

# Finance and Audit Scrutiny Panel

Grand Jury Room, Town Hall  
30 June 2009 at 6.00pm

**The Finance and Audit Scrutiny Panel deals with** the review of service areas and associated budgets, and monitors the financial performance of the Council, and the operational performance of the Council. The panel scrutinises the Council's audit arrangements, including the annual audit letter and audit plans, and Portfolio Holder 'Service' decisions reviewed under the Call in procedure.

## Information for Members of the Public

### Access to information and meetings

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Occasionally meetings will need to discuss issues in private. This can only happen on a limited range of issues, which are set by law. When a committee does so, you will be asked to leave the meeting.

### Mobile phones, pagers, cameras, audio recorders

Please ensure that all mobile phones and pagers are turned off before the meeting begins and note that photography or audio recording is not permitted.

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# Terms of Reference

## Finance and Audit Scrutiny Panel

- To review all existing service plans and associated budget provisions against options for alternative levels of service provision and the corporate policies of the Council, and make recommendations to the Cabinet
- To have an overview of the Council's internal and external audit arrangements and in particular with regard to the annual audit plan, the audit work programme and progress reports, and to make recommendations to the Cabinet
- To monitor the operational and financial performance of the Council, and to make recommendations to the Cabinet in relation to operational performance, financial outturns, revenue and capital expenditure monitors
- To scrutinise the Audit Commission's annual audit letter
- To scrutinise progress made on best value action plans
- To scrutinise executive 'service' decisions made by Portfolio Holders and officers taking key decisions which have been made but not implemented referred to the Panel through the call-in procedure

*The panel may a) confirm the decision, which may then be implemented immediately, b) refer the decision back to the decision taker for further consideration setting out in writing the nature of its concerns, or c) refer the matter to full Council in the event that the Panel considers the decision to be contrary to the Policy Framework of the Council or contrary to, or not wholly in accordance with the Budget.*

# COLCHESTER BOROUGH COUNCIL FINANCE AND AUDIT SCRUTINY PANEL

30 June 2009 at 6:00pm

## Members

Chairman : Councillor Dennis Willetts.  
Deputy Chairman : Councillor Christopher Arnold.  
Councillors Dave Harris, Gerard Oxford, Wyn Foster,  
Martin Goss, Theresa Higgins, Jackie Maclean, Jon Manning,  
Lesley Scott-Boutell and Nick Taylor.

**Substitute Members** : All members of the Council who are not Cabinet members or members of this Panel.

## Agenda - Part A

(open to the public including the media)

**Members of the public may wish to note that Agenda items 1 to 5 are normally brief and items 6 to 9 are standard items for which there may be no business to consider.**

## Pages

### 1. Welcome and Announcements

(a) The Chairman to welcome members of the public and Councillors and to remind all speakers of the requirement for microphones to be used at all times.

(b) At the Chairman's discretion, to announce information on:

- action in the event of an emergency;
- mobile phones switched to off or to silent;
- location of toilets;
- introduction of members of the meeting.

### 2. Substitutions

Members may arrange for a substitute councillor to attend a meeting on their behalf, subject to prior notice being given. The attendance of substitute councillors must be recorded.

### 3. Urgent Items

To announce any items not on the agenda which the Chairman has agreed to consider because they are urgent and to give reasons for the urgency.

### 4. Declarations of Interest

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The Chairman to invite Councillors to declare individually any personal interests they may have in the items on the agenda.

If the personal interest arises because of a Councillor's membership of or position of control or management on:

- any body to which the Councillor has been appointed or nominated by the Council; or
- another public body

then the interest need only be declared if the Councillor intends to speak on that item.

If a Councillor declares a personal interest they must also consider whether they have a prejudicial interest. If they have a prejudicial interest they must leave the room for that item.

If a Councillor wishes to make representations on an item on which they have a prejudicial interest they may do so if members of the public are allowed to make representations. In such circumstances a Councillor must leave the room immediately once they have finished speaking.

An interest is considered to be prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Councillor's judgement of the public interest.

Councillors should consult paragraph 7 of the Meetings General Procedure Rules for further guidance.

## **5. Minutes**

**1 - 11**

To confirm as a correct record the minutes of the meeting held on

## **6. Have Your Say!**

(a) The Chairman to invite members of the public to indicate if they wish to speak or present a petition at this meeting – either on an item on the agenda or on a general matter not on this agenda. You should indicate your wish to speak at this point if your name has not been noted by Council staff.

(b) The Chairman to invite contributions from members of the public who wish to Have Your Say! on a general matter not on this agenda.

## **7. Items requested by members of the Panel and other Members**

(a) To evaluate requests by members of the Panel for an item

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relevant to the Panel's functions to be considered.

(b) To evaluate requests by other members of the Council for an item relevant to the Panel's functions to be considered.

## **8. Referred items under the Call in Procedure**

To consider any Portfolio Holder decisions, taken under the Call in Procedure.

*The panel may a) confirm the decision, which may then be implemented immediately, b) confirm the decision back to the decision taker for further consideration setting out in writing the nature of its concerns, or c) refer the matter to full Council in the event that the panel considers the decision to be contrary to the Policy Framework of the Council or contrary to, or not wholly in accordance with the Budget.*

## **9. Decisions taken under special urgency provisions**

To consider any Portfolio Holder decisions taken under the special urgency provisions.

## **10. Work Programme**

**12 - 14**

See report from the Scrutiny Officer.

## **11. Financial Monitor 2008-09**

**15 - 29**

See report from the Head of Resource Management.

## **12. Capital Monitor 2008-09**

**30 - 49**

See report from the Head of Resource Management.

## **13. Exclusion of the public**

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**FINANCE AND AUDIT SCRUTINY PANEL**  
**20 MAY 2009**

*Present:-* Councillors Arnold, Foster, Goss, Harris, T Higgins, Maclean, Manning, G.Oxford, Scott-Boutell, Taylor and Willetts

*Apologies:-* -

**1. Chairman**

*RESOLVED* that Councillor Willetts be appointed Chairman for the ensuing Municipal Year.

**2. Deputy Chairman**

*RESOLVED* that Councillor Arnold be appointed Deputy Chairman for the ensuing Municipal Year.

## **FINANCE AND AUDIT SCRUTINY PANEL**

### **28 APRIL 2009**

*Present:* - Councillors Bouckley, Goss, Harris, Lissimore, Maclean, Manning, G Oxford, Sykes and Willetts

*Substitutes:* - Councillor Lewis for Councillor Bentley  
Councillor Hall for Councillor Offen

#### **75. Minute**

The minute of the meeting of the 24 March 2009 was confirmed as a correct record.

The minute of the meeting of the 6 April 2009 was confirmed as a correct record, subject to the amendments to the following paragraphs.

The paragraph commencing "Councillor Goss commented that the behaviour of some panel members was frankly wrong, .....", to read "Councillor Goss commented that the general hubbub at the meeting was frankly wrong, .....".

The last sentence of the paragraph commencing "Mr. Penny confirmed to Councillor Goss that many of the roses and shrubs that were scheduled to be removed ....." to read "Mr. Penny also accepted that officers had not recognised the impact of this work to Councillors or members of the public, given that they had received only three to four initial enquiries on this work, one of these under the Freedom of Information Act", and agreed to review the operational policy on major roads such as the Northern Approach Road".

#### **76. Have Your Say**

Mr. Andy Hamilton addressed the panel saying that it was unfortunate, due to the action of Councillors that controversial decisions had become subject to a high profile in the local and national press. Mr. Hamilton said Councillors had not made appropriate use of the Council's communication officer(s), for instance, the removal of trolleys from the town centre Bus Park became a high profile issue because there was no dialogue with J Sainsbury, and the ignoring of the Colchester in Bloom Group in regards to the removal of shrub and rose borders. Mr. Hamilton said alternative arrangements had subsequently provided a border at Norman Way, Lexden with spring flowering bulbs and summer planting.

Mr. Hamilton also commented about the discussions at the recent Full Council meeting, with thirty minutes spent debating the issue of the Portfolio Holder for Resources and Business and whether he had been suspended or sacked, and issue not resolved on the night, an consequently a waste of public and member time.

In response to Councillor Hall, Mr. Hamilton whilst noting that Councillor Tim Young had tried unsuccessfully to resolve the issue of the shopping trolleys, the issue should have been resolved through dialogue and an act of goodwill from the Council.



**Councillor Hall, in respect of being a former board member of Firstsite, declared a personal interest in the following item.**

## **77. Colchester Visual Arts Facility**

### **Have Your Say**

Mr. Hamilton addressed the panel saying the Visual Arts Facility had become an issue now been spoken about through the national press. Mr. Hamilton felt that the building designer Rafael Viñoly was a menace to London, Leicester and Colchester where buildings have been the subject of his design. Mr. Hamilton said the public do not know the facts concerning this building because the Council still refuses to answer the questions being asked. The request for a referendum on this building was refused and the fundraising had failed, and together with this report that in parts made no sense, the conclusion of this project is being met with ludicrous optimism. Mr. Hamilton concluded by saying the project has been a huge mistake, squandering large sums of public money, resulting in what will be years of financial misery until the building is demolished.

Councillor Davidson addressed the panel, welcoming this report that he considered was one piece of the overall jigsaw, with all parts needing future review. Councillor Davidson said that as the Leader of the previous Administration, he was party to many of the decisions made and to which he and the portfolio holders acted on the professional advice given, and that the current Administration was being advised by the same team of advisors.

Councillor Davidson said this was a fantastic project for Colchester in the long term, and that whilst it had been dogged by problems these will be overcome. This was a prestigious building for the region, and we must not give up on it now. Councillor Davidson concluded by saying he endorsed the interim report by the Audit Commission.

In response to Councillor Willetts, Councillor Davidson gave a resounding yes to the question that in hindsight, would he have done things differently.

Councillor Smith addressed the panel saying he felt that the poorly worded contract, together with unclear responsibilities and a lack of financial controls had resulted in a need for an additional £5,000,000 funding, a similar amount needed to complete the Decent Homes Contract. Councillor Smith said that at the meeting of the Finance and Audit Scrutiny Panel in March 2008 members were not told of some of the misgivings concerning the contractual arrangements, resulting in a short period from July 2008 onwards where the shortfall in the overall building cost rose from nothing, to £2,000,000 and then finally to £7,600,000. Councillor Smith felt the independent investigation to be undertaken once the project is complete should be done immediately. Councillor Smith posed the question was it the other funding partners who did not wish an independent investigation to be undertaken now! Councillor Smith also asked how much is it going to cost to employ an external firm of solicitors to undertake such an investigation and questioned the openness of reporting at scrutiny meetings. Councillor Smith concluded by saying this project had cost the Council a great deal of money and would like to see a thorough enquiry now.

In response to Councillor Goss, Councillor Smith said at the March 2008 Finance and Audit Scrutiny Panel meeting there was no suggestion of legal disputes or spiraling costs, which increased from £300,000 to £7,600,000 at the outset of the new Administration.

## **Colchester Visual Arts Facility**

Mr. Paul King and Mr. Geoff Bemrose from the Audit Commission, attended the meeting for this item, and Mr. King introduced Mr. Bemrose, author of the report Colchester Visual Arts Facility, to the panel.

Mr. King, in response to a previous speaker, said he was happy to attend this and other scrutiny panel meetings to present Audit Commission reports, would stand by the contents of the report(s) and would respond factually to any questions asked.

Mr. King said the report was a snapshot in time, and things had happened during the intervening period of time that had not been addressed in the report.

Mr. Bemrose introduced the report Colchester Visual Arts Facility. Mr. Bemrose said that the contents of the report was evidenced through interviews with officers, members of all political parties, funding agencies and contract and project managers, though he apologised to Councillor Oxford for not having any dialogue with the Independent Group.

Councillor Oxford said that even though this project had been subject to rigorous scrutiny there was still scepticism over the accuracy of the reports or information given. Councillor Oxford said people will take a personal view on whether the scrutiny panel had been misled or whether or not all the information was available at the time. Councillor Oxford said the report implied that a project manager was employed on this project from the outset, which is questionable, and that the Finance and Audit Scrutiny Panel was constantly reassured that the project was o.k. and on track.

Mr. Bemrose said that during his investigation he did not receive any evidence to suggest that anyone was trying to mislead members. Mr. Bemrose said it would be good practice to ensure that from the point of a contract of this nature being signed that a project manager would be in place.

In response to Councillor Goss, Mr. Bemrose confirmed he had seen the document seeking legal advice from a third party but did not recollect the date of the correspondence. Mr. Bemrose also said that there was, with this type of contract, an ongoing need to ensure agreement on the roles and responsibilities of all key officers.

Councillor Hunt, Portfolio Holder for Communications and Customers, with responsibility for this project within his portfolio, addressed the panel saying the discussions around an unsigned contract were misleading, that the contract had been signed by the builders, but the documents had been amended, and with so many additional comments written it was not possible for the Council to sign the contract.

In response to Councillor Manning, Mr. Bemrose confirmed that a range of minutes from various meetings had been considered in the review, but could not comment on whether he considered the project had provided value for money.

In response to Councillor Hall, Mr. Bemrose confirmed that a GCI Works Contract was in place from the outset of the first phase of the project, and the subsequent failings of this contract were addressed within the following supplementary contract.

In view of Mr. Bemrose's comment that the Audit Commission's scope for this project contract review did not include a review of the project risk register, Councillor Harris proposed that the panel should receive regular updates on the projects risk register through to the completion of the project. Mr. Bemrose also confirmed to Councillor Sykes that he had not seen any information to support any comments made about there being insufficient funds to complete the

project.

