conditions apply)	6 months		ST	76.83	92.20	76.83	92.20
Season tickets (conditions apply)	12 months		ST	146.50	175.80	146.50	175.80
Bergholt Road Car Park							
Season tickets (conditions apply)	6 months		ST	76.83	92.20	76.83	92.20
Season tickets (conditions apply)	12 months		ST	146.50	175.80	146.50	175.80
St Julian Grove Car Park							
Season tickets (conditions apply)	6 months		ST	76.83	92.20	76.83	92.20
Season tickets (conditions apply)	12 months		ST	146.50	175.80	146.50	175.80
Three Crowns Road Car Park							
Peak Rate	4am to 9.30am	Monday to Friday	ST	N/A	N/A	5.00	6.00
Off-Peak Rate	9.30am to Midnight	Monday to Friday	ST	N/A	N/A	3.42	4.10
Day Rate	9.30am to Midnight	Saturday	ST	N/A	N/A	1.67	2.00
Day Rate	9.30am to Midnight	Sunday	ST	N/A	N/A	0.83	1.00
Night Rate	6pm to 8am	Everyday	ST	N/A	N/A	0.42	0.50

Resident season tickets (conditions apply)	6 months		ST	76.83	92.20	N/A	N/A
Resident season ticket (conditions apply)	12 months	1 st season ticket	ST	146.50	175.80	60	72.00
Resident season ticket (conditions apply)	12 months	2 nd season ticket	ST	N/A	N/A	76.67	92.00
Walsingham Road							
Season tickets (conditions apply)	6 months		ST	91.67	110.00	91.67	110.00
Season tickets (conditions apply)	12 months		ST	169.17	203.00	169.17	203.00

Equality, Diversity and Human Rights implications

Any increase in parking charges is likely to have a disproportionate impact on households with lower incomes. However, the careful design and availability of the parking offers and the introduction of shorter stay tariffs across a range of car parks gives these households affordable choices and options.

The EQIA for Parking is located at <http://www.colchester.gov.uk/CHttpHandler.ashx?id=3748&p=0>

(xiv) Environmental Health and Licensing Services

Introduction

Pest Control

There are very minor increases to both domestic and commercial charges to reflect increased operating costs whilst also reflecting the need to be competitive and provide value for money in the market.

It is proposed to hold the charges in relation to public health significant pests to domestic customers in receipt of means tested benefits at the current rates i.e. free of charge for rats, mice and cockroaches and £20.00 for other insect pests.

Dog Control

To continue to reward responsible dog ownership, microchipping of dogs will be free of charge. Micro-chips for dogs are supplied free of charge to the Council by the Dogs Trust for dogs on this basis.

It is proposed that we retain the charge of £20 to micro-chip cats. The Council has no statutory duties in relation to cats.

The cost associated with the collecting, transporting and kenneling of stray dogs is retained at £75. This incorporates a £25 statutory.

It is proposed that the stray dog kenneling overnight charge is increased from £16.50 to £19.00 per night. This is to fully recover the cost of increased kenneling fees incurred by the Council.

In addition, any veterinary fees incurred by the Council for treating a stray dog will be recovered from the owner in full prior to returning the dog to their care.

Environmental Protection

Technical Advice

Officers within the Environmental Protection Team have high levels of technical expertise in areas such as noise; air quality; private water supplies and contaminated land. It is proposed that upon request from a Business, Developer, Land Owner, or other Local Authority that a discretionary technical service can be provided including but not limited to noise monitoring/acoustic reports, the production of noise management plans and the review of technical documents. This service will be provided at an hourly rate of £50 p/hour.

Works in Default

If the recipient of a legal notice fails to comply with that notice, the Council may instigate works in default.

Currently, a fee is charged based on a flat rate of 15% of the cost of the works. This fee does not always adequately cover the cost of Officer time spent arranging works in default. The proposal is to charge a fee calculated on an hourly rate (£50 p/hour) based on the amount of time taken by the officer to organise and oversee the works in default. Works in default may be carried out with the agreement of the owner or not where a notice has not been complied with.

Private Water Supplies

The maximum charge for various water sampling activities is stipulated in Schedule 5 of the Private Water Supplies Regulations 2009. All fees currently charged are in line with these Regulations, the exception being the charges made to the most vulnerable households where the fee is waived for customers in receipt of a means tested benefit. It is therefore proposed to hold all fees at current levels.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Animal Services							
Non Domestic Pest Control							
Rodents (rats, mice, squirrels) & cockroaches (max 3 visits, additional visits priced on request, monitoring contracts priced on request)			ST	162.50	195.00	166.7	200
Other insect pests (Price per hour, minimum 1 hour charge, contracts priced on request)			ST	93.33	112.00	95	114.00
Call out where no treatment required			ST	37.50	45.00	37.50	45.00
Domestic Pest Control							
Rodents (rats & mice)			ST	55.42	66.50	56.67	68.00
Cockroaches/Tropical Ants			ST	70.00	84.00	71.67	86.00
Bedbugs			ST	145.83	175.00	148.33	178.50
Wasps/Hornets			ST	50.00	60.00	50.83	61.00
Fleas			ST	63.75	76.50	65.00	78.00
Call out fee – no treatment required			ST	18.33	22.00	20.83	25.00

Reduced Charges - for those in receipt of a means tested benefit							
Rodents (rats & mice)			ST	0	free	0	free
Cockroaches			ST	0	free	0	free
Wasps/hornets			ST	20.83	25.00	20.83	25.00
Other public health significant pests - (tropical ants, fleas)			ST	16.67	20.00	16.67	20.00
Bedbugs			ST	16.67	20.00	16.67	20.00
Animal Control							
Microchip – per dog			ST	Free	Free	Free	Free
Microchip – per cat			ST	16.67	20.00	16.67	20.00
Stray Dog Charge			NB	75.00	75.00	75.00	75.00
Stray Dog Kenneling Charge (per day or part thereof)			NB	16.50	16.50	19.00	19.00
Stray Dog Veterinary fees							Vet fees recovered at cost
Environmental Protection							
Private Water Supplies							
Risk Assessment			ST	416.67	500.00	416.67	500.00
Sampling (initial visit & revisit)			ST	83.33	100.00	83.33	100.00
Investigation			ST	83.33	100.00	83.33	100.00
Grant Authorisation			ST	83.33	100.00	83.33	100.00
Sample Analysis (minor)			ST	20.83	25.00	20.83	25.00
Sample Analysis (check monitoring)			ST	83.33	100.00	83.33	100.00
Sample Analysis (audit monitoring)			ST	416.67	500.00	416.67	500.00
Concession - sampling fee for residents living in a single dwelling who are in receipt of a means tested benefit			ST	Free	Free	Free	Free
Environmental Information Requests							
			ST	83.33	100.00	83.33	100.00
Cases exceeding 2 hours will incur an additional 30p/h			ST	25.00	30.00	25.00	30.00

Works in Default							
Administration of works in default			ST		15% of total cost of works	Calculated per case based on hourly rate (50.00)	Calculated per case based on hourly rate (50.00)
Technical Advice							
Provision of a Technical Advice Service			ST		N/A	Calculated per case based on hourly rate (50.00)	Calculated per case based on hourly rate (50.00)

Licensing, Food & Safety

Introduction

Fees and Charges have been reviewed for activity and actual hourly rates, with some fees increasing and some decreasing as set out below. New fees and charges have been included for Pavement Café Licenses and other specific charges. Taxi and Private Hire fees will need to be advertised for 28 Days.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Licensing, Food & Safety	Type	Statutory Fee set Yes/no					
Sex Shop Licence	New Applications	no	NB	1,040.00	1,040.00	1200.00	1200.00
Sex Shop Licence	Renewals	no	NB	370.00	370.00	635.00	635.00
Sex Entertainment Venue	New Applications	no	NB	1,225.00	1,225.00	1360.00	1360.00
Sex Entertainment Venue	Renewals	no	NB	385.00	385.00	715.00	715.00
Scrap metal Dealers Act	Site New Application	no	NB	465.00	465.00	735.00	735.00
Scrap metal Dealers Act	Site Renewal	no	NB	215.00	215.00	450.00	450.00
Scrap metal Dealers Act	Site/Collect or Variation	no	NB	100.00	100.00	200.00	200.00
Scrap metal Dealers Act	Additional Site Licence	no	NB	100.00	100.00	200.00	200.00
Scrap metal Dealers Act	Collector New Application	no	NB	315.00	315.00	330.00	330.00
Scrap metal Dealers Act	Collector Renewal	no	NB	205.00	205.00	300.00	300.00

Riding Establishment Licences (+ vet fee)	New / Renewal	no	NB	160.00	160.00	200.00	200.00
Zoo Operators Licence (+ vet fee) (payable every 6 years - next due 2013)	New / Renewal	no	NB	1,100.00	1,100.00	1475.00	1475.00
Dangerous Wild Animals (+ vet fee) (payable every two years)	New / Renewal	no	NB	165.00	165.00	160.00	160.00
Pet Animal Licence	New / Renewal	no	NB	135.00	135.00	145.00	145.00
Animal Boarding Establishment Licence/Day Care	New / Renewal	no	NB	135.00	135.00	170.00	170.00
Home Boarding	New / Renewal	no	NB	135.00	135.00	100.00	100.00
Dog Breeder's Licence	New / Renewal	no	NB	135.00	135.00	150.00	150.00
Food Export Certificates	New / Renewal	no	NB	55.00	55.00	55.00	55.00
Food Surrender Certificates	New / Renewal	no	NB	100.00	100.00	40.00	40.00
Tattooing, Electrolysis and Skin Piercing - Premises - including 2 operators	New	no	NB	160.00	160.00	170.00	170.00
- Operators - up to 2 operators	New	no	NB	80.00	80.00	85.00	85.00
Hypnotists	New	no	NB	65.00	65.00	75.00	75.00
Pavement café Licence (PCA)							
Pavement Café License New Application	New	no	NB	N/A	N/A	520.00	520.00
Pavement Café License Renewal	Renewal	no	NB	N/A	N/A	250.00	250.00
Pavement café Licence (PCA) Transfer or alteration to licence	Transfer/Alteration	no	NB	N/A	N/A	125.00	125.00
Pleasure Boats	New/Annual	no	NB	65.00	65.00	50.00	50.00
Basic Food Hygiene/Health and Safety Courses							
Basic charge (outside of Colchester)	Per person	no	EX	65.00	65.00	65.00	65.00
If resident or employed within Colchester Borough	Per person		EX	50.00	50.00	50.00	50.00

