

# Cabinet Meeting

**Grand Jury Room, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 20 November 2019 at 18:00**

**The Cabinet** deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

## Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

## Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,  
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER BOROUGH COUNCIL**  
**Cabinet**  
**Wednesday, 20 November 2019 at 18:00**

**The Cabinet Members are:**

Leader and Chairman	Councillor Mark Cory (Liberal Democrats) Councillor Adam Fox (Labour and Co-operative) Councillor Martin Goss (Liberal Democrats) Councillor Theresa Higgins (Liberal Democrats) Councillor David King (Liberal Democrats) Councillor Mike Lilley (Labour) Councillor Julie Young (Labour)
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**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

**Please note that Agenda items 1 to 5 are normally dealt with briefly.**

**1 Welcome and Announcements**

The Chairman will welcome members of the public and Councillors and remind everyone to use microphones at all times when they are speaking. The Chairman will also explain action in the event of an emergency, mobile phones switched to silent, audio-recording of the meeting. Councillors who are members of the committee will introduce themselves.

**2 Urgent Items**

The Chairman will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

**3 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

**4 Minutes of Previous Meeting**

Cabinet will be invited to confirm that the minutes of the meeting of 9 October 2019 are a correct record.

**09-10-19**

7 - 14

**5 Have Your Say!**

The Chairman will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the terms of reference of the meeting. Please indicate your wish to speak at this point if your name has not been noted by Council staff.

(The Constitution specifies that a period of up to fifteen minutes shall be available at the start of a meeting for public participation on issues within the remit of the meeting not otherwise appearing on the agenda for the meeting, subject to the absolute discretion of the Chairman to extend or limit the time available for public participation).

**6 Decisions Reviewed by the Scrutiny Panel**

The Councillors will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

**7 Business and Resources**

**7(i) 2020/21 Revenue Budget, New Strategic Priorities and Medium Term Financial Forecast 15 - 140**

Cabinet will consider a report setting out an ambitious and financially sustainable Council programme for the next four years.

**7(ii) Colchester Local Full Fibre Network Fund - Implementation 141 - 148**

Cabinet will consider a report setting out how £3.45m of funding from the Department of Culture, Media and Sport will be used to fund three major infrastructure projects to improve Colchester's digital connectivity.

**7(iii) North Essex Economic Strategy 149 - 186**

Cabinet will consider a report seeking approval of the North Essex Economic Strategy. The report presents the future ambition and vision for economic growth across the North Essex area as set out in the Strategy, an overview of the partnership through which this has been developed and an outline of the way in which the aims of the strategy will be delivered

7(iv)	<b>Local Council Tax Support 2020-2021</b>	187 - 190
	Cabinet will review the Local Council Tax Support scheme and consider proposals for the scheme to be implemented from 1 April 2020.	
7(v)	<b>Officer Pay Policy Statement for 2020-2021</b>	191 - 206
	Cabinet will consider a report setting out the Officer Pay Policy statement for 2020/21. The statement covers all pay and benefits for all Colchester Borough Council employees. The report proposes that Cabinet recommend the approval and adoption of the Officer Pay Policy Statement by Full Council.	
7(vi)	<b>Health and Safety Report 2019/20</b>	207 - 250
	Cabinet will consider a report inviting it to consider and note the Health and Safety Annual Report 2018/19 and the Health and Safety Policy 2019/20.	
8	<b>Housing</b>	
8(i)	<b>Colchester's Homelessness and Rough Sleeping Strategy (2020-2025)</b>	251 - 304
	Cabinet will consider a report proposing a new Homelessness and Rough Sleeping Strategy. The Strategy has been produced in line with the Council's legal duty to carry out a homelessness review, develop a Homelessness Strategy for the area to prevent homelessness, and provide accommodation and/or support for people who are or may become homeless, including rough sleepers.	
8(ii)	<b>Building Council Houses</b>	305 - 306
	Cabinet will consider the motion on Building Council Houses, which was referred to Cabinet at the Council meeting on 16 October 2019	
9	<b>Waste, Environment and Transportation</b>	
9(i)	<b>Climate Emergency Update</b>	307 - 314
	Cabinet will consider a report providing information and an update on the progress in developing a roadmap to respond to the Climate Emergency declared by Full Council in July 2019.	
9(ii)	<b>Use of Glyphosate Herbicides - Recommendation from the Conservation and Environmental Sustainability Task and Finish Group</b>	315 - 316
	Cabinet will consider recommendation from the Conservation and Environmental Sustainability Task and Finish Group that it commit	

to cease the use of glyphosate herbicides and take a phased approach to end their use.

- 9(iii) **Highway Ranger Service** 317 - 324  
Cabinet will consider a report proposing that Colchester Borough Council operates the Highway Ranger Service on behalf of Essex County Council for as long as they continue to provide current levels of funding for the service.
- 10 **General**
- 10(i) **Nomination for Deputy Mayor 2020-21**  
Cabinet will consider the nominations for Deputy Mayor for the 2020-21 municipal year and will make a recommendation to Council.
- 10(ii) **Calendar of Meetings 2020-21** 325 - 332  
Cabinet will consider the draft calendar of meetings for the 2020-21 municipal year.
- 10(iii) **Progress of Responses to the Public** 333 - 334  
Cabinet will consider a report setting out the progress of responses to members of the public who addressed meetings of Cabinet and Full Council under the Have Your Say! provisions.
- 11 **Exclusion of the Public (Cabinet)**  
In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**