

Agenda item 12

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
14 February 2024 – 14 May 2024**

Portfolio – Communities					
Date	Number	Report Title	Author	Decision	Result
10 May 2024	COM-005-23	0377 - Line Markings	Trevor Degville	To award a contract to the Recommended Bidder, DAT Images Ltd, to carry road-surface painting work and parking-lot-surface painting work. If the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the next highest ranked bidder.	Decision implemented 17 May 2024

Portfolio – Economy, Transformation and Performance					
Date	Number	Report Title	Author	Decision	Result
16 February 2024	ECO-008-23	CIVICA renewal of contract	Vaughan Johnson	To approve the award of a contract to CIVICA for provision of their case and document management system for period 01/04/2024 - 31/03/2026 (with an option to extend for a further +1 + 1 years) via a direct award through Crown Commercial Services framework, Back Office Software (RM6194 Lots 1). With a total contract value of £420,683.52 over 4 years.	Decision implemented 23 February 2024

Portfolio – Housing					
Date	Number	Report Title	Author	Decision	Result

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27 February 2024	HOU-019-23	Award of Contract for Delivery of Retrofit Installations to Combat Fuel Poverty	Martin Norgett	To award a contract to Houghton & Sons Ltd to undertake the delivery of retrofit installations to combat fuel poverty.	Decision implemented 12 March
27 February 2024	HOU-020-23	Award of Contract for Delivery of the Social Housing Decarbonisation Fund Wave 2.1 Energy Improvement Project Second Package	Martin Norgett	To award a contract to Breyer Group Ltd to undertake package 2 of the SHDF delivery work.	Decision implemented 12 March
04 March 2024	HOU-021-23	Approval of Access Policy for Colchester City Council Tenants and Leaseholders	Martin Norgett	To approve the Access Policy to enable CCC/CBH to maintain safety and standards within our homes.	Decision implemented 11 March
04 March 2024	HOU-022-23	Award of Contract for Fire Door Replacement and Fire Compartmentation Works at Winstree Court and The Cannons Sheltered Schemes	Martin Norgett	To award a contract to Ventro Fire Compliance Ltd for the completion of Fire Door replacement and Fire Compartmentation Work at Winstree Court and The Cannons Sheltered Schemes.	Decision implemented 11 March
04 March 2024	HOU-023-23	Award of Demolition contract for 72-86 Military Road	Terri Hamilton	To award a contract to SRC Group limited for the demolition and removal work required on the development site 72-86 Military Road within the New Town and Christ Church ward in Colchester. In the event that that the recommended bidder cannot fulfil their obligations in	Decision implemented 11 March

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				commencing the work and contract, to award a contract to the next highest ranked bidder.	
15 April 2024	HOU-024-23	Disposal of 71 & 72 Maidenburgh Street	Martin Norgett	To work with the tenant of 72 Maidenburgh Street to find an appropriate alternative home for them to decant to and then dispose of this property through open market sale and use the proceeds to help fund more modern properties through the acquisitions programme . • Dispose of 71 Maidenburgh Street immediately as vacant through open market sale and use the proceeds to help fund more modern properties through the acquisitions programme.	Decision implemented 22 April
24 April 2024	HOU-025-23	Update for Viability Assumptions used for HRA affordable housing delivery - April 24	Terri Hamilton	To agree updated development assumptions used to calculate viability for 2024 to 2025.	Decision called in and to be considered by Scrutiny Panel on 16 May.

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24 April 2024	HOU-026-23	Approval of reviewed/revised Repairs and Maintenance Policy	Suzanne Norton	To approve the Housing Repairs and Maintenance Policy following a refresh and revisions.	Decision implemented 1 May
25 April 2024	HOU-027-23	Award of Contract for Delivery of Disabled Adaptations	Martin Norgett	To award a contract to Barrons Building Services for 4 years (on a 1+1+1+1 basis) to undertake the delivery of adaptations work.	Decision implemented 10 May
30 April 2024	HOU-028-23	Award of Contract for Delivery of Heating Installations	Martin Norgett	To award a contract to Seager Heating Ltd for 4 years (on a 1+1+2 basis) to undertake the delivery of heating installation work.	Decision implemented 15 May

Portfolio – Leisure, Culture and Heritage

Date	Number	Report Title	Author	Decision	Result
No decisions in this period.					

Portfolio – Neighbourhood Services and Waste

Date	Number	Report Title	Author	Decision	Result
1 March 2024	NEI-007-23	Truck Mounted Sweeper Procurement	Robert Doran	To award a contract to Bucher Municipal	Decision implemented 8 March
5 March 2024	NEI-008-23	Supply of clear recycling bags for recycling collections in Colchester	Anna Banks	To accept the tender submitted by Anzeck Plastics Ltd for the supply of clear recycling bags.	Decision implemented 12 March

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30 April 2024	NEI-009-23	Installation of children's play equipment and Multi Use Games Area (MUGA) at the former Garrison Gym site.		To accept the tender submitted by Kompan Ltd for the installation of a new playground and MUGA at the former Garrison Gym site.	Decision implemented 8 May
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Portfolio – Planning, Environment and Sustainability

Date	Number	Report Title	Author	Decision	Result
13 March 2024	ENV-005-23	Essex Minerals Local Plan Review – Issues and Options Consultation Response	Bethany Jones	To agree the response as set out in Appendix 1 and 2 to the Report as answers to the consultation questions posed.	Decision implemented 20 March

Portfolio – Resources

Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Strategy

Date	Number	Report Title	Author	Decision	Result
22 April 2024	STR-007-23	Award of Contract for 5G Enabled Tourism - infrastructure build	Matthew Brown	To award a contract to the Recommended Bidder Freshwave Services Ltd to undertake the works for a contract term which includes a 7-year operation period i.e. to end of	Decision implemented 29 April

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				March 2031. If the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the third highest ranked bidder (the next highest ranked bidder exceeds budget available).	
8 May 2024	STR-008-23 (in the absence of PFH for Leisure, Culture & Heritage)	Award of Contract for reroofing of Hollytrees Museum	Frank Hargrave	To award a contract to Bakers of Danbury Ltd for the contract sum for the reroofing of Hollytrees Museum	Decision implemented 15 May