

Scrutiny Panel Meeting

**Moot Hall, Town Hall, High Street,
Colchester, CO1 1PJ**

Tuesday, 09 November 2021 at 18:00

The Scrutiny Panel examines the policies and strategies from a borough-wide perspective and ensure the actions of the Cabinet accord with the Council's policies and budget. The Panel reviews corporate strategies that form the Council's Strategic Plan, Council partnerships and the Council's budgetary guidelines, and scrutinises Cabinet or Portfolio Holder decisions which have been called in.

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here: <http://www.colchester.gov.uk/haveyoursay>.

Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document, please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

Scrutiny Panel – Terms of Reference

1. To fulfil all the functions of an overview and scrutiny committee under section 9F of the Local Government Act 2000 (as amended by the Localism Act 2011) and in particular (but not limited to):

- (a) To review corporate strategies;
- (b) To ensure that actions of the Cabinet accord with the policies and budget of the Council;
- (c) To monitor and scrutinise the financial performance of the Council, performance reporting and to make recommendations to the Cabinet particularly in relation to annual revenue and capital guidelines, bids and submissions;
- (d) To review the Council's spending proposals to the policy priorities and review progress towards achieving those priorities against the Strategic and Implementation Plans;
- (e) To review the financial performance of the Council and to make recommendations to the Cabinet in relation to financial outturns, revenue and capital expenditure monitors;
- (f) To review or scrutinise executive decisions made by Cabinet, the North Essex Parking Partnership Joint Committee (in relation to decisions relating to off-street matters only) and the Colchester and Ipswich Joint Museums Committee which have been made but not implemented referred to the Panel pursuant to the Call-In Procedure;
- (g) To review or scrutinise executive decisions made by Portfolio Holders and officers taking key decisions which have been made but not implemented referred to the Panel pursuant to the Call-In Procedure;
- (h) To monitor the effectiveness and application of the Call-In Procedure, to report on the number and reasons for Call-In and to make recommendations to the Council on any changes required to ensure the efficient and effective operation of the process;
- (i) To review or scrutinise decisions made, or other action taken, in connection with the discharge of functions which are not the responsibility of the Cabinet;
- (j) At the request of the Cabinet, to make decisions about the priority of referrals made in the event of the volume of reports to the Cabinet or creating difficulty for the management of Cabinet business or jeopardising the efficient running of Council business;

2. To fulfil all the functions of the Council's designated Crime and Disorder Committee ("the Committee") under the Police and Justice Act 2006 and in particular (but not limited to):

- (a) To review and scrutinise decisions made, or other action taken, in connection with the discharge of those functions by the responsible authorities of their crime and disorder functions;
- (b) To make reports and recommendations to the Council or the Cabinet with respect to the discharge of those functions.

COLCHESTER BOROUGH COUNCIL
Scrutiny Panel
Tuesday, 09 November 2021 at 18:00

The Scrutiny Panel Members are:

Councillor Mark Cory	Chairman
Councillor Tina Bourne	Deputy Chairman
Councillor Nigel Chapman	
Councillor Lyn Barton	
Councillor Derek Loveland	
Councillor Lorcan Whitehead	
Councillor Dennis Willetts	
Councillor Barbara Wood	

The Scrutiny Panel Substitute Members are:

All members of the Council who are not Cabinet members or members of this Panel.

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that Agenda items 1 to 5 are normally dealt with briefly.

1 Welcome and Announcements

The Chairman will welcome members of the public and Councillors and remind everyone to use microphones at all times when they are speaking. The Chairman will also explain action in the event of an emergency, that mobile phones should be switched to silent, and that the meeting is being live-streamed on YouTube. Councillors who are members of the committee will introduce themselves.

2 Substitutions

Councillors will be asked to say if they are attending on behalf of a Committee member who is absent.

3 Urgent Items

The Chairman will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

4 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or

participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

5 Minutes of Previous Meeting

There are no minutes to be approved at this meeting.

