



Colchester
City Council

Cabinet Meeting

**Grand Jury Room, Town Hall, High Street,
Colchester, CO1 1PJ
Tuesday, 19 December 2023 at 18:00**

The Cabinet deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chair / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

COLCHESTER CITY COUNCIL
Cabinet
Tuesday, 19 December 2023 at 18:00

Leader and Chair	Councillor King Councillor Burrows Councillor Cory Councillor Goss Councillor Jay Councillor Luxford Vaughan Councillor Smith Councillor Sommers
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AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Welcome and Announcements

The Chair will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chair will invite all Councillors and Officers participating in the meeting to introduce themselves.

2 Urgent Items

The Chair will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

3 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

4 **Minutes of Previous Meeting**

The Cabinet will be invited to confirm that the minutes of the meeting held on 22 November 2023 are a correct record.

Cabinet minutes 221123

9 - 22

5 **Have Your Say! (Hybrid Cabinet Meetings)**

Members of the public may make representations to Cabinet meetings on any item on the agenda or any other matter relating to the business of Cabinet. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Cabinet via Zoom. Each representation may be no more than three minutes. Members of the public wishing to address Cabinet remotely may register their wish to address the meeting by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting. In addition, a written copy of the representation should be supplied for use in the event of technical difficulties preventing participation at the meeting itself.

There is no requirement to pre-register for those attending in person.

6 **Decisions Reviewed by the Scrutiny Panel**

The Cabinet will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

7 **Strategy**

7(i) **2023 End of Year Update and Forward Look to Reset the Council** 23 - 28

Cabinet will consider a report which captures progress made in a year of significant organisational challenge and the next steps for 2024 for Cabinet's endorsement, oversight and direction.

7(ii) **North Essex Councils and Shared Services** 29 - 46

Cabinet will consider a report on setting out the latest position on North Essex Councils and Shared Services.

7(iii) **Local Government Association Peer Challenge Action Plan Progress** 47 - 100

Cabinet is invited to consider progress in responding to the Peer Challenge recommendations and identify any actions that require further attention and agree that that all outstanding work to respond to the Peer Challenge recommendations is reported through the normal performance reporting mechanisms.

8 Resources

- 8(i) **Local Council Tax Support Scheme 2024-25** 101 -
128
Cabinet will consider a report inviting it to refer the Local Council Tax Support Scheme 2024-25 to Full Council for adoption.

- 8(ii) **Fees and Charges 2024-25** 129 -
278
Cabinet will consider a report inviting it to approve fees and charges for 2024-25.

- 8(iii) **Accuracy in Financial Reporting** 279 -
280
Cabinet will consider a motion from the Full Council meeting of 7 December 2023 informing Cabinet of its view.

9 Resources/Housing

- 9(i) **Purchase of Five Fields Court, St Edmunds House and Two Adjoining Areas of Land in Greenstead** 281 -
286
Cabinet will consider a report seeks approval for the purchase of Five Fields Court, St Edmunds House and the two adjoining land areas from the current landowners, Notting Hill Gensis (NHG).

10 Economy, Transformation and Performance

- 10(i) **Assessment of Colchester's Ability to Develop the Skills the Economy Needs for the Future** 287 -
292
Cabinet will consider the recommendation made by the Scrutiny Panel at its meeting on 14 November 2023.

11 Leisure, Culture and Heritage

- 11(i) **Future of Sport and Leisure Strategy** 293 -
 Cabinet will consider the recommendation made by the Policy Panel 294
 at its meeting on 29 November 2023.
- 12 **Communities**
- 12(i) **Knife Crime** 295 -
 Cabinet will consider a motion on Knife Crime which was referred 296
 from the Full Council meeting of 7 December 2023.
- 12(ii) **Equality, Diversity and Inclusion Policy** 297 -
 Cabinet will consider the recommendation made by the Policy Panel 298
 at its meeting on 29 November 2023.
- 13 **General**
- 13(i) **Calendar of Meetings 2024-25** 299 -
 Cabinet will consider a report inviting it to approve the calendar of 308
 meetings for the 2024-25 municipal year.
- 13(ii) **Progress of Responses to the Public** 309 -
 Cabinet will consider a report setting out the progress of responses 312
 to members of the public who spoken under the Have Your Say
 provisions at recent meetings of Council, Cabinet and the Council's
 Committees and Panels.
- 14 **Exclusion of the Public (Cabinet)**
 In accordance with Section 100A(4) of the Local Government Act
 1972 and in accordance with The Local Authorities (Executive
 Arrangements) (Meetings and Access to Information) (England)
 Regulations 2012 to exclude the public, including the press, from
 the meeting so that any items containing exempt information (for
 example personal, financial or legal advice), in Part B of this agenda
 (printed on yellow paper) can be decided. (Exempt information is
 defined in Section 100I and Schedule 12A of the Local Government
 Act 1972).

Part B
(not open to the public including the press)

15 **Minutes - Part B**

Cabinet is invited to confirm the not for publication extract from the minutes of the meeting of 22 November 2023.

16 **Resources/Housing - Part B**

16(i) **Purchase of Five Fields Court, St Edmunds House and Two Adjoining Areas of Land in Greenstead - Part B**

Cabinet will consider a report including not for publication information in support of the report in Part A of the agenda.