

Report No 9: Completed activity covering April 2023

Helping those who help others					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Help feed and or support those most in vulnerable.	Michelle Tarbun	<ul style="list-style-type: none"> Continue current activity including many outreach events now live and shared with partners for staff, residents & patients Ongoing comms and social media campaign to residents and partners Review of outreach success underway to help manage the limited resource 	<ul style="list-style-type: none"> Continue current activity including many outreach events now live and shared with partners for staff, residents & patients Ongoing comms and social media campaign to residents and partners Review of outreach success underway to help manage the limited resource Review of 22/23 data dashboard showing the COL support given by CCC 	GREEN	Green

A Colchester Emergency Fund					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Targeted help for those in extreme difficulty, whether with food or warmth or other essential needs, as a supplement to	Michelle Tarbun Sam Preston	<ul style="list-style-type: none"> Continue current activity including many outreach events System wide video of support is now live and shared with partners for staff, residents & patients 	<ul style="list-style-type: none"> Continue current activity including many outreach events System wide video of support is now live and shared with partners for staff, residents & patients 	GREEN	GREEN

national schemes and other support, working through our community partners.		<ul style="list-style-type: none"> • Ongoing comms and social media campaign to residents and partners • Continuing work on the CBH SLA 	<ul style="list-style-type: none"> • Ongoing comms and social media campaign to residents and partners • Continuing work on the CBH SLA • Review of 22/23 data dashboard showing the COL support given by CCC 		
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A Crisis Reaction Service					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Drawing on our high performing benefits team but strengthening them, acknowledging rising demand. So that they can continue to connect residents to sources of support and to otherwise alleviate hardship, at pace, with partners.	Sam Preston	The discretionary LCTS support scheme will launch, offering up to £100 council tax support to the most vulnerable residents.	Continue implementation of energy and council tax support schemes.	GREEN	GREEN

Sustain and strengthen our town centre					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status

Working with the Business Improvement District to respond to the loss of iconic past brands and ensure Colchester remains an attractive destination, in which to invest, to work, live, study, shop, visit and do business.	Matt Sterling	<p>Finalising permissions for St Nicholas' Square</p> <p>Repair work to Holy Trinity Church started</p> <p>Continuation of Safer Streets Projects</p>	<p>Building work for St Nicholas Square underway</p> <p>Consultation for Holy Trinity Square starts</p>	GREEN	AMBER
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Strengthen and develop our partnerships					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Through One Colchester, Community 360, and other government, charitable or voluntary partners. To maximise our collective support for those most vulnerable and in need and to help us deliver our priorities.	Michelle Tarbun and Tom Tayler	<ul style="list-style-type: none"> Continued activity from previous month Cost of living and Winter Resilience work are now merged to provide complete holistic wraparound support System wide video of support is now live and shared with partners for staff, residents & patients Maximise the impact of all energy efficiency funding & initiatives using the dedicated externally funded post Ongoing comms and social media campaign to residents and partners Outreach advice activities have increased in the community, 	<ul style="list-style-type: none"> Continued activity from previous month Cost of living is now business as usual Maximise the impact of all energy efficiency funding & initiatives using the dedicated externally funded post Ongoing comms and social media campaign to residents and partners Outreach advice activities continue Be Well funding now allocated and notifications have been sent out to all bidders. 	GREEN	GREEN

		including Supermarkets since Jan 23 <ul style="list-style-type: none"> • Be Well funding panel met on 4 April to assess applications and make funding decision. Projects to be notified later in April 			
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Improve our Quality of Life - in consultation with partners, volunteers, and residents

Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Make this a beautiful town: adding to the work of the BID and voluntary groups by urban tree planting scheme, bee friendly shrubs and flowers.	Nick Christo Jane Thompson	Pruning sessions to take place with Friends of Castle Park to assist with Rose bed maintenance. Idverde commencing grass cutting season.	Wildflower planting has been carried out with Level Best Enterprises. Liaison is ongoing with Colchester in Bloom, the Nepalese Community Group, and Friends of Castle Park to assist with the planting of annual bedding in some locations. Due to investment in equipment the Park Rangers will be cleaning the ponds themselves this month	GREEN	GREEN
Open Up Our River: by clearing up and cutting back, to improve access and walks along the River Colne.	Nick Christo	Ongoing scheduled maintenance work through Grounds Maintenance Contract.	Replaced 2 bench tops in Cymbeline Riverside Meadows. Received permission from the Environment Agency to install 2 benches at Hythe Lagoons.	AMBER	AMBER

