

# **Crime and Disorder Committee**

**Grand Jury Room, Town Hall  
10 September 2013 at 6.00pm**

## **The Committee deals with**

The review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and to make reports and recommendations to the Council or the Cabinet with respect to the discharge of those functions.

# **Information for Members of the Public**

## **Access to information and meetings**

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## **Have Your Say!**

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# The role and work of the Crime and Disorder Committee

## **The role**

The Committee shall meet to review or scrutinise decisions or other actions taken in connection with the functions conferred to the Committee, these being, a strategy for the reduction of crime and disorder in the Borough and a strategy for combating the misuse of drugs in the borough.

The Committee has to meet at least once in every twelve month period.

The Committee may co-opt persons to serve on the Committee who are members of the public, employees, officers or members of responsible authorities, for example, the Council, Essex County Council, Essex Police Authority, Essex Fire and Rescue Authority and the Essex Probation Service. Executive members of the Council may not be co-opted to the Committee. Co-opted persons shall not be entitled to vote on any matter, unless the Committee so determines.

## **The work**

The review of the Safer Colchester Partnership will be a year on year substantive report to be considered by the Committee.

Any Member of Colchester Borough Council may give written notice to the Scrutiny Officer that they wish an item to be included on the agenda of the Committee in relation to a local crime and disorder matter. If the matter is considered a local crime and disorder matter, the item will be included on the first available agenda of the Committee.

A crime and disorder matter is a matter involving anti-social behaviour or other behaviour adversely affecting the local environment, or the misuse of drugs, alcohol and other substances.

The Committee once it has considered a local crime and disorder matter shall consider whether or not to make a report to the Cabinet or Council, and if it decides not to, shall notify the Councillor concerned of its decision(s) and the reason(s) for it.

If the Committee decides to report to the Cabinet or Council, it will provide a copy of the report to the Councillor concerned and the responsible authorities and co-operating persons or bodies as appropriate.

**COLCHESTER BOROUGH COUNCIL  
CRIME AND DISORDER COMMITTEE  
10 September 2013 at 6:00pm**

**Members**

Chairman : Councillor Beverly Davies.  
Deputy Chairman : Councillor Marcus Harrington.  
Councillors Dave Harris, Jo Hayes, Gerard Oxford,  
Kevin Bentley, Nick Cope, Peter Higgins and Mike Hogg.

**Substitute Members** : All members of the Council who are not Cabinet Members or members of the panel.

**Agenda - Part A**

(open to the public including the media)

Members of the public may wish to note that agenda items 1 - 5 are normally brief.

	<b>Pages</b>
<b>1. Welcome and Announcements</b>	
(a) The Chairman to welcome members of the public and Councillors and to remind all speakers of the requirement for microphones to be used at all times.	
(b) At the Chairman's discretion, to announce information on:	
• action in the event of an emergency; • mobile phones switched to silent; • the audio-recording of meetings; • location of toilets; • introduction of members of the meeting.	
<b>2. Substitutions</b>	
Members may arrange for a substitute councillor to attend a meeting on their behalf, subject to prior notice being given. The attendance of substitute councillors must be recorded.	
<b>3. Urgent Items</b>	
To announce any items not on the agenda which the Chairman has agreed to consider because they are urgent and to give reasons for the urgency.	
<b>4. Minutes</b>	1
To confirm as a correct record the minutes of the meeting held on 22	

May 2013.

## **5. Have Your Say!**

(a) The Chairman to invite members of the public to indicate if they wish to speak or present a petition at this meeting – either on an item on the agenda or on a general matter not on this agenda. You should indicate your wish to speak at this point if your name has not been noted by Council staff.

(b) The Chairman to invite contributions from members of the public who wish to Have Your Say! on a general matter not on this agenda.

## **6. Safer Colchester Partnership**

**2 - 32**

See report from the Executive Management Team.

The following people will attend the meeting for this review.

Major Tim Beighton or Major Adrian Grinonneau, Colchester Garrison  
Mr. Henry Griffiths, Probation Service, Colchester (to be confirmed)  
Chief Inspector Richard Phillibrown, District Commander, Essex Police  
Mr. Carl Pullen, Community Safety Liaison Officer, Essex Fire and  
Rescue  
Ms. Sarah Wright, Open Road  
Councillor Tim Young, Portfolio Holder for Planning, Community Safety  
and Culture

Introduction from Councillor Tim Young.

## **7. Exclusion of the public**

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).



## CRIME AND DISORDER COMMITTEE

22 MAY 2013

*Present :-* Councillor Beverly Davies (Chairman)  
Councillors Kevin Bentley, Nick Cope, Marcus  
Harrington, Dave Harris, Jo Hayes, Mike Hogg and  
Gerard Oxford

### **1. Appointment of Chairman**

*RESOLVED* that Councillor Davies be appointed Chairman for the ensuing Municipal Year.

### **2. Appointment of Deputy Chairman**

*RESOLVED* that Councillor Harrington be appointed Deputy Chairman for the ensuing Municipal Year.



# Crime and Disorder Committee

6

10 September 2013

Report of

Executive Management Team

Author

Bridget Tighe  
282104

Title

Safer Colchester Partnership

Wards affected

All

This report outlines the current work and objectives of the Safer Colchester Partnership

## 1. Action required

- 1.1 To invite the Crime and Disorder Committee to scrutinise the work of the Safer Colchester Partnership (SCP).

## 2. Reason for report

- 2.1 Under the Crime and Disorder (Overview and Scrutiny) Regulations 2009 the Committee is required to meet once a year to review the work and progress of the SCP in connection with the discharge by the responsible authorities of their statutory crime and disorder reduction functions.

## 3. Background information

- 3.1 The Crime and Disorder Act 1998 set out statutory requirements for local agencies to work together to tackle crime in their local area. Partners involved in this work are known as 'responsible authorities'.

- 3.2 The Safer Colchester Partnership (SCP) was set up in order to deliver this statutory duty and includes a variety of partners: Colchester Borough Council, Essex Police, Essex Fire, Essex Probation, Colchester Community Voluntary Services, Colchester Garrison, Essex County Council and Colchester Borough Homes.

- 3.3 In addition, from April 2013 the North East Essex Clinical Commissioning Group (CCG) was also required to become a member of the partnership.

- 3.4 There are many areas where the work of agencies overlaps and it is more effective to work in partnership to address issues. For instance, the Police and Probation services have worked together to address reoffending and this has resulted in fewer opportunities for offenders to slip through the net. Also, more effective data sharing between agencies enables partners to target resources to where they are needed most.

