

Policy and Public Initiatives Panel Meeting

**Online Meeting, Virtual Meeting Platform
Wednesday, 17 June 2020 at 18:00**

The Policy and Public Initiatives Panel provides legislative, improvement and policy advice to Cabinet and Portfolio Holders on issues that may affect executive functions. The Panel considers issues at the request of Cabinet and Portfolio Holders and must seek approval from Cabinet on whether and how issues proactively identified by the Panel are examined. The Panel also considers initiatives for review from members of the public.

Information for Members of the Public

Access to information and meetings

You have the right to observe all meetings of the Council, its Committees and Cabinet including those which may be conducted online such as by live audio or video broadcast / webcast. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here: <https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Occasionally certain issues, for instance, commercially sensitive information or details concerning an individual have to be considered in private. When this is the case an announcement will be made, the live broadcast will end and the meeting will be moved to consider the matter in private.

Have Your Say!

The Council welcomes contributions in the form of written representations from members of the public at most public meetings. One single contribution to each meeting of no longer than 500 words may be made by each person which must be submitted via the form accessed by this link, before noon on the working day before the meeting date:

[Policy and Public Initiatives Panel Have Your Say!](#)

If you would like to submit representations to a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

E-mail: democratic.services@colchester.gov.uk
www.colchester.gov.uk

Policy and Public Initiatives Panel – Terms of Reference

- (1) To proactively identify issues and legislative changes that may require review and improvement and to seek Cabinet's agreement as to whether and how they should be examined.
- (2) To review strategies and policies at the request of the Cabinet and to make recommendations back to Cabinet for decision.
- (3) To review issues at the request of a Portfolio Holder and to make recommendations back to the Portfolio Holder for decision.

COLCHESTER BOROUGH COUNCIL
Policy and Public Initiatives Panel
Wednesday, 17 June 2020 at 18:00

The Policy and Public Initiatives Panel Members are:

Councillor Christopher Arnold
Councillor Phil Coleman
Councillor John Jowers
Councillor Derek Loveland
Councillor Sam McCarthy
Councillor Lee Scordis
Councillor Martyn Warnes

The Policy and Public Initiatives Panel Substitute Members are:

All members of the Council who are not Cabinet members.

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that Agenda items 1 to 5 are normally dealt with briefly.

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

<https://www.youtube.com/user/ColchesterCBC>

1 Appointment of Chairman

To appoint a Chairman for the forthcoming Municipal Year

2 Appointment of Deputy Chairman

To appoint a Deputy Chairman for the forthcoming Municipal Year

3 Welcome and Announcements (Virtual Meetings)

The Chairman will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chairman will invite all Councillors and Officers participating in the meeting to introduce themselves. The Chairman will, at regular intervals, ask Councillors to indicate if they wish to speak or ask a question and Councillors will be invited to speak in turn by the Chairman. A vote on each item of business will be taken by roll call of each Councillor and the outcome of each vote will be confirmed by the Democratic Services Officer.

4 Substitutions

Councillors will be asked to say if they are attending on behalf of a Committee member who is absent.

5 Urgent Items

The Chairman will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

6 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

7 Minutes of Previous Meeting

The Councillors will be invited to confirm that the minutes of the meeting held on 4 March 2020 are a correct record.

Policy and Public Initiatives Panel Minutes 04 March 2020

7 - 14

8 Have Your Say! (Virtual Meetings)

Members of the public may submit one written submission of no more than 500 words for consideration by the meeting which must be submitted online by noon on the working day before the meeting date. The Chairman will read out each submission either at the start of the meeting if it relates to a general matter or immediately before the officer presentation if it relates to an item of business being considered at the meeting.

9 Public Initiatives

The Panel will hear from members of the public who wish to suggest ideas for review by the Policy and Public Initiatives Panel. Arrangements for this item would be the same as Have Your Say.

10 Review of actions from Panel recommendations in 2019/20

15 - 34

This report provides a summary of actions and workstreams which have followed on from recommendations made by the Policy and Public Initiatives Panel during the 2019/20 Municipal Year.

11 Approach to Council and Panel's work programme 2020-21

35 - 40

This report sets out items for current Work Programme 2020-2021 for the Policy and Public Initiatives Panel, providing details of the items of business currently scheduled for each meeting during the municipal year.

This report also sets out a suggested approach to inclusion of future

topics for the work programme for 2020-2021, taking into account the effects of the current Coronavirus pandemic and ensuring alignment with the work that is taking place on the development of the Council's Covid-19 Recovery Plan.

12 **Exclusion of the Public (not Scrutiny or Executive)**

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B
(not open to the public including the press)