

# Cabinet, Panels and Committees

Town Hall, Colchester

22 May 2024 at 12.00 noon

or at the conclusion of the

Reconvened Council meeting, whichever is the  
later

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

## Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chair / Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

## Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

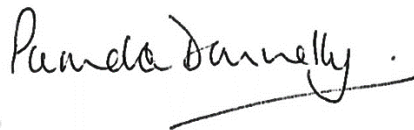
[www.colchester.gov.uk](http://www.colchester.gov.uk)

# COLCHESTER CITY COUNCIL

Town Hall  
Colchester

## TO ALL MEMBERS OF THE COUNCIL

Meetings of the Cabinet and the undermentioned Panels and Committees will be held at the Town Hall, Colchester on **Wednesday 22 May 2024** after the Council meeting and in the order set out below.



**Chief Executive**

### Order of Meetings

- (i) Cabinet
- (ii) Environment and Sustainability Panel
- (iii) Governance and Audit Committee
- (iv) Licensing Committee
- (iv) Local Plan Committee
- (v) Planning Committee
- (vi) Scrutiny Panel (including functions of the Crime and Disorder Committee)

The business to be transacted will be as set out on the following page.

**AGENDA**  
**22 May 2024**  
**(Part A – Open to the public including the press)**

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**(i) CABINET**

1. Appointment of Deputy Chair

**(ii) ENVIRONMENT AND SUSTAINABILITY PANEL**

1. Appointment of Chair
2. Appointment of Deputy Chair

**(iii) GOVERNANCE AND AUDIT COMMITTEE**

1. Appointment of Chair
2. Appointment of Deputy Chair

**(iv) LICENSING COMMITTEE**

1. Appointment of Chair
2. Appointment of Deputy Chair

**(v) LOCAL PLAN COMMITTEE**

1. Appointment of Chair
2. Appointment of Deputy Chair

**(vi) PLANNING COMMITTEE**

1. Appointment of Chair
2. Appointment of Deputy Chair

**(vii) SCRUTINY PANEL (INCLUDING FUNCTIONS OF THE CRIME AND DISORDER COMMITTEE)**

1. Appointment of Chair of Scrutiny Panel
2. Appointment of Chair of Crime and Disorder Committee
3. Appointment of Deputy Chair of Scrutiny Panel
4. Appointment of Deputy Chair of Crime and Disorder Committee