- 3.5 The Partnership has a statutory duty to carry out an annual assessment of crime. This involves analysing data on the frequency, location and types of crime in order to identify patterns and trends. The assessment is shared amongst partners and used to develop a shared action plan which prioritises the key local issues and outlines actions to address them. The partnership then monitors this action plan throughout the year, reviewing and refocusing activity as necessary to effectively tackle the issues.

## 4. The partnership's work during 2012-13

- 4.1 The Partnership's action plan for 2012-13 focussed on 4 priorities:

- Addressing domestic abuse
- Reducing reoffending
- Addressing alcohol misuse
- Reducing crime and the fear of crime

4.2 Below are some of the highlights from the end of year report which is attached at Appendix 1.

4.3 Addressing domestic abuse:

- The partnership continues to contribute to funding the work of the women's safety worker who during the year worked on 83 cases
- An awareness raising event was held at the Garrison in November 2012
- 27 referrals were received for the Sanctuary Scheme

4.4 Reducing reoffending:

- From 1 April 2010 Essex Probation Service became a statutory partner of the Partnership, along with a new duty to formulate and implement a strategy to reduce reoffending by both adult and young offenders. Since that time a steering group has been meeting regularly in order to set up the new Integrated Offender Management (IOM) programme for Colchester and Tendring. This enables closer working between the Police and Probation in targeting and supporting offenders both in prison, just before release, and when they have been released. The top issues for offenders remain securing work and accommodation.
- From 1<sup>st</sup> April 2013, Probation mainstreamed the IOM programme so it now has two Police Officers and five Offender Managers. It has a new and permanent Police Sergeant who will continue to monitor progress throughout 2013-14. The North East Essex area is performing well against other IOM schemes, with a reoffending rate of approximately 23.4% over 2012-13.

4.5 Addressing alcohol misuse:

- The Council provided £80,000 funding towards the purchase and re-fit of a new SOS Bus. The new bus was launched in December 2013
- NHS North East Essex PCT funded a clinical cover pilot on the SOS Bus during 2012-13. An analysis of ambulance data has demonstrated the effectiveness of this intervention in reducing demand on the emergency NHS services.
- Information sharing on alcohol related ambulance call-outs and A&E attendances is informing alcohol licensing and police activity
- Partners are working together to tackle street drinking in the town centre and
- a Night of Action in the town centre resulted in: **9 arrests, 4 Acceptable Behaviour Contracts issued, 13 Section 27 'Direction to Leave' notices issued and 15 premises inspected by CBC licensing team**

4.6 To reduce crime and the fear of crime:

- A new Crucial Crew event for older people was delivered in April 2013 with
  - 8 agencies / services giving presentations including: falls prevention, loan shark awareness, gas safety and fire safety
  - 9 agencies providing additional information on stands/stalls
  - 112 attendees with 80% giving feedback and describing the event as excellent
  - Young people from St. Helena School were on hand to offer tips on IT
- A new Keep Safe project was launched in the borough aimed at people with learning disabilities being able to access a place of safety if they feel

- vulnerable or threatened. So far, 20 organisations have signed up to be part of the scheme including: HMV and Poundland.
- The Neighbourhood Action Panels (NAPs) were reformed in line with the borough's seven zones. This was a measure aimed at ensuring continued police support in the face of reduced resources and will be monitored to assess the panel's effectiveness in tackling local community safety issues.
- The new Anti-Social Behaviour (ASB) Team based at Colchester Borough Homes was launched in April 2012 and by March 2013 had investigated 237 cases of ASB with 7 household evictions and 16 injunctions against private residents.

## **5. Changes during the year**

- Essex Police was significantly restructured during 2011-12 (Reform 1) and then a further reform was introduced in 2012-13 (Reform 2) which has resulted in changed resources and changed structure. Richard Phillibrown is the District Commander and will give a presentation on this further reform with an opportunity for the committee to ask questions. It is important to note that the police remain committed to the work of the partnership and joint working on its priorities, and have worked with council officers to ensure that, where possible, all joint projects maintain a police resource.
- At the March 2013 meeting of the SCP, Ian Vipond resigned as Chair and at the June 2013 meeting Pam Donnelly was voted in as the new Chair.
- The Partnership received its funding for 2012-13 (£10,000) from Central Government via Essex County Council. However, in 2013-14 this changed and the partnership received its funding from the new Police and Crime Commissioner. A total of £16,000 was received for 2013-14 which includes £6,000 from Essex Police.

## **6. The Police and Crime Commissioner**

- Cllr Tim Young is a member of the Police and Crime Panel which is the body set up to scrutinise the work of the Police and Crime Commissioner. Cllr Young will be at the committee meeting to provide an update on the work of the Panel and to answer any questions on its work.
- The Police and Crime Commissioner (PCC), Nick Alston asked Colchester's Community Voluntary Service (CCVS) to organise a consultation event with the voluntary sector across Essex in order to seek their views on priorities for the Police and Crime Plan. This took place in February 2013. He also held his first public engagement event in Colchester on 15 April and he has another planned for 12 September, which coincides with the next Community Day of Action being held in New Town ward. These events are aimed at hearing first hand from residents about the community safety issues that affect them.
- During the year the PCC also launched the New Initiatives Fund to provide financial support for priorities contained within the Police and Crime Plan. £500,000 has been allocated to this fund.
- The PCC has now asked the CCVS to organise a further event with the voluntary sector across Essex and this will be held in November 2013. The agenda for the event has not been finalised yet but is expected to include: procurement and commissioning; crime prevention; support for victims of crime; and priorities for the new Police and Crime Plan.

## **7. Community budgets**

- 7.1 Whole Area Community Budgets are looking to improve the delivery of public services, ensure efficiency, effectiveness and an improved customer experience, cut costs and reduce demand. Two areas within the community budgets workstream focus on community safety: reducing domestic abuse and reducing reoffending.
- 7.2 In August 2013 two pilot projects went live in Basildon and Braintree to tackle domestic abuse. These pilots will run for 12 months and will see staff focusing on victims of domestic abuse who are at high risk but have declined service support, and those who are at medium risk but have consented to receiving advice and support. The pilot seeks to engage with 600 victims during its running course across the Basildon and Braintree districts, and will:
- Reduce the overall number of incidents;
  - Reduce the number of repeat incidents;
  - Reduce victims' requirements for services such as accident and emergency following assaults; and
  - Increase the number of victims who are freed from domestic abuse following service intervention

- 7.3 The learning from these pilots will be shared across the County.