In response to Councillor Willetts and Lissimore concerning the recommendation that the funding partners have sufficient capacity to act as an intelligent client throughout the final phase of the contract, Mr. Bemrose said there needs to be an assurance for the decision takers that they have the expertise needed to make a sound judgement based on sufficient technical and professional knowledge, and an assurance that the advise is what is best for the project. What was now required was a clear plan with clear targets and triggers, and linked to risks and mitigation, with Cabinet and scrutiny setting the parameters of what information they want to know. Mr. Bemrose said that whilst the project from the outset had a quantity surveyor and project manager, this had provided a range of technical advice, but had proven not to be effective for the needs at that time.

The Chairman thanked Mr. King and Mr. Bemrose for attending the meeting, presenting the report and responding to questions from the panel.

Mr. Adrian Pritchard, Chief Executive of Colchester Borough Council addressed the panel.

In response to Councillor Lissimore, Mr. Pritchard explained the reasons why he advised against an independent review of the project and the project business plan at this time. Mr. Pritchard said at present the Council did not have a contractor(s) in place to complete the building and therefore did not have an end date for the completion of works. Mr. Pritchard said he advised that once these were known then a review of the Firstsite business plan could be undertaken between six to nine months before the building was due to be completed. Mr. Pritchard said he further advised that a review of the grants given by the Council to Firstsite, The Mercury and the Arts Centre, what the Council gets in terms of cultural activities and the relationships between these organisations, was appropriate to scrutinise, and this review would be scheduled as soon as possible during the 2009/10.

Councillor Hunt said he felt that an independent review should be undertaken as soon as possible, but understood that if it was done too soon it would become a review of only historic events and would not include a review of any new contract(s). Councillor Hunt said the other funders to this project did not want a review until the project was complete, though any review by the scrutiny panel would be undertaken in public, with as much information as legally possible being made available for this review.

Mr. Ian Vipond, Executive Director, addressed the panel to explain that due to the Council currently taking legal advice on the contract with the builders, simultaneously carrying out an independent review of the project at this stage would cause further issues and problems.

Mr. Pritchard gave a timeline of events of the project as far as he remembered given he did not have this information to hand. In 2005/2006 the appointments of the Architect, Engineers and Landscape Architects etc were made, to agree the design and the specification to which the contractor would complete the build. At this time the Council appointed a Project Manager reporting directly to the client, rather than the project managers being appointed as part of the Architects Team. Building work commenced in 2007 on a two stage contract. The first stage of the contract was completed, giving savings on cost, and was followed by the commencement of second stage of the contract. At the commencement of the second stage works in August 2007 the contract had not, as previously mentioned, been signed, though following discussions with the builders, the builders signed the contract in September 2007 but with added changes and amendments that the Council found unacceptable and therefore could not add their signature to an engrossed contract. Whilst the Council did try unsuccessfully, through lawyers, to get a contract signed by all parties in the ensuing two months, in December

of 2007 the contractor decided to stop work.

In March 2008 the Finance and Audit Scrutiny panel received a report (later confirmed as a review of Renaissance in Colchester at the Strategic Overview and Scrutiny Panel meeting on 11 March 2008) and that at this time officers still believed a contract was in place for a fixed cost of £12.736 million, but with a potential £300,000 overspend and a £2,000,000 risk. This was based on project and cost managers reports being provided monthly to the client, Colchester Borough Council. Mr. Pritchard later, and in response to Councillor Manning said there was a significant set of briefings undertaken between March and May of 2008, which took in the pre-election period, an added dimension to the process.

Mr. Pritchard said that in April 2008 the lawyer's legal advice was that if the Council sacked the contractor, it would put the Council at significant risk with possible damages. Mr. Pritchard said it would be down to an independent investigation to determine the appropriateness of the actions taken by officers up to this time.

In terms of continuing the build, Mr. Pritchard said there was now a need to negotiate a supplementary agreement to the contract to have the building made watertight, bringing the overall cost of build to £14,220,000, with a further £7,600,000 needed to complete the build.

In response to Councillor Manning, Mr. Vipond explained that Turner and Townsend will continue to fulfil their role until the end of the life of the contract with the builder. New advisors will then be appointed through the proper procurement process. It was also confirmed to Councillor Manning that one of the areas to be investigated in detail in any future review was what information was actually reported to the Executive by Turner and Townsend and whether or not the implications of any risks identified by Turner and Townsend was given to the Executive.

Mr. Vipond confirmed that the bulk of the increased costs has been due to the extra costs incurred by the delay in the build, and Mr. Pritchard, in response to Councillor Oxford said he could not give a guarantee that all the details of any future investigation could be heard in public, because like the Decent Homes Contract, the Council would be bound by any future legal actions and the subsequent best case for the Council in regards to settlement, though officers would try to be as open as possible.

In response to Councillor Hunt, who could not understand why the Financial arrangements were reported as o.k. at the March 2008 Finance and Audit Scrutiny Panel meeting, Mr. Pritchard said this was due to the timing of the financial information being reported by the cost managers on a monthly cycle, though Mr. Vipond added that the advice being given up to March 2008 was for the Council to enforce the contract, advice that changed in April 2008. Understanding that the Council was at this time in a pre-election period, Mr. Pritchard said that at no time were requests from portfolio holders denied.

Mr. Pritchard confirmed to Councillor Harris that Firstsite and the University of Essex were charged with fundraising £1,500,000 and £1,000,000 respectively and both were confident from the outset. Whilst there were some significant initial donations made this did not continue and only £800,000 was raised by Firstsite, while the University of Essex made their own internal arrangements to fund their contribution. Councillor Hunt said in answer to Councillor Harris's comment that this was now an unpopular project, that it was better to judge the prestige and reputation of the Council once the building was complete, and that would hopefully bring confidence back to the local public.

Councillor Davidson addressed the panel saying that he believed there was an election

embargo made on Councillor Jarvis in April 2008, and that information requested by Councillor Jarvis was not offered to him, and for this reason felt this process needed to be examined for the future. Mr. Pritchard said that the local elections are by thirds, that business does continue, and that in this situation there were other Portfolio Holders available to consider new information.

In response to Councillor Willets, Mr. Pritchard confirmed that the recommendations of the Audit Commission would all be considered and acted upon at the appropriate time.

Councillor Hunt said he believed as the Portfolio Holder responsible for this project, that the way forward was now much clearer, and that working with greater openness was vitally important, and the more people involved in future discussions the greater the transparency.

*RESOLVED* that the panel;

- i) Noted the Audit Commission report Visual Arts Facility.
- ii) Requested the Head of Strategic Policy and Regeneration to provide a regular update on the Visual Arts Facility Risk Register (FIVE voted FOR, NONE voted AGAINST).

## **FINANCE AND AUDIT SCRUTINY PANEL**

### **19 MAY 2009**

*Present:* - Councillors Goss, Harris, Lissimore, Manning, Offen, G  
Oxford, Sykes and Willetts

*Substitutes:* - Councillor Hazell for Councillor Maclean  
Councillor Chillingworth for Councillor Bouckley  
Councillor Lewis for Councillor Bentley

#### **78. Minute**

The minute of the meeting of the 6 April 2009 was confirmed as a correct record.

#### **79. Referred items under the Call in procedure**

##### **Have Your Say**

Councillor Smith addressed the panel saying he believed the decision taken was in line with the Cabinet Strategy. In respect of the background to this service, he said it started with the closure of the Greenstead Amenity Site leading to the introduction of the free freighter service scheme operating in St Andrew's and St Anne's wards. Councillor Smith said he would welcome clarification on the exact areas in which this service would operate.

Councillor Smith believed the 'super output areas' as mentioned by Councillor Arnold in his reasons for the call in, was the right criteria for determining where the service should be extended to, and St Anne's was a good example of where under this criteria St Anne's would receive an extended service, whereas under the current arrangements it would not. Councillor Smith concluded by suggesting the Portfolio Holder should give careful consideration to the merits of using 'super output areas' as well as just deprived wards, for the means of determining extended areas of collection.

##### **Extension of free bulky special collections**

The service decision, reference STS-007-08, Extension of free special collections, taken by the Portfolio Holder for Street and Waste Services on 24 April 2009 was called in by Councillor Arnold, supported by four Councillors. Councillor Arnold and Councillor Tim Young, Portfolio Holder for Street and Waste Services both attended the meeting for this item.

Councillor Arnold presented the case for the call in. Councillor Arnold thanked Councillor Smith for his comments and reiterated the reasons for the call in as stated on the Request for Call in Form.

The principle of providing the special collection service within those areas of greatest need is not challenged, indeed it is strongly supported. However, the decision called-in relies on the outdated concept of "deprived wards" to identify these needy areas within Colchester. It also relies on data from the year 2000, whereas the latest survey dates from 2007. The Government's preferred definition, long ago accepted by the Council, uses "super output areas", a table of which based on the 2007 data was published on the Council's own website

on 30 March 2009. This identifies five super output areas (in three wards) which have greater need than all those in Berechurch and some within St. Andrew's and St. Anne's.

The decision also proposes to extend the services to Holt Drive in East Donyland on the basis that there is recognition that this area "would fall within the criteria". However, this is unsupported by evidence presented within the report and neither the criteria nor those recognising the need in Holt Drive are identified. Holt Drive is within a super output area ranking 29 out of 104. There was 21 super output areas, in eight wards, not currently receiving the service are identified as having greater need.

The service should be provided to those areas that have the greatest need on the nationally-recognised scale regardless of the ward in which they for the time being are located.

Councillor Arnold concluded by saying he believed the areas to which this service should be extended should be a judgement made by those officers in Community Services, not those in Street Services, and the service should not be extended ward by ward, but by 'super output area' thereby providing a service to those who can least afford to pay for it.

Councillor Tim Young, Portfolio Holder for Street and Waste Services responded to Councillor Arnold. Councillor Young gave a PowerPoint presentation explaining the reasons behind the decision taken.

The decision was not just based on deprivation indices alone, but with three factors been considered, with flytipping hotspots, deprived small areas and the freighter routeing all looked at in detail. From the records of the Street Care team, this is where the most reports of fly tipping are reported of larger goods that cannot be put out either with the recycling or refuse collections.

Councillor Young said that by using the Mosaic data, the Council could plan where it can best direct or focus services, and these are also the areas where residents are least likely to have access to a car. The original areas were chosen using the 2000 Deprivation indices, but officers then compared this to the 2007 indices using the advice and knowledge of the Customer Insight Team. This should have been mentioned in the report for which Councillor Young apologised to members.

The information shows that St. Andrew's has most deprived small areas ('super output areas') in the top forty percent deprived nationally. This is followed by Berechurch, Newtown and then Harbour. There are then a number of wards with two areas one of which is St. Anne's. Councillor Young explained that when this data is mapped against the fly tipping data it can be seen that Newtown does not receive that many fly tipping reports. The issues here tend to be around litter and residual waste bags put out too early, or in the wrong place. On this basis they were not recommended by officers for inclusion in the scheme.

Councillor Young showed a slide illustrating the current route of the freighter in the St. Andrew's and St. Anne's wards, and the proposed route, adding those areas identified within deprivation indices and fly tipping report data.

Councillor Young showed photographs of recent fly tipping incidents in the areas the freighter service was to be extended into. In regards to the inclusion of Holt Drive being included in the scheme, Councillor Young said he was persuaded by officers that because of the number of fly tipping incidents experienced here as well as its geographical location close to the Monkwick estate in Berechurch this would be a good use of the limited service that operates.

In response to Councillor Hazell who suggested the route appeared to have been produced via

a Routemaster, and asked how could we not be sure the abandoned trailer shown in his presentation was an abandoned trailer, Councillor Young said of the three factors used to determine the extended areas of collection, the routeing was of least importance, that a greater weighting was given to small deprived areas and fly tipping hotspots. Councillor Young later explained that the abandoned trailer had been reported by local residents and had been there for some time.

In response to Councillor Lissimore, Councillor Young said that in respect of Shrub End estate, there was believed to be less demand for this service within this area, and the close proximity to the Shrub End Amenity Site was a consideration.

Councillor Chillingworth questioned the wisdom of using spare resources within this service for the collection of flytipping items, when the new data on super output areas provided us with the opportunity to extend this service to other more needy super output areas.

Councillor Young believed it was a reasonable assumption to make that flytipping is done by people local to the area, citing Greenstead Estate as an example, that following the introduction of the free freighter service the estate saw a decrease in flytipping.

Councillor Harris expressed support for the decision that would extend the service to the Harbour and Berechurch Wards, and was amazed that the decision had been called in. Councillor Harris said areas within these wards had been continually monitored and information given by the public acted on, but still the flytipping keeps reoccurring, blighting many green and urban areas. Councillor Harris said the service would reduce flytipping and urged councillors to support the decision to extend the service.

Councillor Offen said having heard the comments from the speakers so far, he remained unconvinced that differentiating between deprived wards and super output areas was an argument to oppose the decision that had been taken.

Councillor Arnold reaffirmed his request to not to use a ward based system, but one where the areas where the service was extended to were those areas where the service was most needed. Councillor Arnold said the service was never intended to tackle flytipping and that it was wrong to make a connection between flytipping and the residents in that area, reiterating that enforcement powers should be used to tackle flytipping.