6 Have Your Say!

The Chairman will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the terms of reference of the meeting. Please indicate your wish to speak at this point if your name has not been noted by Council staff.

7 Decisions taken under special urgency provisions

The Councillors will consider any decisions by the Cabinet or a Portfolio Holder which have been taken under Special Urgency provisions.

8 Cabinet or Portfolio Holder Decisions called in for Review

The Councillors will consider any Cabinet or Portfolio Holder decisions called in for review.

9 Items requested by members of the Panel and other Members

(a) To evaluate requests by members of the Panel for an item relevant to the Panel's functions to be considered.

(b) To evaluate requests by other members of the Council for an item relevant to the Panel's functions to be considered.

Members of the panel may use agenda item 'a' (all other members will use agenda item 'b') as the appropriate route for referring a 'local government matter' in the context of the Councillor Call for Action to the panel. Please refer to the panel's terms of reference for further procedural arrangements.

10 Portfolio Holder Briefing from Cllr Dundas [Strategy Portfolio and Leader of the Council]

This item is a briefing from Cllr Dundas on his Portfolio, as Leader of the Council and Portfolio Holder for Strategy. Cllr Dundas will brief the Panel on matters relating to his portfolio, and take questions from the Panel.

11 Work Programme 2021-22

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This report sets out the current Work Programme 2021-2022 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

12 Exclusion of the Public (Scrutiny)

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B (not open to the public including the press)

9 November 2021

Report of	Assistant Director – Corporate and Improvement Services	Author	Owen Howell ☎ 282518
Title	Work Programme 2021-22		
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2021-2022 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2021-2022.

3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The draft work programme for 2021-22 is appended to this report. This contains the items which are reviewed each year by the Panel.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.
- 3.3 The Crime and Disorder Committee meeting on 15 February 2022 has been amended to be a Scrutiny Panel meeting, for the purpose of reviewing the draft business cases for projects within the Town Deal.
- 3.4 Portfolio Holder briefings have been programmed into the work programme. Councillor Crow, Portfolio Holder for Environment and Sustainability has confirmed that he is available to attend to give his briefing at the meeting on 15 March 2022.

4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations, or financial, equality, diversity, human rights, community safety, health and safety, environmental and sustainability or risk management implications.

5. Strategic Plan References

- 4.1 Scrutiny and challenge is integral to the delivery of the Strategic Plan 2020-2023 priorities and direction for the Borough as set out under the strategic themes of:
- [Tackling the climate challenge and leading sustainability](#)
 - [Creating safe, healthy and active communities](#)
 - [Delivering homes for people who need them](#)
 - [Growing a fair economy so everyone benefits](#)
 - [Celebrating our heritage and culture](#)
- 4.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

Appendices

Appendix A – Scrutiny Panel Work Programme, 2021-22

Appendix B – Forward Plan of Key Decisions: 1 November 2021 – 28 February 2022

Work Programme for 2021/22

Scrutiny Panel meeting – 8 June 2021
Scrutiny Panel Chairman's briefing – 3 June 2021
1. Work Programme 2021-22
Scrutiny Panel meeting – 20 July 2021
Scrutiny Panel Chairman's briefing – 15 July 2021
1. Year End 2020/21 Performance Report and Strategic Plan Action Plan 2018-21 2. Budget Strategy and Transformation Programme 3. Annual Scrutiny Report 4. Work Programme 2021-22
Scrutiny Panel meeting - 17 August 2021
Scrutiny Panel Chairman's briefing – 12 August 2021
1. Town Deal 2. Work Programme 2021-22
Scrutiny Panel (Crime and Disorder Committee) - 14 September 2021
Scrutiny Panel Chairman's briefing – 9 September 2021
1. Safer Colchester Partnership (Crime and Disorder Committee) 2. Work Programme 2021-22
Scrutiny Panel – 12 October 2021
Scrutiny Panel Chairman's Briefing – 7 October 2021
1. Portfolio Holder Briefing [Apologies given by Cllr Crow] 2. Review of Colchester Borough Homes: 2020-21 Performance 3. Local Council Tax Support – Year 2022/23 4. Budget Strategy for 2022-23 5. Work Programme 2021-22
Scrutiny Panel meeting - 9 November 2021
Scrutiny Panel Chairman's briefing – 4 November 2021
1. Portfolio Holder Briefing from Cllr Dundas [Strategy and Leader of the Council] 2. Work Programme 2021-22
Scrutiny Panel meeting - 14 December 2021
Scrutiny Panel Chairman's briefing – 9 December 2021
1. Portfolio Holder Briefing from Cllr Lissimore [Resources and Deputy Leader] 2. Half Year 2021-22 Performance Report & Strategic Plan Action Plan progress 3. Budget Strategy for 2022-23 4. Work Programme 2021-22

