

## COLCHESTER BOROUGH COUNCIL

### RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

#### Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

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#### Part A – To be completed by the appropriate Cabinet Member/Officer

##### Title of Report

Housing Revenue Account Fees and Charges 2021-22

##### Delegated Power

Public Sector Housing

To procure the specified service in the provision, implementation, maintenance and management of:-

Public sector dwellings, management of Council owned dwellings and other properties and their environs including the setting of rents in accordance with the Management Agreement dated 9 August 2013 between the Council and Colchester Borough Homes Limited and any subsequent agreement or arrangement entered into between the parties.

##### Decision Taken

Approval of the Housing Revenue Account Fees and Charges 2021/22

**Key Decision**

Yes

If YES, a period of two weeks must elapse for implementation (see Implementation by Portfolio Holder box overleaf)

**Forward Plan**

For Key Decisions state whether details have been included in the Forward Plan

For decisions which are deemed to be Key Decisions:

- details of the matter must be included in the Forward Plan and 28 days must elapse between publication of the Forward Plan and the decision being made;
- any related report (excluding confidential ones) must have been made available to the public two weeks before implementation.

Yes

**Reasons for the Decision**

An essential part of the budget setting process is to set the Housing Revenue Account fees and charges for the forthcoming leasehold service charge year (1 April 2021) and rental year (5 April 2021)

**Alternative Options**

No alternative Options. Failure to generate the amount of income included within the budget process will result in a shortfall to the Housing Revenue Account. In partnership with Colchester Borough Homes, we would need to review how any such shortfall could be met by making savings elsewhere.

**Conflict of Interest**

Specify any conflict of interest declared by any Cabinet member who is consulted by the Portfolio Holder taking the decision

N/A

**Dispensation by Head of Paid Service**

Specify any dispensation granted by the Head of Paid Service in relation to any conflict of interest declared by any Cabinet member who is consulted by the Portfolio Holder taking the decision

N/A

**Dispensation by Monitoring Officer**

Specify any dispensation granted by the Monitoring Officer in relation to any conflict of interest in relation to the Members' Code of Conduct declared by the Portfolio Holder taking the decision.

N/A

**Approved by Portfolio Holder for Housing**

**Signature Cllr Adam Fox**

**Date 14 December 2020**

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

**Part B – To be completed by the Proper Officer (Democratic Services)**

**Portfolio Holder Decision Reference Number**

***HOU-013-20***

**Implementation Date**

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on *Thursday 7 January 2021***

**Call-in Procedure**

The Decision Notice for this decision was published on the internet on ***Thursday 17 December 2020.***

A request for reference to the Scrutiny Panel must be made by **5pm on *Thursday 7 January 2021***

**Signature of Proper Officer**

**K Barnard**