Delivered at businesses own premises Basic charge (up to 10)	(10 pers) + £20 p/h	no	EX	400.00	400.00	400.00	400.00
Each additional person	Per person	no	EX	20.00	20.00	20.00	20.00
Exam resit fees	Per person	no	EX	20.00	20.00	20.00	20.00
Hackney Carriage and Private Hire Vehicle and Operators Licences							
Hackney Carriage Vehicle	Annual / Renewal	no	NB	315.00	315.00	365.00	365.00
Private Hire Vehicle	Annual / Renewal	no	NB	275.00	275.00	365.00	365.00
Operator's Licence - 1-2 vehicles (PHV)	New / Renewal (5 years)	no	NB	295.00	295.00	305.00	305.00
Operator's Licence - 3+ vehicles (PHV)	New / Renewal (5 years)	no	NB	350.00	350.00	355.00	355.00
Category change fee		no	NB	35.00	35.00	60.00	60.00
Operator's licence transfer fee		no	NB	85.00	85.00	60.00	60.00
Drivers Licences							
Initial Licence valid for up to 3 years	New (3 years)	no	NB	200.00	200.00	225.00	225.00
Renewal Licence valid for up to 3 years	Renewal (3 years)	no	NB	135.00	135.00	170.00	170.00
Deposit - refunded if application proceeds		no	NB	50.00	50.00	50.00	50.00
Colchester Standard Oral test	New	no	NB	42.00	42.00	60.00	60.00
Knowledge Test - initial fee (offset against licence if licence applied for)	New	no	NB	35.00	35.00	60.00	60.00
Knowledge Test – re-sit fee		no	NB	35.00	35.00	60.00	60.00
Failure to attend Appointment at Rowan House without prior notification		no	NB	30.00	30.00	60.00	60.00
Licence Transfer Fees							
Vehicle to vehicle (must always remain a licenced vehicle)		no	NB	85.00	85.00	100.00	100.00

Person to person		no	NB	85.00	85.00	100.00	100.00
PHV to Hackney Carriage Vehicle (Black only) (vehicle must always remain a licenced vehicle)		no	NB	85.00	85.00	100.00	100.00
Registration number change		no	NB	30.00	30.00	40.00	40.00
Vehicle Inspection Fees							
HC Vehicle Inspection Fee (other than brand new) as MOT		no	NB	50.00	50.00	50.00	50.00
HC Vehicle Inspection Fee (Brand new)		no	NB	30.00	30.00	30.00	30.00
PH Vehicle Inspection Fee (other than brand new) as MOT		no	NB	50.00	50.00	50.00	50.00
PH Vehicle Inspection Fee (Brand new)		no	NB	30.00	30.00	30.00	30.00
Failure to attend for appointment		no	NB	30.00	30.00	60.00	60.00
Replacement Equipment							
Replacement Plates		no	NB	25.00	25.00	25.00	25.00
Replacement Badges		no	NB	17.00	17.00	17.00	17.00
Replacement vehicle window cards		no	NB	5.00	5.00	5.00	5.00
Standard Roof Sign	At cost plus handling charge	no	NB	10.00	10.00	10.00	10.00
Standard Door Signs	At cost plus handling charge	no	NB	10.00	10.00	10.00	10.00
Fees for drivers' licences do not include the £44.00 fee for a mandatory DBS check, which will be charged additionally.	NOTE moving to Personal Checks Ltd	no	E	N/A	N/A	57.00	57.00
Plate Exemption		no	E	N/A	N/A	11.00	11.00
Transfer of PH vehicles to new Operator (per vehicle)		no	E	N/A	N/A	11.00	11.00
CSE, Dementia and Vulnerable Persons Training		no	E	N/A	N/A	19.00	19.00
Alcohol and Entertainment Licences – Statutory fees							

Premises Licences - Initial Applications							
Band A - Rateable Value £0 - £4,300		Yes	NB	100.00	100.00	100.00	100.00
Band B - £4,301 - £33,000		Yes	NB	190.00	190.00	190.00	190.00
Band C - £33,001 - £87,000		Yes	NB	315.00	315.00	315.00	315.00
Band D - £87,001 - £125,000		Yes	NB	450.00	450.00	450.00	450.00
Band E - £125,000 and over		Yes	NB	635.00	635.00	635.00	635.00
Premises Licences - Renewals							
Band A - Rate able Value £0 - £4,300		Yes	NB	70.00	70.00	70.00	70.00
Band B - £4,301 - £33,000		Yes	NB	180.00	180.00	180.00	180.00
Band C - £33,001 - £87,000		Yes	NB	295.00	295.00	295.00	295.00
Band D - £87,001 - £125,000		Yes	NB	320.00	320.00	320.00	320.00
Band E - £125,000 and over		Yes	NB	350.00	350.00	350.00	350.00
Premises Licences - Variations							
Band A - Rateable Value £0 - £4,300		Yes	NB	100.00	100.00	100.00	100.00
Band B - £4,301 - £33,000		Yes	NB	190.00	190.00	190.00	190.00
Band C - £33,001 - £87,000		Yes	NB	315.00	315.00	315.00	315.00
Band D - £87,001 - £125,000		Yes	NB	450.00	450.00	450.00	450.00
Band E - £125,000 and over		Yes	NB	635.00	635.00	635.00	635.00
Minor Variations - all Bands		Yes	NB	89.00	89.00	89.00	89.00
Personal Licences							
Initial Application		Yes	NB	37.00	37.00	37.00	37.00
Miscellaneous Fees							
Copies of Documents etc		Yes	NB	10.50	10.50	10.50	10.50
Transfers		Yes	NB	23.00	23.00	23.00	23.00
Change of Designated Premises Supervisor		Yes	NB	23.00	23.00	23.00	23.00
Temporary Event Notices		Yes	NB	21.00	21.00	21.00	21.00
Notice of Interest in Premises		Yes	NB	21.00	21.00	21.00	21.00
Gambling Licences – Variable							

Premises Licences - New Applications / Provisional Statements							
New Small Casino		no	NB	6,200.00	6,200.00	6,200.00	6,200.00
New Large Casino		no	NB	7,700.00	7,700.00	7,700.00	7,700.00
Regional Casino		no	NB	12500.00	12500.00	12500.00	12500.00
Bingo Club		no	NB	3,100.00	3,100.00	3,100.00	3,100.00
Betting Premises (excluding Tracks)		no	NB	2,600.00	2,600.00	2,600.00	2,600.00
Tracks		no	NB	2,100.00	2,100.00	2,100.00	2,100.00
Family Entertainment Centres		no	NB	1,600.00	1,600.00	1,600.00	1,600.00
Adult Gaming Centres		no	NB	1,600.00	1,600.00	1,600.00	1,600.00
Premises Licences - Annual Fees							
Existing Casinos		no	NB	2,600.00	2,600.00	2,600.00	2,600.00
New Small Casino		no	NB	4,200.00	4,200.00	4,200.00	4,200.00
New Large Casino		no	NB	7,700.00	7,700.00	7,700.00	7,700.00
Regional Casino		no	NB	12500.00	12500.00	12500.00	12500.00
Bingo Club		no	NB	850.00	850.00	850.00	850.00
Betting Premises (excluding Tracks)		no	NB	550.00	550.00	550.00	550.00
Tracks		no	NB	850.00	850.00	850.00	850.00
Family Entertainment Centres		no	NB	650.00	650.00	650.00	650.00
Adult Gaming Centres		no	NB	850.00	850.00	850.00	850.00
Premises Licences - Application to Vary							
New Small Casino		no	NB	3,000.00	3,000.00	3,000.00	3,000.00
New Large Casino		no	NB	4,000.00	4,000.00	4,000.00	4,000.00
Regional Casino		no	NB	6,000.00	6,000.00	6,000.00	6,000.00
Bingo Club		no	NB	1,000.00	1,000.00	1,000.00	1,000.00
Betting Premises (excluding Tracks)		no	NB	1,000.00	1,000.00	1,000.00	1,000.00
Tracks		no	NB	750.00	750.00	750.00	750.00
Family Entertainment Centres		no	NB	600.00	600.00	600.00	600.00
Adult Gaming Centres		no	NB	750.00	750.00	750.00	750.00
Premises Licences - Application for Transfer / Reinstatement							
New Small Casino		no	NB	1,200.00	1,200.00	1,200.00	1,200.00

New Large Casino		no	NB	1,500.00	1,500.00	1,500.00	1,500.00
Regional Casino		no	NB	5,000.00	5,000.00	5,000.00	5,000.00
Bingo Club		no	NB	1,000.00	1,000.00	1,000.00	1,000.00
Betting Premises (excluding Tracks)		no	NB	1,000.00	1,000.00	1,000.00	1,000.00
Tracks		no	NB	750.00	750.00	750.00	750.00
Family Entertainment Centres		no	NB	750.00	750.00	750.00	750.00
Adult Gaming Centres		no	NB	1,000.00	1,000.00	1,000.00	1,000.00
Premises Licences - Licence Application (Provisional Statement Holders)							
New Small Casino		no	NB	3,000.00	3,000.00	3,000.00	3,000.00
New Large Casino		no	NB	4,000.00	4,000.00	4,000.00	4,000.00
Regional Casino		no	NB	6,000.00	6,000.00	6,000.00	6,000.00
Bingo Club		no	NB	900.00	900.00	900.00	900.00
Betting Premises (excluding Tracks)		no	NB	900.00	900.00	900.00	900.00
Tracks		no	NB	750.00	750.00	750.00	750.00
Family Entertainment Centres		no	NB	600.00	600.00	600.00	600.00
Adult Gaming Centres		no	NB	800.00	800.00	800.00	800.00
Gaming Licences – Statutory Fees							
Permits For Gaming Machines - New Application							
FEC Gaming Machine		no	NB	300.00	300.00	300.00	300.00
Prize Gaming		no	NB	300.00	300.00	300.00	300.00
Alcohol Licensed Premises - 2 or less machines		no	NB	50.00	50.00	50.00	50.00
Alcohol Licensed Premises - more than 2 machines		no	NB	150.00	150.00	150.00	150.00
Club Gaming Permit		no	NB	200.00	200.00	200.00	200.00
Club Gaming Machine Permit		no	NB	200.00	200.00	200.00	200.00
Small Society Lottery Registration - New Application		no	NB	40.00	40.00	40.00	40.00
Permits For Gaming Machines - Annual Fees/Renewals							
FEC Gaming Machine		no	NB	300.00	300.00	300.00	300.00
Prize Gaming		no	NB	300.00	300.00	300.00	300.00