Councillor Lewis questioned the wisdom of including flytipping within this service, saying that when there had been instances of flytipping in the Spring Lane and Collingwood Road areas of her ward, these had been dealt with speedily and efficiently by officers within Street Services. Councillor Young said the service only had finite resources and the purpose of the change was not to open out the collection of flytipping to all areas, but only to those hotspot and problem areas, saying he believed the extension of the collection service would actually stop potential flytipping in that area.

Councillor Goss requested information in regards to car ownership ( a measure of deprivation) by ward and the number of flytipping collections by ward (Councillor Goss later asked that this information differentiated between private and public land), and asked for an explanation to the weighting given to each of the three factors for determining the new areas to be given this service. Councillor Young confirmed the information requested by Councillor Goss could be made available. In regards to weighting, Councillor Young said deprived small areas and fly tipping hotspots were the primary factors for determining to what areas the service could be extended and with this information the routeing of the freighter was determined within the resources available.



Councillor Manning said that given the freighter had to travel through the Shrub End Ward, and area of deprivation, to go to the Amenity Site, it made no sense that this area should not form one of the twenty five stops. Councillor Hazell asked how it could be known what the demand for this service in the Shrub End Ward would be, given it is not available to residents in the area?

Councillor Young said the service would remain under constant review, but at this time it was the professional judgement of officers, supported by statistics, that the recommended route was the best way to extend the service. Councillor Young said it was the best way to help those who are deprived and residents effected by flytipping, and the best use of current resources.

Mr. Dave McManus, Street Care and Recycling Manager addressed the panel, and in response to Councillor Goss, explained the take up of the current service ward by ward, and confirmed that since the introduction of the scheme there had been a reduction in flytipping.

Councillor Offen said he believed common sense had been applied to the decision and there would be an opportunity to review and change the service as appropriate.

Councillor Lewis said that she would like the Portfolio Holder to consider a system of meantesting for the free freighter service. Councillor Lewis also thanked Councillor Young, Arnold and panel members for a very meaningful and excellent debate.

Councillor G Oxford said that should any review recognise spare capacity within the provision of the summer freighter service would the Portfolio Holder consider Chinook, High Woods as one of the stops.

Councillor Young confirmed to Councillor Hazell that whilst he would rather a twelve monthly review of the service, that a review within 2009-10 could be undertaken.

Councillor Arnold and Councillor Young were invited to give closing remarks following the discussions.

Councillor Willetts proposed that the panel refer the decision back to the Portfolio Holder for Street and Waste Services for further consideration, asking him to extend the special collection scheme not on a ward basis, but to those super output areas having the greatest need regardless of ward. Councillor Manning seconded the proposal.

*RESOLVED* that the panel;

- i) Referred the decision back to the Portfolio Holder for Street and Waste Services for further consideration, asking him to extend the special collection scheme not on a ward basis, but to those super output areas having the greatest need regardless of ward (SEVEN voted FOR, FOUR voted AGAINST).
- ii) Agreed to further review of the Free Freighter Service in 2009-10.
- iii) Requested information in regards to car ownership by ward, the number of flytipping collections by ward with this information split by collections on private and public land.



## Finance and Audit Scrutiny Panel

Item  
**10**

30 June 2009

<b>Report of</b>	<b>Scrutiny Officer</b>	<b>Author</b>	<b>Robert Judd</b>
<b>Title</b>	<b>Work Programme 2009-10</b>		<b>Tel. 282274</b>
<b>Wards affected</b>	Not applicable		

**This report sets out the rolling 2009/10 Work Programme for the Finance and Audit Scrutiny Panel**

### 1. Action Required

1.1 The Panel is asked to consider and comment on the 2009-10 work programme.

### 2. Reason for Action

2.1 This function forms part of the Panel's Terms of Reference in the Constitution.

### 3. Alternative Options

3.1 As part of the Panel's Terms of Reference in the Constitution, there are no alternative options.

### 4. Standard References

4.1 There are no policy plan references or financial, human rights, community safety and risk management implications in this matter.

4.2 The work of the Finance and Audit Scrutiny Panel is a key function to ensure probity in financial and operational performance and risk, and in line with the aims of the strategic plan.

## Finance and Audit Scrutiny Panel

Incorporating Accounts and Regulatory Committee (A&R)

### **WORK PROGRAMME 2009-10** (last updated 17 June 2009)

#### **To be scheduled**

1. Review of Firstsite:Newsite project and business plan – date to be arranged
2. VFM review of Council funding to Firstsite, The Mercury and Arts Centre – date to be arranged
3. Progress report on the Free Freighter Service – date to be arranged in 2010

#### **30 June 2009**

1. 2007-08 Annual Audit and Inspection Letter (A&R)
2. 2008-09 External Audit Report (A&R)
3. 2008-09 Internal Audit Report (A&R)
4. Annual review of the Governance Framework and Statement (A&R)
5. 2008-09 Annual Governance Statement (A&R)
6. Draft Annual Statement of Accounts (A&R)
1. 2008-09 Revenue Expenditure pre-audit outturn (FASP)
2. 2008-09 Capital pre audit outturn (FASP)

#### **28 July 2009**

1. Annual Report on Treasury Management
2. 2008-09 Risk Management Summary

#### **18 August 2009**

1. 2008-09 Revenue Expenditure, period April to June
2. 2008-09 Capital Monitor

#### **22 September 2009**

1. 2009-10 Internal Audit Monitor, period April to June
2. 2009-10 External Audit Monitor, period April to June
3. Annual Governance Audit Report (A&R)
4. Annual Statement of Accounts (A&R)

#### **20 October 2009**

1. Report Publication of Audited Statement of Accounts (A&R)
2. Risk Management period April to September
3. Annual Business Continuity Progress report

#### **17 November 2009**

1. 2009-10 Internal Audit Monitor, period April to September
2. 2009-10 Revenue Expenditure, period April to September
3. 2009-10 Capital Monitor

#### **26 January 2010**

1. 2010-11 Budget Strategy
2. Treasury Management - Investment Strategy

## **23 February 2010**

1. Risk Management, period April to December
2. 2009-10 Revenue Expenditure, period April to December
3. 2009-10 Capital Monitor

## **23 March 2010**

1. 2009-10 Internal Audit Monitor, period April to December
2. Annual Governance Statement briefing paper
3. Internal Audit Annual Plan 2010-11
4. Supplementary opinion audit plan
5. Use of resources statement 2009

30 June 2009

<b>Report of</b>	<b>Head of Resource Management</b>	<b>Author</b>	<b>Sean Plummer</b> <b>Tel. 282347</b>
<b>Title</b>	<b>Financial Monitoring Report – End of Year 2008/09</b>		
<b>Wards affected</b>	Not applicable		

**The Panel is invited to review the financial performance of all General Fund services and the Housing Revenue Account for 2008/09**

## 1. Action required

- 1.1 The panel is asked to note the financial performance of General Fund Services and the Housing Revenue Account (HRA) for the year 2008/09.

## 2. Reason for scrutiny

- 2.1 Monitoring of financial performance is important to ensure that:
- Service expenditure remains within cash-limited budgets.
  - Potential variances at year-end are identified early so that remedial action can be taken to recover the position or 'recycle' any surplus budgets.
  - Performance targets are being met.
- 2.2 This report also gives the panel the opportunity to hold Service Managers and Portfolio Holders accountable for their budgets.

## 3. Background and Summary Position

- 3.1 The Panel last considered the revenue budget position on 24 February 2009. This showed a projected overspend of £39k against the General Fund. The report also detailed a projected overspend of £45k against the Housing Revenue Account.
- 3.2 Work is ongoing to complete the accounts for 2008/09 and this report has been prepared using provisional figures, which may be subject to some changes and are still subject to external audit.
- 3.3 All the information presented in respect of General Fund Services shows the position based on net 'direct costs'. The review of the Housing Revenue Account is different in that it shows all costs, both direct and indirect.

## 4. General Fund –

- 4.1 The following table summarises the outturn position for each Service, the effect of the approved requests for carry forward into 2009/10, and a breakdown of the outturn position against the main Non Service areas. It shows a total net underspend for the Council of **£272k**.

<b>Service Area</b>	<b>Annual Budget £'000</b>	<b>Actual Net Exp. £'000</b>	<b>Variance £'000</b>	<b>C/Fwd / Adjustmen £'000</b>	<b>Revised Variance £'000</b>
Corporate & Democratic Core	323	349	26		26
Executive Management Team	1,047	981	(66)		(66)
Corporate Management	6,480	6,423	(57)		(57)
Customer Service Centre	1,050	1,044	(6)		(6)
Env. & Protective Services	2,116	2,679	563	48	611
Life Opportunities	5,482	5,693	211		211
Resource Management	4,367	3,493	(874)	183	(691)
Strategic Policy & Regen	2,896	2,586	(310)	164	(146)
Street Services	2,492	3,086	594	27	621
<b>Subtotal Services</b>	<b>26,253</b>	<b>26,334</b>	<b>81</b>	<b>422</b>	<b>503</b>
Benefits Payments and Subsidy	(1,278)	(1,245)	33		33
C.L.I.A.	(363)	(613)	(250)		(250)
LABGI	0	(100)	(100)		(100)
Corporate Savings Targets	(195)	0	195		195
Other Corporate / Technical Items	4,564	3,749	(815)	162	(653)
<b>Subtotal Non-service Areas</b>	<b>2,728</b>	<b>1,791</b>	<b>(937)</b>	<b>162</b>	<b>(775)</b>
<b>Overall Position</b>			<b>(856)</b>	<b>584</b>	<b>(272)</b>

4.2 The above table shows approved carry forward requests and other adjustments totalling £584k. These relate to the following and include £246k which was assumed when setting the 09/10 budget:

- £120k for spend related to HPDG (Housing & Planning Development Grant)
- £35k relating to the Joint Museum Service (up to £100k of budget underspend is automatically carried forward under the joint committee arrangements).
- £30k relating to the Council's staff travel plan.
- £10k in respect of asset management software
- £14k in respect of support of the Tour Series event.
- £13k in respect of IT work funded through HPDG
- £50k for invest to save projects, some of which was approved in 08/09 for which spending will take place in 09/10.
- £312k in respect of items agreed to be carried forward in respect of the 2009/10 budget and other technical items.

4.3 **Appendix A** summarises the Council-wide position by expenditure group. **Appendix B** provides a more detailed view of the performance of individual Service Groups. Both reports include traffic light indicators. The thresholds are as follows:

- Green – Variance less than £50k and 5% of budget
- Amber – Variance greater than £50k **OR** 5% of budget
- Red – Variance greater than £50k **AND** 5% of budget

4.4 **Appendix C** shows the major variances and provides comment including whether this is a one-of change or an ongoing impact and if the latter the extent to which action has been taken in setting the 2009/10 budget. The majority of these items have been reported to the Panel during the year. The key changes being:-

- General underspending across all service groups to assist in offsetting cost pressures
- Additional rental income from commercial properties including Culver precinct
- Savings in 08/09 identified to be used to support the 09/10 budget

4.5 The 2009/10 budget was set on the assumption that the 08/09 outturn would be on budget. The identified surplus will therefore be added to balances and will be considered by Cabinet on 13 July 2009 as part of a report on the 20010/11 budget strategy.

## 5. Non Service Areas

5.1 In addition to Service budgets it is necessary to review the corporate and technical items in the budget. The following paragraphs detail the most significant of these in terms of budget variances.

5.2 The Central Loans and Investment Account (CLIA) comprises the Council's borrowing costs and investment income and has a net income budget of £363k. The CLIA budget is difficult to predict and can be affected by several factors. The favourable variance this year of £250k includes the impact reported to the Panel from higher interest rates during the first half of the year and the beneficial impact of investment decisions taken then. The position reflects the required treatment in respect of the Icelandic investments.

5.3 The Panel will receive the Annual Report on Treasury Management, including a review of investment and borrowing performance, at the next meeting.

5.4 The Local Authority Business Growth Incentive (LABGI) grant is provided to reward business growth, and returns to Councils a share of additional business rate revenue generated by economic growth above a certain threshold within the borough. No LABGI payment was expected for 2008/09, however, the Government did announce the release of amount of grant for year 3 (2007/08) that had been held back pending a review of the scheme and a number of legal challenges. This meant that in February 09 we received an extra grant of £100k.

