

## COLCHESTER BOROUGH COUNCIL

### RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

#### Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

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#### Part A – To be completed by the appropriate Cabinet Member/Officer

##### Title of Report

Award of Contract for Replacement of Fire Doors in Sheltered Housing Schemes

##### Delegated Power

Management of Council owned housing stock and other related properties including the setting of rents.

##### Decision Taken

To award a JCT Minor Works Building (2016) contract to Harmony Fire Ltd for the replacement of fire doors at Grymes Dyke Court, Mary Frank House, Heathfields House and John Lampon Court.

##### Key Decision

No

If YES, a period of two weeks must elapse for implementation (see Implementation by Portfolio Holder box overleaf)

### **Forward Plan**

For Key Decisions state whether details have been included in the Forward Plan

For decisions which are deemed to be Key Decisions:

- details of the matter must be included in the Forward Plan and 28 days must elapse between publication of the Forward Plan and the decision being made;
- any related report (excluding confidential ones) must have been made available to the public two weeks before implementation.

No

### **Reasons for the Decision**

This award of contract follows the conclusion of a tender exercise which has been carried out in compliance with the Council's procurement rules. The work is essential to current Fire Safety requirements and will be funded from the 2021/22 Housing Investment Programme.

### **Alternative Options**

Award the contract to an alternative bidder – this risks a valid challenge from the contractor who has submitted the best tender based upon the evaluation process. Do not complete the works, but this may mean the Council is non-compliant in the safety of the buildings.

### **Conflict of Interest**

Specify any conflict of interest declared by any Cabinet member who is consulted by the Portfolio Holder taking the decision

N/A

### **Dispensation by Head of Paid Service**

Specify any dispensation granted by the Head of Paid Service in relation to any conflict of interest declared by any Cabinet member who is consulted by the Portfolio Holder taking the decision

N/A

**Dispensation by Monitoring Officer**

Specify any dispensation granted by the Monitoring Officer in relation to any conflict of interest in relation to the Members' Code of Conduct declared by the Portfolio Holder taking the decision.

N/A

**Approved by Portfolio Holder for Housing & Planning**

**Signature Councillor Andrew Ellis**

**Date 30 March 2022**

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

**Part B – To be completed by the Proper Officer (Democratic Services)**

**Portfolio Holder Decision Reference Number**

***HOU-013-21***

**Implementation Date**

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on *Wednesday 6 April 2022***.

**Call-in Procedure**

The Decision Notice for this decision was published on the internet on ***Wednesday 30 March 2022***.

A request for reference to the Scrutiny Panel must be made by **5pm on *Wednesday 6 April 2022***.

**Signature of Proper Officer**

**K Barnard**