Alcohol Licensed Premises - 2 or less machines		no	NB	N/A	N/A	N/A	N/A
Alcohol Licensed Premises - more than 2 machines		no	NB	50.00	50.00	50.00	50.00
Club Gaming Permit		no	NB	50.00	50.00	50.00	50.00
Club Gaming Machine Permit		no	NB	50.00	50.00	50.00	50.00
Small Society Lottery Registration - Annual Fee		no	NB	20.00	20.00	20.00	20.00
Permit - Miscellaneous Fees							
Change of Name							
FEC Permits		no	NB	25.00	25.00	25.00	25.00
Prize Gaming Permits		no	NB	25.00	25.00	25.00	25.00
Alcohol Licensed Premises - 2 or less machines		no	NB	N/A	N/A	N/A	N/A
Alcohol Licensed Premises - more than 2 machines		no	NB	25.00	25.00	25.00	25.00
Club Gaming Permit		no	NB	N/A	N/A	N/A	N/A
Club Gaming Machine Permit		no	NB	N/A	N/A	N/A	N/A
Small Society Lottery Registration		no	NB	N/A	N/A	N/A	N/A
Copy of Permit							
FEC Permits		no	NB	15.00	15.00	15.00	15.00
Prize Gaming Permits		no	NB	15.00	15.00	15.00	15.00
Alcohol Licensed Premises - 2 or less machines		no	NB	N/A	N/A	N/A	N/A
Alcohol Licensed Premises - more than 2 machines		no	NB	15.00	15.00	15.00	15.00
Club Gaming Permit		no	NB	15.00	15.00	15.00	15.00
Club Gaming Machine Permit		no	NB	15.00	15.00	15.00	15.00
Small Society Lottery Registration		no	NB	N/A	N/A	N/A	N/A
Variation							
FEC Permits		no	NB	N/A	N/A	N/A	N/A
Prize Gaming Permits		no	NB	N/A	N/A	N/A	N/A
Alcohol Licensed Premises - 2 or less machines		no	NB	N/A	N/A	N/A	N/A

Alcohol Licensed Premises - more than 2 machines		no	NB	100.00	100.00	100.00	100.00
Club Gaming Permit		no	NB	100.00	100.00	100.00	100.00
Club Gaming Machine Permit		no	NB	100.00	100.00	100.00	100.00
Small Society Lottery Registration		no	NB	N/A	N/A	N/A	N/A
Miscellaneous Fees - Variable							
H&S Disclosures							
Statement of Relevant Facts (per hour)		no	ST	33.33	40.00	50.00	60.00
Application Checking Service							
Full Application		no	ST	41.67	50.00	225.00	270.00
Temporary Event Notice		no	ST	8.33	10.00	130.00	156.00
Food Hygiene Re-Inspection Request		no	ST	N/A	N/A	110.00	132.00
House to House NO CHARGE						N/A	
Street Collections NO CHARGE						N/A	

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges by undertaking Equality Impact Assessments (EIAs) and conclude that there are no adverse impacts that cannot be appropriately mitigated.

The decision to implement the proposed fees and charges for Environmental Health and Licensing services will not result in any breach of human rights.

Note all Taxi and Private Hire fees have to be advertised

(xv) Recycling and Trade Services

Introduction

It is proposed that some fees and charges are changed and some maintained at their current levels for 2018/19 in order to continue to provide a competitive service that can be marketed against private sector providers. The charges that are proposed to increase reflect an increase in waste tipping charges.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Pricing Schedule Trade tonnage subject to landfill tax							
Green sacks trade			NB	38.14	38.14	38.14	38.14
Green sacks schools			NB	32.42	32.42	32.42	32.42
360l hire			NB	1.40	1.40	1.40	1.40
360l emptying trade			NB	6.48	6.48	7.00	7.00
360l emptying schools			NB	5.73	5.73	6.25	6.25
660l hire			NB	3.04	3.04	3.04	3.04
660l emptying trade			NB	10.43	10.43	11.00	11.00
660l emptying schools			NB	8.40	8.40	9.00	9.00
950l hire			NB	2.86	2.86	2.86	2.86
950l emptying trade			NB	12.21	12.21	12.75	12.75
950l emptying schools				-	-	-	-
1100l hire			NB	3.69	3.69	3.69	3.69
1100l emptying trade			NB	12.34	12.34	13.00	13.00
1100l emptying schools			NB	10.43	10.43	11.00	11.00
Other Trade Income							
Duty of Care Certificate			NB	29.50	29.50	29.50	29.50
Clear Cardboard Sacks - Trade			NB	26.55	26.55	26.55	26.55
Clear Cardboard Sacks - Schools				-	-	-	-

Delivery charge sacks			NB	8.13	8.13	8.13	8.13
Regular Cardboard Collection - Trade			NB	530.99	530.99	530.99	530.99
Regular Cardboard Collection - Schools				-	-	-	-
Non-contract Cardboard Collection			NB	41.29	41.29	41.29	41.29
Cleansing of Bulk Containers			NB	26.00	26.00	26.00	26.00
Re-signing fee			NB	56.56	56.56	56.56	56.56
Day works inc labour - Trade HGV							
Day works inc labour Van							
360l Trade glass bin			NB	4.68	4.68	4.68	4.68
Household/Garden Refuse							
Black waste sacks			SR	3.70	4.44	3.70	4.44
Garden waste sacks			NB	3.70	3.70	3.70	3.70
Garden waste/recycling boxes sacks - delivery							
Green recycling boxes							
Green recycling boxes - new properties							
Special collections							
Bulky items 1-6			NB	41.41	41.41	41.41	41.41
Bulky items 6-12			NB	66.46	66.46	66.46	66.46
Fridges, Fridge/freezers or Freezers			NB	25.45	25.45	25.45	25.45
TVs, Monitors, Microwaves			NB	12.12	12.12	12.12	12.12
White goods - dishwashers, cookers, washing machines, tumble driers, spin driers (maximum 5 items) price per item			NB	12.12	12.12	12.12	12.12

Equality, Diversity and Human Rights implications

Equality Impact Assessments are available to view on the Colchester Borough Council website

(xvi) Helpline

Introduction

Proposal

It is proposed that some fees and charges are retained at their current levels and others are increased.

Reasons for Decision

Helpline is a chargeable service which is widely used amongst elderly and vulnerable residents in Colchester. The service consists of a range of alarms which can be installed by our officers which are then monitored 24 hours a day by Helpline staff. There are currently two levels of service;

Monitoring only is the service whereby our operators monitor the alarms for a customer and if an alarm is raised the operator will contact the most appropriate person (for instance ambulance or doctor) as well as friends or family who's details have been provided to us.

Monitoring and Response is the service as explained above but with the addition of our Mobile Support Officers (MSO's). When an alarm is raised we would go to the person's property to check that they are ok, administer first aid if required and help those who have fallen.

With ongoing developments in technology the services Helpline have been able to provide to the customer have increased over the last 5 years. We now offer the following additional equipment options:

Activity monitors, epilepsy sensors, fall detectors, bed/chair occupancy sensors, wandering alerts, movement detectors and door/window contact sensors, carbon monoxide detectors, gas detectors, temperature extremes sensors, enuresis detectors, fire/smoke alarms, flood sensors, remote control main switches, medication dispensers and bogus caller alarms.

The fees and charges for Helpline are regularly checked against other providers in the County through a countywide benchmarking exercise. Colchester Borough Council offers the most comprehensive services to its customers and subsequently has the highest charges.

Currently no other provider offers the full lifting service that Helpline does. This service avoids unnecessary use of Ambulance services and helps to maintain the dignity and independence of the customer.

Helpline will not increase charges from 2017 on its main service as we still have the highest charges in the borough, however we have added a small additional cost for 2 residents, to cover the extra visits and equipment cost and maintenance.

Helpline have now introduced an additional one off payment for a smoke detector and a carbon monoxide detector, this will cover the cost of battery changes and maintenance visits.

New Service – GPS tracking

Helpline will offer a new mobile service for the residents of Colchester this is a GPS tracking device that the resident can take out in to the community with them enabling them to be safe and secure in the knowledge that help is at the push of a button.

The proposed changes will come into effect on 1st April 2018 and will be valid until 31st March 2019.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Private dispersed alarm post 1.4.96							
Monitoring and mobile response			ST	3.71	4.45	3.71	4.45
Monitoring only			ST	1.79	2.15	1.79	2.15
Equipment			ST	1.43	1.72	1.43	1.72
Private dispersed alarm pre 1.4.96							
Monitoring and response			ST	2.66	3.19	2.66	3.19
Equipment			ST	1.79	2.15	1.79	2.15
Telecare							
Monitoring and Response	Weekly	1 person	ST	6.07	7.29	6.07	7.29
Additional items each (fixed)	Weekly		ST	0.42	0.50	0.42	0.50
Monitoring only	Weekly	1 person	ST	3.87	4.65	3.87	4.65

Monitoring only	Weekly	2 people	ST	N/A	N/A	4.87	5.84
Monitoring and Response	Weekly	2 people	ST	N/A	N/A	8.08	9.69
Smoke detector	One off charge		ST	N/A	N/A	10.00	12.00
Carbon Monoxide detector	One off charge		ST	N/A	N/A	10.00	12.00
Key Safe							
Police approved key safe and installation at time of Helpline install.			ST	71.00	85.20	75.00	90.00
Police approved key safe & installed on separate visit			ST	81.00	97.20	85.00	102.00
One Touch (Mobile Device)							
Monitoring and Response			ST	N/A	N/A	7.08	8.50
Automated Calls							
As a stand-alone service	1 call per day	Per month fee	ST	10.00	12.00	10.00	12.00
Added to Monitoring only	1 call per day	Per month fee	ST	8.33	10.00	8.33	10.00
Added to Monitoring & Response	1 call per day	Per month fee	ST	7.50	9.00	7.50	9.00

*Some long term illnesses and disabilities will mean customers are eligible for VAT relief for certain products and services.

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges and conclude that there are no adverse impacts that cannot be appropriately mitigated. The proposed fees and charges affect all customers equally.

(xvii) Cemetery and Crematorium

Introduction

The burials and cremations of babies and children under 18 are now free of charge.

It is proposed that all fees should be raised by 3% (CPI) rounded to the nearest £, with the following exceptions:

Adult & child kerb set memorial applications – to raise this fee would take them way above the market value, therefore it is proposed that there is no increase this year.