5.5 The other remaining technical adjustments include a number of items report to the Panel during the year including:-

- Minimum Revenue Provision (MRP)
- Housing and Planning Delivery Grant (HPDG) unallocated
- Cabinet savings unallocated
- Savings from 08/09 pay award

5.6 The 2008/09 budget included corporate savings targets totalling £860k. The outturn position shows a shortfall against these targets of £195k. The targets were as follows:

- **Support Services Review** – Savings of £48k were not achieved but have now been delivered as part of setting the 09/10 budget.
- **Procurement Savings** – Total savings of £150k on procurement were achieved including a significant reduction in insurance and a rebate from the Procurement Hub. The action plan identifies further savings, which have been taken into account in the 2009/10 target of £97k.
- **Salary Budgets** – the target of £515k savings was achieved during the year.
- **Income Generation** – target not achieved and action being taken to address this during 09/10/

<b>Outline of Saving</b>	<b>Target £'000</b>	<b>Actual £'000</b>	<b>Variance £'000</b>
Support services review	48	0	48
Procurement savings	227	150	77
Salary budgets	515	515	0
Income generation	70	0	70
<b>TOTAL</b>	<b>860</b>	<b>665</b>	<b>195</b>

## **6. Housing Revenue Account**

- 6.1 **Appendix D** sets out the pre-audit revenue outturn for the Housing Revenue Account (HRA).
- 6.2 The outturn position shows a net surplus of £20k compared to a budgeted deficit of £216k for the year, a favourable variance of £236k. The outturn position has arisen as a result of variances in several areas. We received more rental income than budgeted, primarily due to fewer Right to Buy sales and void properties than assumed within the budget, although this was partially offset by less income from Charges for Services & Facilities. There was less expenditure than anticipated on Supervision and Management costs, primarily caused by lower employee costs reflecting the impact of vacant posts. Furthermore, we were required to make a smaller contribution to our Bad Debts Provision than budgeted reflecting the reduced level of rent arrears at the year-end, along with an additional revenue contribution to fund HRA capital expenditure.
- 6.3 The HRA balance at 31<sup>st</sup> March 2009 is £1,518k. However, £1,059k of this balance is currently committed to future years in order to fund revenue expenditure committed to during 2008/09, together with future contributions to the Housing Investment Programme (Capital). This leaves the uncommitted HRA balance at £459k. The recommended minimum level of balances is £600k and action has been taken within the 2009/10 budget which should see the HRA balance restored to at least the recommended prudent level earlier than previously forecast.
- 6.4 The HRA is a “ring-fenced” account which means that any underspend or overspend in a given year must be retained within the HRA. The effect of the 2008/09 outturn position will need to be reflected within the Medium Term Financial Forecast (MTFF) for the HRA to establish the level of resources for future years. This will be reviewed as part of the forthcoming budget process for 2010/11.

## **7. Strategic Plan references**

- 7.1 The priorities within the Strategic Plan are reflected in the Budget and Medium Term Financial Forecast.

## **8. Financial implications**

- 8.1 As set out above.

## **9. Risk management implications**

- 9.1 Risk management is used throughout the budget cycle, and this is reflected in the strategic risk register. The 2009/10 revenue budget report that was approved by Council in February 2009 detailed a number of potentially significant risk areas that had been identified during the budget process. In addition, Heads of Service identify a number of both positive and negative risk areas during the year.

## **10. Other Standard References**

- 10.1 Having considered consultation, publicity, equality, diversity and human rights, community safety, and health and safety implications, there are none that are significant to the matters in this report.

## **Background Papers**

None



<b>Budget Monitoring Summary - End of Year 2008/09</b>	<b>End of Year 2009</b>			
	<b>Budget For Year £'000</b>	<b>Actual For Year £'000</b>	<b>Variance (fav) / adv £'000</b>	
<b>Account Description</b>				
<b>By Subjective Group</b>				
Employees	27,182	26,993	(189)	amber
Premises Related	7,765	7,952	187	amber
Transport Related	1,507	1,695	188	red
Supplies & Services	11,446	10,954	(492)	amber
Third Party Payments	2,028	1,885	(143)	red
Transfer Payments	2,860	2,489	(371)	red
Capital Financing Costs	146	147	1	green
<b>Subtotal Expenditure</b>	<b>52,934</b>	<b>52,115</b>	<b>(819)</b>	amber
Government Grant	(1,940)	(2,038)	(98)	red
Other Grants & Reimbursements	(4,813)	(4,691)	122	amber
Customer & Client Receipts	(19,843)	(18,853)	990	amber
Income-Interest	(23)	(25)	(2)	amber
Inter Account Transfers	(62)	(174)	(112)	red
<b>Subtotal Income</b>	<b>(26,681)</b>	<b>(25,781)</b>	<b>900</b>	amber
<b>Total General Fund Services</b>	<b>26,253</b>	<b>26,334</b>	<b>81</b>	amber
<b>By Service Group</b>				
Corporate & Democratic Core	323	349	26	amber
Executive Management Team	1,047	981	(66)	red
Corporate Management	6,480	6,423	(57)	amber
Customer Service Centre	1,050	1,044	(6)	green
Environmental & Protective Services	2,116	2,679	563	red
Life Opportunities	5,482	5,693	211	amber
Resource Management	4,367	3,493	(874)	red
Strategic Policy & Regeneration	2,896	2,586	(310)	red
Street Services	2,492	3,086	594	red
<b>Subtotal General Fund Services</b>	<b>26,253</b>	<b>26,334</b>	<b>81</b>	amber

## Major Outturn Variances

Service Area	Variance		One-off / recurring	Comment
	Spend £'000	Income £'000		
<b>Corporate Management</b>				
Head of Service	18		18	Costs of Head of Service interim arrangements and subsequent recruitment exercise.
Legal Services	-58	190	132	Land Charges income reduced due in part to downturn on housing market and the higher proportionate increase in personal searches which are cheaper than full searches. 09/10 budget includes an allowance for reduced income.
ICT	-186	1	-185	This budget has been reviewed in detail and a number of savings identified include:- <ul style="list-style-type: none"> <li>• £51k saving on telephone account</li> <li>• £80k saving on application support</li> </ul>
20				
Democratic Services	37	-27	10	Mainly additional election expenses offset by higher than anticipated grant income in respect of the 2005 Parliamentary Election.
Facilities	-60	10	-50	£34k refund in relation to Rowan House service charge received at the end of the financial year.
<b>EMT</b>				
Partner projects (Braintree)	-177	120	-57	There is an underspend on the joint provision held in respect of the work with Braintree DC and given the current position with this initiative there will now be a saving of £50k for each authority.
<b>Environmental &amp; Protective Services</b>				
Head of Service	52		52	Costs of Head of Service interim arrangements and subsequent recruitment exercise.

Service Area	Variance			One-off / recurring	Comment
	Spend £'000	Income £'000	Net £'000		
Planning	-50	547	497	Recurring	Down-turn in the economy/building industry has reduced the number of Planning Applications. Mitigating action to offset some of this reduced income is reflected in position against salaries target. Some additional service savings were identified. The 09/10 budget included provision for a reduced level of income.
Building Control	-37	167	130	Recurring	Down-turn in the economy/building industry. Situation has got progressively worse during the year. Again, 09/10 budget reflects lower income levels.
Env. Services	-36	58	22	One off	Cemetery & Crematorium under-spends on Grounds maintenance and under-recovery of income due to fewer than estimated cremations. The purchase of memorials was low due to the "credit crunch". Income for Pest Control (destruction of Rats and "other" pests) lower than budgeted.
Protective Services	-54	-15	-69	One off	The under-spend was due to a lower level of Licensing data checks and unspent consultancy budget, vacant Business Development post, and unspent Smoke Free grant and Emergency Planning budgets. There was an over-recovery of income for Licensing.
Museums	61	-96	-35	One off	Net underspend agreed to be carry forward.
<b>Life Opportunities</b>					
Bed and Breakfast costs	218	-64	154	Recurring	The overspend is due to a higher number of households in B & B accommodation throughout the year than included within the budget. This continues to be an area of risk, although the work already undertaken on the fundamental review of the Housing service has identified the need for more emphasis on prevention work as one of the key issues, with the aim to reduce the use of temporary/bed and breakfast accommodation. While the recommendations of the review are awaited we have taken immediate steps to increase the level of staffing in the Homechoice shop and with our Housing Advisers. This has allowed us to offer more appointments to the people we see (an average of 32 detailed case work appointments per week including single homelessness) and reduce the time people are waiting to be seen (from 3 weeks to 1) which increases our ability to prevent homelessness.

Service Area	Variance			One-off / recurring	Comment
	Spend £'000	Income £'000	Net £'000		
Housing needs and options	10		10	One off	Additional employee costs associated with re-registering housing applications on-line.
Parks and recreation	-33	-50	-83	One off	General underspends on Repairs £34k, Playgrounds £12k and Water costs £24k. Income levels were slightly higher in certain areas including s.106 contributions.
Sport and Leisure	44	102	146	Mostly one-off	Additional energy costs £80k and repairs £42k although other costs were lower than budget including employees. Income levels were lower by year end – customer receipts by £62k and grant income £42k.
<b>Resource Management</b>					
Estates 22	63	-392	-329	Mostly one-off	Additional NNDR costs resulting from delays in property sales: £15K Magdalen St Bus Depot & £6K Layer Rd Football Ground. Rental income includes new income in respect of Rowan House £178K and some smaller net reductions in respect of other sites. Rent reconciliations such as Culver Centre provided additional income notified after the end of the financial year.
Collections and Control (incl. Concessionary Fares)	-360	-50	-410	Recurring	Saving achieved through negotiation on the contract with bus operators and re-appointment of the costs across participating districts. This has been reflected in the 09/10 budget. Partly offset by costs of previous appeals.
Insurance	-162		-162	One off	Saving through accounting change identified in 09/10 budget process and agreed would be carried forward to support 09/10 budget.
<b>Strategic Policy and Regeneration</b>					
Renaissance Programme	139	-195	-56	One off	Employee costs were £27k higher than budget and some grant funded spends £100k approx which are compensated by extra income. £90k Euro currency gain on the final settlement of certain projects.
Spatial Policy	-149	-1	-150	One off	HPDG funded work for which a carry forward has been agreed.

Service Area	Variance			One-off / recurring	Comment
	Spend £'000	Income £'000	Net £'000		
Enterprise	-34	-40	-74	One off	Funds allocated from 07/08 outturn have not been fully spent. £40k income on completion of Construction Initiatives project
<b>Street Services</b>					
Parking Services	209	183	392	Some one-off / Some Recurring	Under recovery of car park income in respect of both on street and off street parking of £300k in total, offset by additional income generated by Forest Heath contract and use of surplus on street parking reserve. £95K unbudgetted rental charge re: Butt Rd car park (includes costs for previous years). 09/10 budget included reduced projections for car park income.
Street Care	-186	20	-166	Some one-off / Some Recurring	£132K is in budget from funding to support recycling trials pledged by ECC and from recycling credits was not received and therefore the budget was frozen. Abandoned Vehicles new contractors paying for vehicles removed £13K.
Recycling	254	219	473	Some one-off / Some Recurring	£92K overspend for fuel costs. Overspend on tyres and occasional hire (£90K) £100K funding was built into the budget from ECC, income was not received so budget was frozen (see street care above) Shortfall against increased target on recycling credits.
Community Operations	-117	30	-87	Mostly one off	Mainly Community Alarms equipment & CBH income £63K. Saving within street warden budget. Minor change within Small Works Team income budget.
<b>Total</b>	<b>-594</b>	<b>717</b>	<b>123</b>		

Appendix D

<b>Housing Revenue Account</b>	<b>Revised budget</b>	<b>Actuals</b>	<b>Variance</b>
	£	£	£
EMPLOYEES	724,600	631,351	(93,249)
PREMISES RELATED EXPENSES	5,857,900	5,889,589	31,689
TRANSPORT RELATED EXPENSES	4,600	2,444	(2,156)
SUPPLIES & SERVICES	834,400	811,706	(22,694)
THIRD PARTY PAYMENTS	5,851,300	5,894,025	42,725
TRANSFER PAYMENTS	66,800	22,918	(43,882)
SUPPORT SERVICES	2,705,500	2,691,174	(14,326)
CAPITAL FINANCING COSTS	49,862,300	50,717,242	854,942
	65,907,400	66,660,450	753,050
N			
GOVERNMENT GRANT	0	(8,000)	(8,000)
OTHER GRANTS & REIMBURSEMENTS	(181,800)	(144,897)	36,903
CUSTOMER & CLIENT RECEIPTS	(23,307,400)	(23,469,616)	(162,216)
INCOME-INTEREST	(61,000)	(35,160)	25,840
INCOME-INTER ACCOUNT TRANSFERS	(42,140,900)	(43,022,901)	(882,001)
	(65,691,100)	(66,680,575)	(989,475)
Total	216,300	(20,125)	(236,425)



### Budget Monitoring Report for All Services - End of Year 2008/09

Account Description	£'000	Corp & Democratic Core	EMT	£'000	Corporate Mgt	CSC	Env. & Protective	Life Opps.	Resource Mgt.	Strategic Policy and Reven	Street	£'000	£'000
<b>EXPENDITURE</b>													
<b>EMPLOYEES</b>													
Profiled Budget to Date	-		931	2,555	1,026	5,741	5,371	3,269	1,886	6,403	27,182		
Actual to Date	-		932	2,583	1,026	5,681	5,332	3,177	1,877	6,385	26,993		
Variance to Date	-		1	28	-	(60)	(39)	(92)	(9)	(18)	(189)		
		green	green	green	green	amber	green	amber	green	green	green	amber	
<b>PREMISES</b>													
Profiled Budget to Date	-		-	1,515	1	702	3,418	442	85	1,602	7,765		
Actual to Date	-		5	1,478	1	782	3,569	352	83	1,682	7,952		
Variance to Date	-		5	(37)	-	80	151	(90)	(2)	80	187		
		green	amber	green	green	red	amber	red	green	amber	amber	amber	
<b>TRANSPORT</b>													
Profiled Budget to Date	-		6	32	-	106	34	19	60	1,250	1,507		
Actual to Date	-		23	35	-	101	29	15	32	1,460	1,695		
Variance to Date	-		17	3	-	(5)	(5)	(4)	(28)	210	188		
		green	amber	amber	green	green	amber	amber	amber	red	red	red	
<b>SUPPLIES &amp; SERVICES</b>													
Profiled Budget to Date	323		931	3,226	95	1,471	2,309	987	1,027	1,077	11,446		
Actual to Date	349		563	3,066	97	1,340	2,349	1,180	960	1,050	10,954		
Variance to Date	26		(368)	(160)	2	(131)	40	193	(67)	(27)	(492)		
		amber	red	amber	green	red	green	red	red	green	green	amber	



