

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report

Award of a Contract for void property Refurbishment

Delegated Power

Management of Council owned housing stock and other related properties including the setting of rents.

Decision Taken

To award a contract to Amplis Construction Ltd for the void works on 8 properties across the following wards (Greenstead, Lexden, Shrub End, Berechurch, Old Heath and the Hythe and Rural North)

Key Decision

No

If YES, a period of two weeks must elapse for implementation (see Implementation by Portfolio Holder box overleaf)

Forward Plan

For Key Decisions state whether details have been included in the Forward Plan

For decisions which are deemed to be Key Decisions:

- details of the matter must be included in the Forward Plan and 28 days must elapse between publication of the Forward Plan and the decision being made;
- any related report (excluding confidential ones) must have been made available to the public two weeks before implementation.

No

Reasons for the Decision

The award of the contract for the void works on 8 properties has been subject to a procurement exercise through the Dynamic Purchasing System (DPS). The recommended bidder has provided the best offer based on an evaluation of their bid which considered their bid price, technical submission, skills and experience and their Social Value offer.

Alternative Options

Not to appoint a contractor. The void works would be processed through the current void contract with Breyer. This would cause delays on handovers and increase pressure on a contract that is following an action plan to improve performance. There are 3 of the packaged properties, which are part of the Rough Sleeper Accommodation Programme. These properties are partially funded by a Home's England grant. This funding is timescale specific and a delay in works may have an impact on the outturn of expenditure.

Conflict of Interest

Specify any conflict of interest declared by any Cabinet member who is consulted by the Portfolio Holder taking the decision

N/A

Dispensation by Head of Paid Service

Specify any dispensation granted by the Head of Paid Service in relation to any conflict of interest declared by any Cabinet member who is consulted by the Portfolio Holder taking the decision

N/A

Dispensation by Monitoring Officer

Specify any dispensation granted by the Monitoring Officer in relation to any conflict of interest in relation to the Members' Code of Conduct declared by the Portfolio Holder taking the decision.

N/A

Approved by Portfolio Holder for Housing and Planning

Signature Councillor Andrew Ellis

Date 09 February 2022

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

HOU-010-21

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on 17 February 2022**

Call-in Procedure

The Decision Notice for this decision was published on the internet on **10 February 2022**.

A request for reference to the Scrutiny Panel must be made by **5pm on 17 February 2022**

Signature of Proper Officer

K Barnard