<p>Cherish Our Parks: to improve their condition, with yet more tree and wildflower planting and path improvements.</p>	<p>Nick Christo</p>	<p>Continued implementation of path improvements to be carried out.</p> <p>Continued review of the Grounds Maintenance Contract incorporating additional wildflower planting where budget allow.</p> <p>Commencement of grass cutting season incorporating changes to areas which will be left longer (wildflower).</p> <p>Continued monitoring of Stanway wildflower plug and seed planting.</p>	<p>It is not currently tree planting season, so little activity in this regard. However, continued review of the Grounds Maintenance Contract incorporating additional wildflower planting where budget allow.</p> <p>Second grass cut of the year has started and due to be complete by the end of the month, with wildflowers and naturalised areas left.</p> <p>Cattle have arrived back at High Woods Country Park to help maintain our wildflower meadows. More goats should be arriving soon to graze the scrub.</p>	<p>GREEN</p>	<p>GREEN</p>
<p>Deliver new Cymbeline Meadows Nature Area: that encourages biodiversity and 'wilding' and places for all to walk and enjoy in consultation with nearby residents and users.</p>	<p>Nick Christo</p>	<p>Working group formed and meeting schedule agreed – additional attendees to be invited where appropriate - ONGOING</p> <p>Initiation of Comms and sharing of invites / Save the Dates etc to start in preparation for the event</p> <p>PFH update due on 20 March</p>	<p>A site meeting with the Woodland Trust and Essex Forest Partnership has been undertaken to prepare a joint funding application to provide the tree whips, stakes and guards for potential community tree planting in February 2024 and winter 2024/25.</p>	<p>GREEN</p>	<p>GREEN</p>
<p>Celebrating Our Communities: with new Volunteering Awards and continued help and support, to honour those that</p>	<p>Michelle Tarbun Tom Tayler</p>	<p>Continued work and planning for event on 7 June 2023</p> <p>Working group formed and meeting schedule agreed – additional attendees to be invited where appropriate - ONGOING</p>	<p>Event date has changed to Tuesday 6 June due to clashes with Council meetings.</p> <p>Working group formed and meeting schedule agreed – additional</p>	<p>AMBER</p>	<p>AMBER</p>

<p>help others, from Litter Warriors to the volunteers of the Foodbank, C360 and many more. To thank, encourage and celebrate all our volunteers.</p>		<p>Initiation of Comms and sharing of invites / Save the Dates etc to start in preparation for the event – this is now a priority for March to ensure that appropriate notice is given to all parties required.</p> <p>C360 supporting with volunteer Admin & Comms support.</p> <p>PFH update due on 20 March</p>	<p>attendees to be invited where appropriate - ONGOING</p> <p>Save The Date Information – distributed 28 May 2023 through CCC & C360</p> <p>Ongoing logistics planning with support from working group and C360 volunteers.</p> <p>Event to include a tribute to Lawrence Walker</p>		
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Keeping our streets safe and clean					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
<p>With continuing action keep our streets as Safe and Clean as we can with partner patrols, lighting, and or CCTV, waste bins, litter enforcement and encouragement.</p>	<p>Michael Adamson Mel Rundle Lisa Hobson</p>	<p>Continuation of Safer Streets projects.</p> <p>Operation Henderson (tackling child exploitation) event planned for 17/4/23.</p> <p>Operation Mercedes (tackling exploitation) event planned for 26/4/23.</p> <p>Improved lighting to Vinyard Street Car Park to be funded by Safer Colchester Partnership to increase feeling of safety at night.</p> <p>Colchester Against Modern Slavery (CAMS) - Anti-Slavery Partnership launch 26/4/23 (via Community Safety Team)</p>	<p>Continuation of Safer Streets projects.</p> <p>Joint patrols with Essex Police and BID Ambassadors continue.</p> <p>“Neat Streets” initiative continues.</p> <p>Partnership working with police to enforce moving traffic offences by delivery drivers and others around ignoring signage/bollards.</p> <p>Night of Action planned for 27th May. Multi-Agency enforcement activity involving Essex Police, WISE, NHS etc.</p>	<p>GREEN</p>	<p>GREEN</p>