Appendix B

**Budget Monitoring Report for All Services - End of Year 2008/09**

Account Description	£'000	Corp & Democratic Core	EMT	Corporate Mgt	CSC	Env. & Protective	Life Opps.	Resource Mgt.	Strategic Policy and Recen	Street	£'000	£'000
<b>THIRD PARTY</b>												
Profiled Budget to Date	-	-	-	94	-	79	242	71	818	724	2,028	
Actual to Date	-	-	-	43	-	93	271	71	784	623	1,885	
Variance to Date	-	green	-	(51)	-	14	29	-	(34)	(101)	(143)	red
		green		red	green	amber	amber	green	green	red	red	
<b>TRANSFER PAYMENTS</b>												
Profiled Budget to Date	-	-	-	-	-	-	-	2,860	-	-	2,860	
Actual to Date	-	-	-	-	-	-	19	2,470	-	-	2,489	
Variance to Date	-	-	-	-	-	-	19	(390)	-	-	(371)	red
		green		green	green	green	amber	red	green	green	red	
<b>CAPITAL FINANCING</b>												
Profiled Budget to Date	-	-	-	5	-	-	-	141	-	-	146	
Actual to Date	-	-	-	6	-	-	-	141	-	-	147	
Variance to Date	-	-	-	1	-	-	-	-	-	-	1	
		green		amber	green	green	green	green	green	green	green	
<b>TOTAL EXPENDITURE</b>												
Profiled Budget to Date	323	1,868	7,427	1,122	8,099	11,374	7,789	3,876	11,056	52,934		
Actual to Date	349	1,523	7,211	1,124	7,997	11,569	7,406	3,736	11,200	52,115		
Variance to Date	26	(345)	(216)	2	(102)	195	(383)	(140)	144	(819)		
	amber	red	amber	green	amber	amber	amber	amber	amber	amber	amber	

### Budget Monitoring Report for All Services - End of Year 2008/09

Account Description	£'000	Corp & Democratic Core	EMT	Corporate Mgt	CSC	Env. & Protective	Life Opps.	Resource Mgt.	Strategic Policy and Recen	Street	£'000	£'000
<b>INCOME</b>												
<b>GOVERNMENT GRANT</b>												
Profiled Budget to Date	-	-	-	-	-	(827)	(294)	(819)	-	-	-	(1,940)
Actual to Date	-	-	-	-	-	(808)	(298)	(844)	(88)	-	-	(2,038)
Variance to Date	-	-	-	-	-	19	(4)	(25)	(88)	-	-	(98)
	green	green	green	green	green	green	green	green	red	green	green	red
<b>OTHER GRANTS</b>												
Profiled Budget to Date	-	-	(819)	(8)	(56)	(1,323)	(590)	(43)	(543)	(1,431)	(4,813)	
Actual to Date	-	-	(529)	(16)	(56)	(1,384)	(589)	(75)	(658)	(1,384)	(4,691)	
Variance to Date	-	-	290	(8)	-	(61)	1	(32)	(115)	47	122	
	green	green	red	amber	green	amber	green	amber	red	green	green	amber
<b>CUST &amp; CLIENT RECPTS</b>												
Profiled Budget to Date	-	-	(2)	(920)	(16)	(3,833)	(5,008)	(2,560)	(433)	(7,071)	(19,843)	
Actual to Date	-	-	(13)	(750)	(24)	(3,124)	(4,989)	(2,994)	(401)	(6,558)	(18,853)	
Variance to Date	-	-	(11)	170	(8)	709	19	(434)	32	513	990	
	green	green	amber	red	amber	red	green	red	amber	red	amber	amber
<b>INCOME-INTEREST</b>												
Profiled Budget to Date	-	-	-	(19)	-	-	-	-	(4)	-	-	(23)
Actual to Date	-	-	-	(22)	-	-	-	-	(3)	-	-	(25)
Variance to Date	-	-	-	(3)	-	-	-	-	1	-	-	(2)
	green	green	green	amber	green	green	green	green	amber	green	green	amber

Appendix B

**Budget Monitoring Report for All Services - End of Year 2008/09**

Account Description	£'000	Corp & Democratic Core	EMT	Corporate Mgt	CSC	Env. & Protective	Life Opps.	Resource Mgt.	Strategic Policy and Recen	Street	£'000	£'000
<b>INTER ACCOUNT TRANS</b>												
Profiled Budget to Date	-	-	-	-	-	-	-	-	-	(62)	(62)	(62)
Actual to Date	-	-	-	-	-	(2)	-	-	-	(172)	(172)	(174)
Variance to Date	-	-	-	-	-	(2)	-	-	-	(110)	(110)	(112)
	green	green	green	green	green	amber	green	green	green	red	red	red
<b>TOTAL INCOME</b>												
Profiled Budget to Date	-	-	(821)	(947)	(72)	(5,983)	(5,892)	(3,422)	(980)	(8,564)	(8,564)	(26,681)
Actual to Date	-	-	(542)	(788)	(80)	(5,318)	(5,876)	(3,913)	(1,150)	(8,114)	(8,114)	(25,781)
Variance to Date	-	-	279	159	(8)	665	16	(491)	(170)	450	450	900
	green	green	red	red	amber	red	green	red	red	red	red	amber
<b>TOTAL NET</b>												
Profiled Budget to Date	323	1,047	6,480	1,050	2,116	5,482	4,367	2,896	2,492	26,253	26,253	26,253
Actual to Date	349	981	6,423	1,044	2,679	5,693	3,493	2,586	3,086	26,334	26,334	26,334
Variance to Date	26	(66)	(57)	(6)	563	211	(874)	(310)	594	81	81	81
	amber	red	amber	green	red	amber	red	red	red	red	red	amber



# Finance and Audit Scrutiny Panel

Item

30 June 2009

<b>Report of</b>	<b>Head of Resource Management</b>	<b>Author</b>	<b>Graham Coleman</b> <b>☎ 282741</b>
<b>Title</b>	<b>Capital Expenditure Monitor 2008/09</b>		
<b>Wards affected</b>	Not applicable		

**The Panel is invited to review the progress against all capital schemes during 2008/09**

## 1. Action Required

1.1 To note the level of capital spending during 2008/09 and forecasts for future years.

## 2. Reason for scrutiny

2.1 Monitoring capital spending is important to ensure:-

- Spending on projects is within agreed scheme budgets.
- The overall programme is delivered within budget.

2.2 This report also gives the Panel the opportunity to hold Service Managers and Portfolio Holders accountable for their budgets.

## 3. Background

3.1 This report sets out details of spending for the financial year 2008/09 (April 2008 to March 2009) and revised forecasts for future years.

3.2 This report includes new capital funding and changes to the capital programme as revised by Cabinet on 12 March 2008, 21 May 2008, 9 July 2008, 10 September 2008, 3 December 2008, and 18 March 2009, and by Council on 11 December 2008.

3.3 This report includes capital expenditure in respect of the Housing Investment Programme, including expenditure on the Council's housing stock.

## 4. 2008/09 Review

4.1 Capital spending in the year totalled £24.9 million. This represents 45.7% of the total programme. The programme includes a number of major schemes where spending is planned across more than one year. It should be noted that the total programme was not expected to be fully spent in 2008/09 and that spending is broadly in line with expectations.

4.2 Colchester's current capital programme is exceptionally large compared to that of many other District Councils. This partly reflects the Council's success in attracting external funding for new projects.

4.3 In total, forecast spending for this year as reported to the panel in February was £27.1 million. The remainder of the programme is planned for 2009/10 and future years. The table below sets this out by service area:-

Summary	Current Total Programme	2008/09 Expenditure for year	Expected Expenditure per last FASP report 2008/09 (as amended)	Expected Expenditure 2009/10 and Future years
	£'000	£'000	£'000	£'000
Corporate Management	2,671.2	792.5	1,473.3	1,878.7
EMT	273.0	36.3	50.0	236.7
Resource Management	9,733.4	9,200.1	9,327.9	543.0
Street Services	1,161.6	648.0	738.5	513.6
Environmental & Protective Services	317.9	31.5	124.9	286.6
Strategic Policy & Regeneration	24,424.0	9,286.2	10,216.6	15,146.9
Life Opportunities	4,959.5	1,931.3	2,377.5	2,788.5
Completed Schemes	17.5	21.8	17.5	0.0
<b>Total – General Fund Services</b>	<b>43,558.1</b>	<b>21,947.7</b>	<b>24,326.2</b>	<b>21,394.0</b>
Housing Revenue Account	10,820.8	2,905.3	2,778.0	4,297.5
<b>Total Capital Programme</b>	<b>54,378.9</b>	<b>24,853.0</b>	<b>27,104.2</b>	<b>29,309.5</b>

4.4 **Appendix A** sets out details of spending and forecasts on all schemes. Comments are provided on the schemes' progress and future forecasts. The schedule includes budgets for all approved and funded schemes and some existing projects that, whilst approved, are not yet available to spend until resources are secured to enable funding to be released. These amounts are shown in the unfunded columns and reflect the Capital Programme approved by Council on 20 February 2008, and revised on 12 March, 21 May, 9 July, 10 September, 3 December, 11 December 2008, and 18 March 2009.

4.5 The total spend in 2008/09 was £24.9m, which is £2.2m less than the previous forecast of £27.1m. The major factor in this variance is timing differences rather than changes in the total cost of projects. This is not unexpected with major schemes that are planned to be carried out over a longer timescale than 12 months. Such variances do not create a funding problem as once resources are identified they can usually be moved between years to match the spending pattern. This variance can be analysed over schemes as shown in the table below:

Scheme	Over/(Under) in Year £'000
ICT Strategy Development	(602.2)
Firstsite:Newsite	(829.5)
Private Sector Loans & Grants	(190.8)
All Other Schemes	(628.7)
<b>Net Underspend</b>	<b>2,251.2</b>

4.6 Cabinet on 10 September 2008 agreed to put certain capital schemes "on hold" pending the resolution of current financial uncertainties relating to capital receipts and capital expenditure commitments. No commitments for those projects which are funded should be entered into and those unfunded projects will not have any further funding released. Cabinet subsequently agreed to release £25k of the sum put on hold for the public conveniences programme, and so only £150k is now on hold. These schemes are listed below, as amended by the above change.

Schemes put on hold per Cabinet of 10 September 2008 (as amended)	Amount on hold		Total
	<i>Funded</i>	<i>Unfunded</i>	
	£'000	£'000	£'000
Backlog Repairs		150.0	<b>150.0</b>
Support for Parish Councils	50.0	50.0	<b>100.0</b>
Historic Core Zone	160.0		<b>160.0</b>
Maritime Projects		150.0	<b>150.0</b>
Personal Computer Upgrade	0.8	800.0	<b>800.8</b>
Public Conveniences	150.0		<b>150.0</b>
Town Centre Signs	90.0		<b>90.0</b>
Park & Ride	125.0		<b>125.0</b>
East Colchester	222.1		<b>222.1</b>
<b>Total</b>	<b>797.9</b>	<b>1,150.0</b>	<b>1,947.9</b>

- 4.7 The cost of stabilisation works to St Leonards Church Wall is now considerably lower than previously thought, resulting in a saving of £239.7k. This, together with a number of schemes which have been completed and where small overspends have been identified, is detailed in Appendix A and summarised in the table below:

Scheme	Over/ (Under)
	£'000
St Leonards Church Wall	(239.7)
Town Hall Lift (part of DDA Measures)	9.0
Cuckoo Farm Pre-Development	9.1
Other minor overspends	5.2
<b>Total net Underspend</b>	<b>(216.4)</b>

This sum will be referred to Cabinet for future consideration and allocation to other capital schemes.

## 5. Strategic Plan references

- 5.1 The Council's Capital Programme is aligned to the Strategic Plan.

## 6. Financial implications

- 6.1 As set out above.

## 7. Risk management implications

- 7.1 Risk management issues are considered as part of all capital projects.

## 8. Other Standard References

Having considered consultation, publicity, equality, diversity and human rights, community safety, and health and safety implications, there are none that are significant to the matters in this report.

