

8 June 2021

Report of	Assistant Director – Corporate and Improvement Services	Author	Owen Howell ☎ 282518
Title	Work Programme 2021-22		
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2021-2022 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2021-2022.
- 2.2 The Panel is asked to decide whether it wishes to continue to hold an additional meeting of the Crime & Disorder Committee in February or March.
- 2.3 Training on conducting effective scrutiny is available for all members and the Panel is asked to resolve that this should be scheduled, with an invitation to all members of the Council [to ensure that substitute members of the Panel may attend].

3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The draft work programme for 2021-22 is appended to this report. This contains the items which are reviewed each year by the Panel, and a July review of the Council's upcoming transformation programme which was requested at the end of the 2020-21 Municipal Year.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.
- 3.3 Officers have asked the Panel to consider whether it wishes to return to holding a single meeting of the Crime & Disorder Committee, in the Summer months, and to cancel the additional meeting of the Committee which has been held in February or March of the past few municipal years. This additional meeting had been held to provide additional updates from the partners of the Safer Colchester Partnership, however the Committee only has a requirement to meet once per year.

4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations, or financial, equality, diversity, human rights, community safety, health and safety, environmental and sustainability or risk management implications.

5. Strategic Plan References

- 5.1 Good governance is integral to the delivery of the Strategic Plan's priorities and direction for the Borough as set out under the four themes of growth, responsibility, opportunity and wellbeing.
- 5.2 The Council recognises that effective local government relies on establishing and maintaining the Public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

Appendices

Appendix A – Scrutiny Panel Work Programme, 2021-22

Appendix B – Forward Plan of Key Decisions: 1 June 2021 – 30 September 2021

Work Programme for 2021/22

Scrutiny Panel meeting – 8 June 2021
Scrutiny Panel Chairman's briefing – 3 June 2021
1. Work Programme 2021-22
Scrutiny Panel meeting – 20 July 2021
Scrutiny Panel Chairman's briefing – 15 July 2021
1. Year End 2020/21 Performance Report and Strategic Plan Action Plan 2018-21 2. Budget Strategy and Transformation Programme 3. Annual Scrutiny Report 4. Work Programme 2021-22
Scrutiny Panel meeting - 17 August 2021
Scrutiny Panel Chairman's briefing – 12 August 2021
1. Work Programme 2021-22
Scrutiny Panel (Crime and Disorder Committee) - 14 September 2021
Scrutiny Panel Chairman's briefing – 9 September 2021
1. Safer Colchester Partnership (Crime and Disorder Committee) 2. Work Programme 2021-22
Scrutiny Panel – 12 October 2021
Scrutiny Panel Chairman's Briefing – 7 October 2021
1. Review of Colchester Borough Homes: 2020-21 Performance 2. Local Council Tax Support – Year 2022/23 3. Budget Strategy for 2022-23 4. Work Programme 2021-22
Scrutiny Panel meeting - 9 November 2021
Scrutiny Panel Chairman's briefing – 4 November 2021
1. Work Programme 2021-22
Scrutiny Panel meeting - 14 December 2021
Scrutiny Panel Chairman's briefing – 9 December 2021
1. Half Year 2021-22 Performance Report & Strategic Plan Action Plan progress 2. Budget Strategy for 2022-23 3. Work Programme 2021-22

Scrutiny Panel meeting - 25 January 2022
Scrutiny Panel Chairman's briefing – 20 January 2022
<ol style="list-style-type: none"> 1. 2022-23 Revenue Budget, Capital Programme, Medium Term Financial Forecast and Treasury Management Investment Strategy 2. Housing Revenue Accounts Estimate and Housing Investment Programme 3. Corporate Key Performance Indicator Targets for 2022-23 4. Colchester Borough Homes: Key Performance Indicator Targets for 2022-23 5. Work Programme 2021-22
Scrutiny Panel (Crime and Disorder Committee) - 15 February 2022
Scrutiny Panel Chairman's briefing – 10 February 2022
<ol style="list-style-type: none"> 1. Safer Colchester Partnership (Crime and Disorder Committee) 2. Work Programme 2021-22
Scrutiny Panel meeting– 15 March 2022
Scrutiny Panel Chairman's briefing – 10 March 2022
<ol style="list-style-type: none"> 1. Reports from Arts Organisations (Mercury, The Arts Centre, FirstSite)