		<p>Joint patrols with Essex Police and BID Ambassadors continue.</p> <p>“Neat Streets” initiative continues</p> <p>Partnership working with police to enforce moving traffic offences by delivery drivers and others around ignoring signage/bollards.</p> <p>Partnership with WISE begins in April, focusing on enforcement on litter and dog fouling offences.</p> <p>Child Exploitation training for Wardens, WISE staff and Operatives.</p>	<p>Coronation event on 6th May in Castle Park.</p> <p>Working with BID and WISE in clearance of Painters Yard in preparation for Women’s cycle race (Ride London) in June.</p> <p>Working in partnership with WISE re litter and dog fouling enforcement.</p> <p>Art project in St. Botolphs Street progressing in partnership with 6th Form college.</p>		
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Investing in our futures					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Continuing with existing capital and housing programmes.	Paul Cook			N/A	N/A
Action on the Hythe: joint work with ECC and other partners.	Rory Doyle	<p>Fieldgate Quay – CCC Led Project</p> <p>Finalising detail and design of scheme and preparing planning application for whole quayside (due for submission mid May)</p>	<p>Fieldgate Quay – CCC Led Project</p> <p>Engineering phase - Contractor and designer finalising methodology – delay due to complex nature of groundworks id’d through most</p>	AMBER	AMBER

		<p>Site meeting with Exo Env, Anglian Water and Hestur (contractor undertaking piling design) Mar/Apr</p> <p>Repair of fault site on track for completion summer 2023 subject to finalisation of scheme and costs.</p> <p>Update to Members re scheme design.</p> <p>Hythe Flooding - ECC/AW led Project</p> <p>Awaiting confirmation from AW to design scheme and confirm costs for new inspection chamber and valve installation.</p> <p>This scheme will increase system capacity and reduce flood occurrences. Results will be monitored by task force members. Alongside action to reduce flow from distillery pond during high tide events. Group have agreed this to be the best control mechanism without need for pump option.</p>	<p>recent intrusive surveys. All licences re prepared and ready.</p> <p>Updated report on costs due back by w/c 22 May.</p> <p>Hythe Flooding - ECC/AW led Project</p> <p>Awaiting update from ECC & AW</p>		
<p>Eudo Rd: to secure LTA and other investment if available, but to reopen discussions with the NHS on medical and dental care facilities, taking further the recent consultation on tennis facilities.</p>	<p>Richard Block / Emma Lamond / Tunde Williams / Adam Britton</p>	<p>Padel have the draft lease and we are waiting to hear from their solicitors. It is unlikely that it will be completed by the end of April now, there is a risk that it could stretch over a few more months.</p> <p>Installation of Premium Smart Access Gate with Floodlighting Controls, Recolouring, Painting & Binding of 6 hard courts, alongside New Fencing (43m).</p>	<p>Lease still awaiting sign off.</p> <p>To be signed in next few weeks LTA funding, and SMART access now approved</p>	<p>GREEN</p>	<p>AMBER</p>