## Background Papers

None

# Capital Programme 2008/09

Service / Scheme	New monies					Funded			
	Funded	CBC	Ext.	Total Prog.	Status	Total	Spend Apr-	08/09	
	Prog. B/fwd £'000	£'000	Funding £'000	£'000	£'000	Funded Prog. £'000	Mar 2008/09 £'000	Forecast (Qtr 3 FASP) £'000	10/11 £'000
<b>SUMMARY</b>									
Corporate Management	2,807.2	(136.0)	0.0	3,971.2		2,671.2	792.5	1,473.3	1,878.7
EMT	273.0	0.0	0.0	323.0		273.0	36.3	50.0	236.7
Resource Management	1,501.4	8,232.0	0.0	9,883.4		9,733.4	9,200.1	9,327.9	462.6
Street Services	854.2	140.9	166.5	1,257.6		1,161.6	648.0	738.5	513.6
Environmental & Protective Serv.	277.2	(5.3)	46.0	742.9		317.9	31.5	124.9	286.6
Strategic Policy & Regeneration	16,540.0	1,767.0	6,117.0	25,119.0		24,424.0	9,286.2	10,216.6	9,727.0
Life Opportunities	2,934.8	379.9	1,644.8	5,524.5		4,959.5	1,931.3	2,377.5	2,452.3
Completed Schemes	8.4	(5.9)	15.0	17.5		17.5	21.8	17.5	0.0
<b>Total (General Fund)</b>	<b>25,196.2</b>	<b>10,372.6</b>	<b>7,989.3</b>	<b>46,839.1</b>		<b>43,558.1</b>	<b>21,947.7</b>	<b>24,326.2</b>	<b>15,557.5</b>
Housing Revenue Account	4,964.4	5,856.4	0.0	10,820.8		10,820.8	2,905.3	2,778.0	3,618.0
<b>Total Capital Programme</b>	<b>30,160.6</b>	<b>16,229.0</b>	<b>7,989.3</b>	<b>57,659.9</b>		<b>54,378.9</b>	<b>24,853.0</b>	<b>27,104.2</b>	<b>19,175.5</b>

**Key to Status column:**

Fully Funded	FF
Partly Funded	PF
Unfunded	U

N.B. Summary does not include cost of accommodation from reserve

## Reconciliation to previous FASP report

Programme reported to FASP 24 February 2009

Add:

Additional grant for DFGs 2008-09	22.0
Public Conveniences - revenue contribution from Arts Development re Creative Conveniences	6.8
Cabinet 18 March 2009	119.6
Cabinet 18 March 2009 - part not required re Car Park Ticket Machines (see below)	(12.4)
Car Park Ticket Machines - revenue contribution towards work at CLW car park	12.4
Electronic Service Delivery - revenue contribution from EMT	1.2
Mill Rd Teenage Play Area - revenue contribution	0.8
East Bay Playground - Interest on S106 contribution	0.7
East Bay Playground - contribution from revenue	0.6
East Bay Open Space/Riverbank - Interest on S106 contribution	1.0
East Bay Open Space/Riverbank - contribution from revenue	1.4
CCTV - S106 - scheme complete - full S106 not required so far - balance taken back to S106 account	(10.5)
HIP Programme 2009-2010	4,856.4
HRA - Digital TV	1,000.0
Disabled Facilities Grants - external grant + CBC contribution	629.0
BIC North - reduction to funding from land sale	(300.0)

**£'000**  
48,049.9

## Capital Programme 2008/09

Service / Scheme	New monies					Funded		
	Funded	CBC	Ext.	Total Prog.	Total Funded	Spend Apr-Mar	Forecast	
	Prog. B/fwd £'000	£'000	£'000	£'000	Prog. £'000	2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000	10/11 £'000
<b>CORPORATE MANAGEMENT</b>								
<b>Town Hall</b>	282.9	0.0	0.0	282.9	282.9	196.1	190.0	86.8
<i>Description of Scheme:</i>	Works to the Town Hall associated with the Business Plan. Access work to the Old Library/works to the Moot Hall Kitchen.							
<i>Comments:</i>	Phase 1 works complete. The design for Phase 2 works which will deliver DDA compliant access through the St Runwald Street graveyard is due out to tender in July with a							
<b>E-Government</b>	123.6	0.0	0.0	123.6	123.6	79.8	123.6	43.8
<i>Description of Scheme:</i>	Works to comply with Government's E-Gov agenda							
<i>Comments:</i>	Budget committed - waiting on supplier to invoice. We are continuing to chase supplier where appropriate for invoices for the remaining balance.							
<b>GIS/Gazetteer</b>	50.0	0.0	0.0	50.0	50.0	38.7	50.0	11.3
<i>Description of Scheme:</i>	Cleansing of LLPG database							
<i>Comments:</i>	Project was delayed, but now progressing and fully committed. Remaining spend expected in 2009-10.							
<b>Computer Upgrade</b>	0.8	0.0	0.0	800.8	0.8	0.0	0.8	0.0
<i>Description of Scheme:</i>	Personal Computer Upgrade (including Councillors Computers) (SCHEME ON HOLD AS PER CABINET OF 10 SEPTEMBER 2008). To keep personal computer stock up to date.							
<i>Comments:</i>	AD2005 Project is now complete. Server migration also completed. Unfunded scheme of £800k for future desktop refresh. Awaiting capital release before progressing - subject to approval.							
<b>Electronic Service Delivery</b>	480.1	1.2	0.0	481.3	481.3	291.3	320.1	190.0
<i>Description of Scheme:</i>	Customer Service Centre. Furtherance of electronic service facilities includes areas identified in business case for CSC							
<i>Comments:</i>	Underspent slightly against its profile last year as a result of the virtualisation project coming in slightly under-budget, and other suppliers not invoicing within the financial year.							
<b>ICT Strategy Development</b>	1,869.8	(137.2)	0.0	2,232.6	1,732.6	186.6	788.8	1,546.0
<i>Description of Scheme:</i>	New capital investment							
<i>Comments:</i>	All pilots now completed. Project for corporate remote working now initiated and agreed by the project team, with a short pilot test period scheduled for mid August. Rollout of 500 users already migrated. Plan is on track for completion by September. Rollout of the corporate electronic records management system being planned as part of the corporate system completed, and work continuing on the rollout of the eProcurement (linking Cedar to Marketplace) and the eClaim projects.							



**Capital Programme 2008/09**

Service / Scheme	New monies					Funded		
	Funded	CBC	Ext.	Total Prog.	Total Funded	08/09	Forecast	
	Prog. B/fwd £'000	£'000	Funding £'000	£'000	Prog. £'000	Mar 2008/09 £'000	(Qtr 3 FASP) £'000	10/11 £'000
<b>RESOURCE MANAGEMENT</b>								
<b>Financial Systems Migration</b>	5.9	0.0	0.0	5.9	5.9	2.8	5.9	0.0
<i>Description of Scheme:</i>								
Upgrade of Financial Systems								
<i>Comments:</i>								
The new debtors system is now live with the transition between systems completed. Works to integrate Leisure World and CBH debtors to be undertaken.								
<b>Rowan House</b>	0.0	8,182.0	0.0	8,182.0	8,182.0	8,182.7	8,182.0	0.0
<i>Description of Scheme:</i>								
Purchase of Rowan House								
<i>Comments:</i>								
Purchase of Rowan House completed on 16 December 2008.								
<b>DDA Measures</b>	1,414.1	0.0	0.0	1,414.1	1,414.1	986.2	1,100.0	397.9
<i>Description of Scheme:</i>								
Works to civic buildings to comply with requirements of the Disability Discrimination Act (incl. Town Hall lift)								
<i>Comments:</i>								
The Town Hall lift project is now complete. The final account has yet to be agreed, however early indications are that the project will be overspent by approximately £9k. DD in 2007/08.								
<b>Backlog Repairs</b>	0.0	0.0	0.0	150.0	0.0	0.0	0.0	0.0
<i>Description of Scheme:</i>								
(SCHEME ON HOLD AS PER CABINET OF 10 SEPTEMBER 2008). Required maintenance to civic buildings								
<i>Comments:</i>								
This budget provision is currently being reviewed alongside the new 5 year Building Maintenance Programme.								
<b>Site Disposal Costs</b>	40.0	50.0	0.0	90.0	90.0	28.4	40.0	61.6
<i>Description of Scheme:</i>								
Costs of securing capital receipts								
<i>Comments:</i>								
Cabinet on 10th June 2009 approved the sale of Angel Court for an office and retail scheme.								
<b>Moler Works Site</b>	41.4	0.0	0.0	41.4	41.4	0.0	0.0	41.4
<i>Description of Scheme:</i>								
Costs associated with provision of three commercial shop units.								
<i>Comments:</i>								
Development of this site is delayed pending a redesign and planning approval. Revised scheme will include 3 shop units for transfer to CBC. Fitting out expenditure expected								

## Capital Programme 2008/09

Service / Scheme	New monies				Funded		
	Funded	CBC	Ext.	Total Prog.	Total Funded	Spend Apr-Mar	Forecast
	Prog. B/fwd £'000	£'000	Funding £'000	£'000	Prog. £'000	2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000
<b>STREET SERVICES</b>							
<b>Public Conveniences</b>	582.7	0.0	6.8	589.5	589.5	378.7	210.8
<i>Description of Scheme:</i>	(SCHEME PARTLY ON HOLD AS PER CABINET OF 10 SEPTEMBER 2008). Toilet refurbishment works.						
<i>Comments:</i>	Refurbishment complete at Lion Walk, including the creative convenience design, and final valuation certificates will be due in August. The rest of the public conveniences portfolio is currently being reviewed. The remainder of the capital programme. Portfolio Holder has since indicated that the scheme will have limited continuation. Dedham currently being reviewed.						
<b>Car Park Ticket Machines</b>	43.7	2.9	12.4	59.0	59.0	57.6	1.4
<i>Description of Scheme:</i>	Supply & installation of new pay on foot machines at St. Mary's, St. John's and Leisure World Car Parks						
<i>Comments:</i>	Complete. Small retention payment awaited. Additional works were required to improve communications outside office hours with CCTV, and also to improve entry access at Leisure World car park, including lining and bollards, not originally foreseen.						
<b>Shrub End Yard</b>	49.6	6.9	0.0	56.5	56.5	56.5	0.0
<i>Description of Scheme:</i>	Grant from DEFRA + Depot Improvements + Flat Recycling Scheme. Improvements to depot.						
<i>Comments:</i>	Redevelopment complete, includes installation of weighbridge, resurfacing resolution of surface water drainage issues in order to remain compliant with EA waste management wash facility has been installed and has completed the budget spend. Budget now also includes remaining balance from Flat Recycling scheme.						
<b>Waste Diversion / Green Waste</b>	33.7	0.0	0.0	33.7	33.7	7.2	26.5
<i>Description of Scheme:</i>	General provision for recycling initiatives including green waste trials etc						
<i>Comments:</i>	This will be used to support the expansion of recycling services to residents living in flats in financial year 09/10 through the purchase of a second specialised vehicle.						
<b>Cleaner Streets - investment</b>	34.3	(1.8)	0.0	32.5	32.5	32.5	0.0
<i>Description of Scheme:</i>	Investment in plant & equipment to support street care and street cleaning operations.						
<i>Comments:</i>	Plant and equipment now procured and delivered. New sweeping routes now in place. Town centre sweepers now replaced and in operation. Project complete.						
<b>Vehicle Replacement</b>	23.4	(0.1)	7.8	31.1	31.1	31.1	0.0
<i>Description of Scheme:</i>	Replacement of vehicles.						

**Capital Programme 2008/09**

Service / Scheme	New monies					Funded				
	Funded Prog. B/fwd £'000	CBC £'000	Ext. Funding £'000	Total Prog. £'000	Status	Total Funded Prog. £'000	Spend Apr- Mar 2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000	09/10 £'000	10/11 £'000
<b>CCTV - Upgrade of CCTV Equipment</b>	53.8	0.0	0.0	149.8	FF	53.8	1.5	1.5	52.3	0.0
<i>Description of Scheme:</i> Upgrade of equipment to digital format										
<i>Comments:</i> 1st phase of CCTV upgrade completed March 07. Now location of Centre has been finalised a quote has been sought to replace the matrix and install up to date screens for the capital budget allocated.										
<b>CCTV - Section 106</b>	33.0	0.0	(10.5)	22.5	FF	22.5	22.5	33.0	0.0	0.0
<i>Description of Scheme:</i> Provision of CCTV facilities at sites including Crouch Street, Sheepen Road and Maldon Road										
<i>Comments:</i> All work complete.										
<b>TOTAL- STREET SERVICES</b>	<b>854.2</b>	<b>140.9</b>	<b>166.5</b>	<b>1,257.6</b>		<b>1,161.6</b>	<b>648.0</b>	<b>738.5</b>	<b>513.6</b>	<b>0.0</b>

**Capital Programme 2008/09**

Service / Scheme	New monies					Funded		
	Funded Prog. B/fwd	CBC	Ext. Funding	Total Prog.	Total Funded Prog.	Spend Apr-Mar	Forecast (Qtr 3)	08/09
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>ENVIRONMENTAL &amp; PROTECTIVE SERVICES</b>								
<b>Heritage Fund - incl. Roman Walls</b>	102.4	0.0	46.0	348.4	148.4	9.8	103.4	138.6
<i>Description of Scheme:</i>								
Heritage Fund used to enhance public spaces and historic sites, and protect key buildings								
<i>Comments:</i>								
Bakers of Danbury started work on the Roman Road section of the Town Walls in late March 2009 and this is ongoing. The survey of the Balkeerne Hill stretch has also been								
<b>Heritage Fund - Castle Park Interpretation</b>	50.0	0.0	0.0	50.0	50.0	0.0	0.0	50.0
<i>Description of Scheme:</i>								
Heritage Fund used to enhance public spaces and historic sites, and protect key buildings								
<i>Comments:</i>								
Scheme expected to be completed in late Summer / early Autumn and will involve welcome signage erected at every entrance into Castle Park. The signs will comprise: Fri Visitor info – do's and don'ts, opening times etc. In addition there will be finger posts installed around the Park to aid orientation.								
<b>Heritage Fund - St Nicholas Square</b>	20.0	0.0	0.0	20.0	20.0	0.0	0.0	20.0
<i>Description of Scheme:</i>								
Heritage Fund used to enhance public spaces and historic sites, and protect key buildings								
<i>Comments:</i>								
Scheme not to be progressed and proposal on reallocating funding to the Town Walls scheme already identified under the Heritage Fund, is shortly to be discussed with Por								
<b>Museum Store</b>	10.8	(5.3)	0.0	5.5	5.5	5.7	5.5	0.0
<i>Description of Scheme:</i>								
Purchase, fit-out and relocation to new store.								
<i>Comments:</i>								
Scheme successfully completed.								
<b>Cemetery Extension</b>	0.0	0.0	0.0	125.0	0.0	0.0	0.0	0.0
<i>Description of Scheme:</i>								
Acquisition of land and provision of infrastructure to enable continuation of burial services								
<i>Comments:</i>								
MOD have indicated that they will gift 5 acres of the cemetery extension land in return for residential planning permission for the remaining 1 acre. Negotiations with the Plan whether this would be acceptable in planning terms. If acceptable an approach to secure the relevant section 106 agreement will be made asap. The capital funding identifier Such works include survey, mapping, levelling, landscaping and fencing along with any access roads that may need to be built.								
<b>Roman Circus</b>	94.0	0.0	0.0	94.0	94.0	16.0	16.0	78.0
<i>Description of Scheme:</i>								
Interpretation/Visitor Centre for Roman Remains								