## **8. Essex Probation**

- 8.1 Significant changes are taking place within the Probation Service with 70% of its work being offered out to other organisations to deliver and 30% remaining with the Probation Service. The seventy percent is made up of low to medium risk offenders whilst the thirty percent is made up of higher risk. It is expected that the process will be completed by August 2014. However, the SCP is due to receive a presentation from Probation at the next meeting in September so they are up to date on the process.
- 8.2 Within this change is it expected that Chelmsford Prison will become a resettlement prison where only Essex offenders will serve time and it will therefore be easier to maintain links to their families and communities. It is expected that this will make rehabilitation easier and reduce reoffending.

## **9. Plans for the Partnership's work during 2013-14**

- 9.1 For 2013-14 the Partnership has retained the same priorities as 12-13 as there is still work to be done in those areas. (The Partnership's plan for 13-14 is attached at Appendix 2). However, there will be some emphasis put on the following projects:
- 9.2 Addressing domestic abuse:
- CBH will be working with the LIFE team in order to address evaluate ways of addressing domestic abuse amongst their tenants
  - Meetings will continue to take place with the RSPCA in order to overcome the obstacle of families fears of leaving their pets when fleeing domestic abuse
  - The team have worked on a training programme to take into schools and this will be piloted throughout 13-14
- 9.3 Addressing alcohol misuse:
- The SOS Bus is a key resource in this area and will be seeking ongoing revenue funding – the Partnership will be working with Open Road to try to

- secure this and the Committee will hear from Open Road at the committee meeting regarding its work and the funding it needs
- Now that the NEE CCG is a partner efforts will be made for more ‘health’ information sharing
- The Police and our Public Health specialist will be meeting with CHUFT in order to secure more data sharing with emergency health services
- The Partnership will be working with voluntary sector in order to secure outreach support for street drinkers in the town centre
- Retailers in the town centre have been written to asking them not to stock super strength alcohol – the effects of this will be monitored
- The ASB team will be working to secure a ‘Section 222’ which will provide an injunction area around the town centre where alcoholic drink vessels will not be permitted
- The Partnership will look to encourage local pubs and clubs to change glass for plastic drinks vessels

**9.4 Reducing crime and the fear of crime:**

- dwelling burglary rose significantly during 12-13 and the Police will be deploying Operation Homeguard to the areas affected during 13-14
- the Partnership will be looking to re-launch the Neighbourhood Watch scheme across the borough
- the PCC has asked Essex Police to reduce overall crime across the County and so the Partnership will also be focussing on this target
- based on the success of the older people’s Crucial Crew event another will be held during the year
- efforts will be made to expand the new Keep Safe scheme and increase the number of ‘safe places’ residents can access

**10. Strategic Plan references**

- 10.1** This work contributes to the council’s Strategic Plan for 2012 – 2015 by working in partnerships to tackle crime issues and tackling anti-social behaviour.

**11. Consultation**

- 11.1** The Partnership results of this have informed the partnership plan for the year. In addition, Community Days of Action are preceded by a two day consultation period where local residents are encouraged to identify the issues in their local area that need tackling.

**12. Publicity Considerations**

- 12.1** All publicity tries to achieve a positive reflection of the work of the Safer Colchester Partnership.

**13. Financial implications**

- 13.1** It is expected that funding for the partnership’s work will continue to be reduced. Therefore, the Partnership will be considering the financial sustainability of any project work it undertakes.

**14. Human Rights Implications**

14.1 There are no specific human rights implications.

**15. Equality and Diversity implications**

15.1 An Equality Impact Assessment has been completed for the Safer Colchester Partnership and can be seen in appendix C.

**16. Community Safety Implications**

16.1 The Community Safety implications are the subject of this report.

**17. Health and Safety Implications**

17.1 There are no specific health and safety implications.

**Background Papers**

Appendix A - The Safer Colchester Partnership Year end performance 12-13

Appendix B - The Safer Colchester Partnership - Partnership Plan 13-14

Appendix C - EQIA report

# Colchester Community Safety Partnership Year end performance report for 2012-13

Date: June 2013

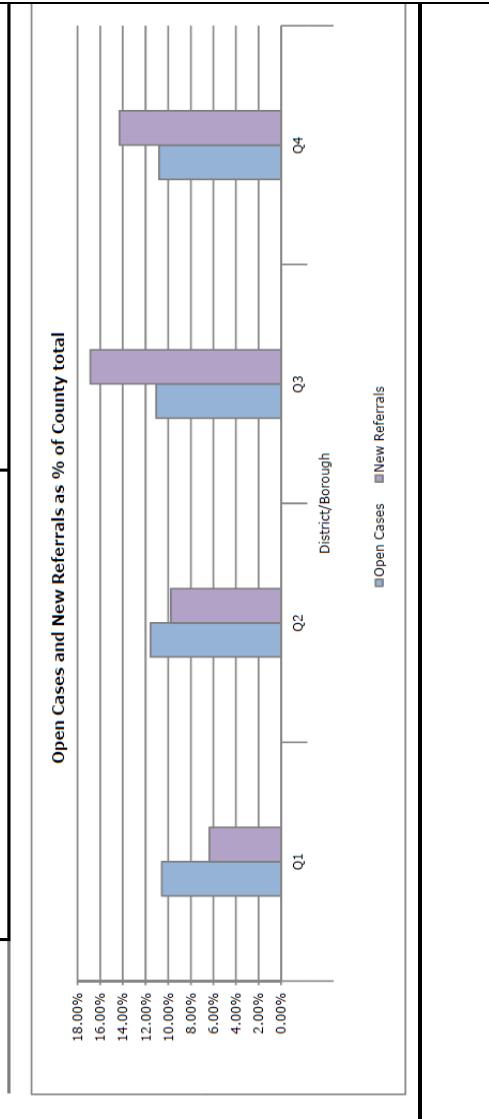
Prepared by: Bridget Tighe (✉ 01206 282104)

This report provides information on performance towards achieving the Annual Partnership Plan targets

Status: **G**: Achieved or on track to be achieved; **A**: Some concerns about achievement or data not yet available; **R**: Not on track to be achieved

## Key priority 1 – To address domestic abuse

Target	Lead Agency	Deadline	Status	Progress
Support the work of the Women's Safety Worker within the Integrated Domestic Abuse Programme	Essex Probation	Mar 2013	<b>ON TRACK</b>	A Women's Safety Worker has been in post throughout the year for Colchester and contacts all women who are known as current or ex-partners of men referred by the courts to attend the Building Better Relationships Programme.