Exclusive rights of burial (adults) to increase by 6% and right to build a bricked grave to increase by 8.8%. these increases are to bring us in line with other Cemeteries.

Description of charge	Optional	Optiona I	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Cremations							
Adult	18 years of age and over		EX	647.00	647.00	666.00	666.00
Environmental surcharge	18 years of age and over		EX	80.00	80.00	82.00	82.00
Babies and children	Up to the eve of their 18 th birthday			0.00	0.00	0.00	0.00
Body Part			EX	96.00	96.00	99.00	99.00
Interments							
For interment in a grave, with or without the purchase of an exclusive right of burial							

Babies and children	Up to the eve of their 18 th birthday					0.00	0.00
Adult	18 years and over						
- Single depth grave	137cm		NB	603.00	603.00	621.00	621.00
- Double depth grave	183cm		NB	721.00	721.00	743.00	743.00
- Treble depth grave	244cm		NB	839.00	839.00	864.00	864.00
For the interment of cremated remains in a grave	With a valid Exclusive Right of Burial		NB	189.00	189.00	195.00	195.00
Right to build a bricked grave & interment in the grave	With a valid Exclusive Right of Burial		NB	873.00	873.00	950.00	950.00
Disinterment (exhumation)	Of cremated remains		NB	317.00	317.00	327.00	327.00
Disinterment (exhumation)	Of a full body burial from a grave - price on request						
Book of Remembrance							
Inscription in the Book of Remembrance:-							
2 line entry	Text only		ST	57.50	69.00	59.17	71.00
5 line entry	Text only		ST	111.67	134.00	115.00	138.00
5 line entry	+ Simple flower illustration		ST	160.00	192.00	165.00	198.00
5 line entry	+ Crest or complex illustration		ST	180.83	217.00	186.67	224.00
8 line entry	Text only		ST	180.83	217.00	186.67	224.00

8 line entry	+ Simple flower illustration		ST	229.17	275.00	235.83	283.00
8 line entry	+ Crest or complex illustration		ST	245.00	294.00	252.50	303.00
Garden of Remembrance Memorials							
Standard Rose Tree with cast aluminium plaque							
Initial Period	For 5 years		ST	225.00	270.00	231.67	278.00
Initial Period	For 10 years		ST	293.33	352.00	302.50	363.00
Renewal of memorial	For 1 year		ST	62.50	75.00	64.17	77.00
Renewal of memorial	For 5 years		ST	115.00	138.00	118.33	142.00
Renewal of memorial	For 10 years		ST	160.00	192.00	165.00	198.00
Fuchsia or shrub, with cast aluminium plaque							
Initial Period	For 5 years		ST	180.83	217.00	186.67	224.00
Initial Period	For 10 years		ST	247.50	297.00	255.00	306.00
Renewal of memorial	For 1 year		ST	46.67	56.00	48.33	58.00
Renewal of memorial	For 5 years		ST	90.83	109.00	93.33	112.00
Renewal of memorial	For 10 years		ST	138.33	166.00	142.50	171.00
Additional cast aluminium plaque			ST	105.00	126.00	108.33	130.00
Other Garden Memorials							
Name tower in The Garden	For 10 years		ST	207.50	249.00	213.33	256.00
Name tower in Jemima's Corner	For 10 years		ST	200.00	240.00	205.83	247.00
Tree in the Cemetery (an existing mature tree) initial period with plaque	For 10 years		ST	321.67	386.00	331.67	398.00
Renewal of tree memorial	For 10 years		ST	179.17	215.00	184.17	221.00
Inscribed stone brick: In either Wall of Remembrance	The brick to remain throughout the duration of the wall				296.00	254.17	305.00

	standing or will be relocated elsewhere should the wall be removed within ten years of purchase.		ST	246.67			
Granite niche	In perpetuity		EX	629.00	629.00	648.00	648.00
Additional inscription/replacement tile	On granite niche		ST	113.33	136.00	116.67	140.00
Granite plaque on granite bench	For 10 years		ST	207.50	249.00	213.33	256.00
Memorial seat, including maintenance & plaque	For a period of 10 years		ST	410.83	493.00	423.33	508.00
Memorial seat, including maintenance	For a further 10 years		ST	295.00	354.00	304.17	365.00
Additional seat plaque			ST	109.17	131.00	112.50	135.00
Arboria plaque	Text only		ST	110.83	133.00	114.17	137.00
Arboria plaque	With a monochrome motif		ST	130.83	157.00	135.00	162.00
Arboria plaque	With a coloured motif		ST	161.67	194.00	166.67	200.00
Arboria plaque	With a photo plaque		ST	202.50	243.00	208.33	250.00
Exclusive Rights of Burial							
On the expiry of the initial period of grant, the period may be renewed for a further 50 or 100 years							

For the exclusive right of burial in a lawn or traditional grave	For 50 years		NB	495.00	495.00	525.00	525.00
For the exclusive right of burial in a lawn or traditional grave	For 100 years		NB	794.00	794.00	842.00	842.00
For the exclusive right of burial in the Baby Burial Garden	For 50 years		NB	191.00	191.00	197.00	197.00
For the exclusive right of burial in the Baby Burial Garden	For 100 years		NB	306.00	306.00	315.00	315.00
For the exclusive right of burial in a cremated remains grave	For 50 years		NB	271.00	271.00	279.00	279.00
For the exclusive right of burial in a cremated remains grave	For 100 years		NB	405.00	405.00	417.00	417.00
Scattering of cremated remains	On a grave space		EX	79.00	79.00	81.00	81.00
Scattering of cremated remains in Garden of Remembrance	When the cremation took place at another crematorium.		EX	75.00	75.00	77.00	77.00
Scattering of cremated remains in the Garden	On a Saturday (cremation at Colchester)		EX	51.00	51.00	53.00	53.00
Scattering of cremated remains in the Garden	On a Saturday (when the cremation took place at another crematorium)		EX	125.00	125.00	129.00	129.00
Applications for the Erection of Memorials							

A flat stone or slab	Covering single grave space		NB	186.00	186.00	192.00	192.00
A memorial stone:	Not exceeding 0.56m in height		NB	96.00	96.00	99.00	99.00
A memorial stone:	Exceeding 0.56m in height		NB	137.00	137.00	141.00	141.00
A memorial stone:	A footstone, tablet or stone vase		NB	96.00	96.00	99.00	99.00
Kerb Stones	Adult grave space		NB	213.00	213.00	213.00	213.00
Kerb Stones	Child grave space		NB	109.00	109.00	109.00	109.00
For an additional inscription	On an existing memorial		NB	85.00	85.00	88.00	88.00
Miscellaneous - Crematorium							
Use of Crematorium Chapel	For an extra 30 minutes of service		EX	244.00	244.00	251.00	251.00
Use of Crematorium Chapel	For a service which badly overruns its allotted time		EX	244.00	244.00	251.00	251.00
Use of Crematorium chapel	For a burial or memorial service		EX	244.00	244.00	251.00	251.00
Register Search	Of over 8 names		ST	22.50	27.00	23.33	28.00

Postage and packing of cremated remains - price on request							
Recording of the chapel service	On CD		ST	39.17	47.00	40.00	48.00
Additional CDs			ST	35.83	43.00	36.67	44.00
Recording of the chapel service	On DVD		ST	45.83	55.00	47.50	57.00
Additional DVDs			ST	40.83	49.00	41.67	50.00
Webcast of a chapel service	(Not guaranteed to be broadcast live)		ST	50.83	61.00	52.50	63.00
Miscellaneous - Cemetery							
For registering a transfer or surrender of a Grant of Exclusive Right of Burial			ST	45.00	54.00	46.67	56.00
Cremation or Burial Cancellation Fee	(If less than 48 hours' notice)		ST	290.83	349.00	308.33	370.00

Equality, Diversity and Human Rights implications

An Equality and Diversity Impact Assessment identified no negative impacts for those with protected characteristics.

(xviii) Events (Open Spaces)

Introduction

For 2018/19 we continue to use our simpler fees and charges model with more accessible pricing for the ground rent of spaces in our Parks and Open Spaces. The charges are based on commercial rates and have been bench marked against similar local authority and privately owned spaces. Types of event and their frequency remain closely monitored, see Colchester Borough Council's Events Policy.

Largescale event hires or joint promotions will be evaluated on a case by case basis, damage waiver deposits will be calculated on each individual booking.

Local Charities registered within CO postcode pay a Booking/Admin Fee plus Services and Equipment only, other Charities will be charged 70% of quoted rates, with discretionary exceptions - See Colchester Borough Council's Events Policy for further clarification.

NOTE – Fees and Charges listed are GUIDE PRICES ONLY.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Booking/Admin Fee of £100 per event- all hires/bookings.			ST	100.00	120.00	100.00	120.00
National / International Charities rate	70% of costs below						

Castle Park							
Hollytrees Meadow – Ground Rent		Per 12 hours	EX	750.00	750.00	750.00	750.00
Hollytrees Lawn – Ground Rent		Per 12 hours	EX	500.00	500.00	500.00	500.00
Castle Bailey – Ground Rent		Per 12 hours	EX	750.00	750.00	750.00	750.00
Bandstand – Ground Rent		Per 12 hours	EX	500.00	500.00	500.00	500.00
Upper Park Slopes – Ground Rent		Per 12 hours	EX	1,000.00	1,000.00	1,000.00	1,000.00
Lower Park – Ground Rent		Per 12 hours	EX	1,500.00	1500.00	1,500.00	1500.00
Upper/Lower Bowls Green or Pavilion - Private hire		Per 12 hours	ST	500.00	600.00	500.00	600.00
Kings Meadow – Ground Rent	With Event parking	Per day	ST	250.00	300.00	250.00	300.00
	With Event camping	Per day	ST	500.00	600.00	500.00	600.00
Other Outdoor Venues							
Old Health Recreation Ground		Per 12 hours	EX	750.00	750.00	750.00	750.00
Lexden King George – Ground Rent		Per 12 hours	EX	500.00	500.00	500.00	500.00
Mill Road Rugby Club – Ground Rent		Per 12 hours	EX	500.00	500.00	500.00	500.00

