

Agenda item 13

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
7 October 2023 –27 November 2023**

Portfolio – Communities					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period.					

Portfolio – Economy, Transformation and Performance					
Date	Number	Report Title	Author	Decision	Result
22 November 2023	ECO-005-23	Rural England Prosperity Fund – Business Round 1	Victoria Hanley	It is recommended that, following the proposals made by the CCC REPF Business Panel on 15 November 2023, the four projects outlined in the Decision Report are approved for funding.	Decision implemented 30 November 2023

Portfolio – Housing					
Date	Number	Report Title	Author	Decision	Result
17 October 2023	HOU-005-23	Award of Contract for Electrical Testing in CCC Housing Stock– Ref:034	Martin Norgett	To award a contract to Whitehall Electrical Ltd to undertake Electrical Testing within the Housing Stock for four (4) years with the option for a two (2) year extension subject to performance.	Decision implemented 31 October 2023
25 October 2023	HOU-006-23	Approval of Sale of Housing Revenue Account Garage and Driveway – 57 Rosabelle Avenue, Wivenhoe, Colchester, Essex	Suzanne Norton	To approve the recommended decision to sell a Housing Revenue Account garage and driveway to the owner of the adjoining garage.	Decision implemented 1 November 2023

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31 October 2023	HOU-007-23	Sale of Housing Revenue Account Land 132 Morant Road, Colchester	Suzanne Norton	To approve the sale of a parcel of HRA land to the front of 132 Morant Road outlined in blue on the plan in Appendix A of this report, to the owner of 132 Morant Road, in accordance with the Disposal of Small Parcels of Land Policy.	Decision implemented 7 November 2023
31 October 2023	HOU-008-23	Award of Contract for Delivery of the Social Housing Decarbonisation Fund Wave 2.1 Energy Improvement Project – ref: 0349	Matin Norgett	To award a contract to TSG Building Services Ltd to undertake package 1 of the SHDF delivery work. To go back out to tender for the remaining packages of work.	Decision implemented 14 November 2023
2 Novemb er 2023	HOU-009-23	Acquisition of a Family Home from a Developer on Cowdray Avenue	Terri Hamilton	To agree to Colchester City Council being able to acquire an additional family home from the developer within the Cowdray Avenue development. To agree to the appointment of Colchester Borough Homes as a “Clerk of Works” and “Employers Agent” to supervise the quality of the construction of the homes to be acquired.	Decision implemented 9 November 2023

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Portfolio – Leisure, Culture and Heritage					
Date	Number	Report Title	Author	Decision	Result
16 November 2023	CUL-001-23	Gladstone MRM Ltd renewal of contract	Adam Britton	<p>To approve the award of contract to Gladstone MRM Ltd for the provision of leisure management software for a three-year period from 1st March 2024 via a direct award through the GCloud13 framework (RM1557.13). With the option to extend for a further 12 months. Procurement have been involved in the process and support a direct award.</p> <p>CCC contract value is £53,689.75 per annum and totals £161,069.25 over the three full years of the contract period, plus implementation and migration costs of up to £20,000.</p>	Decision implemented 23 November 2023

Portfolio – Neighbourhood Services and Waste					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

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Portfolio – Planning, Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
10 October 2023	ECO-003-23	Consultation on Implementation of Plan Making Reforms	Bethany Jones	To agree the response as set out in Appendix A to the Report as answers to the consultation questions posed.	Decision implemented 17 October 2023
10 October 2023	ECO-004-23	ECC's Bus Network Consultation	Jane Thompson	<p>The Council thanks ECC for the opportunity to consider the Essex Bus Service Review and acknowledges that ECC must use residents' funds wisely, however the Council</p> <ul style="list-style-type: none"> - • oppose any reduction in any bus services which currently provides benefit to residents. However, we will be interested to hear how the local community will be served by the new combined services, or by replacing the bus routes due to be withdrawn with a demand-responsive service giving residents access to the city centre and other destinations. • request that the services which are recommended for review will be monitored, and that the community will be given the opportunity comment on any changes to these services as part of a future review. • request that the supported services are considered as part of a wider 	Decision implemented 17 October 2023