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			The WSW covering the Colchester CSP area has to-date been active in 83 cases since 1 April 2012. As of 31 March 2013, of those 83 cases 42 remain open, equating to 11% of all open cases. 14% (or 8 out of 56) of all Essex new referrals for Q4 are from the Colchester CSP area.
Support the work of Essex Change. A new service that encourages perpetrators to enter a longer term treatment programme	Relate	Mar 2013	<p>One-year pilot Domestic Abuse Prevention Project (Essex Change) that involves one-to-one and group work with perpetrators. Funded by NHS North East Essex, with weekly sessions held at Hythe Community Centre. Provisional evaluation positive:</p> <ul style="list-style-type: none"> <li>▪ At the mid year point 56% of those men referred were accepted onto the programme with all remaining on the programme to that point <ul style="list-style-type: none"> <li>▪ 44 additional 1:1 sessions were provided to 12 men</li> <li>▪ 8 women and 6 children receiving counselling</li> </ul> </li> </ul> <p>Final evaluation regarding reduction of abuse not available until men have completed the programme. The final evaluation will inform future commissioning.</p>
Support the work of the domestic abuse forum	Domestic Abuse Forum	Mar 2013	<p><b>ON TRACK</b></p> <ul style="list-style-type: none"> <li>▪ As requested by members, training was provided on Forced Marriage on 19 February 2013 with 6 experts in the field invited to speak. This event was attended by 42 delegates</li> <li>▪ A multi-agency event was held in November 2012 to raise awareness of services available to victims of domestic abuse. This event was held at the garrison.</li> <li>▪ The forum continues to run the Sanctuary Scheme which enables women to stay in their homes should they wish to do so. During the period there have been 27 referrals to the scheme with 9 being accepted for installations such as sensitive lights and additional locks</li> <li>▪ The Council provided funding to initiate a pilot project to tackle the obstacles that prevent victims leaving an abusive relationship. The team will be working in partnership with the RSPCA throughout 13-14 to ensure the delivery of a 'pet fostering' scheme.</li> </ul> <p><b>G</b></p> <p><b>RECOMMENDATION:</b> Continue with the forum's work in 2013-14 especially with regard to promoting the Sanctuary Scheme and awareness of domestic abuse.</p> <p><b>KEY PRIORITY 2 – To reduce re-offending through integrated offender management</b></p>

Develop SLA with the Probation Service to enable Community Payback scheme	Probation & CBC	Mar 2013	<b>G</b>	<b>ON TRACK</b> The SLA has been in place for a year now and CBC is looking at re-issuing for 13/14. There has been some really positive work with the first Individual Placement for CBC being placed in the Zone Teams. We are looking to roll out IP's to all appropriate zones. A number of group activities have taken place all looking at making communities a more attractive place to be.
Reduce adult re-offending rates by working more effectively in partnership.	Essex Police & Essex Probation	Mar 2013	<b>G</b>	<b>ON TRACK</b> IOM uses a Red, Amber, Green, Blue (RAGB) system of management grading. This method allows for real-time adjustments in the IOM management response. The RAGB grading for individual offenders may change at varying frequencies, depending on their behaviour, the extent and quality of their engagement with IOM and police intelligence. As it is a fluid and responsive grading method, the RAGB status must be understood in this context and performance data will only demonstrate a 'snap shot' of the overall position at the end of each reporting period.

	Q1	Q2	Q3	Q4
Red	11	10	10	20
Amber	71	83	85	65
Green	2	0	0	6
Blue	37	36	35	33
<b>TOTAL</b>	<b>121</b>	<b>129</b>	<b>130</b>	<b>124</b>

In Q4 the re-offending rate for Colchester & Tendring is 23.4%. This is consistent with previous quarters and is close to the County average. Monies provided (£2,500) by the partnership as an operational fund have been used for varied purposes including: securing ID, securing accommodation, travel to rehabilitation and provisions on leaving prison such as toiletries. This is some of this money left which can be carried over to 13-14.

As of 1st April Probation has mainstreamed IOM so that it now has two PCs and 5 Offender Managers who have responsibility for the management of IOM cases in Colchester and Tendring. It has a new, and permanent Police Sergeant, Mick Pickard, who will be reviewing the progress made over the past 12 months. The North East Essex area is performing well against other IOM schemes and is now an

integral part of North East Essex Delivery Unit and with a new team in place aims to keep progressing through 2013/2014.

**RECOMMENDATION:** The work and progress of the IOM to continue to be monitored throughout 13-14.

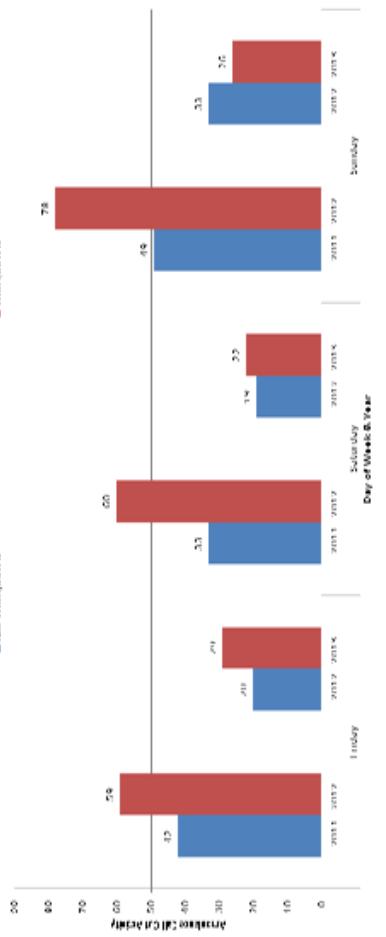
### KEY PRIORITY 3 – To address alcohol misuse

Work with colleagues in health to reduce alcohol misuse and related harm.

NEENHS Mar 2013

- NHS North East Essex funded clinical cover pilot on SOS Bus during 2012-13. The graph below shows that this investment has achieved significant reductions in ambulance call-outs. Continuation funding applied for and agreed.

Summary of Ambulance Call Outs to Colchester Town Centre for Friday, Saturday and Sunday, April - December 2011-2012 compared to 2012-2013 between the hours of 9pm - 4am



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- Information on alcohol related ambulance call-outs and A&E attendances now shared regularly by NHS with RAG partner agencies, with aim of informing alcohol licensing and police activity
- Hospital data shows annual increases in admissions for alcohol-related harm and in alcohol-related mortality across the Borough, in-line with national and regional trends. In terms of NHS emergency services, Public Health ECC is working with partners to promote the sharing of