		Improvements and relationship increases: safety, attraction, appeal, coaching association, market exposure, revenue, and revenue retention.			
<p>A Better Deal for our Young People, by exploring options for a Youth Zone, to consider what extra capital investment in the Town House might be needed, to investigate improved youth facilities across the Borough, and to repair, replace or modernise child play and exercise equipment across Colchester.</p>	Rory Doyle	<p>Transformed Youth - ECC Infrastructure Delivery Team managing.</p> <p>Weekly meetings with EYS project team working on procurement, tender bidding days being facilitated to show sites (Stanway, Highwoods, Town House). Timeline to award contract end of May.</p> <p>Design contractor will begin prelim work incl engagement with young people and site users.</p> <p>HoG Team liaising with Leasehold owner and working through questions associated with a proposed bid to Youth Investment Fund.</p> <p>Completion of Buffett Way Playground refurbishment (£30k) modernising this play space after years of deprivation.</p> <p>Decision to be made regarding High Woods Country Park Play Areas refurbishment – local Cllrs and community will assist in picking their favourite design out of 3 that have been provided by play companies. Once a design has been picked, the order will be placed and both play</p>	<p>Transformed Youth – Townhouse, Stanway & Highwoods facilities improvement and refurb - Direct contract award approach likely avoiding need for protracted procurement process. ECC IDT project managing.</p> <p>Aim to complete Townhouse by Feb 2024, Highwoods in Aug 2023 and Stanway Sept 2023.</p> <p>New accessible playground at Lakelands Centre Stanway opened.</p> <p>Planning and consultation for other major playground works continues.</p>	GREEN	GREEN

		spaces will be open for the start of summer holidays. Work to commence to prioritise the 'Priority 1' play areas to invest in using the additional £150k playground funding that has been made available to upgrade play areas that are in desperate need.			
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Live our values to be a welcoming destination for all and to live up to our declaration that we are a 'Borough of Sanctuary'					
Goal	Lead	Completed activity for April	Planned Activity for May	Previous month RAG Status	Current RAG Status
Provide help and support, with community and voluntary groups, are as ready as can be to integrate Ukrainian and other refugees into our communities.	Tom Tayler Yovone Cook	<ul style="list-style-type: none"> Continuation of current work Increase work with Refugee Action and CBH to manage and minimise any homelessness issues Increase rematching activities as original arrangements end Ensure Refugee Action are funded appropriately to continue their essential support Ongoing comms and social media of good news stories to residents and partners Ongoing work with local system partners to support the potential expansion of bridging hotels within Colchester – discussions ongoing 	<ul style="list-style-type: none"> Continuation of current work Increase work with Refugee Action and CBH to manage and minimise any homelessness issues Increase rematching activities as original arrangements end Ensure Refugee Action are funded appropriately to continue their essential support Ongoing comms and social media of good news stories to residents and partners Ongoing work with local system partners to support the potential expansion of bridging hotels within Colchester – discussions ongoing 	AMBER	AMBER

		<ul style="list-style-type: none"> • Eurovision Event being held in Moot Hall for Sponsors, Guest, Families and System Partners. • Ongoing focus and coordination across multiple workstreams covering resettlement of Asylum Seekers and refugees – this included collaborative working with our partners, system colleagues and national organisations to ensure that wraparound support is provided to an appropriate level. 	<ul style="list-style-type: none"> • Eurovision Event being held in Moot Hall for Sponsors, Guest, Families and System Partners. • Ongoing focus and coordination across multiple workstreams covering resettlement of Asylum Seekers and refugees – this included collaborative working with our partners, system colleagues and national organisations to ensure that wraparound support is provided to an appropriate level. • Additional focus now on the changing Sudan situation and GB Nationals landing at Stanstead Airport 		
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Assigning a RAG Status



Time **Cost** **Resource** **Risk** **Issue** **Overall** **So what?**



Delays against Timebox Plan

Overspend against Budget

Key Resource unavailable

Risks cannot be mitigated

Issues cannot be mitigated

Red/Amber Time and Cost will affect Features

Project Owner cannot resolve (Escalate to PDB)



Potential Delays against Timebox Plan

Budget Under/Over spend against Forecast

Key Resource unavailable during key milestones

Risks are being Flagged

Issues are being Flagged

Red/Amber Time and Cost may affect Features

Project Manager cannot resolve (Speak to Project Owner)



Timebox Plan available

Within Budget and spend on track against Forecast

Fully Resourced

Risks Register Available

Issues Log Available

Features will be delivered

Project Manager demonstrating Full Control