

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 April 2021 – 31 July 2021

During the period from 1 March 2021 – 30 June 2021* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers)	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Colchester Northern Gateway – Turnstone Leisure Development (Approval to enter the Income Strip Agreement)	Yes	10 March 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with supporting documents and plans	Ian Vipond Strategic Director, Policy and Place 01206 282717 ian.vipond@colchester.gov.uk
Town Deal Update: to consider any further implications arising from progressing Town Deal programme to business case development and delivery	No	10 March 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with supporting documents and plans	Matthew Brown Economic Development Manager 01206 507348 matthew.brown@colchester.gov.uk

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Decarbonisation and Regeneration of Rowan House To approve the works outlined in the report to reduce the carbon footprint of Rowan House and to delegate authority to to award contracts resulting from appropriate procurement processes. To approve the revised use of Rowan House including transforming the way the Council uses the building and release a floor that can be leased to generate income.	No	10 March 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Richard Block Assistant Director, Policy and Corporate 01206 506825 Richard.block@colchester.gov.uk

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Redevelopment of Vineyard Street and Britannia Car Parks	Yes	10 March 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk</p>

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Annual Review of the Business Plans of Council's Wholly Owned Companies	Yes	10 March 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report, draft business plans	<p>Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk</p>

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Award of Contract for Light Vehicles	Yes	March 2021	Dan Gascoyne, Chief Operating Officer, in consultation with Councillor Martin Goss, Portfolio Holder for Waste, Environment and Transportation, under delegated authority from Cabinet Please contact via	Portfolio Holder report and tender analysis	Robert Doran Fleet and Depot Contract Manager 01206 282612 Robert.Doran@colchester.gov.uk
Award of Contract for Caged Tipping Vehicles	Yes	March 2021	Dan Gascoyne, Chief Operating Officer, in consultation with Councillor Martin Goss, Portfolio Holder for Waste, Environment and Transportation, under delegated authority from Cabinet Please contact via	Portfolio Holder report and tender analysis	Robert Doran Fleet and Depot Contract Manager 01206 282612 Robert.Doran@colchester.gov.uk

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Approval of Award of Contract for Replacement Windows and Doors	Yes	March 2021	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk
Award of Contract for External Decorations Contract 2021	Yes	March 2021	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report, including summary of procurement exercise	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk

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Award of Contract for Heating Renewals	Yes	March 2021	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk
Award of Contract for the Colchester Northern Gateway Heat Network	Yes	May 2021	Portfolio Holder for Commercial Services (Cllr T. Higgins) in consultation with the Assistant Director, Place and Client Services Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report and tender analysis	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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Award of contract for construction works for Stanway Community Facility on the Western Bypass	Yes	June 2021	<p>Assistant Director, Community, in consultation with the Portfolio Holder for Communities, Wellbeing and Public Safety</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Officer report,	<p>Cathy Doyle Community Enabling Officer 07970 991601 cathy.doyle@colchester.gov.uk</p>
Award of Agency Staff Contract	Yes	9 June 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Jess Douglas Strategic People & Performance Manager Tel 01206 282239 Jessica.Douglas@colchester.gov.uk</p>

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Colchester Northern Gateway – Utility Infrastructure (Approval to enter contracts for the provision of the prime utilities)	No	9 June 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with supporting documents and plans	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
Colchester Youth Zone	Yes	9 June 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report and tender analysis	Lucie Breadman Assistant Director, Communities 01206 282726 lucie.breadman@colchester.gov.uk

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St Marks Community Centre	No	9 June 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Alison Fogg Development Manager 01206 508906 alison.fogg@colchesteramphora.com</p>
Award of key contracts for construction phase of Queen Street Growth scheme	Yes	9 June 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Matthew Brown Economic Development Projects Manager 01206 507348 matthew.brown@colchester.gov.uk</p>

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Town Deal programme: initial (fast-track) business cases	No	7 July 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Matthew Brown Economic Development Projects Manager 01206 507348 matthew.brown@colchester.gov.uk</p>

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COLCHESTER BOROUGH COUNCIL**

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