			NHS data relating to alcohol-related harm, including alcohol-related violence, to enable a more proactive response from police and to inform alcohol licensing decisions. Ambulance service data for the town centre is already provided quarterly and Accident and Emergency Service data, based on 'the Cardiff model' should be available later in 2013.
<b>RECOMMENDATION/S:</b> Essex DAAT, within ECC Public Health will have most responsibility for commissioning alcohol-related interventions from April 2013 when current Action Plan expires. Ensure links made with colleagues in DAAT.			
Reduce crime and offending caused by alcohol misuse	Essex Police CBC/April Centre/NEEDAS/ EYPDAS	Mar 2013	<ul style="list-style-type: none"> <li>• The DPPO is enforced by Police Officers in order to tackle alcohol related ASB caused through street drinking</li> <li>• The Council has provided £15K funding in order to set up an outreach project to tackle street drinking. This will start in July 2013.</li> <li>• The Council provided ongoing funding to retain pilot wet sessions at the April Centre for a further 6 month period from Apr 12-Sep12.</li> <li>• Regular sharing of intelligence between Public Health and Enforcement Service, Police and Trading Standards in order to tackle irresponsible drinking and alcohol related crime, and to inform licensing policy and decisions</li> <li>• £80K funding provided by CBC towards the purchase and re-fit of a new SOS Bus. This was launched in December 2013</li> <li>• Purple Flag Status was awarded to the borough. It is the accreditation scheme that recognises excellence in the management of town and city centres at night. Purple Flag aims to raise standards and improve the quality of towns and cities at night. Colchester will formally receive its accreditation, which lasts for one year, in July 2013. An improvement plan based on assessments of the night time economy will be the focus of activity over the next year.</li> <li>• On 1<sup>st</sup> December a Night of Action was held in the town centre to provide a high visibility presence and reassurance for those using the Town Centre on a Saturday evening. Some of the enforcement activity that took place included: <b>9 arrests, 4 Acceptable Behaviour Contracts issued, 13 Section 27 'Direction to Leave' notices issued and 15 premises inspected</b> by CBC licensing team.</li> </ul>

**RECOMMENDATION:** Monitor street drinkers project; participate in group looking to secure funding for running costs of the SOS bus, hold a further Night of Action in 2013



Reduce ASB in Colchester	CBH ASB team	Mar 2013	The new ASB team began in April 2012 and to date have investigated 237 cases of ASB. These investigations resulted in the following actions:
	<b>G</b>		<ul style="list-style-type: none"> <li>▪ 7 household evictions. There was a background of drugs/alcohol in all cases.</li> <li>▪ 50 ABCs issued. This is an increase of 15 on the previous year.</li> <li>▪ 16 injunctions against private residents – 3 more than the previous year. This course of action which is quicker than seeking possession can often prevent the behaviour so case doesn't need to proceed to eviction.</li> <li>▪ 6 good neighbour contracts issued</li> <li>▪ Obtained first ASBO this year as opposed to supporting Police to obtain One Closure Order on a private household</li> </ul>
Shift resources to enable a targeted approach to enforcement and increase staff able to investigate and issue Fixed Penalty Notices	CBC / CBH	Mar 2013	<p><b>RECOMMENDATION:</b> Continue with pro-active investigations throughout 13-14.</p> <p>Local residents in the borough have the opportunity to report concerns to their Neighbourhood Action Panels</p> <ul style="list-style-type: none"> <li>▪ ASB Team members have been trained to issued Fixed Penalty Notices for littering and dog fouling</li> <li>▪ Parks and Recreation Officers/Rangers to issue Acceptable Behaviour Contracts (ABCs) to youths displaying unacceptable behaviour in Castle Park</li> </ul>
	<b>G</b>		<ul style="list-style-type: none"> <li>▪ The top issues throughout 12-13 were identified as: unruly dogs and dog fouling, speeding and parking issues, ASB and litter</li> <li>▪ Some of the key achievements were: 20 people attended a speedwatch training event; litter awareness talks delivered in schools; mini-day of action held; rubbish clearance by community payback and dog bin installation.</li> <li>▪ In order to meet resource issues the numbers of NAPs were reduced to 7 in order to match the zoned areas. This new structure will be monitored throughout 13-14.</li> </ul>
Engage local residents in 3 community days of action and deliver a legacy in the day of action areas through the Safer Colchester project	CBC	Mar 2013	<p><b>RECOMMENDATION:</b> Continue to support the work of the NAPs throughout 13-14 and monitor the new areas.</p> <p><b>Stanway CDOA</b> took place in March 12 with focus on parking, speeding and dog fouling and 17 organisations participating.</p> <p>SCP carried out 3 months of follow up work including: a multi-agency dog day attended by over 500 members of the public; yellow lines installed on Winstree Road and parking patrols outside schools.</p> <p><b>Highwoods CDOA</b> took place in July 12 with focus on dog fouling, litter and</p>



				difficulties can access 1:2:1 support and maintain their tenancy. During the year the project has successfully worked with 10 families (51 individuals including 29 children and young people).
<b>RECOMMENDATION:</b> Monitor and report on the work of the Essex Families project.				
Prepare for the new Police and Crime Commissioner	CSP	Mar 2013	<b>G</b>	<ul style="list-style-type: none"> <li>• Cllr Tim Young is a member of the new Police &amp; Crime Panel</li> <li>• Colchester hosted a PCC engagement event on Monday 15 April</li> <li>• An application to the PCC's office for funding for 13-14 has secured £16K</li> <li>• A further engagement event is scheduled for 12 September 2013</li> </ul>

**RECOMMENDATION:** Continue to work positively with the PCC.



# Safer Colchester Partnership ANNUAL PARTNERSHIP PLAN 2013-14

## KEY PRIORITY 1 – To address domestic abuse

Objective	Performance Outcome	Target Area	Outputs	Funding	Lead Agency or Person	By When
Support the work of the Women's Safety Worker within the Integrated Domestic Abuse Programme	Women living with perpetrators of domestic abuse are supported	All wards	The WSO will contact women post sentence of their current or ex partner to the Integrated Domestic Abuse Programme and work with them to access support.	Essex Probation & bid to Safer Essex. £5,000 agreed from Colchester CSP	Essex Probation	Mar 2014
Raise awareness and support victims of Domestic Abuse	Awareness raising formally headed up by CDAF (action plan)  CSP to monitor the Domestic Abuse Action Plan 2011-14 to ensure that victims feel supported and know who to contact to report incidents	All wards	<p>Actions include:</p> <ul style="list-style-type: none"> <li>Deliver an awareness raising event</li> <li>Continue to operate a Sanctuary Scheme for Colchester</li> <li>Initiate a pilot project to raise awareness of teenage relationship abuse. Team will work with local secondary schools to provide a workbook / training session</li> <li>Initiate a pilot project to tackle the obstacles that prevent victims leaving an abusive relationship. The team will be working in partnership with the RSPCA throughout 13-14 to ensure the delivery of a 'pet fostering' scheme.</li> </ul>	<ul style="list-style-type: none"> <li>Former CDAF monies + officer time</li> <li>SCP + CBC budget already allocated</li> <li>£2k allocated from PCC fund 13/14 + officer time</li> <li>£2,500 from Jubilee Fund (Community Safety) + officer time</li> </ul>	<ul style="list-style-type: none"> <li>CBC</li> <li>CBC</li> <li>CBC / Refuge</li> <li>CBC / RSPCA</li> </ul>	Sept 2013     Ongoing     Mar 2014     Mar 2014

