

# COLCHESTER CITY COUNCIL

## FORWARD PLAN OF KEY DECISIONS 1 June 2024 – 30 September 2024

During the period from 1 June 2024 – 30 September 2024\* Colchester City Council intends to take ‘Key Decisions’ on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the City of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council’s website, [www.colchester.gov.uk](http://www.colchester.gov.uk)*

If you wish to request details of documents regarding the ‘Key Decisions’ outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the ‘Key Decisions’ outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker. Details of the decision makers are correct at the time of publication.

Contact details for the Council’s various service departments are incorporated at the end of this plan.

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If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

\*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
<b>Award of Contract for the Installation of Loft and Cavity Wall Insulation in the HRA portfolio</b>	No	May 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488</p>
<b>Colchester Community Stadium Lease Arrangements</b>	Yes	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Elizabeth Simpson Head of Estates <a href="mailto:Elizabeth.simpson@colchester.gov.uk">Elizabeth.simpson@colchester.gov.uk</a> 07966 238918</p>

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<b>Appointment of Main Contractor for totality of Fieldgate Quay repair and development.</b>	Yes	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Lucie Breadman Strategic Director <a href="mailto:lucie.breadman@colchester.gov.uk">lucie.breadman@colchester.gov.uk</a> (01206) 282726</p>
<b>Fleet Transition Strategy</b>	No	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	<p>Recommendation from the Environment and Sustainability Panel at its meeting on 21 March 2024 Cabinet report</p>	<p>Robert Doran Fleet and Depot Contract Manager <a href="mailto:Robert.doran@colchester.gov.uk">Robert.doran@colchester.gov.uk</a> 01206 282612</p>

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<b>Council Productivity Plan</b>	No	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Richard Block Chief Operating Officer <a href="mailto:richard.block@colchester.gov.uk">richard.block@colchester.gov.uk</a> 01206 506825</p>
<b>Award of contract for the upgrade of thermal elements and deck areas to flats at Trinity Square</b>	No	June 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488</p>

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<b>Award of Contract for the Installation of Communal Doors in the HRA portfolio</b>	No	June 2024	Portfolio Holder for Housing, Councillor Paul Smith  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488
<b>Waste Strategy for Essex Adoption</b>  Adoption of the Essex Waste Partnership Waste Strategy for Essex (2024-2054)	No	10 July 2024	Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Rosa Tanfield Head of Neighbourhood Services <a href="mailto:Rosa.tanfield@colchester.gov.uk">Rosa.tanfield@colchester.gov.uk</a> T: 0330 053 8047

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<b>Award of Garage Refurbishment Contract</b>	No	July 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488</p>

## CONTACT DETAILS FOR COLCHESTER CITY COUNCIL

**Pam Donnelly, Chief Executive**

**Tel: (01206) 282211**

**email: [pamela.donnelly@colchester.gov.uk](mailto:pamela.donnelly@colchester.gov.uk)**

**Richard Block, Chief Operating Officer**

**Tel: (01206) 506825**

**email: [richard.block@colchester.gov.uk](mailto:richard.block@colchester.gov.uk)**

**Lindsay Barker, Deputy Chief Executive and Executive Director Place**

**Tel: (01206) 507435**

**Email: [Lindsay.barker@colchester.gov.uk](mailto:Lindsay.barker@colchester.gov.uk)**

**Lucie Breadman, Strategic Director**

**Tel: (01206) 282726**

**email: [lucie.breadman@colchester.gov.uk](mailto:lucie.breadman@colchester.gov.uk)**

**Rory Doyle, Associate Director of Alliance Integrated  
Strategic Partnerships**

**Tel: (01206) 507885**

**e-mail: [rory.doyle@colchester.gov.uk](mailto:rory.doyle@colchester.gov.uk)**

**Mandy Jones, Strategic Director**

**Tel: (01206) 282501**

**email: [mandy.jones@colchester.gov.uk](mailto:mandy.jones@colchester.gov.uk)**