

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
10 February 2023 – 7 July 2023**

2022-23 Municipal Year

| Portfolio – Culture and Heritage | | | | | |
|---|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

| Portfolio – Environment and Sustainability | | | | | |
|---|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

| Portfolio – Housing and Communities | | | | | |
|--|---------------|--|----------------|--|---------------------------------------|
| Date | Number | Report Title | Author | Decision | Result |
| 6 February 2023 | HOU-023-22 | Award of Contract for completion of Void Work in the Housing Stock | Martin Norgett | To award a contract to Houghton & Son Ltd to undertake void work within the Housing Stock for up to four years (on a 2+1+1-year basis that means that following the first two year period, the contract will be reviewed and extended on a yearly basis subject to performance). | Decision implemented 20 February 2023 |
| 22 February 2023 | HOU-24-02 | Sale of Housing Revenue Account Land 130 Morant Road, Colchester | Suzanne Norton | To approve the sale of a parcel of HRA land to the front of 130 Morant Road outlined in blue on the plan in Appendix A of this report, to the owner of 130 Morant Road, in | Decision implemented 1 March 2023 |

Agenda item 11

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
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| | | | | accordance with the Disposal of Small Parcels of Land Policy. | |
| 27 February 2023 | HOU-025-22 | Award of Design and Build construction contract for “Phase 3 Garage Site” of the “New Council Housing Programme” at Veronica Walk and Prospero Close (Ref: 0317) | Terri Hamilton | To award a contract to Rose Builders for the Design and Build Construction works required on the 7 units at Veronica Walk and Prospero Close within the Greenstead ward in Colchester | Decision implemented 13 March 2023 |
| 9 March 2023 | HOU-026-22 | Award of Design and Build construction contract for “Phase 3 Garage Site” of the “New Council Housing Programme” at Hedge Drive. | Terri Hamilton | To award a contract to Amplis Construction Ltd for the Design and Build Construction works required on the 3 units at Hedge Drive within the Shrub End ward in Colcheste | Decision implemented 23 March 2023 |
| 5 April 2023 | HOU-027-22 | 106 / 106a Shrub End Road – Sell / Redevelop | Terri Hamlton | To Advertise 106 / 106a Shrub End Road on the open market for offers of or over the suggested value, for a period of 8 weeks. To recycle the money gained from the sale of the site, to acquire two x 4 bed properties within the acquisitions programme, in addition to the annual target for acquisitions. If the property does not achieve the asking price within a period of 8 weeks, proceed with the option to remodel the site into two x 4 bed homes, to be let to local applicants with the highest need | Decision implemented 13 May 2023 |

Agenda item 11**Record of Decisions taken under Scheme of Delegation to Cabinet Members
10 February 2023 – 7 July 2023**

| Portfolio – Local Economy and Transformation | | | | | |
|---|---------------|--------------------------|---------------------|--|--|
| Date | Number | Report Title | Author | Decision | Result |
| 21 March 2023 | ECO-006-22 | IDOX Renewal of Contract | Vaughan Johnston | To approve the award of a contract to IDOX for the provision of their electronic document management system for the period 01/04/2023 - 31/03/2026 via a direct award through Crown Commercial Services framework, Data & Applications Solutions RM3821 (Lot b), Workflow & Case Management Solutions. With a total contract value of £121,009.56 (at £40,336.52 per annum). | Decision Implemented 28 March 2023 |

| Portfolio – Neighbourhood Services and Waste | | | | | |
|---|---------------|---|------------------|--|---|
| Date | Number | Report Title | Author | Decision | Result |
| 9 February 2023 | WAS-002-22 | Review of Saturday Household Drop off service | Rosa Tanfield | To agree to change the current free operating model for the Saturday Household Dropoff Service so that the Council only offers a selection of chargeable Saturday collection services to residents' associations, parish councils, managing agents or other organisations, with the fees as set out within the report. | Decision called in and reviewed by the Scrutiny Panel on 3 March 2023. Recommendations made by Scrutiny Panel |

Agenda item 11

Record of Decisions taken under Scheme of Delegation to Cabinet Members 10 February 2023 – 7 July 2023

| | | | | | |
|------------------|------------|--|----------------------------------|--|--|
| | | | | | considered by Cabinet on 8 March 2023. |
| 9 February 2023 | WAS-003-22 | Review of Bulky Collection Service | Rosa Tanfield | To agree that the Council signposts residents wishing to have bulky household items disposed or recycled, to either the Council's chargeable collection service or to local recycling centres and/or charity collection services, and that it no longer offers free collections for those residents in certain postcode areas. | Decision implemented 23 February 2023 |
| 22 February 2023 | WAS-004-22 | Supply of clear recycling bags for recycling collections in Colchester (Ref: 0329) | John Kellet | To accept the tender submitted by Paramount Packaging (UK) Ltd for the supply of clear recycling bags. | Decision implemented 1 March 2023 |
| 12 April 2023 | WAS-005-22 | Contract Award of Lease Vehicles | Danielle Northcott/Jason Butcher | To award a contract to Athlon UK for the supply of Fleet vehicles for use by the North Essex Parking Partnership. | Decision implemented 19 April 2023 |

Portfolio – Planning and Infrastructure

| Date | Number | Report Title | Author | Decision | Result |
|------------------|------------|---|--------------|--|--------------|
| 23 February 2023 | PLA-005-02 | Consultation on the revisions to the National Planning Policy Framework | Sandra Scott | To agree the response as set out in the Appendix A to the Report as answers to the consultation questions posed. | 2 March 2023 |

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
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| Portfolio – Resources | | | | | |
|------------------------------|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

| Portfolio – Strategy | | | | | |
|-----------------------------|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

2023-24 Municipal Year

| Portfolio – Communities | | | | | |
|--------------------------------|---------------|---|---------------|--|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| 22 June 2023 | COM-001-23 | Appointment of Architect for new Greenstead Community Hub | Daniel Barton | To appoint KLH Architects Ltd for RIBA Stages 1–3 for Phase 1 of the project which is to design the new Community Hub and prepare required Planning Application. | 29 June 2023 |

| Portfolio – Economy, Transformation and Performance | | | | | |
|--|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

Agenda item 11**Record of Decisions taken under Scheme of Delegation to Cabinet Members
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| Portfolio – Housing | | | | | |
|-----------------------------|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

| Portfolio – Leisure, Culture and Heritage | | | | | |
|--|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

| Portfolio – Neighbourhood Services and Waste | | | | | |
|---|---------------|--|---------------|---|---|
| Date | Number | Report Title | Author | Decision | Result |
| 7 July 2023 | NEI-001-23 | Award of contract for the collection and onward process of recycling materials | Robert Doran | To award a contract to Plan B Management Solutions. | Decision can be implemented 21 July 2023 if not called in |

| Portfolio – Planning, Environment and Sustainability | | | | | |
|---|---------------|---------------------|---------------|-----------------|---------------|
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| Portfolio – Resources | | | | | |
|------------------------------|---------------|---------------------|---------------|-----------------|---------------|
| Date | Number | Report Title | Author | Decision | Result |
| No decisions in this period | | | | | |

| Portfolio – Strategy | | | | | |
|-----------------------------|---------------|----------------------------------|----------------|---|-----------------------------------|
| Date | Number | Report Title | Author | Decision | Result |
| 5 June 2023 | STR-001-23 | Appointment to Council Companies | Andrew Weavers | To approve the appointments detailed at paragraph 5.3 of the report and for such appointments to be for the term identified at paragraph 5.4 of the report. | Decision implemented 12 June 2023 |