



Colchester
City Council

Annual Council Meeting

**The Old Library, Town Hall, High Street,
Colchester, CO1 1PJ**

Wednesday, 22 May 2024 at 10:30

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

Public meetings are streamed for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by the public is welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings so long as this doesn't cause a disturbance. Voice or camera flash functions must not be used and devices must be set to silent.

Access

There is wheelchair access to the Town Hall from the rear of the Town Hall off St Runwald Street and wheelchair access to the Old Library from West Stockwell Street. There is an induction loop in all the meeting rooms.

Security Procedures

It is a condition of entry that members of the public are searched on arrival. This is conducted by a member of the Council Hall Keeping team. This may include a search of your person and bags with an electronic device or by hand. Please inform the Hall Keeping Team if you have a health condition. The team will always include a female member. The team are Security Industry Authority trained and the searches are conducted in line with the relevant regulations. Please note that placards, large bags, umbrellas, food and items that might disturb the meeting must be left in reception for collection on exit.

Facilities

Toilets with lift access are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

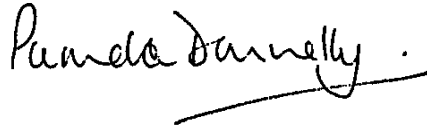
Colchester City Council
telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call
e-mail: democratic.services@colchester.gov.uk
www.colchester.gov.uk

COLCHESTER CITY COUNCIL
Council
Wednesday, 22 May 2024 at 10:30

TO ALL MEMBERS OF THE COUNCIL

Published 13/05/2024

You are hereby summoned to attend the Annual Meeting of the Council to be held on Wednesday, 22 May 2024 at 10:30 for the transaction of the business stated below.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Election of the Mayor

Motion A

Motion to elect Councillor Lesley Scott-Boutell as the Mayor of the City of Colchester for the ensuing municipal year.

The Mayor to make the declaration and take the customary oath.

The Mayor to return thanks.

2 Minutes of the Previous Meeting

Motion B

Motion that the minutes of the meeting held on 21 February 2024 be confirmed as a correct record.

Council minutes 210224

7 - 18

3 Election of the Deputy Mayor

Motion C

Motion that Councillor Mike Lilley be elected as Deputy Mayor of the City of Colchester for the ensuing municipal year.

The Deputy Mayor to make the acknowledgement and return thanks.

4 Vote of Thanks to the Retiring Mayor

Motion D

Motion of thanks to the Retiring Mayor, John Jowers.

The Retiring Mayor to make an acknowledgement.

5 Mayor's Chaplain and Other Announcements

The Mayor to announce the appointment of the Mayor's Chaplain, the Mayor's charities and to make other announcements.

6 Adjournment

Motion E

Motion to adjourn.

National Anthem (members of the public who are able to stand are asked to remain standing after the National Anthem whilst the Council Procession leaves the Old Library).

7 Have Your Say! (Council)

Members of the public may make representations to the meeting on any item on the agenda or any other matter relating to the business of Council. Members of the public may register their wish to address the Council by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting. However, advance registration is not mandatory and members of the public may register to speak in person immediately before the meeting.

8 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

9 **Constitutional Changes**

19 - 34

Motion F

Motion that the recommended decisions in the report by the Head of Governance and Monitoring Officer be approved and adopted.

10 **Delegations made by the Leader of the Council**

Council to note the appointments of the Deputy Leader of the Council, the appointment of Cabinet members and the allocation of responsibility of Portfolio Holders as determined by the Leader of the Council (to follow).

11 **Appointment of Panels, Committees and Independent Persons**

Motion G

Motion that:-

(i) In accordance with the provisions of the Local Government and Housing Act 1989 the number of seats, group representation and membership of the Governance and Audit Committee, Environment and Sustainability Panel, Local Plan Committee, Planning Committee and Scrutiny Panel (including the Crime and Disorder Committee) for the ensuing municipal year be as circulated at this meeting (details to follow).

(ii) In accordance with the provisions of section 17 of the Local Government and Housing Act 1989 the appointments to the Licensing Committee for the ensuing municipal year shall not be on a Group basis and membership shall be as circulated at this meeting (details to follow).

(iii) That the membership of the Independent Remuneration Panel be as circulated at this meeting (details to follow).

(iv) Sarah Blacker and Sarah Greatorex be appointed as Independent Persons for a period of four years.

12 **Schedule of Portfolio Holder decisions**

35 - 40

Council is invited to note the Schedule of Portfolio Holder decisions for the period 14 February 2024 -14 May 2024.

13 **Motion of Thanks**

Motion H

Motion of Thanks to former Councillors Barton, Bickersteth, Bloomfield, Burrows, Hogg, Jowers and Nissen.

The Mayor to welcome new Councillors and to invite them to briefly introduce themselves to Council.

14 **Urgent Items (Council)**

Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency.

15 **Exclusion of the Public (not Scrutiny or Executive)**

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B
(not open to the public including the press)