All Venues:							
Set up / Set down costs(outside of the 12 hour booking)							
Hollytrees meadow; Castle Bailey	25% of hire	Max 12 hrs	EX	187.50	187.50	187.50	187.50
Hollytrees Lawn; Bandstand	25% of hire	Max 12 hrs	EX	125.00	125.00	125.00	125.00
Lower Castle Park	25% of hire	Max 12 hrs	EX	375.00	375.00	375.00	375.00
Upper Castle Park Slopes	25% of hire	Max 12 hrs	EX	250.00	250.00	250.00	250.00
Old Heath Rec	25% of hire	Max 12 hrs	EX	187.50	187.50	187.50	187.50
Lexden KGV, Mill Road Rugby Club,	25% of hire	Max 12 hrs	EX	125.00	125.00	125.00	125.00
Miscellaneous							
All Locations	Commercial photography	Per occasion	EX	250.00	250.00	250.00	250.00
	Commercial filming	Negotiable	EX	500.00	500.00	500.00	500.00
Alcohol sales under premises license	Standard	Per 500 people	EX	21.00	21.00	21.00	21.00
Helicopter Landing		Per occasion	ST	100.00	120.00	100.00	120.00
License for Regular Commercial Use	Bootcamps	Per 1 hour session	EX	10.00	10.00	10.00	10.00
Outdoor Events – Equipment and Facilities for Castle park							
	Electricity	Frequency					
Electrics	3 phase 63 amp per socket	Per day	ST	142.42	170.00	142.42	170.00

Electrics	63 amp per socket	Per day	ST	42.29	50.75	42.29	50.75
Electrics	32 amp per socket	Per day	ST	23.77	28.50	23.77	28.50
Electrics	16 amp per socket	Per day	ST	11.88	14.25	11.88	14.25
Water	Standpipes	Per day	ST	25.50	30.00	25.50	30.00
Wheelie Bins	1100 Litre	Each	ST	20.79	25.00	20.79	25.00
White Line Marker	Groundsman type	Per day	ST	5.95	7.00	5.95	7.00
Road Pins		Per 10 units	ST	2.97	3.50	2.97	3.50
Radios	2-way analogue	Each	ST	12.08	14.50	12.08	14.50
Tables	Trestle	Each	ST	7.10	8.50	7.10	8.50
Chairs		Each	ST	2.39	2.90	2.39	2.90
Temporary Fencing	1m x 2.5m delivered	Per panel	ST	2.10	2.50	2.10	2.50
Temporary Fencing	1m x 2.5m installed	Per panel	ST	6.33	7.60	6.33	7.60
Temporary Fencing	2m x 3.0m delivered	Per panel	ST	2.39	2.90	2.39	2.90
Temporary Fencing	2m x 3.0m installed	Per panel	ST	7.28	8.70	7.28	8.70
Ground Protection sheet	4ft x 8ft		ST	8.33	10.00	8.33	10.00
Toilets	5 cubicle, 4 urinal	per day	ST	583.33	700.00	583.33	700.00
	Disabled	per day + transport	ST	71.25	85.50	71.25	85.50
	Single	per day + transport	ST	118.75	142.50	118.75	142.50

Overnight Security	Security Guard	Per night	ST	295.83	355.00	295.83	355.00
Event Camping – negotiable upon request							
Hollytrees Meadow, Lower Castle Park, Old Heath Recreation Ground, Lexden KGV, Mill Road Rugby Club, High Woods Country Park	Standard & Premium	per hour	EX	N/A	N/A	N/A	N/A

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges by undertaking Equality Impact Assessments (EIAs) and conclude that there are no adverse impacts that cannot be appropriately mitigated. The decision to implement the proposed fees and charges for Events services will not result in any breach of human rights.

(xix) Events – Corporate Buildings (Town Hall, Castle, Charter Hall)**Introduction**

It is proposed that all fees and charges for 2018/19 are varied by below in line with market placement and competition.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Town Hall Hire (Rooms)							
Function Hire - Non Wedding							
Moot Hall	Mon-Thurs	Daytime	EX	510.00	510.00	510.00	510.00
Council Chamber	Mon-Thurs	Daytime	EX	420.00	420.00	420.00	420.00
Grand Jury Room/West	Mon-Thurs	Daytime	EX	440.00	440.00	440.00	440.00
Grand Jury/Council Chamber	Mon-Thurs	Daytime	EX	N/A	N/A	N/A	N/A
Moot Hall	Friday & Weekend	Daytime	EX	550.00	550.00	550.00	550.00
Council Chamber	Friday & Weekend	Daytime	EX	440.00	440.00	440.00	440.00
Grand Jury Room/West	Friday & Weekend	Daytime	EX	460.00	460.00	460.00	460.00
Grand Jury/Council Chamber	Friday & Weekend	Daytime	EX	N/A	N/A	N/A	N/A
Function Hire – Evening							
Moot Hall – function / Party	Mon-Thurs	Evening	EX	870.00	870.00	870.00	870.00
Moot Hall – function / Party	Friday & Weekend	Evening	EX	1,100.00	1,100.00	1,100.00	1,100.00

Moot Hall – Charity Event (-15%)	Mon-Thurs	Evening	EX	740.00	740.00	740.00	740.00
Moot Hall – Charity Event (-15%)	Friday & Weekend	Evening	EX	935.00	935.00	935.00	935.00
Castle Hire – Non wedding							
Chapel / Charles Grey room	Mid-week		EX	475.00	475.00	475.00	475.00
	Weekend		EX	570.00	570.00	570.00	570.00
	Bank Holiday		EX	595.00	595.00	595.00	595.00
Town Hall Hire							
Wedding Breakfast / Reception							
Moot Hall	Mid-week	Low Season	ST	725.00	870.00	725.00	870.00
		High Season	ST	916.67	1100.00	916.67	1100.00
	Friday & Weekend	Low Season	ST	725.00	870.00	725.00	870.00
		High Season	ST	916.67	1100.00	916.67	1100.00
	Bank Holiday		ST	1145.83	1375.00	1145.83	1375.00
Mayoral Suite	Mid-week	Low Season	ST	500.00	600.00	500.00	600.00
		High Season	ST	662.50	795.00	662.50	795.00
	Friday & Weekend	Low Season	ST	500.00	600.00	500.00	600.00
		High Season	ST	662.50	795.00	662.50	795.00
	Bank Holiday		ST	829.17	995.00	829.17	995.00

Wedding Ceremony							
Moot Hall	Mid-week	Low Season	ST	425.00	510.00	425.00	510.00
		High Season	ST	512.50	615.00	512.50	615.00
	Friday & Weekend	Low Season	ST	458.33	550.00	458.33	550.00
		High Season	ST	550.00	660.00	550.00	660.00
	Bank Holiday		ST	637.50	765.00	637.50	765.00
Mayoral Suite	Mid-week	Low Season	ST	366.67	515.00	366.67	515.00
		High Season	ST	495.83	595.00	495.83	595.00
	Friday & Weekend	Low Season	ST	383.33	535.00	383.33	535.00
		High Season	ST	520.83	625.00	520.83	625.00
	Bank Holiday		ST	620.83	745.00	620.83	745.00
Grand Jury & West Committee Room	Mid-week	Low Season	ST	366.67	440.00	366.67	440.00
		High Season	ST	433.33	520.00	433.33	520.00
	Friday & Weekend	Low Season	ST	383.33	460.00	383.33	460.00
		High Season	ST	458.33	550.00	458.33	550.00
	Bank Holiday		ST	541.67	650.00	541.67	650.00
Council Chamber	Mid-week	Low Season	ST	350.00	420.00	350.00	420.00

		High Season	ST	416.67	500.00	416.67	500.00
	Friday & Weekend	Low Season	ST	366.67	440.00	366.67	440.00
		High Season	ST	441.67	530.00	441.67	530.00
	Bank Holiday		ST	520.83	625.00	520.83	625.00
Castle Park Summerhouse	Mid-week	Low Season	ST	350.00	420.00	350.00	420.00
		High Season	ST	416.67	500.00	416.67	500.00
	Friday & Weekend	Low Season	ST	366.67	440.00	366.67	440.00
		High Season	ST	437.50	525.00	437.50	525.00
	Bank holiday		ST	520.83	625.00	520.83	625.00
Juno package (up to 50 guests)							
Arrival Drink	Per guest		ST	4.58	5.50	4.58	5.50
Canapes	Per guest		ST	4.17	5.00	4.17	5.00
Chair covers or Sash	Per chair		ST	1.88	2.25	1.88	2.25
Gold Pew Ends	Per row		ST	11.67	14.00	11.67	14.00
Standard Ceremony Table Floral display			ST	54.17	65.00	54.17	65.00
Standard Bridal Flowers			ST	37.50	45.00	37.50	45.00
Standard Button Holes	Per guest		ST	6.25	7.50	6.25	7.50
Room Hire			ST	350.00	420.00	350.00	420.00
Venus package (up to 60 guests)							
Arrival Drink	Per guest		ST	4.58	5.50	4.58	5.50

Canapes	Per guest		ST	4.17	5.00	4.17	5.00
Silver 3 course Wedding Breakfast	Per guest		ST	33.33	40.00	33.33	40.00
Half a bottle of wine			ST	6.67	8.00	6.67	8.00
Sparkling wine to toast			ST	4.58	5.50	4.58	5.50
Finger Buffet	Per guest		ST	10.00	12.00	10.00	12.00
Silver Ceremony Table Floral display			ST	54.17	65.00	54.17	65.00
Silver Floral Centre Pieces			ST	33.33	40.00	33.33	40.00
Chair covers or Sash	Per chair		ST	1.88	2.25	1.88	2.25
Top Table, Cake & Gift Table Swagging			ST	50.00	60.00	50.00	60.00
Table Runner			ST	2.29	2.75	2.29	2.75
Additional Evening Guests Finger Buffet	Per guest		ST	10.00	12.00	10.00	12.00
Room Hire			ST	437.50	525.00	437.50	525.00
Aphrodite package (up to 60 guests)			ST				
Arrival Drink	Per guest		ST	4.58	5.50	4.58	5.50
Silver Hot and Cold Buffet	Per guest		ST	13.75	16.50	13.75	16.50
DJ			ST	300.00	360.00	300.00	360.00
Candelabra or Lantern Candelabra Centre Piece			ST	20.83	25.00	20.83	25.00
Chair covers or Sash	Per chair		ST	1.88	2.25	1.88	2.25
Table Runner			ST	2.29	2.75	2.29	2.75
LOVE Letters			ST	125.00	150.00	125.00	150.00
Photo Booth			ST	458.33	550.00	458.33	550.00
Magician			ST	237.50	285.00	237.50	285.00
Room Hire			ST	725.00	870.00	725.00	870.00
Castle Hire							
Wedding Breakfast / Reception							
Chapel <u>or</u> Charles Grey room	Mid-week	Low Season	ST	1,162.50	1,395.00	1,162.50	1,395.00
		High Season	ST	1,162.50	1,395.00	1,162.50	1,395.00

