

# Scrutiny Panel Meeting

**Grand Jury Room, Town Hall, High Street,  
Colchester, CO1 1PJ  
Tuesday, 04 June 2024 at 18:00**

**The Scrutiny Panel** examines the policies and strategies from a borough-wide perspective and ensure the actions of the Cabinet accord with the Council's policies and budget. The Panel reviews corporate strategies that form the Council's Strategic Plan, Council partnerships and the Council's budgetary guidelines, and scrutinises Cabinet or Portfolio Holder decisions which have been called in.

**Information for Members of the Public**

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here: <http://www.colchester.gov.uk/haveyoursay>.

## Audio Recording, Mobile phones and other devices

The Council records public meetings for live broadcast over the internet via its YouTube Channel and the recordings are available to watch afterwards [here \[\(4\) Colchester City Council - YouTube\]](#). When it is not possible to video stream meetings, they will be audio streamed on the Council's website: [www.colchester.gov.uk](http://www.colchester.gov.uk)

Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chair / Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document, please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

## Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,  
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

[www.colchester.gov.uk](http://www.colchester.gov.uk)

## Scrutiny Panel – Terms of Reference

1. To fulfil all the functions of an overview and scrutiny committee under section 9F of the Local Government Act 2000 (as amended by the Localism Act 2011) and in particular (but not limited to):

- (a) To review corporate strategies;
- (b) To ensure that actions of the Cabinet accord with the policies and budget of the Council;
- (c) To monitor and scrutinise the financial performance of the Council, performance reporting and to make recommendations to the Cabinet particularly in relation to annual revenue and capital guidelines, bids and submissions;
- (d) To review the Council's spending proposals to the policy priorities and review progress towards achieving those priorities against the Strategic and Implementation Plans;
- (e) To review the financial performance of the Council and to make recommendations to the Cabinet in relation to financial outturns, revenue and capital expenditure monitors;
- (f) To review or scrutinise executive decisions made by Cabinet, the North Essex Parking Partnership Joint Committee (in relation to decisions relating to off-street matters only) and the Colchester and Ipswich Joint Museums Committee which have been made but not implemented referred to the Panel pursuant to the Call-In Procedure;
- (g) To review or scrutinise executive decisions made by Portfolio Holders and officers taking key decisions which have been made but not implemented referred to the Panel pursuant to the Call-In Procedure;
- (h) To monitor the effectiveness and application of the Call-In Procedure, to report on the number and reasons for Call-In and to make recommendations to the Council on any changes required to ensure the efficient and effective operation of the process;
- (i) To review or scrutinise decisions made, or other action taken, in connection with the discharge of functions which are not the responsibility of the Cabinet;
- (j) At the request of the Cabinet, to make decisions about the priority of referrals made in the event of the volume of reports to the Cabinet or creating difficulty for the management of Cabinet business or jeopardising the efficient running of Council business;

To fulfil all the functions of the Council's designated Crime and Disorder Committee ("the Committee") under the Police and Justice Act 2006 and in particular (but not limited to):

- (a) To scrutinise the annual Strategic Assessment that informs the Annual Action Plan of the Community Safety Partnership (CSP);
- (b) To scrutinise the CSPs progress against the current Annual Action Plan, as a collective Partnership, or as the partners who comprise it (insofar as their individual activities relate to the CSP itself);
- (c) To review the CSP as a non-adversarial 'critical friend' and provide constructive challenge at a strategic level (rather than at an operational level); and
- (d) To make recommendations to the Cabinet, or other relevant decision makers, with respect to the discharge, by the CSP, of its crime and disorder functions where this is appropriate and in accordance with legislation.

**COLCHESTER CITY COUNCIL**  
**Scrutiny Panel**  
**Tuesday, 04 June 2024 at 18:00**

**The Scrutiny Panel Members are:**

Councillor Darius Laws [Chair]  
Councillor Dennis Willetts [Deputy Chair]  
Councillor Simon Appleton  
Councillor Joceyln Law  
Councillor Venessa Moffat  
Councillor Thomas Rowe  
Councillor Lee Scordis

**The Scrutiny Panel Substitute Members are:**

All members of the Council who are not Cabinet members or members of this Panel.

**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

**1 Welcome and Announcements**

The Chair will welcome members of the public and Councillors and remind everyone to use microphones at all times when they are speaking. The Chair will also explain action in the event of an emergency, mobile phones switched to silent, audio-recording of the meeting. Councillors who are members of the committee will introduce themselves.