## Capital Programme 2008/09

Service / Scheme	New monies				Funded		
	Funded	CBC	Ext.	Total	Spend Apr- Mar	Forecast	08/09
	Prog. B/fwd £'000	£'000	Funding £'000	Total Prog. £'000	2008/09 £'000	FASP) £'000	10/11 £'000
<b>STRATEGIC POLICY &amp; REGENERATION</b>							
<b>Park &amp; Ride</b>	535.0	(410.0)	0.0	125.0	0.6	0.6	124.4
<i>Description of Scheme:</i> (SCHEME ON HOLD AS PER CABINET OF 10 SEPTEMBER 2008). Costs of achieving a Colchester Park & Ride.							
<i>Comments:</i> Funding of £10.2m has been granted through CIF2 for the delivery of a new junction onto the A12 which would mean completion of these infrastructure works by 2011. This 1000 space permanent park and ride site at North Colchester and ECC have commenced feasibility studies for this site which will require some funding from CBC. A Feasibility study is currently underway, funded through Haven Gateway Partnership to establish whether an East Colchester Park and Ride is deliverable in infrastructure terms and part of this funding is for the development of Colchester sites.							
<b>Community Stadium Pre-development</b>	(5.0)	92.0	0.0	87.0	15.7	87.0	71.3
<i>Description of Scheme:</i> Preliminary work on construction details, costs and business planning to progress the project.							
<i>Comments:</i> A final reconciliation of invoices has yet to take place, but current underspend has already been committed.							
<b>Community Stadium - Build</b>	4,060.0	410.0	355.0	4,825.0	4,744.7	4,600.0	80.3
<i>Description of Scheme:</i> Construction of new Community Stadium							
<i>Comments:</i> Practical Completion of building achieved 11th July on schedule. 1.5% construction cost retention will be released at the end of the defects liability period - July 2009. Although the scheme is currently on schedule, the release of the retention will be subject to the release of the retention.							
<b>B I C North</b>	2,660.2	(300.0)	0.0	2,360.2	0.0	0.0	2,360.2
<i>Description of Scheme:</i> Business Incubator Units in North Colchester							
<i>Comments:</i> Preliminaries completed with CLG funds. Cost plan review has established that a smaller building is deliverable and project now underway following confirmation of the £1m anticipated that this will be met from the sale of adjacent land which is on the market with offers due to be received by 5 June. Work currently underway to draw up specifications for the building. The release of the retention will be subject to the release of the retention. 2010 is the time limit imposed by EEDA funding.							
<b>Cuckoo Farm</b>	53.9	(25.0)	0.0	28.9	38.0	28.9	0.0
<i>Description of Scheme:</i> Predevelopment activity (such as specialist input on legal, highway and environmental issues) to facilitate the commencement of the development of Cuckoo Farm.							
<i>Comments:</i> The allocated funding for this work is now fully committed, resulting in a small overspend, and is needed to review arrangements arising from the Severalls Landowners Agreement. The release of the retention will be subject to the release of the retention. The release of the retention will be subject to the release of the retention. The release of the retention will be subject to the release of the retention.							

## Capital Programme 2008/09

Service / Scheme	New monies				Funded		
	Funded Prog. B/fwd £'000	CBC £'000	Ext. Funding £'000	Total Prog. £'000	Total Funded Prog. £'000	Spend Apr-Mar 2008/09 £'000	Forecast (Qtr 3 FASP) £'000
<b>Hythe Station Refurbishment</b>	1,000.0	0.0	0.0	1,000.0	1,000.0	1,000.0	1,000.0
<i>Description of Scheme:</i>							
S106 funding. Lengthen the platforms at Hythe Station.							
<i>Comments:</i>							
Work has now completed on this project.							
<b>Hythe Station Environmental Improvements</b>	0.0	0.0	640.0	640.0	640.0	33.6	40.0
<i>Description of Scheme:</i>							
<i>Comments:</i>							
Improvements agreed by Cabinet in September 2008. This money will be spent in 2009/10 planning application has been submitted with project completion anticipated for S							
<b>King Edward Quay</b>	546.5	0.0	46.3	592.8	592.8	445.6	592.8
<i>Description of Scheme:</i>							
Transformation of Quay							
<i>Comments:</i>							
The £300k CLG grant, which it was not possible to claim by the deadline of March 2008, has been replaced by S106 funds and further work is now underway to complete the							
<b>St Botolphs Regeneration</b>	1,030.5	0.0	55.0	1,630.5	1,085.5	139.5	167.7
<i>Description of Scheme:</i>							
Fund to progress elements within the St Botolphs regeneration area.							
<i>Comments:</i>							
Funding allocated to specific projects as follows: £170k Temporary Bus Station, £125k Vineyard Gate, £96k Cultural Qtr, £75k MSCP, £100k public realm. Developers for b remain in place and keen to proceed but both affected by market conditions which means Cultural Qtr now to be delivered in Phases. Phase 1 to include hotel and creative							
<b>St Botolphs Public Realm</b>	0.0	0.0	400.0	400.0	400.0	12.8	24.0
<i>Description of Scheme:</i>							
<i>Comments:</i>							
Work is underway on Phase 1 of this project funded by CLG which includes improvements to the Priory grounds and Berryfield Park in consultation with local community and part of a comprehensive landscape design to include land surrounding Firstsite:Newsite and links through Phase 1 of Cultural Quarter site.							
<b>Historic Town Centre Improvements</b>	160.0	0.0	0.0	160.0	160.0	0.0	0.0
<i>Description of Scheme:</i>							
(SCHEME ON HOLD AS PER CABINET OF 10 SEPTEMBER 2008). Works to Historic Core Zone.							
<i>Comments:</i>							
This scheme now led by CBC as project outputs will be social, economic rather than just transportation related. Most of the current work is being funded through HGP monies project which includes transport improvements and the Public Realm Strategy work which is due for completion of a draft for consultation in July 2009. Work is ongoing in re medium and longer term projects are being identified which work towards the delivery of these. CBC spend currently on hold, but funded from Growth Point monies (scheme							

**Capital Programme 2008/09**

Service / Scheme	New monies				Funded			
	Funded Prog. B/fwd £'000	CBC £'000	Ext. Funding £'000	Total Prog. £'000	Total Funded Prog. £'000	Spend Apr- Mar 2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000	10/11 £'000

**Comments:**

Following the removal of the main contractors, new project managers have been appointed. These are currently assessing the potential procurement process for the remainder of the programme for delivery. The work includes an analysis of project risks and future programme for delivery.

## Capital Programme 2008/09

Service / Scheme	New monies				Funded			
	Funded Prog. B/fwd £'000	CBC £'000	Ext. Funding £'000	Total Prog. £'000	Total Funded Prog. £'000	Spend Apr-Mar 2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000	10/11 £'000
<b>Firstsite:Newsite Fit-out</b>	0.0	2,000.0	4,750.0	6,750.0	6,750.0	0.0	0.0	4,750.0
<i>Description of Scheme:</i>								
<i>Comments:</i>								
Funding now included in capital programme for fit-out works (£2m from CBC, and £4.75m from funding partners). Works to be subject to a tendering exercise.								
<b>Public Art - Section 106</b>	49.9	0.0	0.0	49.9	49.9	48.6	46.9	1.3
<i>Description of Scheme:</i>								
Provision of public artworks funded from Section 106 contributions								
<i>Comments:</i>								
Relates to two schemes: Distillery Lane and Lordswood Road [Fortuna Park] - commission completed in September 2008. Payments made in October 2008 - % of fee retained								
<b>Town Centre Signs (Phase 2)</b>	90.0	0.0	0.0	90.0	90.0	0.0	0.0	0.0
<i>Description of Scheme:</i>								
(SCHEME ON HOLD AS PER CABINET OF 10 SEPTEMBER 2008). Extension of Town Centre signage scheme.								
<i>Comments:</i>								
Phase 2 works were programmed for installation in 2008 following release of funding (now on hold per Cabinet).								
<b>Assistance to Registered Social Landlords</b>	918.2	0.0	(229.3)	688.9	688.9	0.0	0.0	196.9
<i>Description of Scheme:</i>								
Support to affordable housing schemes								
<i>Comments:</i>								
The funding committed in 09/10 relates to £407k funding to Colne housing to secure 83 new affordable homes for Colchester. (PH Report of 20 March refers) This funding will be provided from the Homes and Communities Agency and the RSL itself. A small proportion of this budget has been committed in 2009/10 to contribute to a project to enable empty spaces to be put to use. This funding will be provided from the Homes and Communities Agency. We are seeking to augment their funding where opportunities arise in order to secure the maximum number of units provided. This could result in money in this budget being committed for such a proposal. The continuous nature of this external funding means that predicting forward funding is currently shown in 2010/11.								
<b>TOTAL - STRAT POLICY &amp; REGEN</b>	<b>16,540.0</b>	<b>1,767.0</b>	<b>6,117.0</b>	<b>25,119.0</b>	<b>24,424.0</b>	<b>9,286.2</b>	<b>10,216.6</b>	<b>5,419.9</b>



**Capital Programme 2008/09**

Service / Scheme	New monies					Funded		
	Funded	CBC	Ext.	Total Prog.	Total Funded	Spend Apr-Mar	Forecast	
	Prog. B/fwd £'000	£'000	£'000	£'000	£'000	2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000	10/11 £'000
<b>LIFE OPPORTUNITIES</b>								
<b>Community Development - St Annes</b>	29.3	0.0	0.0	29.3	29.3	0.0	29.3	0.0
<i>Description of Scheme:</i> Contribution towards community centre in Harwich Road								
<i>Comments:</i> This building is now completed. The remaining money in this budget will be used for the final payments once the defects period is over. The architects, builders and quantity payable. Once these negotiations are complete, this final payment will be made. This will be during the financial year 09-10.								
<b>Improving Life Chances</b>	32.0	50.0	0.0	147.0	82.0	26.6	26.5	55.4
<i>Description of Scheme:</i> A general provision to enable the Council to support work in improving life chances such as the provision of new community facilities.								
<i>Comments:</i> Commitments are £5k for loop systems - these will be paid in the next couple of weeks. £21k for works to improve pathways in Monkwick which will be spent in 2009/10.								
<b>SOS Bus</b>	0.0	20.0	55.7	75.7	75.7	72.2	75.7	3.5
<i>Description of Scheme:</i> To provide a mobile medical / health and customer service centre for the residents, visitors, pupils and businesses of Colchester								
<i>Comments:</i> This project, now operated and managed by Open Road, has been fully completed in just 12 months and began operation on the 25th October 2008. To date approximately agencies towards this project from which about £90,000 is needed to refit, stock and launch the Bus (£75,700 of which is capital expenditure). Open Road will be responsible Remaining capital budget will be spent. All remaining funding has been invoiced to CBC by Open Road as the project is completed and no longer the responsibility of CBC.								
<b>St Annes Community Centre</b>	29.9	0.0	1.6	31.5	31.5	31.5	31.5	0.0
<i>Description of Scheme:</i> Section 106. Car Park Improvements								
<i>Comments:</i> Works to improve the car park at the St Anne's Community Centre have taken place and payments made - complete.								
<b>Myland Hall S106</b>	0.0	0.0	15.0	15.0	15.0	15.0	15.0	0.0
<i>Description of Scheme:</i> Modernisation of Church Hall								
<i>Comments:</i> External funding of £15k is section 106 monies which has already been spent on Myland Parish Halls Modernisation Project.								
<b>Hythe Community Centre</b>	0.2	0.0	0.0	0.2	0.2	0.0	0.2	0.0
<i>Description of Scheme:</i> S106. Improvements incl. conversion of garage to storage, works to windows and doors and boiler replacement.								
<i>Comments:</i>								

## Capital Programme 2008/09

Service / Scheme	New monies					Funded		
	Funded Prog. B/fwd	CBC	Ext. Funding	Total Prog.	Total Funded Prog.	Spend Apr-Mar	Forecast (Qtr 3)	08/09
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Mandatory Disabled Facilities Grants</b>	1,111.5	200.0	501.0	2,312.5	1,812.5	700.9	750.0	300.0
<i>Description of Scheme:</i> Disabled Facility Grants								
<i>Comments:</i> The DFG allocation for 2009/10 is already approximately 30% committed and the current forecast is that it will be fully committed (except for unforeseen works provision) by risk of statutory timescales being breached. Work on a revised financial assistance policy has started.								
<b>Private Sector Renewals - Loans and Grants</b>	619.3	0.0	179.3	798.6	798.6	409.2	600.0	0.0
<i>Description of Scheme:</i> Loans and grants to private householders								
<i>Comments:</i> Work on a revised financial assistance policy has started, to try and address ongoing budget pressure on this work. In the meantime only applications already in the system								
<b>Highwoods Community Facilities</b>	19.0	0.0	0.0	19.0	19.0	0.0	0.0	0.0
<i>Description of Scheme:</i> Social Meeting Place								
<i>Comments:</i> This scheme is linked to a United Solutions initiative to create a social meeting place on the Highwoods estate - the identified site on Brinkley Grove Road has some difficulty site. Further funding is required in addition to the capital allocation to enable this project to proceed at an agreed location.								
<b>St Annes MUGA</b>	90.4	0.0	0.0	90.4	90.4	88.2	90.4	2.2
<i>Description of Scheme:</i> Provision of multi use games area								
<i>Comments:</i> External funding secured from Football Foundation [£55,000] and UEFA Jubilee Funding [£10,000]. £10,000 contribution also agreed from Life Chances programme. Work on work outstanding. Claims for all external funding are outstanding.								
<b>Colchester Leisure World - Fitness Pool</b>	0.0	172.0	401.7	573.7	573.7	153.2	125.0	420.5
<b>LACM and Modernisation</b>								
<i>Description of Scheme:</i> Refurbishment of Fitness Pool building								
<i>Comments:</i> Funding agreed by Cabinet in October 2008 as part of the implementation of Phase 1 projects under the Local Authority Carbon Management Programme, supplemented by roof repairs. Additional funding provided from the Sport and Leisure Repairs and Renewals provision and capital funding from the DCMS. The work to replace the fitness pool received for remaining works to upgrade the fitness pool building fabric on 5th June and works will start on 29th June 2009.								

