

**22 May 2019**

<b>Report of</b>	<b>Chief Operating Officer</b>	<b>Author</b>	<b>Dan Gascoyne</b>
<b>Title</b>	<b>Designation of Interim Section 151 Officer</b>		<b>☎ 282294</b>
<b>Wards affected</b>	Not applicable		

## **1. Executive Summary**

- 1.1 This report requests Full Council to agree to designate Paul Cook as the Council's Interim Section 151 Officer (Chief Finance Officer).

## **2. Recommended Decision**

- 1.1 That the Council designates Paul Cook as Interim Section 151 Officer, as required by legislation, with effect from 22 May 2019, pending the recruitment of a permanent officer in that role

## **2. Reasons for Decision**

- 2.1 The Council is obliged by the Local Government Act 1972 to designate an officer as the Section 151 Officer (Chief Finance Officer). This is a statutory requirement and comprises one of the three statutory officer posts which every local authority is required to appoint (the others being the Head of Paid Service and Monitoring Officer).

## **3. Supporting Information**

- 3.1 The designation of this post is a non-executive function and as such it is the Council's responsibility to designate an officer.
- 3.2 The section 151 Officer (chief finance officer) is the officer responsible for ensuring the proper administration of the Council's financial affairs
- 3.3 The previous interim section 151 Officer, Martin Hone, left the Council's employment on 10 May 2019 and pending his permanent replacement, Paul Cook will be acting as the Interim Section 151 Officer.
- 3.4 Following the recruitment of a permanent Head of Finance a further report will be submitted to full council to designate a new permanent section 151 officer.

## **4. Standard References**

- 4.1 There are no standard references.