**2 Substitutions**

Councillors will be asked to say if they are attending on behalf of a Committee member who is absent.

**3 Urgent Items**

The Chair will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

**4 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

5 **Minutes of Previous Meeting**

There are no minutes to approve at this meeting.

6 **Have Your Say!**

Up to eight members of the public may make representations to Panel meetings on any item on the agenda or any other matter relating to the business of the Panel. Each representation may be no more than three minutes. Members of the public wishing to address Scrutiny Panel must register their wish to address the meeting by e-mailing [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk) by 12.00 noon on the working day before the meeting. In addition, a written copy of the representation should be supplied.

7 **Decisions Taken Under Special Urgency Provisions**

To consider any Cabinet decisions taken under the special urgency provisions.

8 **Cabinet or Portfolio Holder Decisions called in for Review**

The Councillors will consider any Cabinet or Portfolio Holder decisions called in for review.

9 **Items requested by members of the Panel and other Members**

(a) To evaluate requests by members of the Panel for an item relevant to the Panel's functions to be considered.

(b) To evaluate requests by other members of the Council for an item relevant to the Panel's functions to be considered.

***Members of the panel may use agenda item 'a' (all other members will use agenda item 'b') as the appropriate route for referring a 'local government matter' in the context of the Councillor Call for Action to the panel. Please refer to the panel's terms of reference for further procedural arrangements.***

10 **Work Programme 2024-25**

7 - 20

This report invites the panel to consider both the current Work Programme for 2024-2025 for the Scrutiny Panel, and any changes or additions to that programme.

11 **Exclusion of the Public (Scrutiny)**

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**

4 June 2024

<b>Report of</b>	<b>Chief Operating Officer</b>	<b>Author</b>	<b>Owen Howell</b> ☎ 282518
<b>Title</b>	<b>Work Programme 2024-25</b>		
<b>Wards affected</b>	Not applicable		

## 1. Executive Summary

- 1.1 The following summary is taken from the revised (April 2024) Statutory Guidance for Overview and Scrutiny Committees:
- 1.2 *Overview and scrutiny committees were introduced in 2000 as part of new executive governance arrangements to ensure that members of a local authority who were not part of the executive could hold the executive to account for the decisions and actions that affect their communities.*
- 1.3 *Overview and scrutiny committees have statutory powers to scrutinise decisions the executive is planning to take, those it plans to implement, and those that have already been taken/implemented. Recommendations following scrutiny enable improvements to be made to policies and how they are implemented. Overview and scrutiny committees can also play a valuable role in developing policy.*
- 1.4 *Effective overview and scrutiny should:*
- *provide constructive ‘critical friend’ challenge.*
  - *amplify the voices and concerns of the public.*
  - *be led by independent people who take responsibility for their role.*
  - *drive improvement in public services and strategic decision-making.*

*Authorities should take steps to ensure scrutiny has a clear role and focus within the organisation, i.e. a niche within which it can clearly add value. Therefore, prioritisation is necessary to ensure the scrutiny function concentrates on delivering work that is of genuine value and relevance to the work of the wider authority – this is one of the most challenging parts of scrutiny, and a critical element to get right if it is to be recognised as a strategic function of the authority.*

- 1.5 To achieve its aims the workplan of scrutiny committee is important. The guidance also tells us that *we need to take steps to ensure scrutiny has a clear role and focus i.e. a niche within which it can clearly add value. Therefore, prioritisation is necessary to ensure the scrutiny function concentrates on delivering work that is of genuine value and relevance to the work of the wider authority – this is one of the most challenging parts of scrutiny, and a critical element to get right if it is to be recognised as a strategic function of the authority.*

- 1.6 With that in mind this report invites the panel to consider both the current Work Programme for 2024-2025 for the Scrutiny Panel and any changes or additions to that programme.

## 2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2024-2025, or request amendments, additions and/or deletions.
- 2.2 The Panel is asked to identify any additional specific issues, matters or areas of Council operations which it wishes to scrutinise during the 2024-25 municipal year, and to provisionally schedule these items, subject to feedback from relevant officers on any issues which may affect reporting timescales.