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			<p>review to bus provision in the borough, helping the community to access bus services and help sustain communities' connectivity.</p> <ul style="list-style-type: none"> • suggest that as part of the review ECC be required to set up a mechanism which will identify in advance any commercial services which are at risk of being terminated due to them not being commercially viable. This will enable ECC to be agile and able to step in to support a service, if required, in a timely manner. <p>to plan how to promote all bus services to the local community to help make them more commercially viable and provide future resilience. develop a vision for delivering the step-change in bus services necessary to increase bus patronage and look forward to working with ECC and the bus operators to help design the Enhanced Partnership plan and the wholesale review of bus services and promotions to help operators and ECC to deliver a quality bus service for all Colchester residents.</p> <p>The Council endorsed the work on the Bus Service Investment Plan and</p>	
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				the Enhanced Partnership in developing bus services which can support the local community and the Council's response to the BSIP consultation can be found in Appendix 1 to the report.	
6 November 2023	ENV-001-23	ECC Local Cycling and Walking Investment Plan (LCWIP) Consultation	Jane Thompson	<p>To thank ECC for the opportunity to respond to the consultation and acknowledge that the Council's consultation response will help fine tune the LCWIP plan, thereby helping target investment to encourage people to choose to walk and cycle; in turn helping reduce traffic congestion and improve air quality.</p> <p>The Council would suggest that the LCWIP plan for Colchester could be even better if the changes set out in the report are included in the final Colchester LCWIP.</p>	Decision implemented 13 November 2023
9 November 2023	ENV-002-23	ECC Local Cycling and Walking Investment Plan (LCWIP) Route 7 Consultation	Jane Thoompson	<p>To thank ECC for the opportunity to respond to the consultation and anticipate that the Council's response will help fine tune the LCWIP Route 7, thereby helping target investment in this route which will encourage people to choose to walk and cycle; in turn helping reduce traffic congestion and improve air quality in the area.</p>	Decision implemented 16 November 2023

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			<p>The Council approves of the proposed route, and would suggest that the LCWIP Route 7 could be even better if the following changes are included in the final plan</p> <ul style="list-style-type: none"> - • link with LCWIP route 4 via new crossing of St Andrews Avenue. This will give Greenstead residents more direct access to the city centre. • links into Highwoods Centre and into Colchester Business Park south (Wyncolls Road) giving more and better access to employment for Greenstead residents. • the proposed routes 7a,7b, 7c, 7d set out in the recent Colchester LCWIP consultation, which will link the route 7 to the local area giving even more work opportunities as well as study facilities at the University. <p>We understand that the criteria for LCWIP mean that walking routes will generally follow the existing road network due to these routes usually being more direct, better lit and better maintained than off road routes. However, links within communities will need investment if walking is to be encouraged along these routes. It</p>	
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				should also be noted that more direct and better crossing facilities, which give shorter journey times where roads sever walking routes, also help increase the number of people walking.	
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Portfolio – Resources

Date	Number	Report Title	Author	Decision	Result
19 October 2023	RES-001-23	Award of Contract for Roof Repairs and installation of PV at Colchester Garrison Gym - 0351	Martin Norgett	To award a contract to Breyer Group Plc to undertake the roofing repairs and install PV to the Garrison Gym.	Decision implemented 26 October 2023
8 November 2023	RES-002-23	Irrecoverable Debts over £12,000 – Sundry Debts	Ruth Northcott	To approve the writing off of the following Sundry Debts totalling £25000.00 which have proved irrecoverable.	Decision implemented 15 November 2023

Portfolio – Strategy

Date	Number	Report Title	Author	Decision	Result
25 October 2023	STR-005-23	Award of Contract for Electoral Printing	Andrew Weavers	To award a contract to Sciprint Limited for election and electoral registration printing for a period of 3 years with the option to extend for a period up to 3 years with an annual review subject to performance.	Decision Implemented 1 November 2023