



Colchester
City Council

Council Meeting

**Council Chamber, Town Hall, High Street,
Colchester, CO1 1PJ
Wednesday, 21 February 2024 at 18:00**

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

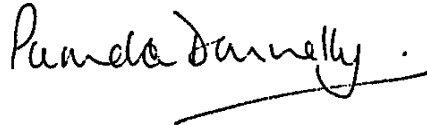
www.colchester.gov.uk

COLCHESTER CITY COUNCIL
Council
Wednesday, 21 February 2024 at 18:00

TO ALL MEMBERS OF THE COUNCIL

Published 16/02/2024

You are hereby summoned to attend a meeting of the Council to be held on Wednesday, 21 February 2024 at 18:00 for the transaction of the business stated below.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

1 Welcome and Announcements (Council)

The Mayor will welcome members of the public and Councillors and will ask the Chaplain to say a prayer. The Mayor will explain the procedures to be followed at the meeting including a reminder everyone to use microphones at all times when they are speaking, but otherwise keep microphones muted.

2 Have Your Say! (Council)

Members of the public may make representations to the meeting on any item on the agenda or any other matter relating to the business of Council. Members of the public may register their wish to address the Council by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting. However, advance registration is not mandatory and members of the public may register to speak in person immediately before the meeting.

3 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or

participating in any vote upon the item, or any other registerable interest or non-registerable interest.

4 Minutes of the Previous Meeting (Council)

A... Motion that the minutes of the meeting held on 7 December 2023 be confirmed as a correct record.

Council minutes 071223

7 - 20

5 Mayor's Announcements

The Mayor to make announcements.

6 Items (if any) referred under the Call-in Procedure (Council)

The Council consider any items referred by the Scrutiny Panel under the Call-in Procedure because they are considered to be contrary to the policy framework of the Council or contrary to, or not wholly in accordance with, the budget.

7 Recommendations of the Cabinet, Panels and Committees

Council will consider the following recommendations:-

7(i) Final Budget Proposals 2024/25 (General Fund and Housing Revenue Account, including Medium-Term Revenue and Capital)

21 - 110

B... Motion that the recommendations contained in the reports from the Section 151 officer entitled Final Budget Proposals 2024/25 (General Fund and HRA, including medium-term revenue and capital) and Council Tax Setting 2024/25 (including proposed changes to premiums) and recommendation (f) in draft minute 828 of the Cabinet meeting of 24 January 2024 be approved and adopted.

7(ii) Local Council Tax Support Scheme 2024-25

111 -
200

C... Motion that the recommendation contained in minute 814 of the Cabinet meeting of 19 December 2023 be approved and adopted.

7(iii) Officer Pay Policy Statement 2024-25

201 -
202

D,,, Motion that the recommendation contained in draft minute 830 of the Cabinet meeting of 24 January 2024 be approved and adopted.

7(iv) Review of the Council's Ethical Governance Policies

203 -
206

E... Motion that the recommendation contained in minute 396 of the Governance and Audit Committee meeting of 13 December 2023 be approved and adopted.

7(v)	Review of the Local Code of Corporate Governance	207 - 208
	F... Motion that the recommendation contained in minute 398 of the Governance and Audit Committee meeting of 13 December 2023 be approved and adopted.	
8	Questions to Cabinet Members and Committee Chairs pursuant to Council Procedure Rule 10	
	Cabinet members and Committee/Panel Chairs will receive and answer pre-notified questions in accordance with Council Procedure Rule 10(1) followed by any oral questions (not submitted in advance) in accordance with Council Procedure Rule 10(3).	
	(Note: a period of up to 60 minutes is available for pre-notified questions and oral questions by Members of the Council to Cabinet Members and Chairs (or in their absence Deputy Chairs)).	
	At the time of the publication of the Council Summons no pre-notified questions had been received.	
9	Increase in Members Allowances 2023-24	209 - 212
	G... Motion that the recommended decisions in the report by the Head of Governance and Monitoring Officer be approved and adopted.	
10	Schedule of Portfolio Holder Decisions	213 - 218
	Council is invited to note the schedule of portfolio holder decisions covering the period 27 November 2023- 13 February 2024.	
11	Urgent Items (Council)	
	Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency.	
12	Reports Referred to in Recommendations	
	The reports specified below are submitted for information and referred to in the recommendations specified in item 7 of the agenda (the report on the 2024-25 Budget is not included here as it is already included in the papers at item 7(i)).	
	Local Council Tax Support Scheme 2024-25, report to Cabinet, 19 December 2023	219 - 246
	Officer Pay Policy Statement 2024-25, report to Cabinet, 24 January 2024	247 - 262

Review of the Ethical Governance Policies, report to Governance and Audit, 13 December 2023 263 - 372

Local Code of Corporate Governance, report to Governance and Audit, 13 December 2023 373 - 414

13 Exclusion of the Public (not Scrutiny or Executive)

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B
(not open to the public including the press)**

14 Final Budget Proposals 2024/25 (General Fund and Housing Revenue Account, including Medium-Term Revenue and Capital) Part B

The not for publication appendix D to the Cabinet report on the 2024-25 Budget at item 7(i) is included for information.

2024-25 Budget Proposals and MTF, report to Cabinet, 24 January 2024, not for publication Appendix D

- This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial / business affairs of a particular person, including the authority holding information).