## 3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The draft work programme for 2024-25 is appended to this report. This contains the items which are reviewed each year by the Panel.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.
- 3.3 A number of items have already been requested to come before the Scrutiny Panel at earliest opportunity. These were requested by the Panel during 2023-24, and the Scrutiny Panel may choose to remove or amend these items, if it wishes.
- 3.4 Community 360  
The Panel wished to examine the situation regarding Community 360, and certain stories which had been published regarding its use of finances. Michelle Tarbun, Head of Health Partnerships & Wellbeing, has explained that progress made may make it possible for a formal report to be given to Scrutiny Panel at its meeting on 9 July 2024. Panel members had received confidential briefings on ongoing progress, during 2023-24.
- 3.5 Middle Mill Weir  
Fiona Shipp, Parks, Countryside & Greening Operations Manager, has explained that the Council had not been able to procure the required survey work as quickly as it would have wished. Without this, the Council has been unable to draw up the plans to get a potential replacement weir priced.  
  
This is a vital pricing that will be required to make the decision regarding potential replacement of the weir, and so the item has been scheduled for 9 July 2024, by which time the necessary information should be available. An update report will be provided, and the Panel can decide at that time if it feels an item on the future workplan is desired.
- 3.6 Use of Council assets by community groups  
This request for the work programme item came about following a request by Councillor Willetts, and a brief consideration of the issue at the Panel's meeting on 13 February 2024, curtailed due to a lack of time at that meeting. An agreement on use of the bandstand has been reached and an update can be provided. A more strategic look at use of public space in relation to the Council's new Assets Strategy is underway and,



should this result in a new policy or approach, Scrutiny Panel may choose to include that on its work programme.

#### **4. Standard References**

- 4.1 There are no particular references to publicity or consultation considerations, or financial, equality, diversity, human rights, community safety, health and safety, environmental and sustainability or risk management implications.

#### **5. Strategic Plan References**

- 5.1 Scrutiny and challenge is integral to the delivery of the Strategic Plan 2023-2026 priorities and direction for the area as set out under the strategic themes of:

- Respond to the climate emergency;
- Deliver modern services for a modern city;
- Improve health, wellbeing and happiness;
- Deliver homes for those most in need;
- Grow our economy so everyone benefits;
- Celebrate our City, heritage and culture.

- 5.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

#### **Appendices**

Appendix A – Scrutiny Panel Work Programme, 2024-25

Appendix B – Forward Plan of Key Decisions - 1 June 2024 – 30 September 2024



**Work Programme for 2024-25**

<b>Scrutiny Panel meeting – 4 June 2024</b>
<b>Scrutiny Panel Chairman’s briefing – 30 May 2024</b>
1. Work Programme 2024-25
<b>Scrutiny Panel meeting – 9 July 2024</b>
<b>Scrutiny Panel Chairman’s briefing – 8 July 2024</b>
<ol style="list-style-type: none"> <li>1. Year End 2023/24 Performance Report and Strategic Plan Action Plan</li> <li>2. New Waste Strategy for Colchester (to confirm timing with HOS)</li> <li>3. Portfolio Holder Briefing [Waste, Neighbourhood Services and Leisure]</li> <li>4. Middle Mill Weir – Update or pre-decision scrutiny, depending on information available.</li> <li>5. Bandstand charging – Update.</li> <li>6. Community 360 [To be confirmed]</li> <li>7. Work Programme 2024-25</li> </ol>
<b>Scrutiny Panel (Crime and Disorder Committee) - 17 September 2024</b>
<b>Scrutiny Panel Chairman’s briefing – 12 September 2024</b>
1. Safer Colchester Partnership (Crime and Disorder Committee)
<b>Scrutiny Panel – 8 October 2024</b>
<b>Scrutiny Panel Chairman’s Briefing – 3 October 2024</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing [Housing]</li> <li>2. Housing Revenue Account Review</li> <li>3. Work Programme 2024-25</li> </ol>
<b>Scrutiny Panel meeting - 12 November 2024</b>
<b>Scrutiny Panel Chairman’s briefing – 7 November 2024</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing [Leader of the Council/Strategy]</li> <li>2. Portfolio Holder Briefing [Economic Growth and Transformation]</li> <li>3. Budget Strategy for 2025-26</li> <li>4. Work Programme 2024-25</li> </ol>
<b>Scrutiny Panel meeting - 10 December 2024</b>
<b>Scrutiny Panel Chairman’s briefing – 4 December 2024</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing [Planning, Environment and Sustainability]</li> <li>2. Half Year 2024-25 Performance Report</li> <li>3. Key Performance Indicators Benchmarking Report</li> <li>4. Strategic Plan Action Plan progress</li> <li>5. Work Programme 2024-25</li> </ol>
<b>Scrutiny Panel meeting - 28 January 2025</b>
<b>Scrutiny Panel Chairman’s briefing – 23 January 2025</b>