Scrutiny Panel meeting - 25 January 2022
Scrutiny Panel Chairman's briefing – 20 January 2022
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing from Cllr Oxford [Communities] 2. 2022-23 Revenue Budget, Capital Programme, Medium Term Financial Forecast and Treasury Management Investment Strategy 3. Housing Revenue Accounts Estimate and Housing Investment Programme 4. Corporate Key Performance Indicator Targets for 2022-23 5. Colchester Borough Homes: Key Performance Indicator Targets for 2022-23 6. Work Programme 2021-22
Scrutiny Panel - 15 February 2022
Scrutiny Panel Chairman's briefing – 10 February 2022
<ol style="list-style-type: none"> 1. Safer Colchester Partnership (Crime and Disorder Committee) 2. Portfolio Holder Briefing from Cllr Laws [Economy, Business and Heritage] 3. Business cases of Town Deal projects 4. Work Programme 2021-22
Scrutiny Panel meeting– 15 March 2022
Scrutiny Panel Chairman's briefing – 10 March 2022
<ol style="list-style-type: none"> 1. Portfolio Holder Briefing from Cllr Ellis [Housing and Planning] 2. Portfolio Holder Briefing from Cllr Crow [Environment and Sustainability] 3. Reports from Arts Organisations (Mercury, The Arts Centre, FirstSite) 4. One Colchester Partnership/Safer Colchester Partnership [TBC]

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 November 2021 – 28 February 2022

During the period from 1 November 2021 – 28 February 2022* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Approval of Award of Contract for Replacement Windows and Doors	Yes	October 2021	Portfolio Holder for Housing and Planning, Councillor Ellis Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Ernie Gray Client Asset Manager 01206 282506 ernie.gray@colchester.gov.uk
Update on the Northern Gateway Heat Network and Contract for the Construction of the Energy Centre	Yes	13 October 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with not for publication appendix	Andrew Tyrrell Client and Business Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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City Status Bid	No	13 October 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Karen Turnbull Economic Development Officer 01206 282915 karen.turnbull@colchester.gov.uk
Budget 2022/23 and Medium-term Financial Forecast	No	13 October 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Paul Cook Head of Finance 01206 505861 paul.cookx@colchester.gov.uk

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Creation of a new Solar PV Park and Micro Grid	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client and Business Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
Officer Pay Policy	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Jessica Douglas Strategic People and Performance Manager 01206 282239 jessica.douglas@colchester.gov.uk

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Estate Regeneration Fund	Yes	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Matthew Brown Economic Development Projects Manager 01206 507348 matthew.brown@colchester.gov.uk
Levelling Up Fund	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Matthew Brown Economic Development Projects Manager 01206 507348 matthew.brown@colchester.gov.uk

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Housing Revenue Account Business Plan 2021 - 2051	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with draft HRA Business Plan	Geoff Beales Client Services Manager 01206 516504 Geoff.beales@colchester.gov.uk
Approval of Fees and Charges	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report, schedule of fees and charges	Paul Cook Head of Finance 01206 505861 paul.cookx@colchester.gov.uk

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Local Council Tax Support	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report, draft Local Council Tax Support Scheme	Jason Granger Group Manager – Customer 01208 288824 jason.granger@colchester.gov.uk
Litter and Dog Bin Policy	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report, draft Litter and Dog Bin Policy	Rosa Tanfield Group Manager – Neighbourhood Services 03300 538047 Rosa.tanfield@colchester.gov.uk

