

Record of Decisions taken under Scheme of Delegation to Cabinet Members
13 October 2017 – 28 November 2017

Portfolio – Business and Culture					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Commercial Services					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Customers					
Date	Number	Report Title	Author	Decision	Result
None in this period					

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Portfolio – Housing and Communities					
Date	Number	Report Title	Author	Decision	Result
31/10/17	HOU-007-17	Award of contract to complete planned maintenance at Harrison Court	Lyn Thomas	To accept the recommendations of the Project team members to award the contract to deliver the planned maintenance at Harrison Court to contractor named in the confidential report. To enter with the successful contractor a 1 year JCT Intermediate Contract 2016, further amended as set out in the Tender Document.	Agreed 7/11/17
31/10/17	HOU-008-17	Rent Setting and Service Charge Policy Review	Daniella Woraker	To approve amendments to the rent setting and service charge policy to reflect legislative changes effective from April 2016 under the Welfare and Reform Act. To approve amendments to the rent setting and service charge policy to include the addition of service charges for Door Entry Maintenance, Communal Television licencing, Communal Media Licences, Communal Wi-Fi, Security Patrols and the extension of the Legionella Service to include undertaking Legionella Risk Assessments from April 2018.	Agreed 14/11/17

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				<p>To approve amendments to the rent setting and service charge policy to reflect changes to the Grounds Maintenance and Furnishing Service charge collection methodology from April 2018 to avoid the need to apply a cap to the annual charges passed onto tenants. The new methodology applied will reflect planned programmes of work that tenants will contribute to equally each year through service charges, ensuring that all properties will benefit from the programme throughout its life cycle.</p> <p>To approve changes to the policy in relation to garage rents whereby rents are set using a two tier charging system, based on demand for garages.</p>	
03/11/17	HOU-009-17	Request to purchase the remaining 25% of a shared ownership property	Lyn Thomas	Approval to purchase the remaining 25% of a Shared Ownership property from the current lessee utilising 30% right to buy receipts and bringing the property back into the Housing Revenue Account (HRA) adding this property to the general needs housing stock managed by CBH.	Agreed 10/11/17

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Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
28/11/17	RES-006-17	Irrecoverable Debts over £5,000 – Council Tax	Michelle Tarbun	To approve the writing-off of the following Council Tax debts totalling £18, 479.26 which have proved irrecoverable.	Call in period expires 05/12/17
28/11/17	RES-007-17	Irrecoverable Debts over £5,000 – Housing Benefit Overpayment	Michelle Tarbun	To approve the writing-off of the following Housing Benefit Overpayment debts totalling £50,279.64, which have proved irrecoverable.	Call in period expires 05/12/17
28/11/17	RES-008-17	Irrecoverable Debts over £5,000 – Business Rates	Michelle Tarbun	To approve the writing-off of the following Business Rates debts totalling £76,549.64, which have proved irrecoverable	Call in period expires 05/12/17

Portfolio –Safer Communities and Licensing					
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Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
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Portfolio – Waste and Sustainability					
Date	Number	Report Title	Author	Decision	Result
28/11/17	WAS-001-17	Response to the Government's consultation paper: Leading by Example - cutting energy bills and carbon emissions in the public and higher education sectors'	Wendy Bixby	Response to the Government's consultation paper: Leading by Example - cutting energy bills and carbon emissions in the public and higher education sectors'	Call in period expires 05/12/17