1. Portfolio Holder Briefing [Resources]
2. 2025-26 Revenue Budget, Capital Programme, Medium Term Financial Forecast, Treasury Management Investment Strategy, Housing Revenue Accounts Estimate and Housing Investment Programme
3. Work Programme 2024-25

**Scrutiny Panel - 11 February 2025**

**Scrutiny Panel Chairman's briefing – 6 February 2025**

1. Portfolio Holder Briefing [Communities, Heritage and Public Protection]
2. Corporate Key Performance Indicator Targets for 2024-25.
3. Update on progress of Town Deal and Levelling Up Funding delivery
4. Work Programme 2024-25

**Scrutiny Panel (Crime and Disorder Committee) – 11 March 2025**

**Scrutiny Panel Chairman's briefing – 6 March 2025**

1. Safer Colchester Partnership (Crime and Disorder Committee)

**Items still to schedule, when possible:**

- Previous Council negotiations with Alumno [Monitoring Officer advice is that this will only be able to be scrutinised in open session once the current ongoing legal situation is resolved regarding the Queen Street site]

# COLCHESTER CITY COUNCIL

## FORWARD PLAN OF KEY DECISIONS 1 June 2024 – 30 September 2024

During the period from 1 June 2024 – 30 September 2024\* Colchester City Council intends to take ‘Key Decisions’ on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the City of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council’s website, [www.colchester.gov.uk](http://www.colchester.gov.uk)*

If you wish to request details of documents regarding the ‘Key Decisions’ outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the ‘Key Decisions’ outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker. Details of the decision makers are correct at the time of publication.

Contact details for the Council’s various service departments are incorporated at the end of this plan.

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If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

\*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
<b>Award of Contract for the Installation of Loft and Cavity Wall Insulation in the HRA portfolio</b>	No	May 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488</p>
<b>Colchester Community Stadium Lease Arrangements</b>	Yes	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Elizabeth Simpson Head of Estates <a href="mailto:Elizabeth.simpson@colchester.gov.uk">Elizabeth.simpson@colchester.gov.uk</a> 07966 238918</p>

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<b>Appointment of Main Contractor for totality of Fieldgate Quay repair and development.</b>	Yes	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Lucie Breadman Strategic Director <a href="mailto:lucie.breadman@colchester.gov.uk">lucie.breadman@colchester.gov.uk</a> (01206) 282726</p>
<b>Fleet Transition Strategy</b>	No	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	<p>Recommendation from the Environment and Sustainability Panel at its meeting on 21 March 2024 Cabinet report</p>	<p>Robert Doran Fleet and Depot Contract Manager <a href="mailto:Robert.doran@colchester.gov.uk">Robert.doran@colchester.gov.uk</a> 01206 282612</p>

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<b>Council Productivity Plan</b>	No	5 June 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Richard Block Chief Operating Officer <a href="mailto:richard.block@colchester.gov.uk">richard.block@colchester.gov.uk</a> 01206 506825</p>
<b>Award of contract for the upgrade of thermal elements and deck areas to flats at Trinity Square</b>	No	June 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488</p>



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<b>Award of Contract for the Installation of Communal Doors in the HRA portfolio</b>	No	June 2024	Portfolio Holder for Housing, Councillor Paul Smith  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488
<b>Waste Strategy for Essex Adoption</b>  Adoption of the Essex Waste Partnership Waste Strategy for Essex (2024-2054)	No	10 July 2024	Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Rosa Tanfield Head of Neighbourhood Services <a href="mailto:Rosa.tanfield@colchester.gov.uk">Rosa.tanfield@colchester.gov.uk</a> T: 0330 053 8047

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<b>Award of Garage Refurbishment Contract</b>	No	July 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management <a href="mailto:martin.norgett@colchester.gov.uk">martin.norgett@colchester.gov.uk</a> 07816 204488</p>

## CONTACT DETAILS FOR COLCHESTER CITY COUNCIL

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**Richard Block, Chief Operating Officer**

**Tel: (01206) 506825**

**email: [richard.block@colchester.gov.uk](mailto:richard.block@colchester.gov.uk)**

**Lindsay Barker, Deputy Chief Executive and Executive Director Place**

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**email: [mandy.jones@colchester.gov.uk](mailto:mandy.jones@colchester.gov.uk)**

