

COLCHESTER CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 July 2023 – 31 October 2023

During the period from 1 July 2023 – 31 October 2023* Colchester City Council intends to take ‘Key Decisions’ on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the City of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council’s website, www.colchester.gov.uk*

If you wish to request details of documents regarding the ‘Key Decisions’ outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the ‘Key Decisions’ outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker. Details of the decision makers are correct at the time of publication.

Contact details for the Council’s various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Approval to complete the purchase of land/property at ‘The Centre’ Greenstead from Notting Hill Genesis, using funding received via the Estates Regeneration Fund	No	June 2023	<p>Portfolio Holder for Resources, Councillor Mark Cory</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Daniel Barton Greenstead and Youth (Town Deal) Projects Manager Daniel.Barton@colchester.gov.uk 01206 282912</p>
Review of Ferry Marsh, part of Colne Local Nature Reserve	No	June 2023	<p>Portfolio Holder for Neighbourhoods and Waste, Councillor Martin Goss</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Rosa Tanfield Group Manager, Neighbourhood Services Rosa.tanfield@colchester.gov.uk 07976 794597</p>

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Award of recycling materials contract	No	June 2023	<p>Portfolio Holder for Neighbourhoods and Waste, Councillor Martin Goss</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Robert Doran Fleet and Depot Contract Manager Robert.doran@colchester.gov.uk (01206) 282612</p>
Award of Contract for Electrical Installation Condition Reports (EICR's)	No	July 2023	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Capital Budget Changes due to new capital projects for 2023-24 being added	No	12 July 2023	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet Capital Programme 2023-24 Budget Amendment report	<p>Andrew Small Section 151 Officer Andrew.small@colchester.gov.uk</p>
Colchester Northern Gateway Leisure Park Lease Arrangements	Yes	12 July 2023	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Lindsay Barker, Deputy Chief Executive and Executive Director, Place (01206) 507435 Lindsay.barker@colchester.gov.uk</p> <p>Elizabeth Simpson, Head of Estates, Colchester Amphora Trading Ltd 07966 238918 Elizabeth.simpson@colchesteramphora.com</p>

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Colchester Community Stadium Service Agreement	Yes	12 July 2023	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Elizabeth Simpson, Head of Estates, Colchester Amphora Trading Ltd 07966 238918 Elizabeth.simpson@colchesteramphora.com</p>
Acquisition of Four New Build Homes from a Developer as part of the Council's New Housebuilding Programme	Yes	12 July 2023	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Terri Hamilton Client for Affordable Housebuilding 03300 538007 terri.hamilton@colchester.gov.uk</p>

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Disposal of 106/106A Shrub End Road	Yes	12 July 2023	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Terri Hamilton Client for Affordable Housebuilding 03300 538007 terri.hamilton@colchester.gov.uk</p>
Award of 3 x Contracts for the delivery of the Social Housing Decarbonisation Fund Wave 2 energy improvement project	No	July 2023	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Award of Contract for Heating Installations to combat fuel poverty	No	July 2023	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>
Commercial Reform of the Northern Gateway Heat Network	Yes	6 September 2023	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Andrew Tyrrell Client and Business Manager Andrew.tyrrell@colchester.gov.uk 01206 282390</p>

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Award of Contract for the communal area cleaning of 2 and 3 storey blocks	No	September 2023	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

CONTACT DETAILS FOR COLCHESTER CITY COUNCIL

Pam Donnelly, Chief Executive

Tel: (01206) 282211

email: pamela.donnelly@colchester.gov.uk

Richard Block, Chief Operating Officer

Tel: (01206) 506825

email: richard.block@colchester.gov.uk

Lindsay Barker, Deputy Chief Executive and Executive Director Place

Tel: (01206) 507435

Email: Lindsay.barker@colchester.gov.uk

Lucie Breadman, Strategic Director

Tel: (01206) 282726

email: lucie.breadman@colchester.gov.uk

Rory Doyle, Strategic Director

Tel: (01206) 507885

e-mail: rory.doyle@colchester.gov.uk

Mandy Jones, Strategic Director

Tel: (01206) 282501

email: mandy.jones@colchester.gov.uk