Chapel <u>or</u> Charles Grey room	Friday & Weekend	Low Season	ST	1,436.00	1,795.00	1,436.00	1,795.00
		High Season	ST	1,436.00	1,795.00	1,436.00	1,795.00
Chapel <u>or</u> Charles Grey room	Bank Holiday		ST	1,870.83	2,245.00	1,870.83	2,245.00
Chapel plus Charles Grey Room	Mid-week	Low Season	ST	2,083.33	2,500.00	2,083.33	2,500.00
Chapel plus Charles Grey Room		High Season	ST	2,083.33	2,500.00	2,083.33	2,500.00
Chapel plus Charles Grey Room	Friday & Weekend	Low Season	ST	2,560.00	3,200.00	2,560.00	3,200.00
		High Season	ST	2,560.00	3,200.00	2,560.00	3,200.00
	Bank Holiday		ST	3,333.33	4,000.00	3,333.33	4,000.00
Ceremony							
Chapel <u>or</u> Charles Grey room	Mid-week	Low Season	ST	395.83	475.00	395.83	475.00
		High Season	ST	475.00	570.00	475.00	570.00
Chapel <u>or</u> Charles Grey room	Friday & Weekend	Low Season	ST	495.83	595.00	495.83	595.00
		High Season	ST	595.83	715.00	595.83	715.00
Chapel <u>or</u> Charles Grey room	Bank Holiday		ST	745.83	895.00	745.83	895.00
Time Extension- till 1am		Low & High Season	ST	166.67	200.00	166.67	200.00
	Bank Holiday		ST	208.33	250.00	208.33	250.00

Charter Hall							
Charter Hall Hire	Per Hour	6am–11pm	EX	95.00	95.00	95.00	95.00
overnight	Per Hour	11pm–6am	EX	190.00	190.00	190.00	190.00
	Per 12 hours	6am–11pm	EX	1,140.00	1,140.00	1,140.00	1,140.00
Sports Hall Hire	Per Hour	6am–11pm	EX	80.00	80.00	80.00	80.00
overnight	Per Hour	11pm–6am	EX	160.00	160.00	160.00	160.00
	Per 12 hours	6am–11pm	EX	960.00	960.00	960.00	960.00
Jack Poole Lounge Hire	Per Hour	6am–11pm	EX	35.00	35.00	35.00	35.00
	Per 12 hours	6am–11pm	EX	420.00	420.00	420.00	420.00
Green Room Hire - One	Per Hour	6am–11pm	EX	17.00	17.00	17.00	17.00
Green Room Hire – Two	Per Hour	6am–11pm	EX	14.00	14.00	14.00	14.00
Forecourt Exhibition	Per Day	Term time	EX	100.00	100.00	100.00	100.00
		School Holiday / Weekends	EX	200.00	200.00	200.00	200.00

Equality, Diversity and Human Rights implications

We have fully considered the equality and diversity impacts of our fees and charges by undertaking Equality Impact Assessments (EIAs) and conclude that there are no adverse impacts that cannot be appropriately mitigated. The decision to implement the proposed fees and charges for Events services will not result in any breach of human rights.

(xx) Sport and Leisure

Introduction

The Council has a pricing framework in place for its Sport and Leisure activities. This has proved effective, and has assisted the service in meeting the challenging income targets. As the Council takes a more commercial approach to service delivery, it will require managers to behave in a more commercial manner and to be able to respond more quickly to market forces. This could mean responding to periods of lower demand by reducing prices or offering promotions, or increasing prices where demand exceeds supply and there is clear competition for services.

All charges have been reviewed and new prices proposed below taking into account a combination of the current and likely demand of each activity, competitors' pricing and entrance fees to other leisure activities and the cost of providing the activity.

Proposed changes to the Lifestyles Membership package prices are not shown below as this information is commercially sensitive.

All charges below are for Leisure Card holders where applicable. Non-Leisure Card holders pay up to £1.00 more.

Casual Corporate discounted rates have been removed. Corporate Memberships are available to all existing Corporate Casual customers.

Description of charge	Optional	Optional	VAT Ind	Current 2017/18 Charges excl. VAT (£)	Current 2017/18 Charges incl. VAT (£)	Proposed 2018/19 Charges excl. VAT (£)	Proposed 2018/19 Charges incl. VAT (£)
Leisure Pool							
Leisure Pool (hire)		Session	ST	325.00	390.00	325.00	390.00
Off Peak Swim	Adult	Session	ST	4.83	5.80	5.00	6.00
Off Peak Swim	Concession	Session	ST	4.33	5.20	4.50	5.40
Off Peak Swim	Junior	Session	ST	4.58	5.50	4.75	5.70
Parent & toddler	1 over 3 yrs	Session	ST	5.50	6.60	5.67	6.80

Parent & toddler	1 under 3 yrs	Session	ST	4.67	5.60	4.83	5.80
Parent & toddler	2 over 3 yrs	Session	ST	6.33	7.60	6.50	7.80
Parent & toddler	Pass + 1	Session	ST	1.67	2.00	1.75	2.10
Parent & toddler	Pass + 2	Session	ST	2.50	3.00	2.58	3.10
Peak Swim	Adult	Session	ST	5.25	6.30	5.50	6.60
Peak Swim	Concession	Session	ST	4.33	5.20	4.58	5.50
Peak Swim	Family	Session	ST	20.00	24.00	20.83	25.00
Peak Swim	Concession Family	Session	ST	18.16	21.80	19.17	23.00
Peak Swim	Junior	Session	ST	5.00	6.00	5.25	6.30
Fitness Pool							
Aqua Fun Swim	Adult	Session	ST	4.08	4.90	4.17	5.00
Aqua Fun Swim	Junior	Session	ST	3.00	3.60	3.08	3.70
Fitness Pool Swim	Adult	Session	ST	3.75	4.50	3.83	4.60
Fitness Pool Swim	Concession	Session	ST	2.58	3.10	2.67	3.20
Fitness Pool Swim	Junior	Session	ST	2.58	3.10	2.67	3.20
Ladies Only Swim	Adult	Session	ST	3.67	4.40	3.83	4.60
Lane Swim		Session	ST	4.25	5.10	4.33	5.20
Fitness Pool (hire)							
Fitness Pool (hire) (aqua splat)		55 minutes	ST	104.17	125.00	116.67	140.00
Fitness Pool (hire) (gala)		55 minutes	ST	130.83	157.00	133.33	160.00
Fitness Pool (hire) (general)		55 minutes	ST	98.33	118.00	100.83	121.00
Fitness Pool (hire) (school)		55 minutes	ST	1.92	2.30	1.92	2.30
Teaching Pool/Dive Pit (hire)		55 minutes	ST	50.00	60.00	50.83	61.00
Wetside Course							
ASA teachers level 1 Course		Course	EX	370.00	370.00	370.00	370.00
ASA teachers level 2 Course		Course	EX	610.00	610.00	610.00	610.00
One to One Lesson (30 minutes)		Session	EX	23.00	23.00	25.00	25.00
One to One Lesson (45 minutes)		Session	EX	28.00	28.00	30.00	30.00
One to One Lesson (60 minutes)		Session	EX	33.00	33.00	35.00	35.00
One to Two Lesson (30 minutes)		Session	EX	27.00	27.00	30.00	30.00
One to Two Lesson (60 minutes)		Session	EX	37.00	37.00	40.00	40.00
RLSS Pool Lifeguard Course		Course	EX	295.00	295.00	295.00	295.00

Swim School Lesson	Adult	Lesson	EX	7.10	7.10	7.60	7.60
Swim School Lesson	Advanced	Lesson	EX	7.50	7.50	8.00	8.00
Swim School Lesson	Standard	Lesson	EX	6.00	6.00	6.50	6.50
Aqua Springs							
Group Entrance		Session	ST	9.17	11.00	10.00	12.00
Naturist Entrance		Session	ST	10.83	13.00	11.67	14.00
Towel Hire		Item	ST	2.50	3.00	2.92	3.50
Weekday Entrance	Adult	Session	ST	10.83	13.00	11.67	14.00
Weekday Entrance (weekday before 4pm)	Concession	Session	ST	9.17	11.00	10.00	12.00
Weekend Entrance	Adult	Session	ST	12.50	15.00	13.33	16.00
Beauty Therapy - Services							
Body Treatment (exfoliation treatment)		Session	ST	22.50	27.00	23.33	28.00
Body Treatment (power wrap)		Session	ST	41.67	50.00	43.33	52.00
Body Treatment (sea mud)		Session	ST	41.67	50.00	43.33	52.00
Eyes (eyebrow shape)		Session	ST	9.17	11.00	9.17	11.00
Eyes (eyebrow tint)		Session	ST	7.50	9.00	7.50	9.00
Eyes (eyebrow shape and tint)		Session	ST	15.00	18.00	15.42	18.50
Eyes (eyelash and eyebrow tint)		Session	ST	15.83	19.00	15.42	20.00
Eyes (eyelash tint)		Session	ST	11.67	14.00	12.08	14.50
Facial (30 min)		Session	ST	23.33	28.00	25.00	30.00
Facial (60 min)		Session	ST	38.33	46.00	39.58	47.50
Facial (bump facial)		Session	ST	38.33	46.00	39.58	47.50
Maintain (back and shoulders)		Session	ST	19.17	23.00	19.58	23.50
Maintain (bikini line)		Session	ST	10.00	12.00	10.00	12.00
Maintain (brazilian)		Session	ST	17.50	21.00	18.33	22.00
Maintain (chest and stomach)		Session	ST	19.17	23.00	19.58	23.50
Maintain (lip or chin)		Session	ST	7.50	9.00	7.50	9.00
Maintain (under arm)		Session	ST	9.17	11.00	9.17	11.00
Maintain (waxing) (full leg)		Session	ST	21.67	26.00	22.08	26.50
Maintain (waxing) (half leg)		Session	ST	15.83	19.00	16.25	19.50
Maintain (whole arm)		Session	ST	13.33	16.00	13.33	16.00
Manicure		Session	ST	25.00	30.00	25.00	30.00
Manicure (luxury)		Session	ST	29.17	35.00	30.00	36.00