Membership of Parking Partnership Joint Committee, Lead Authority provider of services & Essex County Council shared services. <ul style="list-style-type: none"> Deciding Colchester's Membership of the Joint Parking Committee (North Essex Parking Partnership). Deciding that Colchester will act as Lead Authority for this Partnership. Decide to discharge functions delegated by, enter into contracts and and provide operational services via the Partnership Agreement with the County Council Decide to provide shared services for the County Council. 	Yes	17 November 2021	<p>Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report and draft agreement	<p>Rory Doyle Assistant Director, Environment 01206 507885 rory.doyle@colchester.gov.uk</p>
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Establishment of a Joint Committee for Tendring Colchester Borders Garden Community	No	17 November 2021	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Weavers Strategic Governance Manager 01206 282213 andrew.weavers@colchester.gov.uk
Housing Revenue Account Fees and Charges 2022 – 2023 To agree the Housing Revenue Account fees and charges for 2022-2023	No	December 2021	Portfolio Holder for Housing and Planning, Councillor Ellis Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report, including appendices of charges	Geoff Beales Client Services Manager 01206 516504 Geoff.beales@colchester.gov.uk

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Award of contract for Asbestos Surveys to Housing and Corporate Assets	No	December 2021	Portfolio Holder for Housing and Planning, Councillor Ellis Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Geoff Beales Client Services Manager 01206 516504 Geoff.beales@colchester.gov.uk
Town Deal Business Cases	No	26 January 2022	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Matthew Brown Economic Development Projects Manager 01206 507348 matthew.brown@colchester.gov.uk

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2022/23 General Fund Revenue Budget, Capital Programme and Medium-Term Financial Forecast – Cabinet will consider the 2022/23 General Fund Revenue Budget and make a recommendation to Council.	No	26 January 2022	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Paul Cook Head of Finance 01206 505861 paul.cookx@colchester.gov.uk
Housing Revenue Account Estimates 2022/23 To approve the HRA Estimates 2022/23	No	26 January 2022	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Darren Brown Finance Manager (Business Partners) 01206 282891 darren.brown@colchester.gov.uk

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Housing Investment Programme 2022/23 To approve the Housing Investment Programme 2022/23	No	26 January 2022	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Darren Brown Finance Manager (Business Partners) 01206 282891 darren.brown@colchester.gov.uk
Business case for an in-house Grounds Maintenance delivery model	No	26 January 2022	Cabinet (Cllrs Dundas, Crow, Ellis, Laws, Lissimore and B. Oxford) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report and business case	Rory Doyle Assistant Director, Environment 01206 507885 rory.doyle@colchester.gov.uk

**CONTACT ADDRESSES
FOR
COLCHESTER BOROUGH COUNCIL**

Adrian Pritchard, Chief Executive
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282211
email: adrian.pritchard@colchester.gov.uk

Lindsay Barker, Strategic Director, Policy and Place
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 507435
Email: Lindsay.barker@colchester.gov.uk

Pamela Donnelly, Strategic Director, Customer and Relationships
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282712
email: pamela.donnelly@colchester.gov.uk

Dan Gascoyne, Chief Operating Officer
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282294
email: dan.gascoyne@colchester.gov.uk

Lucie Breadman, Assistant Director Communities
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282726
email: lucie.breadman@colchester.gov.uk

Richard Block, Assistant Director Corporate and Improvement Services
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 506825
email: richard.block@colchester.gov.uk

Rory Doyle, Assistant Director Environment
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 507885
e-mail: rory.doyle@colchester.gov.uk

Mandy Jones, Assistant Director Place and Client Services
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 282501
email: mandy.jones@colchester.gov.uk

Leonie Rathbone, Assistant Director Customers
Rowan House, 33 Sheepen Road, Colchester CO3 3WG
Tel: (01206) 507887
email: leonie.rathbone@colchester.gov.uk