

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 July 2020 – 31 October 2020

During the period from 1 July 2020 – 31 October 2020* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers)	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Award of Contract for Festive Lights	Yes	June 2020	<p>Councillor Martin Goss, Portfolio Holder for waste, Environment and Transportation.</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Lee Copping Operations Manager 07967 692081 Lee.copping@colchester.gov.uk</p>
Award of Contract for Food Waste Vehicles	Yes	June 2020	<p>Dan Gascoyne, Chief Operating Officer, in consultation with Councillor Martin Goss, Portfolio Holder for Waste, Environment and Transportation</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Officer report	<p>Tracy Allen Specialist and Contracts Manager (01206) 282256 Tracy.allen@colchester.gov.uk</p>

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Waste and Recycling New Strategic Priority – to review our waste and recycling strategy and the operating systems utilised for collecting waste and recycling	No	8 July 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Report	Rosa Tanfield Group Manager – Neighbourhood Services Tel: 03300538047 Rosa.tanfield@colchester.gov.uk
Increasing the Council's Affordable Housing Programme	Yes	8 July 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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The award of contract for the Council's new affordable homes to be constructed at Hardings Close, and the delegation of authority to the Portfolio Holder for Housing to award 2 other contracts at Buffett/Scarfe Way and	Yes	8 July 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
Update on Proposed New Grow-on Business Centre in Queen Street	Yes	8 July 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Matthew Brown Economic Development Manager 01206 507348 matthew.brown@colchester.gov.uk

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Appointment of Contract for EICRs (Electrical Installation Condition Reports) and Remedial Reports in the Housing Stock	Yes	July 2020	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk
Award of contract for leased ICT equipment under Delegated Authority	No	July 2020	Portfolio Holder for Business and Resources, Councillor David King Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Kieran Johnston Strategic ICT Manager 01206 507880 Kieran.johnston@colchester.gov.uk

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Approval to award a contract over the value of £500,000 for the delivery and procurement of parking bay sensors for installation in various locations in both Colchester and Clacton-on-Sea.	Yes	July 2020	Portfolio Holder for Communities, Wellbeing and Public Safety, Councillor Michel Lilley (under delegated powers from Cabinet) Please contact via Democratic Services (01206) 507832 email: democratic.services	Portfolio Holder report will detailing the proposed contract to be awarded, including the supplier and works to be carried out by Ringway Jacobs/Essex Highways.	Jason Butcher Parking Project Manager 01206 282901 Jason.butcher@colchester.gov.uk
The award of a contract for the Council's new affordable homes to be constructed at Buffett Way and Scarfe Way, Greenstead	Yes	July 2020	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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The award of a contract for the Council's new affordable homes to be constructed at Military Road	Yes	August 2020	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
Award of Contract for the Colchester Northern Gateway Heat Network	Yes	2 September 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report and tender analysis	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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