Increase awareness of Domestic Abuse reporting mechanisms amongst those living in CBH homes.	CBH tenants are aware of how to report domestic abuse and what support CBH can provide.	Wards with CBH homes	<ul style="list-style-type: none"> <li>• Launch leaflet campaign</li> <li>• Put details on CBH website</li> <li>• Promote on Community Days of Action</li> <li>• Promote on the SOS Bus</li> <li>• Promote in Housing News</li> </ul>	CBH Officer time	CBH	Mar 2014
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## KEY PRIORITY 2 – To reduce re-offending through integrated offender management

Objective	Performance Outcome	Target Area	Outputs	Funding	Lead Agency or Person	By When
Reduce adult re-offending rates by working more effectively in partnership.	Monitor the progress of the Integrated Offender Management programme. Make amendments to structure or process when necessary.	All wards	The IOM Steering Group monitors the progress of this initiative	Essex Probation Colchester CSP funded £2.5K 12/13 for operational expenses; carried forward to 13/14.	IOM Steering Group	Mar 2014

## KEY PRIORITY 3 – To address alcohol misuse

Objective	Performance Outcome	Target Area	Outputs	Funding	Lead Agency or Person	By When
Reduce crime & offending caused by alcohol misuse	Crime and offending caused by alcohol misuse is reduced	Town Centre	<ul style="list-style-type: none"> <li>• Set up of a Pub Watch to be encouraged</li> <li>• Police to enforce the DPPo for Colchester</li> <li>• Sustainable funding source to be identified to revenue fund the SOS Bus; funding working group to discuss £30k shortfall</li> <li>• Continuation of the street drinkers project from April to September and its work monitored and evaluated</li> </ul>	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• Officer time</li> <li>• £35k required. £5k allocated from CSP budget 13/14</li> <li>• Officer time</li> </ul>	<ul style="list-style-type: none"> <li>Pub Watch / CBC</li> <li>Essex Police</li> <li>CBC, Police, Open Road</li> <li>Police, CBC &amp; partners</li> </ul>	<ul style="list-style-type: none"> <li>Mar 2014</li> <li>Mar 2014</li> <li>Mar 2014</li> <li>Ongoing</li> </ul>

	<ul style="list-style-type: none"> <li>• Street Drinkers Operational Group to be set up from June 13 and meet on a monthly basis to identify top 3 Street Drinkers</li> <li>• Initiate Pop Campaign to replace glasses in pubs &amp; clubs with polycarbonate vessels</li> <li>• Partners continue to work together to address issues relating to Night Time Economy (see to priority 4)</li> <li>• Work on getting a 'Section 222' which will provide an injunction area around the town centre (not including Castle Park), where opened alcoholic drink vessels will not be permitted</li> <li>• Initiate "Reduce the Strength" to target retailers and ask them to reduce the strength of alcohol</li> </ul>	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• Officer time</li> <li>• Officer time</li> <li>• CBH Officer time</li> <li>• Officer time</li> </ul>	<ul style="list-style-type: none"> <li>Police, CBC &amp; partners</li> <li>CSP partners</li> <li>CSP partners</li> <li>CBH &amp; Essex Police</li> <li>Essex Police &amp; CBC</li> </ul>	Ongoing
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Objective	Performance Outcome	Target Area	Outputs	Funding	Lead Agency or Person	By When
Reduce all crime in Colchester	This is a target to work in partnership with other agencies to reduce crime across Colchester Borough	All wards	<ul style="list-style-type: none"> <li>• Operation Homeguard to deploy in affected areas to target burglary</li> <li>• Initiate Secure Planting scheme in New Town to educate residents on how to make their property less attractive to burglars (i.e. planting of bushes etc)</li> <li>• Burglary working group to be set</li> </ul>	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• CSP funding to be sought + officer time</li> <li>• Officer time</li> </ul>	<ul style="list-style-type: none"> <li>Police</li> <li>CBC / partners</li> <li>Police</li> </ul>	<ul style="list-style-type: none"> <li>Mar 2014</li> <li>Mar 2014</li> <li>Mar 2014</li> </ul>

		up	<ul style="list-style-type: none"> <li>• Re-launch and maintain a Neighbourhood Watch scheme in Colchester</li> <li>• Launch Operation indent in August to target ASB, nuisance, treats and harassment</li> </ul>	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• Officer time</li> </ul>	<ul style="list-style-type: none"> <li>partners</li> <li>Essex Police &amp; CBC</li> <li>Essex Police</li> </ul>	Mar 2014
Local residents in the Borough have the opportunity to report concerns to their Neighbourhood Action Panels.	Residents feel they have local group to which they can report their concerns and identify their safety priorities.	All wards	<ul style="list-style-type: none"> <li>• CSP continues to provide support to all 7 NAPs</li> </ul>	<ul style="list-style-type: none"> <li>£1,000 allocated from CSP13/14 budget to support venue hire &amp; minor projects + officer time</li> </ul>	<ul style="list-style-type: none"> <li>Essex Police &amp; CBC</li> </ul>	Mar 2014
Engage local residents & agencies in 3 Community Days of Action and Safer Colchester projects	Residents feel they have been involved in concentrated day of action and a presence maintained for a period of 3 months	3 wards	<ul style="list-style-type: none"> <li>• Partners work together to deliver a day that tackles issues of community safety</li> <li>• Partners work together to maintain a presence in the area for 3 months</li> </ul>	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• £3k allocated to CDoA from PCC grant 13/14 (£1k per event)</li> <li>• £6k allocated to SC Project from PCC grant 13/14 (£2k per event)</li> </ul>	<ul style="list-style-type: none"> <li>CBC &amp; partners</li> </ul>	Mar 2014
Delivery of 'Night of Action' in the Town Centre	Partners continue to work together to address issues relating to Night Time Economy	Castle / Town centre	<ul style="list-style-type: none"> <li>• Partners work together to deliver a Night of Action in the town centre</li> <li>• Provide 'Operation Argus' for town centre (Counter Terrorism Initiative)</li> </ul>	<ul style="list-style-type: none"> <li>Funding via CDoA budget</li> <li>• Officer time</li> </ul>	<ul style="list-style-type: none"> <li>Essex Police/ CBC / CBH</li> <li>Essex Police</li> </ul>	Mar 2014
Engage with Young People on issues of community safety	Provide information and preventative activities for young people.	All wards	<ul style="list-style-type: none"> <li>Deliver Crucial Crew event involving 6-8 crime reduction scenarios to 1500 + year 6 school children.</li> </ul>	<ul style="list-style-type: none"> <li>£3,000 plus officer time</li> </ul>	<ul style="list-style-type: none"> <li>CBC &amp; partners</li> </ul>	June 14

