



## Licensing Committee

Item

7

8 November 2023

<b>Report of</b>	<b>Head of Service Public Protection</b>	<b>Author</b>	<b>Paul Donaghy</b>
<b>Title</b>	<b>Licensing Enforcement Policy</b>		
<b>Wards affected</b>	Not applicable		

### 1. Executive Summary

- 1.1 This report concerns the creation of a standalone Licensing Enforcement Policy document. The original policy was shared with other areas of public protection, and it was felt that an individual policy could be beneficial to all parties who wish to refer to it.

### 2. Recommended Decision

- 2.1 That the Licensing Enforcement Policy be accepted and made publicly available to provide clarity and knowledge to any interested party.

### 3. Reason for Recommended Decision

- 3.1 The previous policy related to three separate areas of enforcement and a single tailored policy will provide easy of understanding, transparency and clarity to all who require it,

### 4. Alternative Options

- 4.1 The policy could have remained as part of a much larger shared document, but this related to multiple sections within Public Safety, making it harder to navigate for those who accessed it.

### 5. Background Information

- 5.1 There has been extensive restructuring within Colchester City Council and new Managers have reviewed the current policies and procedures. The Head of Service and Licensing Manager considered it appropriate, professional and beneficial to have a single policy related specifically to the enforcement activities of the Licensing Team

### 6. Equality, Diversity and Human Rights implications

- 6.1 There are no equality, diversity and human rights implications.
- 6.2 An Equality Impact Assessment (EIA) is not required as there are only minor changes to the existing policy.

**7. Strategic Plan References**

7.1 There are no specific links to the Strategic plan.

**8. Consultation**

8.1 The policy consolidates and updates the existing policy and is considered as 'minor' changes and not require consultation.

**9. Publicity Considerations**

9.1 The Policy will be made available on the Councils website.

**10. Financial implications**

10.1 There are no financial implications associated with the policy.

**11. Health, Wellbeing and Community Safety Implications**

11.1 The policy has no specific implications on these areas.

**12. Health and Safety Implications**

12.1 The policy has no specific implications on this area.

**13. Risk Management Implications**

13.1 There are no significant risk management implications associated with this policy.

**14. Environmental and Sustainability Implications**

14.1 The policy has no specific implications on this area.

**Appendices**

Appendix 1 – Licensing Enforcement Policy 2023