Manicure (shape and polish)		Session	ST	12.50	15.00	12.50	15.00
Gel Color (polish)		Session	ST	22.50	27.00	22.92	27.50
Gel Color (upgrade)		Session	ST	12.50	15.00	12.50	15.00
Gel Color (removal)		Session	ST	5.83	7.00	6.67	8.00
Massage (aromatherapy)		Session	ST	42.50	51.00	44.17	53.00
Massage (back, neck, shoulder)		Session	ST	27.50	33.00	28.33	34.00
Massage (full body)		Session	ST	40.00	48.00	41.67	50.00
Massage (reflexology)		Session	ST	42.50	51.00	43.75	52.50
Massage (seated back)		Session	ST	27.50	33.00	28.33	34.00
Massage (shoulder, face, scalp)		Session	ST	27.50	33.00	28.33	34.00
Pedicure		Session	ST	25.00	30.00	25.00	30.00
Pedicure (luxury)		Session	ST	29.17	35.00	30.00	36.00
Pedicure (shape and polish)		Session	ST	12.50	15.00	12.50	15.00
Revive and Renew (weekday)		Session	ST	60.83	73.00	62.50	75.00
Revive and Renew (weekend)		Session	ST	65.00	78.00	66.67	80.00
Spa Day Package (mums to be package)		Session	ST	55.83	67.00	58.33	70.00
Spa Day Packages (spa escape) (weekday)		Session	ST	55.83	67.00	58.33	70.00
Spa Day Packages (spa escape) (weekend)		Session	ST	60.00	72.00	62.50	75.00
Spa Day Packages (spa pamper) (weekday)		Session	ST	68.33	82.00	70.83	85.00
Spa Day Packages (spa pamper) (weekend)		Session	ST	72.50	87.00	75.00	90.00
Spa Day Packages (winter warmer) (weekday)		Session	ST	44.17	53.00	45.83	55.00
Spa Day Packages (winter warmer) (weekend)		Session	ST	48.33	58.00	50.00	60.00
Activa Health and Fitness							
Induction		Session	EX	10.00	10.00	10.00	10.00
Personal Training (30 minutes)		30 minutes	EX	20.00	20.00	20.00	20.00
Personal Training (60 minutes)		60 minutes	EX	30.00	30.00	30.00	30.00
Running Club		Session	EX	3.50	3.50	3.50	3.50

Voucher Sales (4 sessions) (personal training) (30 min)		Session	EX	70.00	70.00	75.00	75.00
Voucher Sales (4 sessions) (personal training) (60 min)		Session	EX	110.00	110.00	115.00	115.00
Voucher Sales (8 sessions) (personal training) (30 min)		Session	EX	130.00	130.00	135.00	135.00
Voucher Sales (8 sessions) (personal training) (60 min)		Session	EX	210.00	210.00	215.00	215.00
Voucher Sales (12 sessions) (personal training) (30 min)		Session	EX	190.00	190.00	195.00	195.00
Voucher Sales (12 sessions) (personal training) (60 min)		Session	EX	310.00	310.00	315.00	315.00
Activa Workout	Adult	60 minutes	ST	6.25	7.50	6.41	7.70
Activa Workout	Disabled	60 minutes	ST	5.00	6.00	5.16	6.20
Activa Workout	Teen Fitness	60 minutes	ST	4.16	5.00	4.33	5.20
Group Fitness Classes							
Line Dancing		Session	EX	4.00	4.00	4.00	4.00
Line Dancing (2hr)		Session	EX	5.00	5.00	5.00	5.00
Pilates		Session	EX	6.00	6.00	6.00	6.00
Pilates (course)		Course	EX	45.00	45.00	46.00	46.00
Group Fitness (45 mins)		Session	EX	5.00	5.00	5.00	5.00
Group Fitness (60 mins)		Session	EX	6.00	6.00	6.00	6.00
Group Fitness (90 mins)		Session	EX	6.50	6.50	6.50	6.00
Group Fitness (Activa) (30 mins)		Session	EX	NEW		5.00	5.00
Group Fitness (Activa) (45 mins)		Session	EX	NEW		5.00	5.00
Water Workout (1 hour)		Session	EX	6.00	6.00	6.00	6.00
Water Workout (45 mins)		Session	EX	5.00	5.00	5.00	5.00
Yoga		Session	EX	6.50	6.50	6.50	6.50
LEAP							
Activa Workout	Adult	60 minutes	EX	5.50	5.50	5.50	5.50
Aerobic class		Session	EX	6.00	6.00	6.00	6.00
Aqua Springs Entrance		Session	EX	9.50	9.50	9.50	9.50
Fitness Pool Swim		Session	EX	2.80	2.80	2.80	2.80
LEAP Appointment		Session	EX	5.00	5.00	5.00	5.00

Water Mobility	Casual	Session	EX	5.50	5.50	5.50	5.50
Miscellaneous							
Spectator Entrance Fee			ST	0.83	1.00	0.83	1.00
Dryside Admissions							
Active Plus		Session	EX	6.70	6.70	6.90	6.90
Active Plus Aqua Springs add-on		Session	ST	10.42	12.50	10.67	12.80
Badminton	Adult	55 minutes	ST	9.42	11.30	9.58	11.50
Badminton	Junior	55 minutes	ST	6.50	7.80	6.67	8.00
Basketball		55 minutes	ST	50.83	61.00	50.00	60.00
Basketball Half Hall		55 minutes	ST	26.67	32.00	27.08	32.50
Endeavour Club		Session	EX	5.20	5.20	5.40	5.40
Football (5-a-side) (sports hall)		55 minutes	ST	51.67	62.00	52.08	62.50
Squash	Adult	45 minutes	ST	7.33	8.80	7.50	9.00
Squash	Junior	45 minutes	ST	5.50	6.60	5.58	6.70
Table Tennis	Adult	55 minutes	ST	7.17	8.60	7.33	8.80
Table Tennis	Junior	55 minutes	ST	5.50	6.60	5.67	6.80
Whizz Kids (x1)		Session	EX	4.80	4.80	4.90	4.90
Whizz Kids (x2)		Session	EX	2.80	2.80	2.90	2.90
Dryside Facility Hire							
Meeting Room (hire) (single) (1st hour)		55 minutes	EX	30.00	30.00	30.00	30.00
Meeting Room (hire) (single) (2nd hour)		55 minutes	EX	20.00	20.00	20.00	20.00
Meeting Room (hire) (double) (1st hour)		55 minutes	EX	40.00	40.00	50.00	40.00
Meeting Room (hire) (double) (2nd hour)		55 minutes	EX	30.00	30.00	35.00	30.00
Outdoor Pitch (hire) (5-a-side)	Adult	55 minutes	ST	34.75	41.70	34.75	41.70
Outdoor Pitch (hire) (5-a-side)	Junior	55 minutes	ST	25.75	30.90	25.75	30.90
Outdoor Pitch (hire) (5-a-side) (x2)	Adult	55 minutes	ST	54.00	64.80	54.00	64.80
Outdoor Pitch (hire) (5-a-side) (x2)	Junior	55 minutes	ST	38.75	46.50	38.75	46.50
Outdoor Pitch (hire) (5-a-side) (x3)	Adult	55 minutes	ST	79.17	95.00	79.17	95.00
Outdoor Pitch (hire) (5-a-side) (x3)	Junior	55 minutes	ST	57.50	69.00	57.50	69.00
Outdoor Pitch (hire) (5-a-side) (x4)	Adult	55 minutes	ST	105.83	127.00	105.83	127.00
Outdoor Pitch (hire) (5-a-side) (x4)	Junior	55 minutes	ST	76.67	92.00	76.67	92.00

Outdoor Pitch (hire) (full pitch)	Adult	55 minutes	ST	55.17	66.20	55.17	66.20
Outdoor Pitch (hire) (full pitch)	Junior	55 minutes	ST	37.50	45.00	37.50	45.00
Sports Hall / Charter Hall (hire)		55 minutes	ST	52.75	63.30	54.17	65.00
Dryside Activities							
Birthday Party (Splash)		Session	ST	125.00	150.00	129.17	155.00
Birthday Party (Sports)		Session	ST	125.00	150.00	129.17	155.00
Birthday Party (Street)		Session	ST	125.00	150.00	129.17	155.00
Street Dance		Session	EX	5.00	5.00	5.00	5.00
Mini Street Dance		Session	EX	3.90	3.90	3.90	3.90
Kids Activities	Price A	Session	EX	5.40	5.40	5.50	5.50
Kids Activities	Price B	Session	EX	6.70	6.70	6.80	6.80
Kids Camp	Extended Day	Session	EX	30.50	30.50	31.00	31.00
Kids Camp	Standard Day	Session	EX	25.50	25.50	26.00	26.00
Base Camp	Price A	Session	EX	30.50	30.50	31.00	31.00
Base Camp	Price B	Session	EX	35.50	35.50	36.00	36.00
Highwoods Sports Centre Sports Hall							
Hire of Hall (sports and events)	Adult	per hour	ST	40.00	48.00	40.83	49.00
Hire of Hall (sports and events)	Junior	per hour	ST	24.17	29.00	25.00	30.00
Badminton	Club	per hour	ST	9.42	11.30	9.58	11.50
Badminton	Adult	per hour	ST	9.42	11.30	9.58	11.50
Badminton	Junior	per hour	ST	6.50	7.80	6.67	8.00
Table Tennis	Adult	per hour	ST	6.50	7.80	6.67	8.00
Table Tennis	Junior	per hour	ST	5.00	6.00	5.08	6.10
Cricket (2 nets)	Adult	per hour	ST	42.08	50.50	43.33	52.00
Cricket (2 nets)	Junior	per hour	ST	21.25	25.50	21.83	26.20
Cricket (4 nets)	Adult	per hour	ST	49.58	59.50	51.00	61.20
Cricket (4 nets)	Junior	per hour	ST	30.67	36.80	31.58	37.90
Gymnasium							
Hire of Gymnasium (sports and events)	Adult	per hour	ST	31.25	37.50	32.08	38.50
Hire of Gymnasium (sports and events)	Junior	per hour	ST	18.67	22.40	19.17	23.00

