

CEREMONY FOR THE APPOINTMENT OF HONORARY ALDERMAN, SPECIAL COUNCIL MEETING, 23 NOVEMBER 2022

1. Councillors will already be seated and robed in the Moot Hall following the Special Council Meeting for City Status.
2. Seating will be available in the Moot Hall for personal guests of former Councillor Chillingworth.
3. The Mayor will process into the Moot Hall with the Deputy Mayor, Chief Executive and former Councillor Chillingworth.
4. Former Councillor Chillingworth will be seated on the top table with Mayor, Deputy Mayor and Retiring Mayor and key officers.
5. The Mayor will open the meeting and will invite the Leader of the Council to move the motion for the appointment of former Councillor Chillingworth as Honorary Alderman. Councillors and Honorary Aldermen will be invited to speak on the motion. There will be microphones in front of the stage to facilitate this, plus a roving microphone. The motion will then be put to the vote.
6. On the Motion being approved, Honorary Alderman Chillingworth will receive a robe from the Town Serjeant and the Mayor will then present the transcript of the resolution.
7. Guests may wish to take the opportunity to take photographs at this stage of the meeting.
8. The Mayor will return to his seat and invite Honorary Alderman Chillingworth to respond to Council.
9. The Mayor will declare the meeting closed and process out of the Moot Hall following the mace, followed by Honorary Alderman Chillingworth. Councillors and Honorary Aldermen may then then leave the Moot Hall.
- 10 The meeting will be live streamed on the Council's You Tube channel and will be available to watch afterwards.

[\(202\) ColchesterCBC - YouTube](#)

NOTE – Being an Honorary Office of the Council new Honorary Aldermen do not sign the declaration book nor make any declaration or oath.