

Annual Council Meeting

**Charter Hall, Colchester Leisure World,
Colchester, CO1 1YH
Wednesday, 26 May 2021 at 10:30**

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

The main access to Charter Hall is suitable for wheelchair users. There is an induction loop in all the Charter Hall.

Facilities

Toilets are available. Attendees are advised to bring their own refreshments or to purchase them from the Leisure World café which will be open.

Evacuation Procedures

Should the emergency alarm sound exit the building by the nearest available emergency exit and assemble at the Skate Park.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

Covid 19

Please could attendees note the following:-

- Hand sanitiser, wipes and masks will be available.
- Do not attend if you feel unwell with a temperature or cough, or you have come in to contact with someone who is unwell with a temperature or cough.
- Masks should be worn whilst arriving and moving round the meeting room, unless you have a medical exemption.
- All seating will be socially distanced with 2 metres between each seat. Please do not move the chairs. Masks can be removed when seated.
- Please follow any floor signs and any queue markers.
- Try to arrive at the meeting slightly early to avoid a last minute rush.
- A risk assessment, including Covid 19 risks, has been undertaken for this meeting.

COLCHESTER BOROUGH COUNCIL
Council
Wednesday, 26 May 2021 at 10:30

TO ALL MEMBERS OF THE COUNCIL

Published 18/05/2021

You are hereby summoned to attend the Annual Meeting of the Council to be held on Wednesday, 26 May 2021 at 10:30 for the transaction of the business stated below.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Welcome and Announcements (Council)

The Mayor will welcome members of the public and Councillors and will ask the Chaplain to say a prayer.

The Mayor will invite Council to hold a minute's silence in memory of those whose lives were lost or affected by the Covid 19 pandemic.

The Mayor will explain the procedures to be followed at the meeting including a reminder everyone to use microphones at all times when they are speaking.

2 Have Your Say

Members of the public may make representations to the meeting. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Council via Zoom. Each representation may be no longer than three minutes. Members of the public wishing to address the Council remotely may register their wish to address the meeting by e-

mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting date. In addition a written copy of the representation will need to be supplied for use in the event of unforeseen technical difficulties preventing participation at the meeting itself.

There is no requirement to pre register for those attending the meeting in person.

3 **Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

4 **Minutes of the Previous Meeting (Council)**

A... Motion that the minutes of the meetings held on 1 February 2021 and 24 February 2021 be confirmed as a correct record.

Council minutes 010221

7 - 12

Council minutes 240221

13 - 24

5 **Mayor's Announcements**

The Mayor to make announcements.

6 **Appointment of the Leader of the Council**

Motion B

Motion to appoint the Leader of the Council for the remainder of their term of office.

7 **Delegations Made by the Leader of the Council**

To note the delegations made by the Leader of the Council, the appointment of the Cabinet members and the responsibility for portfolios as determined by the Leader of the Council.

8 **Appointments of Panels, Committees and Sub-Committees**

Motion C

Motion that:-

(i) In accordance with with the provisions of the Local Government and Housing Act 1989 to agree the number of seats, group representation and membership of the Committees and Panels for the ensuing municipal year.

(ii) In accordance with the provisions of of section 17 of the Local Government and Housing Act 1989 to agree the appointments to Committees and Panels for the ensuing municipal year which are not on a Group basis.

(iii) To agree the membership of the Independent Remuneration Panel.

The details of the proposed memberships of the Committees and Panels are to follow and will be circulated before the meeting.

9 Motion of Thanks

Motion D

Motion of Thanks to former Councillors Arnold, Barlow, Davies, Elliott, Jarvis, Higgins, Liddy and Maclean.

The Mayor to welcome new Councillors Burrows, Cox, Hagon, Laws, Leatherdale, Mannion, Nissen and Tate and to invite them to briefly introduce themselves to Council.

10 Urgent Items (Council)

Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency.

11 Exclusion of the Public (not Scrutiny or Executive)

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B
(not open to the public including the press)**