Engage and work with young people (13 -18yrs) to minimise ASB	<p>Work with partners to provide a Army Fun Day to help combat school exclusion, truancy and social isolation</p> <p>Provide information and preventative activities for older people.</p> <p>Engage with families with chaotic lifestyles</p>	<p>All wards</p> <p>All wards</p> <p>All wards</p>	<ul style="list-style-type: none"> <li>• Work with young people who has not engage in ASB in last 3 month through rewarding for good behaviour, develop working as a team and and a sense of belonging to a community.</li> <li>• Career development - enable young people to get a taste of the Army.</li> </ul> <p>Deliver Crucial Crew event involving information on community safety issues</p> <ul style="list-style-type: none"> <li>• Deliver on 'Essex Families' project for Colchester</li> <li>• FIP worker employed and working with identified families.</li> </ul> <p>Work with partners on remodel &amp; maintain the Essex Families project.</p> <p>Employ a FIP worker to work with CBH and Colne tenants.</p>	<ul style="list-style-type: none"> <li>• Officer times</li> <li>• Funding from CBH Community grant</li> </ul>	<ul style="list-style-type: none"> <li>CBH, Colchester Garrison and CBC Zone Wardens</li> </ul>	August 2013
22	Provide places of safety for vulnerable people in Colchester	Launch and maintain Keep Safe scheme	<p>All wards</p>	<ul style="list-style-type: none"> <li>• Project launched in Town Centre in May 2013</li> <li>• Build membership of the scheme</li> <li>• Monitor and evaluate scheme</li> </ul>	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• Initial funding from Jubilee Fund (Community Safety)</li> <li>• Additional funding from CSP required 13/14</li> </ul>	March 14

**Colchester Borough Council**

**Equality Impact Assessment Form - An Analysis of the Effects on Equality**

**Section 1: screening stage**

Name of policy, service or strategy to be assessed:

- To invite the Crime and Disorder Committee to scrutinise the work of the Safer Colchester Partnership.
1. What is the main purpose of the policy, service or strategy?
    - To provide the opportunity for the Crime and Disorder Committee to scrutinise the work of the Safer Colchester Partnership.
  2. What main areas or activities does it cover?
    - Community safety activities.
  3. Who are the main audience, users or customers who will be affected?
    - The Crime and Disorder Committee.
  4. What outcomes do you want to achieve from the policy, service or strategy?
    - To provide the opportunity for the Crime and Disorder Committee to scrutinise the work of the Safer Colchester Partnership.
  5. Are other service areas or partner agencies involved in delivery? If so, please give details below:
    - Essex Police, Essex County Council, NEE Clinical Commissioning Group, Colchester Community Voluntary Service, Essex Fire and Rescue Authority, Colchester Borough Homes, Essex Probation, Colchester Garrison.

6. Does the policy, service or strategy help to further or facilitate to our 'general duty'<sup>1</sup> to:

- (a) eliminate unlawful discrimination, harassment and victimisation?
- (b) advance equality of opportunity between people who share a 'protected characteristic'<sup>2</sup>, and those who do not?
- (c) foster good relations between people who share a protected characteristic and those who do not?

- Yes. The partnership fosters good operational working and intelligence sharing relationships which helps agencies target their resources more effectively.

7. If you answered 'yes' to any of the sections in Question 6 (above), please complete the following in order to identify how the policy, practice or strategy furthers the aim of the 'general duty':

'Protected characteristic' group	How does it help to 'eliminate unlawful discrimination, harassment and victimisation'?	How does it help to 'advance equality of opportunity between people who share a protected characteristic and those who do not'?	How does it help to 'foster good relations between those who share a protected characteristic and those who do not'?
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<sup>1</sup> these 3 points summarise the 'general duty' as it applies to public sector organisations in the Equality Act 2010

<sup>2</sup> The Equality Act's 'protected characteristics' include age, disability, gender reassignment, pregnancy and maternity, race, religion or belief and sex and sexual orientation. It also covers marriage and civil partnerships, but not for all aspects of the duty.

'Protected characteristic' group	How does it help to 'eliminate unlawful discrimination, harassment and victimisation'?	How does it help to 'advance equality of opportunity between people who share a protected characteristic and those who do not'?	How does it help to 'foster good relations between those who share a protected characteristic and those who do not'?
Age	Older people (60+)	See above at 6. The partnership's work may from time to time cover all and benefit all protected characteristics in eliminating unlawful discrimination, victimisation and harassment. The Crime and Disorder Committee will help to raise awareness of this.	Scrutiny can help the Safer Colchester Partnership become more effective. The partnership helps to advance equality of opportunity for all vulnerable groups.  See above at 6. The partnership will take into account any future action plans from the new Police and Crime Commissioner's office and will raise awareness of this with the Crime and Disorder Committee. An awareness raising event held at the Garrison in 2012 may help to tackle prejudice and promote understanding – this may particularly benefit vulnerable groups.
Younger people (17-25) and children (0-16)	As above	Partnership working may particularly benefit this group in assisting in the task of rehabilitation of young offenders and reducing reoffending. Scrutiny can help the Safer Colchester Partnership become more effective and the Partnership has also worked hard to address alcohol misuse including substantial funding towards SOS Bus.	As above
Disability	Physical	As above	The partnership works to improve the quality of life for all residents in the borough which can particularly benefit vulnerable groups such as people with disabilities.
	Sensory	As above	As above
	Learning	As above	As above
	Mental health issues	As above	As above
	Other – please specify		

'Protected characteristic' group		How does it help to 'eliminate unlawful discrimination, harassment and victimisation'?	How does it help to 'advance equality of opportunity between people who share a protected characteristic and those who do not'?	How does it help to 'foster good relations between those who share a protected characteristic and those who do not'?
Ethnicity <sup>3</sup>	White	As above	Scrutiny can help the Safer Colchester Partnership become more effective. The partnership helps to advance equality of opportunity for all vulnerable groups.	As above
Black	As above	As above	As above	As above
Chinese		This group may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.	As above	As above
Mixed Ethnic Origin		This group may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.	As above	As above
Gypsies/ Travellers		See above at 6. The partnership's work may from time to time cover all and benefit all protected characteristics. The Crime and Disorder Committee will help to raise awareness of this.	As above	As above
Other – please state	English not first language	As above	As above	As above
Language				

<sup>3</sup> Census 2011 categories are: Bangladeshi, Indian, Pakistani, Other Asian (Asian or Asian British); African, Caribbean, Other Black (Black or Black British); White and Black African, White and Asian , White and Black Caribbean (Mixed); British, Irish; Other White (White); Chinese, Other (Other ethnic group).