## Capital Programme 2008/09

Service / Scheme	New monies					Funded				
	Funded	CBC	Ext.	Total Prog.	Total Funded	Spend Apr-Mar	Forecast			
	Prog. B/fwd £'000	£'000	£'000	£'000	£'000	2008/09 £'000	(Qtr 3 FASP) £'000	09/10 £'000	10/11 £'000	
<b>Castle Park - Playground Refurbishment</b>	110.0	0.0	0.0	110.0	110.0	0.0	0.0	110.0	0.0	
<i>Description of Scheme:</i>										
Refurbishment of Playground										
<i>Comments:</i>										
Refurbishment of existing play area has been delayed by English Heritage concerns over the possible disturbance of archaeological remains on the current play area site if drawn up that will provide greater integration between cafe, new seating area and new play area site. Project forms a component of the Heritage Lottery Bid. Phase 1 outcome crucial to lever-in external funding.										
<b>Messing Village Hall Refurbishment S106</b>	0.0	0.0	28.2	28.2	28.2	0.0	0.0	28.2	0.0	
<i>Description of Scheme:</i>										
Parish Council proposes to refurbish village hall from section 106 agreement from local development.										
<i>Comments:</i>										
S106 funds to be released to Messing Parish Council on receipt of invoices associated with the refurbishment work.										
<b>Mersea Pontoon</b>	75.5	(62.2)	0.0	13.3	13.3	11.8	13.3	1.5	0.0	
<i>Description of Scheme:</i>										
Safety works to quay + replacement of Pontoon										
<i>Comments:</i>										
Floating pontoon installed and DEFRA grant received in 2008-2009. Minor safety works completed on the quay.										
<b>Distillery Lane Playground</b>	35.0	0.0	(10.7)	24.3	24.3	24.3	24.3	0.0	0.0	
<i>Description of Scheme:</i>										
Section 106. Provision of children's play equipment.										
<i>Comments:</i>										
Play area installation has been completed September 2008. Remaining S106 funds transferred to maintenance.										
<b>East Bay Playground</b>	0.0	0.0	42.6	42.6	42.6	42.6	41.3	0.0	0.0	
<i>Description of Scheme:</i>										
Section 106. Installation of local equipped play area in East Bay Recreation Ground.										
<i>Comments:</i>										
Work completed and funded from Section 106 money specific to the project.										
<b>Monkwick Youth Shelter</b>	0.0	0.1	20.0	20.1	20.1	20.1	20.1	0.0	0.0	
<i>Description of Scheme:</i>										
Youth Shelter & Lighting + CCTV										
<i>Comments:</i>										
Works completed December 2008 funded from Essex Police contribution. Additional £5k works paid for from Life Chances budget.										
<b>St Leonard's Church Wall</b>	353.0	0.0	0.0	353.0	353.0	18.3	33.0	95.0	0.0	

## Capital Programme 2008/09

Service / Scheme	New monies					Funded		
	Funded Prog. B/fwd	CBC	Ext. Funding	Total Prog.	Total Funded Prog.	Spend Apr-Mar	Forecast (Qtr 3)	08/09
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Groundsmen's Building Castle Park</b>	45.6	0.0	0.0	45.6	45.6	41.4	45.6	4.2
<i>Description of Scheme:</i>								
S106. Improvements and building modifications to provide accommodation for Castle Park rangers and grounds maintenance contractors.								
<i>Comments:</i>								
Works complete except for some snagging items - payments being made.								
<b>Mill Road</b>	99.4	0.0	19.3	118.7	118.7	114.3	117.9	4.4
<i>Description of Scheme:</i>								
Provision of Play Area and Youth Facilities								
<i>Comments:</i>								
Work completed and Big Lottery Fund claim has been received.								
<b>Westlands Country Park Playground</b>	0.0	0.0	70.0	70.0	70.0	0.0	70.0	0.0
<i>Description of Scheme:</i>								
Work completed and external funding claims in progress.								
<b>West Mersea</b>	0.0	0.0	23.7	23.7	23.7	21.7	15.0	2.0
<i>Description of Scheme:</i>								
S106 works. Construction of disabled viewing platform, extension to groynes, and reclamation of grass area.								
<i>Comments:</i>								
Works completed.								
<b>Highwoods Country Park Improvements</b>	52.5	0.0	0.0	52.5	52.5	19.1	52.5	0.0
<i>Description of Scheme:</i>								
Section 106. Design and construct new car park, new landscaping and visitor information, repair main culvert.								
<i>Comments:</i>								
New scheme for 2008/2009 being funded from section 106. Funding has been released. Culvert work has been completed. Car park improvements to be carried out after Re disturbance to users.								
<b>East Bay Open Space &amp; Riverbank</b>	0.0	0.0	65.2	65.2	65.2	65.2	62.8	0.0
<i>Description of Scheme:</i>								
Section 106. Works to improve site access and interpretation of the river and adjacent mill/works to stabilise the riverbank								
<i>Comments:</i>								
Construction work completed. Bank stabilisation works completed. Minor landscaping and repair work to be completed. All section 106 contributions allocated for this project required to complete the scheme.								
<b>Castle Park Improvements</b>	0.0	0.0	2.3	2.3	2.3	0.0	2.3	2.3
<i>Description of Scheme:</i>								
Section 106. Design work to create plans showing overall improvements to the park in a coordinated approach								

**Capital Programme 2008/09**

Service / Scheme	New monies					Funded			
	Funded	CBC	Ext.	Total Prog.	Total Funded	Spend Apr-Mar	Forecast		
	Prog. B/fwd £'000	£'000	Funding £'000	£'000	Prog. £'000	2008/09 £'000	08/09 (Qtr 3 FASP) £'000	09/10 £'000	10/11 £'000
<b>COMPLETED SCHEMES (OR WHERE RETENTION ONLY OUTSTANDING)</b>									
<b>Angel Court Atrium Roof</b> <i>Description of Scheme:</i> Replacement of Atrium Roof <i>Comments:</i> Works complete.	(0.3)	(0.5)	0.0	(0.8)	FF	(0.8)	2.2	(0.8)	0.0
<b>Angel Court Air Conditioning</b> <i>Description of Scheme:</i> Upgrade to Air Conditioning System <i>Comments:</i> Works complete.	3.4	(0.7)	0.0	2.7	FF	2.7	2.7	2.7	0.0
<b>Church Rd, Tiptree</b> <i>Description of Scheme:</i> Environmental works funded from Section 106 contribution <i>Comments:</i> Works complete.	0.0	0.0	15.0	15.0	FF	15.0	15.0	15.0	0.0
<b>St Johns &amp; St Mary's Car Parks -Anti-corrosion Deck Coatings</b> <i>Description of Scheme:</i> Works to car parks <i>Comments:</i> Works complete.	4.0	(4.0)	0.0	0.0	FF	0.0	0.0	0.0	0.0
<b>Footway - New Rd, Tiptree</b> <i>Description of Scheme:</i> Footway works funded from Section 278 agreement <i>Comments:</i> Works complete.	5.0	(5.0)	0.0	0.0	FF	0.0	0.0	0.0	0.0
<b>Visitor information Centre</b> <i>Description of Scheme:</i> VIC Refurbishment <i>Comments:</i> Works complete.	3.0	(3.0)	0.0	0.0	FF	0.0	0.0	0.0	0.0
<b>Shrub End Sports Ground</b> <i>Description of Scheme:</i>	(0.6)	0.6	0.0	(0.0)	FF	(0.0)	1.3	0.0	0.0

**Capital Programme 2008/09**

Service / Scheme	New monies					Funded		
	Funded Prog. B/fwd	CBC	Ext. Funding	Total Prog.	Total Funded Prog.	Spend Apr-Mar	Forecast (Qtr 3)	10/11
	£'000	£'000	£'000	£'000	£'000	2008/09	£'000	£'000
<b>Town Centre Queen St, East Bay &amp; East St</b>	4.5	(4.5)	0.0	0.0	0.0	0.0	0.0	0.0
<i>Description of Scheme:</i> Heritage Econ Regen Scheme (HERS). English Heritage Grant scheme.								
<i>Comments:</i> Scheme now closed.								
<b>Customer Service Centre</b>	14.6	(14.6)	0.0	0.0	0.0	0.0	0.0	0.0
<i>Description of Scheme:</i> Works to CSC offices								
<i>Comments:</i> Works complete.								
<b>Jarmin Road</b>	(32.2)	32.8	0.0	0.6	0.6	0.6	0.6	0.0
<i>Description of Scheme:</i> Relocation / prelims. Costs associated with sale of Jarmin Road site.								
<i>Comments:</i> Sale completed. No residual liabilities or additional income expected.								
<b>Youth Parliament</b>	6.9	(6.9)	0.0	0.0	0.0	0.0	0.0	0.0
<i>Description of Scheme:</i> Projects linked to Youth Council								
<i>Comments:</i> Scheme closed.								
<b>TOTAL - COMPLETED SCHEMES</b>	<b>8.4</b>	<b>(5.9)</b>	<b>15.0</b>	<b>17.5</b>	<b>17.5</b>	<b>21.8</b>	<b>17.5</b>	<b>0.0</b>

**Capital Programme 2008/09**

Service / Scheme	New monies					Funded		
	Funded Prog. B/fwd £'000	CBC £'000	Ext. Funding £'000	Total Prog. £'000	Status	Total Funded Prog. £'000	Spend Apr- Mar 2008/09 £'000	08/09 Forecast (Qtr 3 FASP) £'000
<b>HOUSING REVENUE ACCOUNT</b>								
<b>Decent Homes &amp; Upgrades</b>	3,791.0	5,006.4	0.0	8,797.4	FF	8,797.4	1,999.9	2,500.0
<i>Description of Scheme:</i> Scheme to bring council housing stock up to Decent Homes standard together with other upgrade works								
<i>Comments:</i> In September 2003 the Council committed to achieving the Decent Homes standard in its homes by the end of December 2007. This date has not been met and following ce CBH to review and determine the timescale and cost to complete the programme, and this has been completed. The implications of the review are being discussed. New wo their commencement but an accelerated programme designed to cover emergency failures only has recently been offered to competitive tender. Any unspent resources from of works in future years. New funding for 2009-10 now included - this includes £1 million for the digital TV programme which will be shown separately in future reports.								
<b>Adaptations</b>	801.8	710.0	0.0	1,511.8	FF	1,511.8	685.7	826.1
<i>Description of Scheme:</i> Improvements made to Council housing stock to meet specific tenants needs								
<i>Comments:</i> The balance of the 2008/09 funding has been carried forward to cover the committed spend which will come through in 2009/10. The new 2009/10 funding of £710k was ava for work under the Adaptations programme there is currently a 12-18 month lead in time until funds are available. 2009-10 funding is expected to be fully spent by year-end.								
<b>Housing ICT</b>	371.6	140.0	0.0	511.6	FF	511.6	219.7	291.9
<i>Description of Scheme:</i> Improvements to Housing IT systems								
<i>Comments:</i> We have undertaken the following initiatives in 2008-9:- the implementation of Academy Contractor which went live in March 2009 with final stage payments now having been procured a microfiche reader printer scanner for use at CBH, produced a Capita mobile feasibility study for CBC Housing, implemented Ingres Operating System, implement schemes, procured National Building Software, Regional Choice Based Lettings software, implemented NROSH software (National Register of Social Housing).								
<b>TOTAL - HRA</b>	<b>4,964.4</b>	<b>5,856.4</b>	<b>0.0</b>	<b>10,820.8</b>		<b>10,820.8</b>	<b>2,905.3</b>	<b>3,618.0</b>
<b>Note: The schemes above are funded from HRA resources only and therefore do not form part of the General Fund Capital Programme</b>								