Field Area							
5-a-side Football pitch	Adult	per pitch	ST	17.17	20.60	17.67	21.20
5-a-side Football pitch	Junior	per pitch	ST	12.17	14.60	12.50	15.00
7-a-side Football pitch	Junior	per match	ST	20.42	24.50	21.00	25.20
7-a-side Football pitch (col villa)	Junior	per match	ST	18.33	22.00	18.83	22.60
9-a-side Football pitch	Junior	per match	ST	25.42	30.50	26.17	31.40
9-a-side Football pitch (col villa)	Junior	per match	ST	22.83	27.40	23.50	28.20
Football Training grid	Junior	per hour	ST	7.92	9.50	8.17	9.80
Full size pitch	Adult	per match	ST	54.58	65.50	55.83	67.00
Full size pitch	Junior	per match	ST	31.67	38.00	32.50	39.00
Floodlit Area							
Football (weekday)	Adult	per hour	ST	15.67	18.80	16.08	19.30
Football (weekday)	Junior	per hour	ST	13.33	16.00	16.50	16.50
Football (weekend)	Adult	per hour	ST	14.00	16.80	14.42	17.30
Football (weekend)	Junior	per hour	ST	11.25	13.50	11.67	14.00
Netball (weekday)	Adult	per hour	ST	13.42	16.10	13.75	16.50
Netball (weekday)	Junior	per hour	ST	9.25	11.10	9.50	11.40
Netball (weekend)	Adult	per hour	ST	11.58	13.90	11.92	14.30
Netball (weekend)	Junior	per hour	ST	7.50	9.00	7.75	9.30
Tennis court	Adult	per hour	ST	7.33	8.80	4.17	5.00
Tennis court	Junior	per hour	ST	3.92	4.70	2.50	3.00
Combined price	Adult & Junior	per hour	ST	5.33	6.40	3.33	4.00
Miscellaneous							
Hire of Equipment			ST	2.50	3.00	1.67	2.00
Deposit for Equipment			ST	1.67	2.00	2.50	3.00
Activity Hall							
Hire of Hall (whole)	Adult	per hour	ST	25.50	30.60	25.50	31.80
Hire of Hall (two thirds)		per hour	ST	17.17	20.60	17.67	21.20
Hire of Hall (one third)		per hour	ST	8.58	10.30	9.17	11.00
Seminar Room							
Hire of Room		per hour	ST	14.17	17.00	14.17	17.00
Fitness Centre							
Fitness Centre Workout	Adult	per hour	ST	4.25	5.10	4.38	5.25
Fitness Centre Workout	Junior	per hour	ST	2.75	3.30	2.83	3.40

Direct Debit (min 12 month contract)	Adult	NEW	ST			14.16	16.99
Gold Card	Adult	12 months	ST	166.66	200.00	166.66	200.00
Bronze Card	Adult	1 month	ST	20.83	25.00	20.83	25.00
Bronze Card	Junior	1 month	ST	8.33	10.00	8.33	10.00
Bronze Card	Student	1 month	ST	11.66	14.00	11.66	14.00
Induction	Adult/Junior	per person	EX	10.00	10.00	10.00	10.00
Sessions							
Fitness circuit training	Adult	per person	EX	4.90	4.90	5.00	5.00
Birthday Parties							
Tots		per party	ST	112.50	135.00	116.67	140.00
Supertots		per party	ST	125.00	150.00	129.17	155.00
Fun Zone		per party	ST	112.50	135.00	116.67	140.00
Superfun		per party	ST	125.00	150.00	129.17	155.00
Sports		per party	ST	100.00	120.00	104.17	125.00
Sports Courses							
Infant Soccer		per session	EX	4.70	4.70	4.80	4.80
Tiptree Sports Centre Sports Hall							
Hire of Hall (sports and events)	Adult	Hour	ST	40.00	48.00	40.83	49.00
Hire of Hall (sports and events)	Junior	Hour	ST	24.17	29.00	25.00	30.00
Badminton	Club	Hour	ST	9.42	11.30	9.58	11.50
Badminton	Adult	Hour	ST	9.42	11.30	9.58	11.50
Badminton	Junior	Hour	ST	6.50	7.80	8.00	8.00
Gymnasium							
Hire of Gymnasium (sports and events)	Adult	Hour	ST	25.17	30.20	25.83	31.00
Hire of Gymnasium (sports and events)	Junior	Hour	ST	20.33	24.40	20.83	25.00
Table Tennis	Adult	Hour	ST	6.50	7.80	6.67	8.00
Table Tennis	Junior	Hour	ST	5.00	6.00	5.08	6.10
Squash Courts							
Squash	Club	45 mins	ST	7.33	8.80	7.33	8.80
Squash	Junior	45 mins	ST	5.50	6.60	5.50	6.60
Dance Studio / Community Hall							
Hire/Dancing/Martial Arts/Aerobics	Adult	Hour	ST	19.17	23.00	15.00	18.00

Hire/Dancing/Martial Arts	Junior	Hour	ST	15.83	19.00	12.50	15.00
Aerobics	Adult	Hour	ST	19.17	23.00	15.00	18.00
Fitness Centre							
Fitness Centre Workout	Adult	Hour	ST	4.25	5.10	4.38	5.25
Fitness Centre Workout	Junior	Hour	ST	2.75	3.30	2.83	3.40
Direct Debit (min 12 month contract)	Adult	NEW	ST			14.16	16.99
Fitness Centre (Gold Card)	Adult	12 months	ST	166.66	200.00	166.66	200.00
Fitness Centre (Bronze Card)	Adult	1 month	ST	20.83	25.00	20.83	25.00
Fitness Centre - Induction Course	Adult/Junior	Head	EX	10.00	10.00	10.00	10.00
Multi-Use Games Area							
Netball - per court - weekday	Adult	Hour	ST	13.42	16.10	13.75	16.50
Netball - per court - weekday	Junior	Hour	ST	9.25	11.10	9.50	11.40
Netball - per court - weekend	Adult	Hour	ST	11.58	13.90	11.92	14.30
Netball - per court - weekend	Junior	Hour	ST	7.50	9.00	7.75	9.30
Tennis - per court	Adult	Court	ST	7.33	8.80	4.17	5.00
Tennis - per court	Junior	Court	ST	3.92	4.70	2.50	3.00
Tennis Combined Price	Adult & Junior	Court	ST	5.33	6.40	3.33	4.00
Artificial Turf Pitch Management bookings							
Whole Area (11-a-side matches only) weekday	Adult	Match	ST	69.17	83.00	69.17	83.00
Whole Area (11-a-side matches only) weekday	Junior	Match	ST	52.33	62.80	52.33	62.80
Whole Area (11-a-side matches only) weekend	Adult	Match	ST	58.33	70.00	58.33	70.00
Whole Area (11-a-side matches only) weekend	Junior	Match	ST	43.75	52.50	43.75	52.50
Whole Area (4 x 5-a-side pitches) wd	Adult	Hour	ST	100.00	120.00	100.00	120.00
Whole Area (4 x 5-a-side pitches) wd	Junior	Hour	ST	66.67	80.00	66.67	80.00
Whole Area (4 x 5-a-side pitches) we	Adult	Hour	ST	91.67	110.00	91.67	110.00
Whole Area (4 x 5-a-side pitches) we	Junior	Hour	ST	61.00	73.20	61.00	73.20
5-a-side - per pitch - weekday	Adult	Hour	ST	30.00	36.00	30.83	37.00
5-a-side - per pitch - weekday	Junior	Hour	ST	20.42	24.50	21.00	25.20
5-a-side - per pitch - weekend	Adult	Hour	ST	27.08	32.50	27.83	33.40

5-a-side - per pitch - weekend	Junior	Hour	ST	18.50	22.20	19.00	22.80
half area (2 x 5-a-side pitches) - wd	Adult	Hour	ST	51.67	62.00	52.92	63.50
half area (2 x 5-a-side pitches) - wd	Junior	Hour	ST	35.00	42.00	36.00	43.20
half area (2 x 5-a-side pitches) - we	Adult	Hour	ST	47.08	56.50	48.33	58.00
half area (2 x 5-a-side pitches) - we	Junior	Hour	ST	30.83	37.00	31.67	38.00
Grass Pitches							
Football pitch - full size	Adult	Match	ST	54.58	65.50	55.83	67.00
Football pitch - full size	Junior	Match	ST	31.67	38.00	32.50	39.00
training area (not marked)	Adult	Hour	ST	12.25	14.70	12.75	15.30
training area (not marked)	Junior	Hour	ST	7.75	9.30	8.00	9.60
7 a side Match	Adult		ST	20.42	24.50	20.83	25.00
Sessions							
Adult Climbing	Adult	Session	EX	7.10	7.10	7.30	7.30
Men's Keep Fit	Adult	Session	ST	3.75	4.50	3.83	4.60
Pay and Play Squash	Adult	Session	ST	3.33	4.00	3.42	4.10
Tots Session	Junior	Session	ST	2.42	2.90	2.58	3.10
Unsupervised Climbing 60 Min		Session	ST	5.08	6.10	5.17	6.20
Unsupervised Climbing 30 Min		Session	ST	3.92	4.70	4.00	4.80
Spinning classes (45 min)	Adult	Session	EX	4.50	4.50	4.60	4.60
Birthday Parties							
Tots		2 Hours	ST	112.50	135.00	116.67	140.00
Fun Zone		2 Hours	ST	112.50	135.00	116.67	140.00
Sports Party		2 Hours	ST	100.00	120.00	104.17	125.00
Climbing		2 Hours	ST	95.83	115.00	100.00	120.00
Sports Courses							
Trampolining	per session		EX	4.60	4.60	4.70	4.70
Climbing	per session		EX	6.90	6.90	7.00	7.00
Seminar Room							
Hire of Seminar Room		per hour	EX	15.00	15.00	18.00	18.00
Miscellaneous							
Hire of Equipment	Standard		ST	2.50	3.00	1.67	2.00
Deposit for Equipment	Standard		ST	1.67	2.00	2.50	3.00
Showers			ST	3.42	4.10	3.75	4.50
Tennis							
Tennis Booking (casual)	Adult	Hour	ST	7.33	8.80	7.33	8.00

Tennis Booking (casual)	Junior	Hour	ST	3.92	4.70	3.92	4.70
Tennis Booking (casual)	Combined	Hour	ST	5.33	6.40	5.33	6.40
Memberships							
Annual Membership	Adult	Item	ST	131.67	158.00	37.50	45.00
Annual Membership	Junior	Item	ST	63.33	76.00	29.17	35.00
Annual Membership	Family	Item	ST	312.50	375.00	100.00	120.00
Hire							
Individual Coaching	Hire	Hour	ST	3.00	3.60	2.67	3.20
Group Coaching	Hire	Hour	ST	6.00	7.20	5.50	6.60
Sales							
Tennis Balls			ST	5.17	6.20	5.33	6.40

Equality, Diversity and Human Rights implications

Equality Impact Assessments are available to view on the Colchester Borough Council website.