'Protected characteristic' group		How does it help to 'eliminate unlawful discrimination, harassment and victimisation'?	How does it help to 'advance equality of opportunity between people who share a protected characteristic and those who do not'?
Pregnancy and Maternity	Women who are pregnant or have given birth in last 26 weeks	As above	As above
Religion or Belief	People with a religious belief (or none) <sup>4</sup>	As above	As above
Sex	Men	As above	As above
	Women	This group may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.	Scrutiny can help the Safer Colchester Partnership become more effective. The Partnership continues to contribute to funding the work of the women's safety worker and makes referrals to the Sanctuary Scheme which directly benefits this group.
	Transsexual / gender reassignment	This group may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.	Scrutiny can help the Safer Colchester Partnership become more effective. The partnership helps to advance equality of opportunity for all vulnerable groups.
Sexual Orientation	Lesbian, gay and bisexual	This group may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.	As above
Marriage and Civil Partnership <sup>5</sup>	People who are single, married or in a civil partnership	See above at 6. The partnership's work may from time to time cover all and benefit all protected characteristics. The Crime and Disorder Committee will	not applicable

<sup>4</sup> For example, Buddhist, Christian, Hindu, Jewish, Muslim, Sikh or no religious belief.

'Protected characteristic' group	How does it help to 'eliminate unlawful discrimination, harassment and victimisation'?  help to raise awareness of this.	How does it help to 'advance equality of opportunity between people who share a protected characteristic and those who do not'?	How does it help to 'foster good relations between those who share a protected characteristic and those who do not'?
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<sup>5</sup> Our legal duty in respect of `marriage or civil partnership' extends only to the need to eliminate unlawful discrimination.

8. Are there any concerns that the policy, service or strategy could have a differential impact in terms of equality?

- No concerns.

Please use the table below to indicate how the policy, service or strategy could have a positive or negative effect on any of the following equality groups (known under the Equality Act as 'protected characteristics'). Include reference to any consultation, data or information that you have used in making this assessment about positive or negative effects.

'Protected characteristic' group		Positive Impact	Explain how it could benefit the group	Negative Impact	Explain how it could disadvantage the group
Age	Older people (60+)	✓	By giving the Crime & Disorder Committee the opportunity to scrutinise the work of the Safer Colchester Partnership it will give members a chance to ask questions about this work and raise their awareness of how its work benefits all residents in Colchester.		None identified.
	Younger people (17-25) and children (0-16)	✓	Partnership working may particularly benefit this group in assisting in the task of rehabilitation of young offenders and reducing reoffending. Scrutiny can help the Safer Colchester Partnership become more effective and the Partnership has also worked hard to address alcohol misuse such as through substantial funding towards the SOS Bus.		
Disability	Physical				
	Sensory				
	Learning				
	Mental health issues				
	Other – please specify				
Ethnicity	White				

'Protected characteristic'		Positive Impact	Explain how it could benefit the group	Negative Impact	Explain how it could disadvantage the group
Black	✓	BME groups may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.			
Chinese	✓	BME groups may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.			
Mixed Ethnic Origin	✓	BME groups may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.			
Gypsies/ Travellers					
Other – please state					
Language	English not first language				
Pregnancy and Maternity	Women who are pregnant or have given birth in last 26 weeks	✓	Scrutiny can help the Safer Colchester Partnership become more effective. The Partnership continues to contribute to funding the work of the women's safety worker and makes referrals to the Sanctuary Scheme which can particularly benefits this vulnerable group.		
Religion or Belief	People with a religious belief (or none)				
Sex	Men				
	Women	✓	Scrutiny can help the Safer Colchester Partnership become more effective. The Partnership continues to contribute to funding the work of the women's safety worker and makes referrals to the Sanctuary Scheme which directly benefits this group.		

'Protected characteristic' group		Positive Impact	Explain how it could benefit the group	Negative Impact	Explain how it could disadvantage the group
Transsexual / gender reassignment					
Lesbian, gay and bisexual	✓	This group may be more likely to be victims of harassment. Scrutiny helps to make the Partnership more effective in tackling hate crime.			
People who are single, married or in a civil partnership					

9. Could the policy, service or strategy discriminate<sup>6</sup> against any 'protected characteristic', either directly or indirectly?

- No.
- 10. If you have identified any negative impacts above, have you been able to minimise or remove them, and if so, how?
  - None identified.

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<sup>6</sup> Direct discrimination occurs when a person is treated less favourably than another in a comparable situation because of their 'protected characteristic' whether on grounds of age, disability, pregnancy and maternity, ethnicity; religion or belief; sex (gender), sexual orientation, or Marriage and Civil Partnership. Indirect discrimination occurs when an apparently neutral provision or practice would nevertheless disadvantage people on the grounds of their 'protected characteristic' unless the practice can be objectively justified by a legitimate aim.

## **Summary and findings of Initial Equality Impact Assessment – screening stage**

11. Please put a tick in the relevant box to confirm your findings, and what the next step is:

Findings	Action required
No likely negative impacts have been identified and this has been justified with reference to consultation, data or information. ✓	Sign off screening and finish.
Likely negative impacts have been identified but have been minimised or removed. <input type="checkbox"/>	Sign off screening and finish.
Likely negative impacts were identified but have not been minimised or removed. <input type="checkbox"/>	Sign off screening and complete a full impact assessment – Section 2.
There is insufficient evidence to make a judgement. <input type="checkbox"/>	Sign off screening and complete a full impact assessment – Section 2.

12. Name and job title of person completing this form:

- Bridget Tighe, Community Initiatives Manager

13. Date of completion:

- 14 August 2013

14. Date for update or review of this screening:

- 14 August 2016

*If you have now signed off this screening form, Section Two is not required and you should remove Section Two from this document, along with these two paragraphs in italics. Please send a copy to the relevant Head of Service and the Equality and Diversity Officer. You also need to arrange for it to be published on the Council's website [here](#) – under the relevant service area heading.*

*If you have identified any negative impact which and has not been minimised or removed, or if there is insufficient evidence - you must complete Section Two, Full Impact Assessment. The policy, service or strategy should not be implemented until the Full Impact Assessment has been completed and approved as it is potentially discriminatory.*

