

Agenda item 10

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
27 November 2023 – 13 February 2024**

Portfolio – Communities					
Date	Number	Report Title	Author	Decision	Result
Wednesday 6 December 2023.	COM-003-23	Rural England Prosperity Fund – Community Round 1	Victoria Hanley	It is recommended that, following the proposals made by the CCC REPF Community Panel on 28 November 2023, the seven projects outlined in the attached Decision Report are approved for funding.	Decision implemented Wednesday 13 December 2023.
Thursday 25 January 2024	COM-004-23	Headstone Safety Testing	Russell Gadsby	To award a contract to the Recommended Bidder, The CDS Group, to carry out Headstone Safety Testing within the Cemetery on Mersea Road. If the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the next highest ranked bidder.	Decision implemented Thursday 1 February 2024

Portfolio – Economy, Transformation and Performance					
Date	Number	Report Title	Author	Decision	Result
Wednesday 3 January 2024.	ECO-006-23	AVC Wise	Jessica Douglas	To approve the amendment to the Council's LGPS Discretionary Policy to permit a Shared Cost Additional Voluntary Contribution arrangement and award a contract to AVC Wise for the provision of this service via a direct award through the Salary Sacrifice AVC framework which	Decision implemented Wednesday 10 January 2024

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				enables UK local government and wider public sector customers to enter a contract with AVC Wise. This is a single supplier framework which allows the council to award a calloff contract without competition.	
Tuesday 23 January 2024.	ECO-007-23	Built Environment and Regulatory System Award of Contract	Jane Goodenough	To direct award a contract under G-Cloud 13 (a government-run procurement framework) terms to NEC Software Solutions for the ASSURE Public Protection system.	Decision implemented Tuesday 30 January 2024

Portfolio – Housing					
Date	Number	Report Title	Author	Decision	Result
Thursday 7 December 2023	HOU-010-23	Award of Contract for General Building	Martin Norgett	To award a contract to Breyer Ltd for the completion of general building work throughout the district.	Decision implemented Thursday 21 December 2023
Thursday 7 December 2023	HOU-011-23	Acquisition of family homes from Developer within the Chesterwell development	Terri Hamilton	To agree to Colchester City Council being able to acquire 11 family home units from the developer within the Chesterwell development. To agree to the appointment of Colchester Borough Homes as a “Clerk of Works” and “Employers Agent” to supervise the quality of the construction of the homes to be acquired.	Decision implemented Thursday 21 December 2023
Monday 8	HOU-012-23	Housing Revenue Account Fees and Charges 2024-25	Suzanne Norton	Approval of the Housing Revenue Account Fees and Charges 2024-25	Decision implemented

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January 2024					Monday 18 December
Thursday 04 January 2024	HOU-013-23	Award of Contract for Communal Cleaning to 2 and 3 storey Blocks – Ref:0344	Martin Norgett	To award a three (3) year contract, with the option of a 12-month extension, subject to performance, to Accuro Ltd for the communal cleaning of all 2 and 3 storey flats within the HRA portfolio.	Decision implemented Thursday 11 January 2024
Tuesday 9 January 2024	HOU-014-23	Thyme Road Play Area Tiptree – HRA Land Asset Transfer	Suzanne Norton	To agree to the transfer of the land known as Thyme Road Play Area, Tiptree to Tiptree Parish Council, see Appendix A. area outlined in blue. • Transfer documents to include a clawback to ensure the land is protected against any change of use in future years, no development of the land, and that the land be held in perpetuity for the benefit local residents.	Decision implemented Tuesday 16 January 2024
Thursday 18 January 2024	HOU-015-23	Award of Design and Build construction contract for “Phase 3 Garage Site” of the “New Council Housing Programme” at Wheeler Close	Terri Hamilton	To award a contract to Rose Builders Ltd for the Design and Build Construction works required on the 6 units at Wheeler Close within the Greenstead ward in Colchester. In the event that that the recommended bidder cannot fulfil their obligations in commencing the work and contract, to award a contract to the next highest ranked bidder. To agree to the use of £300,000 affordable housing commuted sums towards the	Decision implemented Thursday 1 February 2024

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				development, allowing the units to be viably delivered at social rent.	
Monday 22 January 2024	HOU-016-23	Chelmsford City Council to join the Gateway to Homechoice Partnership	Karen Paton	To allow Chelmsford City Council to join the Gateway to Homechoice partnership and participate in choice-based lettings across the Gateway local area of operation • All the Gateway to Homechoice Local Authority areas that are signed up to the Partnership agreement. Therefore, each Gateway local authority needs to decide on whether to allow Chelmsford to join the Partnership or not. • In accordance with the Gateway to Homechoice Partnership agreement, the decision to permit Chelmsford to join must be unanimous across all authorities.	Decision implemented Monday 5 February 2024
Tuesday 13 February 2024	HOU-017-23	Award of Contract for Surveying Consultancy	Martin Norgett	To award a contract to Gateway Partnerships Ltd for the completion of Surveying Consultancy work throughout the district.	Decision to be implemented Tuesday 27 February 2024
Tuesday 13 February 2024	HOU-018-23	Award of Contract for Gas Servicing and Maintenance to HRA Properties – Ref:0357	Martin Norgett	To award a 4-year contract with the option of a 2-year extension to Aaron Services Ltd for the Gas Servicing and Maintenance in HRA properties.	Decision to be implemented Tuesday 27 February 2024

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Portfolio – Leisure, Culture and Heritage					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period.					

Portfolio – Neighbourhood Services and Waste					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period.					

Portfolio – Planning, Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
Monday 4 December 2023	ENV-003-23	Consultation on Parking Guidance for Essex	Rachel Forkin	To submit the proposed response to the EPOA Parking Guidance for Essex Consultation by the agreed deadline.	Decision implemented Monday 11 December 2023.
Thursday 18 January 2024	ENV-004-23	Air Quality Management Areas (AQMA)s Revocation and Amendments	Leigh Newman	To revoke AQMA 2 - East Street and Ipswich Road • To revoke AQMA 4 - Lucy Lane North, Stanway • To amend AQMA 1 to include only those areas which do not comply with the DEFRA guidance these are Brook Street, Osborne Street and St Johns Street, Mersea Road.	Decision implemented Thursday 11 January 2024

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Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period.					

Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
Tuesday 23 January 2024	STR-006-23	Internal scaffold birdcage to Moot Hall at Colchester Town Hall	Rod Richardson	To award a contract to the Recommended Bidder QFS Scaffolding Ltd to undertake the works to build a scaffolding Birdcage in the Moot Hall of the Town Hall, to enable essential works to be undertaken to the ceiling of the hall and the Town Halls roof structure. If the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the next highest ranked bidder.	Decision implemented Tuesday 30 January 2024