



Colchester
City Council

Special Council Meeting

**Council Chamber, Town Hall, High Street,
Colchester, CO1 1PJ
Wednesday, 13 September 2023 at 18:00**

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

Facilities

Toilets, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

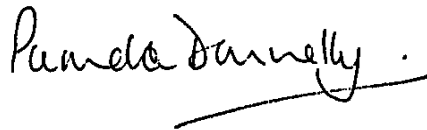
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COLCHESTER CITY COUNCIL
Council
Wednesday, 13 September 2023 at 18:00

TO ALL MEMBERS OF THE COUNCIL

Published 13/09/2023

You are hereby summoned to attend a Special Meeting of the Council to be held on Wednesday, 13 September 2023 at 18:00 for the transaction of the business stated below only.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

Apologies

Apologies have been received from:-

Councillors Arnold, Bloomfield, Hagon, King, Law, Lilley, Luxford
Vaughan, Mannion, Smalls, Smithson, Sunnucks and T. Young.

Honorary Aldermen Bober, Elliott, Fairhead, Fairley-Crowe, Frank,
Green, Hall and Lewis.

1 Welcome and Announcements (Council)

The Mayor will welcome members of the public, Councillors and Honorary Aldermen and will ask the Chaplain to say a prayer. The Mayor will explain the procedures to be followed at the meeting including a reminder to everyone to use microphones at all times when they are speaking.

2 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or

participating in any vote upon the item, or any other registerable interest or non-registerable interest.

3 Honorary Aldermen

Motion that in pursuance of the provisions of section 249 of the Local Government Act 1972 this Council confers the title of Honorary Alderman on former Councillors Tina Bourne, Nigel Chapman, Helen Chuah, Beverley Oxford and Gerard Oxford in recognition of their loyal and eminent service as a member of the Council and its constituent authority.

Details of the ceremony are included for information.

Ceremony for Appointment of Honorary Aldermen 130923

5 - 6

CEREMONY FOR THE APPOINTMENT OF HONORARY ALDERMAN, SPECIAL COUNCIL MEETING, 13 SEPTEMBER 2023

1. Robes for Councillors and Honorary Aldermen will be available in the North Committee Room. Councillors and Honorary Aldermen should take their seats in the Council Chamber before the start of the meeting at 6.00pm.
2. A seating plan for Councillors and Honorary Alderman will be in the Council Chamber. Democratic Services staff will also be on hand to help.
3. Seating will be available towards the rear of the Council Chamber and in the public gallery for members of the public and personal guests of former Councillors Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford.
4. The Mayor will process into the Council Chamber with the Deputy Mayor, Chief Executive and former Councillors Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford.
5. Former Councillors Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford will be seated in front of the stage and in the central well facing Honorary Aldermen and Councillors.
6. The Mayor will open the meeting and will invite the Deputy Leader of the Council to move the motion for the appointment of former Councillors Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford as Honorary Aldermen. Councillors and Honorary Aldermen will be invited to speak on the motion. The motion will then be put to the vote.
7. On the Motion being approved, Honorary Alderman Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford will receive a robe from the Town Serjeant and the Mayor will then present the transcript of the resolution.
8. Guests may wish to take the opportunity to take photographs at this stage of the meeting.
9. The Mayor will return to his seat and invite Honorary Alderman Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford in turn to respond to Council.
10. The Mayor will declare the meeting closed and process out of the Council Chamber following the mace, followed by Honorary Aldermen Bourne, Chapman, Chuah, Beverley Oxford and Gerard Oxford. Councillors and Honorary Aldermen may then then leave the Council Chamber.
11. Tea and coffee will be available in the Grand Jury Room after the ceremony for Councillors, Honorary Aldermen and guests.

NOTE – Being an Honorary Office of the Council new Honorary Aldermen do not sign the declaration book nor make any declaration or oath.

